



TOWNSHIP OF NORTH BRUNSWICK LANDLORD REGISTRATION

Chapter 266-10, "Rental Housing" of the Code of the Township of North Brunswick, requires every landlord to register with the Department of Community Development every three (3) years on October 1st. Landlord registrations shall expire on the third September 30th following their filing.

**A fee of \$30 shall accompany each certificate of registration for each rental property.
(There is one fee per property, not per rental unit.)**

Street Address of rental housing unit: _____

Block: _____ Lot: _____

- This property is a: Single family home, townhouse or condominium being rented in its entirety.
 A two-family dwelling where both units are being rented separately.
 A two-family dwelling that is owner occupied in one unit and the second unit is rented.

Name of Property Owner(s): _____

Primary Owner's Address: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Fax Number: _____

E-mail address: _____

Please provide emergency contact information for someone with the authority to make emergency decisions:

Contact Name: _____

Contact Address: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Fax Number: _____

E-mail address: _____

If the record landlord is a corporation, contact information for the managing agent appointed by owner for the purpose of providing regular maintenance service, and receiving service of process and other orders or notices.

Agent Name: _____

Agent Address: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Fax Number: _____

E-mail address: _____

I acknowledge as the property owner that I am responsible for securing a rental inspection through the Department of Community Development prior to each and every new tenancy. I am also ultimately and legally responsible for all municipal charges, including water and sewer fees, and that any municipal lien remaining unpaid on the eleventh day of the eleventh month of the July 1 fiscal year is subject to tax sale.

Owner Signature: _____ **Date:** _____

OFFICE USE ONLY: Received by: _____ **Date:** _____ **Check No.:** _____ **Cash:**