



Instructions for Submitting a Pool Permit Application (Zoning)

- Complete all pertinent sections of the Zoning permit application.
- Submit copy of property survey indicating all items shown on the sample sketch below.
- Submit the completed application along with the required fee of \$30.00.
- After approval of the permit, contact the 'Call Before You Dig' response center at 1-800-272-1000 at least 72 hours prior to construction.

Notes: No structure can be installed within a Municipal easement.

All applications must include a 'No Change in Grade' certification. If grade alterations are proposed, an Engineering Permit will be required.

