WORKSHOP AGENDA MEETING - 7:00 PM TOWNSHIP OF NORTH BRUNSWICK 710 HERMANN ROAD NORTH BRUNSWICK, NJ

Draft for Council Meeting / [03/02/20]

Roll Call, Sunshine Notice and Cell Phone Statement

Ms. Gallimore:

- 1. Bill List
- 2. Canceling \$507,750 Balance from Sewer Utility Operating Fund "Other Expense" appropriation
- 3. Canceling \$50,000 Balance from Water Utility Operating Fund "Salary & Wages" appropriation and \$168,140 from the "other expenses" appropriation

Ms. Monzo:

- 1. Authorizing the Award of Contract BID19010 to for Website Design Services
- 2. Amending Contract BID19009 with Allied Construction Group, Inc. for the purchase and installation of Raw Water Intake Screens at the Water Treatment Plant Closeout Change Order (\$53,255.35)
- 3. Acquisition of property with County

Municipal Clerk:

1. Minutes / Regular Meeting / February 18, 2020

Closed Session

Adjourn

NORTH BRUNSWICK TOWNSHIP Agenda Item - 1.

Agenua Item

Bill List

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 2.

Canceling \$507,750 Balance from Sewer Utility Operating Fund "Other Expense" appropriation

ATTACHMENTS:

Description

Reso

Type Cover Memo

RESOLUTION CANCELING \$507,750 BALANCE FROM SEWER UTILITY OPERATING FUND "OTHER EXPENSE" APPROPRIATION

WHEREAS, there exists a \$507,750 unencumbered balance in the FY19 Sewer Utility Operating Fund Budget for "Other Expenses" that is no longer required for its original purpose; and

WHEREAS, it is the desire of the Township Council of the Township of North Brunswick to cancel said \$507,750 appropriation to the Sewer Utility Operating Fund, Fund Balance.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of North Brunswick, New Jersey, that the \$507,750 of Sewer Utility Operating Fund Appropriation for "Other Expenses" is hereby canceled effective 6/30/2019 and transferred into Sewer Utility Operating Fund, Fund Balance.

Cavel Gallimore, CFO

Kathryn Monzo Business Administrator Ronald Gordon Township Attorney Certified as to form

RECORDED VOTE:				
COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
LOPEZ				
GUADAGNINO				
CORBIN				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

CERTIFICATION

I hereby certify that the foregoing is a true copy of a Resolution passed by the Township Council of the Township of North Brunswick at a meeting duly held on this 24th day of February 2020.

Lisa Russo Township Clerk

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 3.

Canceling \$50,000 Balance from Water Utility Operating Fund "Salary & Wages" appropriation and \$168,140 from the "other expenses" appropriation

ATTACHMENTS:

Description Reso Type Cover Memo **RESOLUTION CANCELING \$50,000 BALANCE FROM WATER UTILITY OPERATING FUND** "SALARY & WAGES" APPROPRIATION AND \$168,140 FROM THE "OTHER EXPENSES" APPROPRIATION.

WHEREAS, there exists a \$218,140 unencumbered balance in FY2019 Water Utility Operating Fund Budget, \$50,000 for Salaries and Wages and \$168,140 for "Other Expenses" that is no longer required for its original purpose; and

WHEREAS, it is the desire of the Township Council of the Township of North Brunswick to cancel said \$218,140 appropriation to the Water Utility Operating Fund, Fund Balance.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of North Brunswick, New Jersey, that the \$218,140 of Water Utility Operating Fund Appropriation, \$50,000 for "Salaries and Wages" and \$168,140 for "Other Expenses" is hereby canceled effective 6/30/2019 and transferred into Sewer Utility Operating Fund, Fund Balance.

Cavel Gallimore, CFO

Kathryn Monzo Business Administrator Ronald Gordon Township Attorney Certified as to form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
LOPEZ				
GUADAGNINO				
CORBIN				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

CERTIFICATION

I hereby certify that the foregoing is a true copy of a Resolution passed by the Township Council of the Township of North Brunswick at a meeting duly held on this 24th day of February 2020.

Lisa Russo Township Clerk

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 1.

Authorizing the Award of Contract BID19010 to for Website Design Services

ATTACHMENTS:

Description

Reso

Туре

Cover Memo

A RESOLUTION OF THE TOWNSHIP COUNCIL OF THE TOWNSHIP OF NORTH BRUNSWICK AUTHORIZING THE AWARD OF CONTRACT BID19010 TO ______FOR THE WEBSITE DESIGN SERVICES

WHEREAS, in 2016 there was a review of the municipal website and officials worked with the current vendor to make several enhancements; and

WHEREAS, since 2016, municipal officials have continued to review the website and have researched enhancements offered by other website providers servicing surrounding municipalities and school districts; and

WHEREAS, in an effort to enhance transparency, civic engagement, and ease to various municipal applications, it was determined in the best interest to redesign the website; and

WHEREAS, services were procured in formal manner under Public Contracts Law <u>N.J.S.A.</u> 40A:11-4.1(a) et seq. (Competitive Contracting Process) in efforts to seek an open and competitive rate; and

WHEREAS, on December 16, 2019, pursuant to Resolution 324-12.19, the Council authorized the advertisement for the receipt of competitive bids for the Website Design Services, BID19010; and

WHEREAS, on January 24, 2020, the Municipal Clerk witnessed the receipt of four proposals that ranged in price from 40,600.00 to \$87,480.00 for website design, in addition to an annual hosting fee; and

WHEREAS, the Evaluation Committee, designated to review proposals and make a recommendation, has completed the review process and included herein their Evaluation Report; and

WHEREAS, the Evaluation Committee recommends authorizing a contract with ; and

WHEREAS, proposals have been reviewed and the response submitted by _____ has been determined to be responsive under the provisions of the Local Public Contracts Law <u>N.J.S.A.</u> 40A:11-4.1(a) et seq. and any provisions of the revised statutes of the State of New Jersey; and

WHEREAS, ______ shall be compensated for these services as outlined within their proposal, with a not-to-exceed authorization amount of ______.

NOW THEREFORE, BE IT RESOLVED, that the proposal submitted by ______ is hereby accepted.

BE IT FURTHER RESOLVED, Township Council of the Township of North Brunswick does hereby authorize the Mayor to execute and Township Clerk to witness an agreement with ______ for website design, in addition hosting services, Contract BID19011, with a authorization amount not-to-exceed ______ and a five year term.

CERTIFICATION

I, Cavel Gallimore, Chief Financial Officer of the Township of North Brunswick, certify that funds in the following accounts totaling \$_____ are available under Contract BID19011:

- \$ _____ are available in the FY2017 Capital account C-04-55-C17-161-601,
- \$ _____ are available in the FY2019 Capital account C-04-55-C19-180-601,
- \$ _____ are available in the FY2020 IT Operating account 0-01-20-140-000-489 and

Cavel Gallimore Chief Financial Officer

Kathryn Monzo Business Administrator Ronald Gordon, Esq. Township Attorney Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
LOPEZ				
GUADAGNINO				
CORBIN				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on March 2, 2020.

Lisa Russo Township Clerk

RECEIPT OF BIDS

Results from the receipt of bids on Friday, January 24, 2020, at 11:00 a.m., Municipal Complex, 710 Hermann Road, North Brunswick, NJ:

> Present: Justine Progebin, Assistant Business Administrator Nellie Sowell, Clerk 1

Resolution #324-12.19 adopted on December 16, 2019 by the Township Council authorizing receipt of bids and advertised in the Home News & Tribune as according to law. Ms. Sowell asked for any additional bids. Receipt of bids is closed.

The following receipt of bids were received:

Jesse James Creative, Inc.

Website Design Services

Contract BID19011

131 West 24th Street New York City, NY 10001

Planeteria Media 110 Stony Point Road #225 Santa Rose, CA 95401

Status Not Ouo 26336 Citrus Street Valencia, CA 91355

Stokes Creative Group 1666 US 206 Vincentown, NJ 08088 \$400.00 per month hosting \$43,000.00 - Website

Total

\$5,040.00 inclusive hosting \$61,100.00 - Website

\$4,800.00 yearly hosting \$14,999.00 one time licensing fee \$87,480.00 Website

> \$3,800.00 yearly hosting \$4,500.00 plug ins \$36,100.00 labor \$40,600.00 Total

A report will be presented to the Township Council for possible awards at the next Township Council Meeting.

> Lisa Russo **Municipal Clerk**

Bond NO Bid Bond Required

January 7, 2020

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 2.

Amending Contract BID19009 with Allied Construction Group, Inc. for the purchase and installation of Raw Water Intake Screens at the Water Treatment Plant Closeout Change Order (\$53,255.35)

ATTACHMENTS:

Description Reso Type Cover Memo

Resolution#

A RESOLUTION OF THE TOWNSHIP OF NORTH BRUNSWICK AMENDING CONTRACT BID19009 WITH ALLIED CONSTRUCTION GROUP, INC. FOR THE PURCHASE AND INSTALLATION OF RAW WATER INTAKE SCREENS AT THE WATER TREATMENT PLANT CLOSEOUT CHANGE ORDER (\$53,255.35)

WHEREAS, the Township is the owner of the Water Treatment Plant as part of its water distribution system; and

WHEREAS, the Water Treatment Plant is located adjacent to the D&R Canal (source water) where it draws, treats and conveys "potable" water to its customers; and

WHEREAS, screening the water is the first method used in the treatment process to remove wildlife, vegetation and debris from entering the plant; and

WHEREAS, the existing intake screens were not operational and in need of replacement; and

WHEREAS, in June of 2019, pursuant to Resolution 172-6.19, the Township Council authorized Contract BID19009 with Allied Construction Group, Inc. of Parlin, NJ 08859 in the amount of \$589,700.00 for items 1 through 6 inclusive; and

WHEREAS, there have been no previous change orders for this project; and

WHEREAS, with favorable conditions encountered throughout the project, Allied Construction Group, Inc. has presented a Closeout Change Order that reflects reductions and increases in contract quantities and supplementary items required to satisfactorily complete the work, resulting in a net reduction in the contract amount of (\$53,255.35); and

WHEREAS, CME Associates, engineering firm for this project, has reviewed and indicated in a report attached hereto that this Closeout Change Order reflects reductions and increases in contract quantities and supplementary items required to satisfactorily complete the work; and

WHEREAS, a recommendation is hereby made that the Council authorize amending the contract with Allied Construction Group, Inc. to reduce the contract amount by (\$53,255.35) pursuant to the Closeout Change Order prepared by CME Associates, for a revised contract amount of \$536,444.65.

NOW THEREFORE, BE IT RESOLVED, on this 2nd day of March, 2020, the Township Council of the Township of North Brunswick does hereby authorizing the Mayor to execute Closeout Change Order documents for the Purchase and Installation of Raw Water Intake Screens at the Water Treatment Plant, which reflects a net contract reduction of (\$53,255.35).

CERTIFICATION

I, Cavel Gallimore, Chief Financial Officer of the Township of North Brunswick, certify that funds previously encumbered under BID19009 under the following account have been released and made available for future water project: \$53,255.35 FY2018 Capital account C-06-55-C18-171-101.

Resolution#_____

Kathryn Monzo Business Administrator

Ronald Gordon, Esq. Township Attorney Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
LOPEZ				
GUADAGNINO				
CORBIN				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on March 2, 2020.

Lisa Russo Township Clerk

JOHN H. ALLGAIR, PE, PP, LS (1983-2001) DAVID J. SAMUEL, PE, PP, CME JOHN J. STEFANI, PE, LS, PP, CME JAY B. CORNELL, PE, PP, CME MICHAEL J. McCLELLAND, PE, PP, CME GREGORY R. VALESI, PE, PP, CME



TIM W. GILLEN, PE, PP, CME (1991-2019) BRUCE M. KOCH, PE, PP, CME LOUIS J. PLOSKONKA, PE, CME TREVOR J. TAYLOR, PE, PP, CME BEHRAM TURAN, PE, LSRP LAURA J. NEUMANN, PE, PP DOUGLAS ROHMEYER, PE, CFM, CME ROBERT J. RUSSO, PE, PP, CME JOHN J. HESS, PE, PP, CME

February 10, 2020

Mayor and Township Council Township of North Brunswick 710 Hermann Road North Brunswick, NJ 08902

Re: Township of North Brunswick WTP Raw Water Intake Screens Contract No. 19-009 Our File No.: PNO-00453.02

Dear Mayor and Township Council:

The Raw Water Intake Screen Project has been satisfactorily completed by the Contractor, Allied Construction Group, Inc. and we are pleased to inform you that the final construction cost is under the original Contract amount for the project.

Accordingly, please find enclosed a completed Voucher and Closeout Change Order and Final Payment Estimate No. 5 for work performed from December 1, 2019 through January 31, 2020.

Please note the Closeout Change Order reflects reductions and increases in Contract quantities and Supplemental work and reduces the Contract amount from \$589,700.00 to \$536,444.65 for a net overall reduction of \$53,255.35.

The supplementary work described herein could not, in our opinion, have reasonably been effectuated by a separately bid contract without unduly disrupting the basic work and imposing adverse cost consequences on the Township and provides an improved level of service to the residents of the Township.

Accordingly, we recommend final acceptance of the work, approval of Closeout Change Order and Final Payment Estimate No. 5 and payment to the Contractor in the amount of \$30,292.19, subject to the submission of the required Maintenance Guarantee and review and approval by the Township Attorney of the attached Closeout Change Order and Final Payment Estimate No. 5.



Mayor and Township Council Township of North Brunswick February 10, 2020 Page 2

Should you have any questions regarding this matter, please do not hesitate to contact this office.

Very truly yours,

David H. Coats, P.E. Township Engineer's Office

DHC/mrf Enclosures

cc: Kathryn Monzo, Business Administrator Lisa Russo, Township Clerk Justine Progebin, Assistant Business Administrator Allied Construction Group, Inc.

VOUCHER

Date: 2/8/2020

TOWNSHIP OF NORTH BRUNSWICK, NEW JERSEY

710 Hermann Road North Brunswick, NJ 08902

PAY TO:	Allied Construction Group, Inc.	Contract # 19-009
ADDRESS:	499 Washington Rd, Parlin, NJ 08859	All bills must be itemized and accurately show for what service or material the
Contract #	19-009	same are presented

ACCOUNT CHARGED

DATT	DECONTRAL		
DATE	DESCRIPTION	UNIT	TOTAL
		PRICE	
	FOR WORK PERFORMED BY CONTACTOR ON THE NORTH BRUNSWICK WTP RAW WATER INTAKE SCREENS		
	December 1, 2019 to January 31, 2020		
	IN ACCORDANCE WITH THE ATTACHED		
	PAY ESTIMATE NO. 5		
	TOTAL VALUE OF WORK COMPLETED		\$536,444.65
	LESS RETAINAGE		\$0.00
	BALANCE		\$536,444.65
	LESS PREVIOUS PAYMENTS		\$506,152.46
	TOTAL AMOUNT DUE		
		TOTAL	\$30,292.19

CLAIMANTS CERTIFICATION AND DECLARATION	MUNICIPAL OFFICER'S CERTIFICATION	APPROVED BY:		
I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons with the knowledge of this claimant in connection with the above claim; that the amount therein stated is justley due and owing; and that the amount charged is a reasonable one.	course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is	Certified Financial Officer		
(Sign Here) Matthe mos	(Sign Here)	PAYMENT RECORD DATE:		
T.I.N.#/S.S.# 26-3145357		CHECK:		

CLOSEOUT CHANGE ORDER AND FINAL PAYMENT ESTIMATE NO. 5

PROJECT NO. PNO-00453.02 PROJECT NAME: WTP Raw Water Intake Screens OWNER: Township of North Brunswick

Period Included: December 1, 2019 to January 31, 2020 Date Submitted: February 8, 2020 Contractor: Allied Construction Group, Inc.

							WORK COMPL	LETED	
ITEM	DESCRIPTION		UNIT PRICE	AWARDE	DCONTRACT	PREVIOU	S ESTIMATE	CURRENT	ESTIMATE
		Chill	(Dollars Cents)	Quantity	'Amount	Quantity	Extension	Quantity	Extension
1	MOBILIZATION & PROJECT ADMINISTRATION	LS	\$15,000.00	1	\$15,000,00	1.00000	\$15,000,00	1.00	\$15,000,00
2	SITE WORK	LS	\$10,000,00	1	\$10,000,00	1,00000	\$10,000,00	1,00	\$10,000.00
3	REMOVAL & REPLACEMENT OF TWO (2) RAW WATER INTAKE SCREENS	LS	\$419,700.00	1	\$419,700,00	1.00000	\$419,700.00	1.00	\$419,700.00
4	ELECTRICAL	LS	\$60,000,00	1	\$60,000.00	0.99700	\$59,820.00	1.00	\$60,000.00
5	ALLOWANCE FOR SCREEN INSTALLATION WITH DIVERS (\$60,000.00)	ALLOW	\$60,000,00	1	\$60,000,00	0.00	\$0.00	0.00	\$0.00
6	ALLOWANCE FOR WORK NOT SPECIFIED (\$25,000.00)	ALLOW	\$25,000,00	. 1	\$25,000,00	0,47848	\$11,962.10	1.27	\$31,744,65
			SUBTOTAL		\$589,700.00		\$516,482,10		\$536.444.65

The undersigned CONTRACTOR certifies that 1) all previous progress payments received from Owner on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by Prior Payment Estimates; and 2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Payment Estimate will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

PREPARED BY: Allied Construction, Inc.

CURRENT TO DATE \$536,444.65 LESS RETAINAGE @ 0% BALANCE \$536,444.65 LESS PREVIOUS PAYMENTS \$56,444.65 \$506,152.46 \$506,152.46 \$300,122.46 \$300,292.19

Township Engineer's Representative

PROJECT NO. PNO-00453.02 PROJECT NAME: WTP Raw Water Intake Screens OWNER: Township of North Brunswick

Pay Estimate

5

LUMP SUM COST BREAKDOWNS

							Bid Amount: \$	15,000.00		
ITEM 1	DESCRIPTION	% of Value	Lin	e Item Amount	% / Amt Previously All	lowed	% / Amount Allow	ed to Date	Amount i	his Perio
1.01	Mobilization	00.000	s	0.000.00	100.000/ 0	0.000.00	100.000	0.000.00		
1.01	Bonds & Insurance Baseline Schedule	60.00%	7	9,000.00	100.00% \$	9,000.00	100.00% \$	9,000.00		0.
1.02	Preconstruction Photos	6.67%	\$	1,000.00	100.00% \$	1,000.00	100.00% \$	1,000.00		0.
1.03	Mobilization	6.67%	5	1,000.00	100.00% \$	1,000.00	100.00% \$	1,000.00	Broken Marthadamen	0.
1.04	Wobinzation	26.67%	\$	4,000.00	100.00% \$	4,000.00	100.00% \$. 100.00000% \$		\$	0,0
	SUBIOIA . U		2	15,000.00	100.00000% \$	15,000.00	100.0000%;\$	15.000.00 15,000.00	2	0.
							Bl.			
							Bid Amount: \$	10,000.00		
TEM 2	DESCRIPTION	% of Value	Line	tem Amount	% / Amt Previously All	lowed	% / Amount Allow		Amount t	his Perior
	Site Work									
2.01	Demo Concrete Curb & Smooth Surface & NEW CURBS	20.00%	\$	2,000.00	100.00% \$	2,000.00	100.00% \$	2,000.00	s	0.0
2.02	Box Out & Pave	70.00%	5	7,000.00	100.00% \$	7,000.00	100.00% \$		S	0.0
2.03	Restoration	10.00%	\$	1,000.00	100.00% \$	1,000.00	100.00% \$		\$	0.0
	SUBTOTA		\$	10,000.00	100 00000% \$	10,000 00	100 00000% \$	10,000 00	\$	0.0
Correct States of States	Ua		CALL DO			in the second se	100 0000%; \$	10,000.00		
									1112	and or and
TEM 3	DESCRIPTION	% of Value	Line	Item Amount	% / Amt Previously All	ound 1	Bid Amount: \$ % / Amount Allow	419,700.00	Amount t	ble Dorior
	Removal and Replacement of Two Intake Screens	70 OT Value	Line	Rem Amount	A / Ant Pleviously Au	oweu	707 Panount Palow	ou to Date	Amount	na renou
3.01	Demo Existing Screens	7.55%	S	31,700.00	100.00% \$ 3	31 700 00	100.00% \$	31,700.00	s	0.0
3.02	Screen Shop Drawings	7.15%	Ś	30,000.00	100.00% \$ 3	and the second se	100.00% \$		S	0.0
3.03	Furnish Intake Screens	73.86%	S	310,000.00	100.00% \$ 31		100.00% \$		S	0.0
3.04	Install Intake Screens	2.86%	Ś	12,000.00		12,000.00	100.00% \$	12,000.00	S	0.0
3.05	Start Up and Test	2.14%	5	9,000.00	and a second	9,000.00	100.00% \$	the first strength and the strength of the str	\$	0.0
3.06	Furnish & Install Metals	1.91%	5	8,000.00		8,000.00	100.00% \$	8,000.00	S	0.1
3.07	Furnish & Install Hoppers	1.43%	\$	6,000.00		6,000.00	100.00% \$	and the second se	S	0.0
3.08	Furnish & Install Insulation	1.19%	\$	5,000.00	100.00% \$	5,000.00	100.00% \$	5,000.00	\$	0.0
3.09	Furnish & Install Piping	1.91%	\$	8,000.00	100.00% \$	8,000.00	100.00% \$	8,000.00	S	0.0
	SUBTOTA Us		\$	419,700.00	100.00000% \$ 41	19,700.00	100 000000% \$ 100 000000% \$	419,700 00 419,700.00	\$	0.0
N IST STATE	U a						100 000000%] \$	415,700.00		
TEM 4	DESCRIPTION	% of Value	Line	Marra Arrayunt I	N 1 A		Bid Amount: \$	60,000.00	A	the President
1	Electrical	% or value	Line	Item Amount	% / Amt Previously Alle	owed	% / Amount Allowe	ed to Date	Amount ti	ns Period
4.01	Demo Existing Conduit and Wire	13.33%	Ś	8,000.00	100.00% S	8,000.00	100.00% \$	8,000.00	s	0.0
	Power Feeder Conduit and Wire	23.33%	ŝ	14,000.00		4,000.00	100.00% \$	14,000.00	5	0.0
			\$	12,000.00	99.00% \$ 1		100.00% \$	12,000.00	ş	120.0
4.02	SCADA Conduit and Wire	20.00%		12,000.00				and the second se	Ф S	
	SCADA Conduit and Wire Install Control Panels	20.00%	S	3,000,00	100.00% \$	3 000 00 1	1001000%	3 000 00 1		
4.02 4.03		5.00%	\$	3,000.00		3,000.00	100.00% \$	3,000.00	-	
4.02 4.03 4.04	Install Control Panels	5.00% 10.00%	\$ \$	6,000.00	100.00% \$	6,000.00	100.00% \$	6,000.00	\$	0.0
4.02 4.03 4.04 4.05	Install Control Panels Overhead Drop to Screens	5.00% 10.00% 8.33%	\$ \$ \$	6,000.00 5,000.00	100.00% \$ 100.00% \$	6,000.00 5,000.00	100.00% \$ 100.00% \$	6,000.00 5,000.00	\$	0.0
4.02 4.03 4.04 4.05 4.06	Install Control Panels Overhead Drop to Screens Wire Screens	5.00% 10.00%	\$	6,000.00	100.00% \$ 100.00% \$ 100.00% \$	6,000.00	100.00% \$	6,000.00	\$	0.0

PROJECT NO.: PNO - 00453.02 PROJECT: WTP Raw Water Intake Screens CONTRACTOR: Allied Construction, Inc.

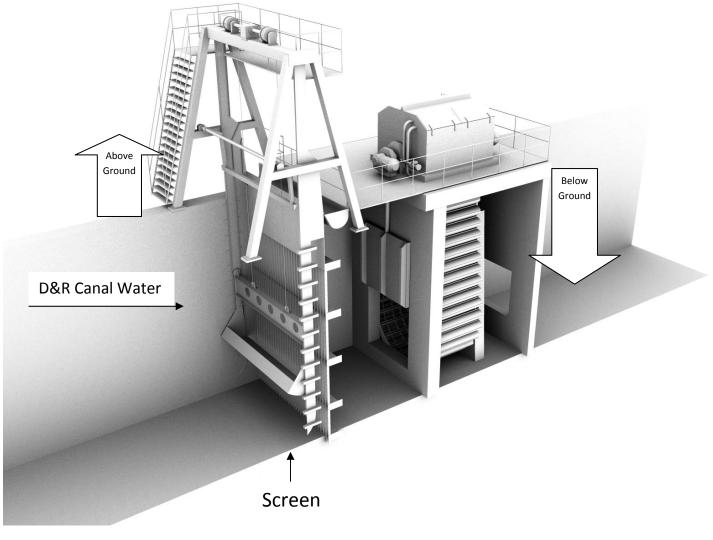
PAYMENT ESTIMATE NO. 5

LUMP SUM COST BREAKDOWN FOR ITEM 6 - ALLOWANCE FOR WORK NOT SPECIFIED

\$25,000.00

Item	Description		otal Amount	Current Completion	Extended Total Price	
6.1	Reimbursement of Building Permit Fees required by Franklin Township	\$	681.00	100.00%	\$	681.00
6.2	Modification to both hopper enclosure areas, including grating covers, new curbs, threshold modification, partial removal of concrete floor, and reconfiguration with leveling grout, and extended splash shields around hopper to minimize impact to plant operation	\$	22,639.90	100.00%	\$	22,639.90
6.3	Furnish additional spare parts as requested	\$	8,423.75	100.00%	\$	8,423.75
	Allocated Subtotal	\$	31,744.65			
	Not Allocated	\$	(6,744.65)			
	Allowance Amount		\$25,000.00			
	Total Amount To Date for Item 6				\$	31,744.65
				Percent =		126.9786%

\$ 31,744.65



Sample Design

First step in the process for large volumes of raw water that must be cleaned - or screened - before entering the plant to be treated

NORTH BRUNSWICK TOWNSHIP Agenda Item - 3.

Acquisition of property with County

NORTH BRUNSWICK TOWNSHIP Agenda Item - 1.

-

Minutes / Regular Meeting / February 18, 2020

ATTACHMENTS:

Description

Minutes

Type Cover Memo

NORTH BRUNSWICK TOWNSHIP | MINUTES....

REGULAR MEETING February 18, 2020

A regular meeting of the North Brunswick Township Council was held on Tuesday, February 18, 2020 at 7:01 p.m. in the Municipal Complex located at 710 Hermann Road, North Brunswick, Middlesex County, New Jersey.

Mayor Womack called the meeting to order.

Roll call:

Present:	Messrs. Ms. Guadagnino, Davis, Socio and Andrews
Nays:	None
Abstain:	None
Absent:	Lopez and Corbin

Ms. Russo announced that the notice requirements of the law have been satisfied. Notices were sent by certified mail on January 2, 2020 to the following:

a) The Home News Tribune b) Star Ledger c) North Brunswick Sentinel

Notice receipts are on file in the Municipal Clerk's Office. Also, notices were posted on the bulletin board in the Municipal Complex and filed in the Municipal Clerk's Office.

Lisa Russo led the assembly in the Pledge of Allegiance

Administration of Oath:

Public Safety Director Ken McCormick read Bio on Sergeant Wayne DeGaetano-

OFFICER DEGAETANO, WAS HIRED NOVEMBER 18, 1998, AND PROMOTED TO THE RANK OF SERGEANT ON AUGUST 3RD, 2009. HE SERVED AS A PATROLMAN IN THE PATROL DIVISION, THE ANTI-CRIME UNIT AND BURGLARY TASK FORCE. PRIOR TO JOINING THE North Brunswick POLICE DEPARTMENT HE WAS A PATROLMAN FOR THE SOUTH RIVER POLICE DEPARTMENT AND WAS ALSO A DISPATCHER FOR NORTH BRUNSWICK FROM FEBRUARY, 1995 THROUGH AUGUST, 1997. DEGAETANO WAS A FIRST LIEUTENANT WITH THE NORTH BRUNSWICK VOLUNTEER FIRE DEPARTMENT -FIRE COMPANY NO. 1. HE HAS RECEIVED MANY LETTERS OF APPRECIATION AND COMMENDATION, SEVERAL UNIT CITATIONS, SIX EXCEPTIONAL SERVICE AWARDS, AND THREE LIFE SAVING AWARDS TWO OF WHICH INVOLVED YOUNG CHILDREN. LIEUTENANT DEGAETANO ATTENDED MIDDLESEX COUNTY COLLEGE AND CALDWELL COLLEGE. TONIGHT LIEUTENANT DEGAETANO IS JOINED BY HIS WIFE: CAROLYN, DAUGHTERS, KELLY AND KATIE AND HIS SON,

TIMMY HOLDING THE BIBLE

Mayor Womack administered the Oath to Lieutenant Wayne DeGaetano

Also present: Business Administrator Kathryn Monzo, Township Attorney Ron Gordon, Esq., Director of Parks, Recreation & Community Services Lou Ann Benson, Director of Department of Public Works Eric Chaszar, Director of Public Safety Ken McCormick, Public Safety Deputy Chief Joseph Battaglia, Public Safety Captain Cory Harris, Public Safety Captain Brian Hoiberg, OEM Coordinator Mark Cafferty, Clerk Lisa Russo and Administrative Secretary Marilu Ruiz.

Mayor Womack asked council members if any items are to be removed from the Consent Agenda. Mayor Womack called for a motion to approve *items* 5a-5l on the consent agenda. Motion made by Mr. Socio to approve items 5a-5l on the agenda, second by Mr. Davis

Roll call:

Present:	Messrs. Ms. Guadagnino, Davis, Socio and Andrews
Nays:	None
Abstain:	None
Absent:	Lopez and Corbin

Consent Agenda

- a. 82-2.20 Authorizing the reinsta5tement of installment payments for property owners within Belcourt at Hidden Lake for Water Service Project
- b. 83-2.20 Authoring the application and acceptance of a Federal Grant from the State of New Jersey Department of Law and Public Safety, Division of Highway Traffic Safety
- c. 84-2.20 Authorizing the advertisement for Receipt of Bids under the Department of Public Works for Labrie OEM Replacement Parts for automated Truck Bodies
- d. 85-2.20 Authorizing the advertisement for Receipt of Bids for Maintenance and Repair of Sewer Lift Stations under the Department of Public Works Sewer Division
- e. 86-2.20 Authoring an amendment to Contract BID17009 with Municipal Maintenance Company for Maintenance and Repair of Township Sewer Lift Stations
- f. 87-2.20 Authorizing the Award of a Contract to Hertrich Fleet Services, Inc. for the purchase of a 2020 Chevrolet Silverado 350 Truck under State Contract A88759
- g. 88-2.20 Authorizing the award of Contract BID20002 to for the Finnegan's Lane and Quarry Lane Road Improvement Project
- h. 89-2.20 Authorizing a Change in Scope to the PSA with CME Associates appointed as the 2020 Township Consulting Engineers to include Construction Administration and Record Drawing Services for the Finnegan's Lane and Quarry Lane Road Improvement project
- i. 90-2.20 Authorizing a change in scope to the PSA with T&M Associates Appointed as the 2020 Township Environmental Engineer Remediation and Re-pavement of the High School Access Way
- j. 91-2.20 Bill List
- k. 92-2.20 Resolution of the Township of North Brunswick, in the County of Middlesex and State of New Jersey authorizing Settlement of Litigation
- 1. 93-2.20 Authorizing an agreement with Burton Trent Public Affairs, LLC to provide Public Affairs and Communication Services as an EUS

Mayor Womack called for a motion to approve item #6a on the agenda <u>Approval of Special Council</u> <u>Meeting Minutes / January 27, 2020. So</u> moved by Mr. Socio, second by Mr. Davis.

Mayor Womack called for a motion to approve item #6b on the agenda <u>Regular Council Meeting</u> <u>Minutes/ February 3, 2020 so</u> moved by Mr. Andrews, second by Ms. Guadagnino.

Present:Messrs. Lopez, Guadagnino, Davis and AndrewsNays:NoneAbstain:NoneAbsent:Corbin and Socio

Administration of Oath:

Public Safety Director Ken McCormick read Bio on Detective Justin Hansen-

DETECTIVE JUSTIN HANSEN WAS HIRED BY THE DEPARTMENT IN AUGUST, 2011 AS A PATROLMAN AND JOINED THE DETECTIVE BUREAU IN SEPTEMBER, 2017; HE WAS PART OF THE JUVENILE BUREAU AMONG OTHER ASSIGNMENTS IN THE DETECTIVE BUREAU. HE IS A MILITARY VETERAN HAVING SERVED WITH THE 108TH Wing of the New Jersey AIR NATIONAL GUARD FROM SINCE MARCH 2007. HE RECEIVED SEVERAL COMMENDATIONS WHICH INCLUDED MERITORIOUS UNIT AWARD, AIR FORCE OUTSTANDING UNIT AWARD, AIR RESERVE MERITORIOUS SERVICE MEDAL, NATIONAL DEFENSE SERVICE MEDAL, GLOBAL WAR ON TERRORISM EXPEDITIONARY MEDAL, GLOBAL WAR ON TERRORISM SERVICE MEDAL, AIR FORCE HONOR GRADUATE TRAINING RIBBON AND AIR FORCE TRAINING RIBBON. HE SERVED ON AD IN SUPPORT OF OPERATION ENDURING FREEDOM AT AL UDEID AIR BASE, QATAR, AND OPERATION IRAQI FREEDOM. HE IS CURRENTLY AN ACTIVE RESERVIST WITH THE 108TH WING OF THE NEW JERSEY AIR NATIONAL GUARD.

DETECTIVE HANSEN HAS RECEIVED SEVERAL LETTERS OF APPRECIATION AND COMMENDATION, AND UNIT CITATIONS ALONG WITH AN EXCEPTIONAL SERVICE AWARD. HE WAS RECOGNIZED BY THE MOTHERS AGAINST DRUNK DRIVING (MADD) FOR OUTSTANDING EFFORTS REGARDING DWI ENFORCEMENT. DETECTIVE HANSEN EARNED A DEGREE IN AEROSPACE TECHNOLOGY THROUGH THE AIR FORCE AND HE ALSO ATTENDED MERCER COUNTY COLLEGE PURSUING A DEGREE IN CRIMINAL JUSTICE PRIOR TO ENTERING THE MILITARY.

SERGEANT HANSEN IS JOINED HERE TONIGHT WITH HIS WIFE: AMANDA WHO WILL BE HOLDING THE BIBLE ALONG WITH HIS DAUGHTER: ALLIE AND HIS SON: NOAH

Mayor Womack administered the Oath to Police Sergeant Justin Hansen

Mayor Womack thanked all Police Officers for their service.

Ordinances/Second Reading/Public Hearing:

<u>#20-02</u> – Ordinance /Second Reading and Public Hearing - An Ordinance amending and supplementing Chapter 205, "Land Use" of the Code of the Township of North Brunswick, to amend Section 205-7 "Definitions"

Mayor Womack opened the Public Hearing. No comments from the public.

Mayor Womack called for a motion to close Public Hearing, so moved by Mr. Andrews second by Mr. Socio.

Mayor Womack called for a motion to adopt <u>Ordinance # 20-02</u> so moved by Mr. Andrews, second by Mr. Davis that Ordinance <u># 20-02</u> approved on second and final reading and referred to the Mayor for his action and then published in the February 21, 2020 issue of the Home News and Tribune according to the law. This ordinance is posted in the Municipal Complex and copies are available upon request.

Present:Messrs. Ms. Guadagnino, Davis, Socio and AndrewsNays:NoneAbstain:NoneAbsent:Lopez and Corbin

<u>#20-03</u> – Ordinance /Second Reading and Public Hearing - An Ordinance amending Chapter 416 of the Code of the Township of North Brunswick entitled Retail Food Establishments Section 416-7, Certification required, adding new Section 416-9 entitled, Posting of Evaluations/Inspection Placards and renumbering existing Sections 416-9"Summons and Complaint" and Section 416-10 "Violations and Penalties" as section 416-10 and 416-11 respectively and Chapter 427 entitled Swimming Pools

Mayor Womack opened the Public Hearing. No comments from the public.

Mayor Womack called for a motion to close Public Hearing, so moved by Mr. Davis second by Mr. Socio

Roll call:

Present:	Messrs. Ms. Guadagnino, Davis, Socio and Andrews
Nays:	None
Abstain:	None
Absent:	Lopez and Corbin

Mayor Womack called for a motion to adopt <u>Ordinance # 20-03</u> so moved by Mr. Davis second by Ms. Guadagnino that Ordinance <u># 20-03</u> approved on second and final reading and referred to the Mayor for his action and then published in the February 21, 2020 issue of the Home News and Tribune according to the law. This ordinance is posted in the Municipal Complex and copies are available upon request. Roll call:

Present:	Messrs. Ms. Guadagnino, Davis, Socio and Andrews
Nays:	None
Abstain:	None
Absent:	Lopez and Corbin

<u>#20-04 –</u> Ordinance /Second Reading and Public Hearing - An Ordinance amending and supplementing Chapter 205, "Land Use" of the Code of the Township of North Brunswick, to amend Article XIV A C-4 Non Restricted Commercial District and Article XXIV Off-Street Parking and Loading

Mayor Womack opened the Public Hearing. No comments from the public.

Mayor Womack called for a motion to close Public Hearing, so moved by Mr. Davis second by Mr. Andrews

Present:Messrs. Ms. Guadagnino, Davis, Socio and AndrewsNays:NoneAbstain:NoneAbsent:Lopez and Corbin

Mayor Womack called for a motion to adopt <u>Ordinance # 20-04</u> so moved by Mr. Davis, second by Mr. Socio that Ordinance <u># 20-04</u> approved on second and final reading and referred to the Mayor for his action and then published in the February 21, 2020 issue of the Home News and Tribune according to the law. This ordinance is posted in the Municipal Complex and copies are available upon request.

Roll call:

Present:Messrs. Ms. Guadagnino, Davis, Socio and AndrewsNays:NoneAbstain:NoneAbsent:Lopez and Corbin

Reports from Mayor, Council, Administrator, CFO

Councilman Socio announced upcoming activities-

-Chess for Kids Feb. 12th -March 18^{th 5} to 6 pm Municipal Bldg. (see attached flyer)
-Adult Drama Group 50th Anniversary March 5, 6 &7, 2020 NBTHS Auditorium (see attached flyer)
-2020 Adult Yoga North Brunswick Senior Center (see attached flyer)
-Tai Chi Classed for Adults North Brunswick Senior Center (see Attached flyer)
-North Brunswick Township & the Heritage Day Committee Present: Funds for Friends Breakfast with the Easter Bunny March 28th 8-10am at the Greene Turtle (see attached flyer)

Councilman Davis announced that the Township of North Brunswick has named its 80th Wartime Veteran Street and will be continuing in April. Veteran Memorial Pavers are still available. (Please see attachment information and forms)

Mayor Womack asked if anyone would like to be heard in Public Hearing.

Resident Anthony Nastus – Spoke on the status of the information that he had requested from the Community Development Director Michael Hritz. Mayor Womack explained to Mr. Nastus that Mr. Hritz could not be at the meeting tonight however, he has given the Mayor the information to provide to Mr. Nastus. Mr. Nastus would like Council President Andrews to address the issue on why North Brunswick School Buses are being parked on residential streets or in driveways during school hours and overnight. He stated that he will provide the Mayor's Office with pictures he has taken in regards to the School Buses being at other areas in the Township during school hours.

Mayor Womack for a motion to close the Public Hearing, so moved by Mr. Socio second by Mr. Davis.

Present:Messrs. Ms. Guadagnino, Davis, Socio and AndrewsNays:NoneAbstain:NoneAbsent:Lopez and Corbin

Adjourn 7:24 pm

Lisa Russo Municipal Clerk North Brunswick Parks, Recreation, and Community Services 710 Hermann Road North Brunswick, NJ 08902 (732) 247-0922 ext. 475



Children, ages 6 and up, beginners and advancing beginners; learn the basics or improve your game! Have fun while developing problem solving and decision making skills. You'll be taught by the best! Alexander Braylovskiy, U.S. —certified chess coach, is a championship player who has been a professional chess instructor for more than 20 years. His students have accumulated a number of prestigious titles locally and nationally.

For Children Ages: 6 & up

Wednesdays @ Municipal Building in Conference Room 1 5pm-6pm

(if there are less than 6 people it will be 45 minutes)

February 12th—March 18th \$80Res/ \$90Non Res

Register online!

Township of North Brunswick Parks, Recreation & Community Services Adult Drama Group





Based on a story by DAMON RUNYON Music and Lyrics by FRANK LOESSER Book by JO SWERLING and ABE BURROWS

Thursday, Friday & Saturday, March 5, 6 & 7, 2020 NBTHS Auditorium - 8:00 pm

Adults: \$18 Seniors/Children 12 & under: \$15

Matinee Performance - Saturday, March 7 at 2:00 pm

All seats \$15

Tickets are available at the township municipal building or at the door prior to each performance. Call (732) 247-0922 x475 for more information.

2020 Adult Yoga

North Brunswick Senior Center Tuesdays nights 7:30pm-9:00pm \$110 per person per session

Session 1: January 7th-March 10th Session 2: March 17th-May 19th Session 3: May 26th—July 28th Session 4: August 4th—October 13th (no class on August 11th) Session 5: October 20th- December 29th

Register: www.communitypass.net

North Brunswick Department of Parks, Recreation & Community Services



While Tai Chi was developed as a martial art, it is a gentle exercise that has many health benefits including improving and maintaining balance, muscle strength, range of motion, and joint flexibility, while also improving posture and reducing joint stiffness and muscle tension. The slow Tai Chi movements reduce stress and lead to a calm state of mind. These benefits all help to maintain a better quality of life as we all age.

Join instructor Peter Spool who has been practicing Tai Chi Chuan for more than 25 years and is certified by the International Yang Family Tai Chi Chuan Association .

Tuesdays at the North Brunswick Senior Center

March 17th-May 5th

6:00pm-7:00pm Cost : \$ 80 per person

Register online at www.communitypass.net

North Brunswick Department of Parks, Recreation & Community Services (732) 247-0922 ext. 475





TOWNSHIP OF NORTH BRUNSWICK WARTIME VETERAN STREET SIGN PROGRAM NOMINATION FORM

The Township of North Brunswick's *Wartime Veteran Street Sign Program* is designed to recognize wartime veterans who have served our community and country by adding their name on a secondary honorary street sign to an existing municipal road. We hope to promote public awareness of the individual and show our appreciation for their outstanding contributions to our country by adding their name to a township street in respect of their service.

Please see the reverse for official guidelines before completing this form and submitting it to the Department of Parks, Recreation and Community Services

I am nominating a wartime veteran:

Name of Veteran	Living	Deceased
Armed Conflict (see the reverse)	Military Branch	
Dates of military service		
Veteran's current and /or prior township street address		

Please submit a brief narrative that describes the veteran's wartime service and includes all relevant information such as family contact information, along with their rank, notable achievements, and specific medals or awards.

Person nominating the wartime veteran:

Name			
Full Address			
Home Phone	Cell Phone	Work Phone	
E-mail address:			

Wartime veteran street signs are dedicated by the Mayor and Council on location with an informal ceremony for family and friends. Please be aware and understand that the Township maintains a long list of wartime veterans, all of whom are deserving of recognition. An internal committee reviews nominations with deference to older veterans and accommodates requests as time and schedules reasonably allow.

OFFICIAL GUIDELINES

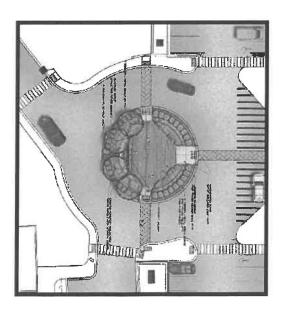


- Wartime Veteran: A wartime veteran is an individual who served in the active military forces, during a period
 of armed conflict or who received the armed forces expeditionary or other campaign service medal during an
 emergency condition and who was discharged or released under honorable conditions.
- Armed Conflict: Official periods of armed conflict and current uniform period of service dates include:
 - o World War II, the period beginning December 7, 1941, through December 31, 1946.
 - o Korean War, the period beginning June 27, 1950, through January 31, 1955.
 - o Vietnam War, the period beginning August 5, 1964, through May 7, 1975.
 - o Gulf War, the period beginning August 2, 1990, through January 2, 1992.
 - Operation Iraqi Freedom or Operation Enduring Freedom, the period beginning September 11, 2001, and ending on a date prescribed by presidential proclamation or by Congress.
- Discharge: Eligible military candidates must have been honorably discharged.
- Branch of Service: Eligible military candidates include those having served in Military Departments as defined under Department of Defense Directive 5100.1 which include Departments of the Army, Navy, and Air Force. The Marine Corps is part of the Department of the Navy and upon the declaration of war or when the President directs, the Coast Guard operates under the authority of the Department of the Navy. Eligible candidates must also be considered Veterans.
 - Full time National Guard duty is only considered such when National Guard members are activated to regular service and does not include weekend drills or active duty for training Minimum Service Exception (for Death or Disability)
- Verification: Documentary proof of a candidate's service should accompany the Nomination Form. Proof may come in a variety of forms, but should be verifiable without requiring an excessive amount of staff time. The DD Form 214 (Report of Separation) is the township's preferred documentation for military candidates. Before January 1, 1950, several similar forms were used by the military services, including the WD AGO 53, WD AGO 55, WD AGO 53-55, NAVPERS 553, NAVMC 78PD, and the NAVCG 553.

The Veterans Memorial Paver Donation Project is grateful to the following organizations who have participated in the design of the Veterans Memorial: Milltown VFW Post 2319 North Brunswick American Legion Post 459 The Veterans Park renovation and Memorial restoration are projects of the Township of North Brunswick Mayor Francis "Mac" Womack III & The Township Council

North Brunswick Township

Veterans Memorial Paver Donation Project



Honoring those who have served...

going. graved with their name, branch of ans Memorial. Your veteran will \$75.00 to help restore the Veterwartime period, you can honor States Military during a sevelt Avenue, North Brunswick, rial located at Veterans Park, Roorestoration of the Veterans Memoof service. This project is on service, rank, conflict and period them by making a donation of member who served in the United New Jersey. If you have a family accepting donations toward the North Brunswick Township is have a 4 inch by 8 inch brick en-Paver Donation Project Veterans Memorial

Brick Paver Information
All engraving will be done in upper-case regard- less of how it is printed on this form.
All engraving will be centered on the brick, so you do not need to print it that way. Remember to count nunctuation marks and
spaces between words when you are decid- ing how much will fit on each line.
There is a maximum of 3 lines with 15 letters
or spaces per line. The suggested format of each paver is:
First Line: First Initial, space, Last Name
example: R Jones
Second Line: Branch of Service (Army, Navy, Air Force, Coast Guard), space, Rank (Sgt, 1st Lt)
example: Air Force Sgt
Third Line: Conflict (Gulf War, Vietnam, WWII, etc), space, Period of Service (1940-43)
example: Vietnam 1968-71
Fill in the spaces below exactly as you want the engraving to appear:

|--|--|--|--|