

**WORKSHOP AGENDA MEETING - 7:00 PM
TOWNSHIP OF NORTH BRUNSWICK
710 HERMANN ROAD
NORTH BRUNSWICK, NJ**

Draft for Council Meeting / [06/01/20]

Roll Call, Sunshine Notice and Cell Phone Statement

Ms. Gallimore:

- 1. Bill List**
- 2. Item of revenue in budget (Chapter 159): Cultural and Heritage Commission, Heritage Day Grant**
- 3. Approving the FY2021 Temporary Budget**
- 4. Approving the FY2021 Temporary Budget for Water and Sewer Utilities**
- 5. Authorizing the transfer of \$450,000 unexpended Fiscal Year 2019 Appropriations to a dedicated Accumulated Leave Absences Trust Fund**
- 6. Authorizing the transfer of unexpended Fiscal Year 2019 Appropriations to a dedicated Storm Recovery Reserves**
- 7. Authorizing Budget Transfers for Fiscal Year 2020 Appropriations**

Ms. Benson:

- 1. Authorizing application and acceptance of a County of Middlesex, Cultural and Heritage Commission, Heritage Day Grant**
- 2. Discussion: Summer Camp**

Mr. McCormick:

- 1. Authorizing the application and acceptance of the US Department of Justice, Bureau of Justice Assistance Federal FY2020 Bulletproof Vest Partnership (BVP) Reimbursement**

Mr. Chaszar:

- 1. Authorizing a Shared Services Agreement with Middlesex County Improvement Authority for the Collection and Disposal of Recycling Material**

Mr. Hritz:

- 1. Authorizing the approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the Evelyn Avenue Roadway Improvements Project**
- 2. Discussion: Renaissance Park Monopole**

Ms. Progebin:

- 1. Authorizing the advertisement for Receipt of Proposals for Tax Assessment Consulting Services**
- 2. Authorizing the advertisement for Request for Proposals for Procurement Software**

3. Authorizing a Credit to Township Residents for their Water-Sewer Utility Account

Council:

- 1. Council President Andrews to discuss: Authorizing a Contract with Bryan Electric for the purchase and installation of one dual Port Charging Station for Electric Vehicles**
- 2. Councilwoman Guadagnino to discuss: The Census and Election**
- 3. Councilman Socio to discuss: Adams AC Raffle / Food Bank Fund Raiser**

Mayor

- 1. Authorizing a County / Municipal Reimbursement Agreement with Middlesex County for Economic Damages caused by the Corona Virus**

Municipal Clerk:

- 1. Minutes / May 11, 2020 / Special Council Meeting**
- 2. Minutes / May 18, 2020 / Regular Council Meeting**
- 3. Ordinance #20-14 - Second Reading and Public Hearing - An Ordinance amending Articles within Chapter 352, "Water Utility" of the Code of the Township of North Brunswick**
- 4. Ordinance #20-15 - Second Reading and Public Hearing - An Ordinance amending Chapter 276, "Sewers", Section 7 "Sewer Rentals" of the Code of the Township of North Brunswick**

Adjourn

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 1.

Bill List

ATTACHMENTS:

Description

Type

Bill List 1 of 2

Cover Memo

Bill List 2 of 2

Cover Memo

CHECK REGISTER PROCESS: May 26th, 2020				
FUND	DETAIL	CHECK NUMBERS	AMOUNT	
1	CURRENT FUND	BILL LIST	68344	\$87,724.26
2	CURRENT FUND	BILL LIST	68345-68402	\$392,567.21
3	CURRENT FUND	BILL LIST	68403-68410	\$963,979.13
1	CURRENT FUND	VOID		\$0.00
17	PAYROLL	BILL LIST	106597-106618	\$574,950.31
17	PAYROLL	VOID		\$0.00
TOTAL				\$2,019,220.91

May 21, 2020
03:12 PM

NORTH BRUNSWICK TOWNSHIP
Check Register By Check Id

Page No: 1

CURRENT 1

Range of Checking Accts: 01101001001 to 01101001001 Range of Check Ids: 68344 to 68344
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
68344	05/14/20	PAYROLL					9562
PR-07640	1	Terminal Leave Time	83,747.47	D-33-56-850-003-002 Terminal Leave Time	Budget		1 1
PR-07640	2	SS Other Expenses	3,976.79	0-01-36-470-000-472 SOCIAL SECURITY Other Expenses	Budget		2 1
			<u>87,724.26</u>				

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	1	0	87,724.26	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>1</u>	<u>0</u>	<u>87,724.26</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND BUDGET	0-01	3,976.79	0.00	0.00	3,976.79
Trust Other	D-33	83,747.47	0.00	0.00	83,747.47
Total of All Funds:		<u>87,724.26</u>	<u>0.00</u>	<u>0.00</u>	<u>87,724.26</u>

May 21, 2020
03:12 PM

NORTH BRUNSWICK TOWNSHIP
Check Register By Check Id

Page No: 1

CURRENT 2

Range of Checking Accts: 01101001001 to 01101001001 Range of Check Ids: 68345 to 68402
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
68345	05/18/20	ACTI0055 Action Uniform Co. LLC					9564
20-02758	1	DEPARTMENT UNIFORM FOR NEW	1,540.91	0-01-25-240-999-123	Budget		57 1
				POLICE Uniform and Personal Equipment			
68346	05/18/20	AFAPR066 AFA PROTECTIVE SYSTEMS, INC.					9564
20-01958	4	Monitoring & Inspection	212.50	0-01-26-310-000-183	Budget		35 1
				BLDG & GROUNDS Maintenance			
68347	05/18/20	ALAVA001 Aracely Alava					9564
20-03057	1	Refund of LEAL April/May	560.00	D-39-56-851-000-007	Budget		114 1
				DPRCS - LEAL			
68348	05/18/20	ALLIE070 Allied Oil					9564
20-02980	1	1,500 Gallons Gasoline	1,528.50	0-01-31-430-000-460	Budget		75 1
				Gasoline/Diesel			
20-02980	2	Federal LUST Tax	1.50	0-01-31-430-000-460	Budget		76 1
				Gasoline/Diesel			
20-02980	3	3,397.80 Gallons Gasoline	3,153.16	0-01-31-430-000-460	Budget		77 1
				Gasoline/Diesel			
20-02980	4	Federal LUST Tax	3.40	0-01-31-430-000-460	Budget		78 1
				Gasoline/Diesel			
			<u>4,686.56</u>				
68349	05/18/20	AMERIO90 AMERICAN WATER SERVICES INC					9564
20-01291	2	INVOICE: AWEC-000000200	2,923.72	0-05-55-502-000-183	Budget		29 1
				Maintenance & Repairs			
20-01295	1	METER REPLACE. 2019 JULY-DEC.	2,082.77	0-05-55-502-000-184	Budget		30 1
				Meter Replacement			
20-02658	2	O&M SCADA MAINT. 2020 1ST QTR	6,961.00	0-05-55-502-000-183	Budget		49 1
				Maintenance & Repairs			
20-02659	1	HVAC EQUIPMENT 2020 JAN-JUNE	2,324.00	0-05-55-502-000-183	Budget		50 1
				Maintenance & Repairs			
20-02663	1	WATER SVS LINES 2020 1ST QTR	33,175.88	0-05-55-502-000-182	Budget		51 1
				Service line repairs			
20-02682	1	FILTER MEDIA REPLACEMENT	161,662.50	0-05-55-502-000-183	Budget		52 1
				Maintenance & Repairs			
			<u>209,129.87</u>				
68350	05/18/20	ATLAN048 ATLANTIC DETROIT DIESEL-					9564
20-02925	1	Transmission on Veh. # 854	4,060.12	0-01-26-315-003-902	Budget		67 1
				MVM Transmission - Rds/Sanit			
68351	05/18/20	ATLAN095 Atlantic Envelope Co. Inc.					9564
20-02927	1	Court WINDOW Envelopes	141.00	0-01-43-490-000-199	Budget		68 1
				MUNICIPAL COURT Printed Material			
20-02927	2	Court NON-WINDOW Envelopes	134.70	0-01-43-490-000-199	Budget		69 1
				MUNICIPAL COURT Printed Material			
			<u>275.70</u>				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Seq	Acct
PO #	Item	Description							
68352	05/18/20	AVATA001 Sridhar Avatapalli					9564		
20-03053	1	Refund Foundation Tennis	162.00	D-39-56-850-000-003	Budget		110		1
				Recreation - Youth Programs					
68353	05/18/20	AWR AWR Supplies, LLC					9564		
20-01598	5	Paper supplies for kitchen	77.20	0-01-28-372-000-193	Budget		32		1
				SR SERVICES - Paper					
20-01598	6	Paper supplies for kitchen	93.80	0-01-28-372-000-193	Budget		33		1
				SR SERVICES - Paper					
20-01598	7	Paper supplies for kitchen	37.95	0-01-28-372-000-193	Budget		34		1
				SR SERVICES - Paper					
			<u>208.95</u>						
68354	05/18/20	BARTON01 Rachel Barton					9564		
20-03051	1	Refund of Total Sports	142.00	D-39-56-850-000-003	Budget		108		1
				Recreation - Youth Programs					
68355	05/18/20	BEYER006 BEYER FORD					9564		
20-01022	1	POLICE DETECTIVE VEHICLE	23,706.06	0-01-25-240-999-241	Budget		20		1
				POLICE Vehicles					
20-01070	1	2020 Ford Escape- Construction	15,346.14	D-33-56-850-008-150	Budget		22		1
				3rd Party UCC Inspections					
20-01070	2	2020 Ford Escape- Construction	8,359.92	0-01-21-196-000-241	Budget		23		1
				CONSTRUCT CODE Vehicles					
20-01072	1	WATER DEPARTMENT FORD ESCAPE	23,706.06	C-06-55-C16-151-101	Budget		24		1
				Project Costs					
20-02933	1	2020 WHITE FORD ESCAPE OPTIONS	2,120.25	0-01-21-196-000-241	Budget		70		1
				CONSTRUCT CODE Vehicles					
20-02934	1	2020 WHITE FORD ESCAPE OPTIONS	2,120.25	C-06-55-C18-171-101	Budget		71		1
				Project Costs					
20-02935	1	2020 BLACK FORD ESCAPE OPTIONS	1,707.00	0-01-25-240-999-241	Budget		72		1
				POLICE Vehicles					
			<u>77,065.68</u>						
68356	05/18/20	CABLE050 CABLEVISION					9564		
20-00754	10	5/20 Acct# 07875-381966-01-2	55.06	0-01-31-430-000-450	Budget		14		1
				Telecommunications					
68357	05/18/20	CARKEY05 1 844 CarKeyz LLC					9564		
20-01475	6	BLDG & GROUNDS - KEYS	30.00	0-01-26-310-000-223	Budget		31		1
				BLDG & GROUNDS Tools					
68358	05/18/20	CHART050 CHARTWELLS FOOD SERVICES, INC.					9564		
20-00721	38	Senior Center Food Supplies	192.00	0-01-28-372-000-153	Budget		11		1
				SR SERVICES Food Supplies					
68359	05/18/20	CHEMSEAR Chemsearch					9564		
20-02820	1	MVM Chemicals	531.70	0-01-26-315-000-158	Budget		60		1
				MVM Hardware Supplies					
68360	05/18/20	CMEAS020 CME ASSOCIATES					9564		
20-00715	19	2019 Road Program 0260279	13,767.25	C-06-55-C18-171-901	Budget	PRO19038	9		1
				Section 2:20					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
68360		CME ASSOCIATES		Continued					
20-00715	20	2019 Road Program	1,732.50	0260279	C-08-55-C18-171-901	Budget	PRO19038	10	1
					Section 2:20				
20-01044	16	2020 Road Design	5,682.00	0260281	C-06-55-C19-181-901	Budget	PRO19051	21	1
					Section 2:20 Professional Fees				
20-02647	5	Finnegans & Quarry Ln	8,980.25	0260280	C-04-55-C20-190-902	Budget	PRO20039	48	1
					Professional Costs - Roads				
20-02985	1	General Engineering	637.50	0260283	0-01-21-165-000-200	Budget	PRO20009	79	1
					ENGINEERING Professional Servi				
			30,799.50						
68361	05/18/20	COOPE050 COOPER PEST CONTROL							9564
20-00895	15	PARKS/PEST CONTROL	117.96		0-01-28-375-000-137	Budget		16	1
					PARKS Contract Work				
68362	05/18/20	FIREF005 Firefighters Equipment Co, Inc							9564
20-03047	1	ON Site Services of Equipment	75.00		0-01-25-255-000-233	Budget		96	1
					FIRE Co #2 Equipment & Vehicle				
20-03047	2	NEW Tags for Hand Portable	120.00		0-01-25-255-000-233	Budget		97	1
					FIRE Co #2 Equipment & Vehicle				
			195.00						
68363	05/18/20	FIRST090 FIRST CHOICE AUTO EQUIPMENT							9564
20-03028	2	VEHICLE PARTS (4/2020-6/2020)	340.74		0-01-26-315-000-230	Budget		90	1
					MVM Vehicle Parts				
20-03028	3	VEHICLE PARTS (4/2020-6/2020)	903.36		0-01-26-315-000-230	Budget		91	1
					MVM Vehicle Parts				
			1,244.10						
68364	05/18/20	GAFFE050 Jill Gaffrey							9564
20-00265	10	Senior Fitness Instructor	80.00		0-01-28-372-000-203	Budget		4	1
					SR SERVICES Public Events				
68365	05/18/20	GANNL050 GANN LAW BOOKS							9564
20-02897	1	2020 NJ Zoning & Land Use Adm	156.00		0-01-21-185-000-185	Budget		64	1
					ZONING Miscellaneous				
68366	05/18/20	GRANDP01 Janet Granpierre							9564
20-03056	1	Refund of LEAL April/May	604.00		D-39-56-851-000-007	Budget		113	1
					DPRCS - LEAL				
68367	05/18/20	HOMED065 HOME DEPOT CREDIT SERVICES							9564
20-02965	4	PARKS - CAUTION TAPE	57.91		0-01-28-369-000-212	Budget		73	1
					DPRCS Programs				
68368	05/18/20	HOMED065 HOME DEPOT CREDIT SERVICES							9564
20-03018	8	B&G/HARDWARE SUPPLIES	7.70		0-01-26-310-000-158	Budget		81	1
					BLDG & GROUNDS Hardware Suppli				
20-03018	9	B&G/HARDWARE SUPPLIES	7.40		0-01-26-310-000-158	Budget		82	1
					BLDG & GROUNDS Hardware Suppli				
20-03018	10	B&G/HARDWARE SUPPLIES(CREDIT)	7.40		0-01-26-310-000-158	Budget		83	1
					BLDG & GROUNDS Hardware Suppli				

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
PO #	Item	Description							
68368	HOME DEPOT	CREDIT SERVICES		Continued					
20-03018	11	B&G/HARDWARE SUPPLIES	15.97	0-01-26-310-000-158	Budget		84	1	
				BLDG & GROUNDS Hardware Suppli					
20-03018	12	B&G/HARDWARE SUPPLIES(CREDIT)	15.97	0-01-26-310-000-158	Budget		85	1	
				BLDG & GROUNDS Hardware Suppli					
20-03018	13	B&G/HARDWARE SUPPLIES	34.56	0-01-26-310-000-158	Budget		86	1	
				BLDG & GROUNDS Hardware Suppli					
			<u>42.26</u>						
68369	05/18/20	HOPES050 Millicent Hopes					9564		
20-00264	10	Senior Zumba Instructor	160.00	0-01-28-372-000-203	Budget		3	1	
				SR SERVICES Public Events					
68370	05/18/20	KMBRE005 K&M Bretco Home Improvements					9564		
20-02136	2	CDBG - 13 Whitman Road	4,066.86	D-33-56-810-019-008	Budget		37	1	
				Individual Housing Rehabilitation					
20-02824	1	CDBG - 751 Magnolia Road	1,166.66	D-33-56-810-019-008	Budget		61	1	
				Individual Housing Rehabilitation					
			<u>5,233.52</u>						
68371	05/18/20	LAWMA050 LAWREN SUPPLY CO. OF NJ, INC.					9564		
20-02343	1	3 IN 1 PARKA RANGE RED	198.74	0-01-25-240-999-123	Budget		38	1	
				POLICE Uniform and Personal Equipment					
20-02343	2	12 X 12 HEAT SEAL	12.00	0-01-25-240-999-123	Budget		39	1	
				POLICE Uniform and Personal Equipment					
20-02343	4	12 X 12 HEAT SEAL	12.00	0-01-25-240-999-123	Budget		40	1	
				POLICE Uniform and Personal Equipment					
			<u>222.74</u>						
68372	05/18/20	LEWIS066 LEWIS & TANNER PAINT'S INC.					9564		
20-02898	1	Hypro Twin Diaphragm Pumps	1,801.58	0-01-28-375-000-152	Budget		65	1	
				PARKS Field Supplies					
20-02898	2	shipping	120.00	0-01-28-375-000-152	Budget		66	1	
				PARKS Field Supplies					
			<u>1,921.58</u>						
68373	05/18/20	LIGHTPAT CABLEVISION LIGHTPATH, INC.					9564		
20-00724	8	Mar. & Apr. - Private Fiber	1,600.00	0-01-31-430-000-450	Budget		12	1	
				Telecommunications					
68374	05/18/20	LINDSA01 Kyle Lindsay					9564		
20-03052	1	Refund of US Sports Squirt Lax	142.00	D-39-56-850-000-003	Budget		109	1	
				Recreation - Youth Programs					
68375	05/18/20	MANUE005 Manuel's Custom Upholstery					9564		
20-03035	1	Upholstery Repair	250.00	0-01-26-315-000-231	Budget		92	1	
				MVM General Vehicle Repair					
68376	05/18/20	MCCL0005 McCloskey Mechanical					9564		
20-00907	3	3/31/2020 Invoice 29655	440.05	0-01-26-310-000-160	Budget	BID19006	17	1	
				BLDG & GROUNDS Heating & Cool					
20-00909	2	4/17/2020 Invoice 29860	759.24	0-01-26-310-000-160	Budget	BID19006	18	1	
				BLDG & GROUNDS Heating & Cool					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
68376		McCloskey Mechanical							
		Continued							
20-00909	3	4/17/2020 Invoice 29857	647.60	0-01-26-310-000-160	Budget	BID19006	19	1	
				BLDG & GROUNDS Heating & Cool					
20-01177	5	Invoice 29949 4/20/2020	408.93	0-01-26-310-000-160	Budget	BID19006	25	1	
				BLDG & GROUNDS Heating & Cool					
20-01177	6	Invoice 29947 4/20/2020	647.60	0-01-26-310-000-160	Budget	BID19006	26	1	
				BLDG & GROUNDS Heating & Cool					
20-01179	7	Invoice 29950 4/21/2020	1,072.84	0-01-26-310-000-160	Budget	BID19006	27	1	
				BLDG & GROUNDS Heating & Cool					
20-01179	8	Invoice 29951 4/21/2020	971.40	0-01-26-310-000-160	Budget	BID19006	28	1	
				BLDG & GROUNDS Heating & Cool					
20-03023	1	Municipal Building 29653	647.60	0-01-26-310-000-160	Budget	BID19006	87	1	
				BLDG & GROUNDS Heating & Cool					
20-03024	1	Municipal Building 29856	1,295.20	0-01-26-310-000-160	Budget	BID19006	88	1	
				BLDG & GROUNDS Heating & Cool					
20-03024	2	Municipal Building 29948	977.31	0-01-26-310-000-160	Budget	BID19006	89	1	
				BLDG & GROUNDS Heating & Cool					
			<u>7,867.77</u>						
68377	05/18/20	MINDF005 Mindful in Nature LLC							9564
20-00813	9	Senior Gardening Club	150.00	0-01-28-372-000-203	Budget		15	1	
				SR SERVICES Public Events					
68378	05/18/20	MOMOPE01 Candace Momperousse							9564
20-03060	1	Refund of LEAL April/May	280.00	D-39-56-851-000-007	Budget		117	1	
				DPRCS - LEAL					
68379	05/18/20	NASSOI01 Michele Nassoit							9564
20-03059	1	Refund of LEAL April/May	604.00	D-39-56-851-000-007	Budget		116	1	
				DPRCS - LEAL					
68380	05/18/20	NATIO045 NATIONAL FUEL OIL INC.							9564
20-02979	1	3,320 Gallons Diesel 44652	3,128.77	0-01-31-430-000-460	Budget		74	1	
				Gasoline/Diesel					
68381	05/18/20	NJSACOP NJ State Assn of Chief of							9564
20-02989	1	2020 Accreditation Program fee	1,667.00	0-01-25-240-999-144	Budget		80	1	
				POLICE Dues & Subscription					
68382	05/18/20	NORCIO50 NORCIA CORP.							9564
20-03038	2	VEHICLE PARTS (5/2020-6/2020)	295.87	0-01-26-315-000-230	Budget		94	1	
				MVM Vehicle Parts					
20-03038	3	VEHICLE PARTS (5/2020-6/2020)	84.62	0-01-26-315-000-230	Budget		95	1	
				MVM Vehicle Parts					
			<u>380.49</u>						
68383	05/18/20	ONE ONE CALL CONCEPTS							9564
20-00404	11	SEWER - ONE CALL CONCEPTS	427.20	0-07-55-502-000-200	Budget		7	1	
				Professional Services					
68384	05/18/20	PERALT01 Jahaira Peralta							9564
20-03055	1	Refund of LEAL April/May	130.00	D-39-56-851-000-007	Budget		112	1	
				DPRCS - LEAL					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
68385	05/18/20	PHSPR005 PH&S Products LLC					9564		
20-02750	1	NITRILE GLOVES RESQ GRIP XXLG	255.00	0-01-25-240-999-168	Budget		54	1	
				POLICE Investigative Supplies					
20-02750	2	NITRILE GLOVES RESQ GRIP XLG	255.00	0-01-25-240-999-168	Budget		55	1	
				POLICE Investigative Supplies					
20-02750	3	NITRILE GLOVES RESQ GRIP LG	255.00	0-01-25-240-999-168	Budget		56	1	
				POLICE Investigative Supplies					
			765.00						
68386	05/18/20	RAINONE RAINONE COUGHLIN MINCHELLO, LLC					9564		
20-02397	7	4/2020 General Legal	18,108.00	0-01-20-155-000-981	Budget	PRO20003	41	1	
				LEGAL - General					
20-02397	8	4/2020 Langhorn- Bk 13 Lot 14	47.50	0-01-20-155-000-981	Budget	PRO20003	42	1	
				LEGAL - General					
20-02397	9	4/2020 Realty Investments LP	1,130.50	0-01-20-155-000-981	Budget	PRO20003	43	1	
				LEGAL - General					
20-02397	10	4/2020 HS Environmental	910.00	C-04-55-C16-151-903	Budget	PRO20003	44	1	
				Professional Fees - Park Improvements					
			20,196.00						
68387	05/18/20	ROMER001 Cesar Romero					9564		
20-03054	1	Refund of Girls Lax	190.00	D-39-56-850-000-003	Budget		111	1	
				Recreation - Youth Programs					
68388	05/18/20	SHAMY050 SHAMY, SHIPERS & LONSKI, P.C.					9564		
20-02491	4	4/2020 Municipal Prosector	4,950.00	0-01-20-155-000-982	Budget	PRO20004	45	1	
				LEGAL - Prosecutor					
68389	05/18/20	SHERW066 SHERWIN-WILLIAMS					9564		
20-02007	5	Fields Supplies	4,505.65	0-01-28-375-000-152	Budget		36	1	
				PARKS Field Supplies					
68390	05/18/20	TASER005 AXON INTERNATIONAL					9564		
20-02881	1	TASER 7 TARGET RUGGEDIZED	300.00	0-01-25-240-999-157	Budget		62	1	
				POLICE Guns & Ammunition					
20-02881	2	SIMULATION CARTRIDGE, X2	279.72	0-01-25-240-999-157	Budget		63	1	
				POLICE Guns & Ammunition					
			579.72						
68391	05/18/20	TELCO050 LEVEL 3 COMMUNICATIONS, LLC					9564		
20-03048	1	04/2020 Comm.#2004040612113734	91.44	0-01-31-430-000-440	Budget		98	1	
				Telephone					
20-03048	2	04/2020 Comm.#2004040611113725	30.99	0-01-31-430-000-440	Budget		99	1	
				Telephone					
20-03048	3	04/2020 Comm.#2004040611273730	22.86	0-01-31-430-000-440	Budget		100	1	
				Telephone					
20-03048	4	04/2020 Comm.#2004040611263727	22.86	0-01-31-430-000-440	Budget		101	1	
				Telephone					
20-03048	5	04/2020 Comm.#2004040609183715	68.58	0-01-31-430-000-440	Budget		102	1	
				Telephone					
20-03048	6	04/2020 Comm.#2004040610143718	45.72	0-01-31-430-000-440	Budget		103	1	
				Telephone					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
68391	LEVEL 3	COMMUNICATIONS, LLC Continued							
20-03048	7	04/2020 Comm.#2004040610033716	45.72	0-01-31-430-000-440 Telephone	Budget		104	1	
20-03048	8	04/2020 Comm.#2004040611413729	45.72	0-01-31-430-000-440 Telephone	Budget		105	1	
20-03048	9	04/2020 Comm.#2004040610283721	91.44	0-01-31-430-000-440 Telephone	Budget		106	1	
20-03048	10	04/2020 Comm.#2004060410564682	217.17	0-01-31-430-000-440 Telephone	Budget		107	1	
			<u>682.50</u>						
68392	05/18/20	TELCO055 LEVEL 3 COMMUNICATIONS, LLC							9564
20-00492	10	APR. 2001082017192070	630.21	0-01-31-430-000-440 Telephone	Budget		8	1	
68393	05/18/20	TELCO060 LEVEL 3 COMMUNICATIONS, LLC							9564
20-00217	11	Acct# 5310000053 May.	150.02	0-01-31-430-000-450 Telecommunications	Budget		2	1	
68394	05/18/20	THOMWEST Thomson Reuters							9564
20-02743	1	CLEAR INVESTIGATIVE SOFTWARE	345.73	0-01-25-240-999-183 POLICE Maintenance	Budget		53	1	
68395	05/18/20	TRAPR050 TRAP ROCK INDUSTRIES LLC							9564
20-00397	21	ASPHALT - KINGSTON FABC/I-5	341.66	0-01-26-290-000-195 STREETS & ROAD Paving Material	Budget		6	1	
68396	05/18/20	TWINO050 TWIN OAKS CATERERS, INC.							9564
20-02589	1	Pioneers Lunch 3/4/20	313.25	G-02-20-372-001-000 Congregate Meals	Budget		46	1	
20-02589	2	Tossed Salad	52.50	G-02-20-372-001-000 Congregate Meals	Budget		47	1	
			<u>365.75</u>						
68397	05/18/20	ULINE ULINE							9564
20-03036	1	Invoice #117405487	513.19	0-01-26-310-000-187 BLDG & GROUNDS Furniture/fixtu	Budget		93	1	
68398	05/18/20	VERIZ066 VERIZON							9564
20-00288	42	05/2020 #755-873-671-0001-95	189.00	0-01-31-430-000-450 Telecommunications	Budget		5	1	
68399	05/18/20	VERIZ072 VERIZON							9564
20-00142	11	05/20 #951-648-682-0001-58	567.17	0-01-31-430-000-451 MDT Cellular	Budget		1	1	
68400	05/18/20	VERIZMUN VERIZON - MUNICIPAL BUILDING							9564
20-00752	10	4/20 9853733047 Cell Phone	600.56	0-01-31-430-000-440 Telephone	Budget		13	1	
68401	05/18/20	WARREN02 Christina Warren							9564
20-03058	1	Refund of LEAL April/May	538.00	D-39-56-851-000-007 DPRCS - LEAL	Budget		115	1	

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NORTH BRUNSWICK TOWNSHIP
Check Register By Check Id

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num Acct
68402	05/18/20	WBMASON W.B. Mason Co.,Inc.						9564
20-02807	1	QRT7694BE Bulletin Board	94.74	0-01-21-185-000-188	Budget		58	1
				ZONING Office Supplies				
20-02807	2	AOPLT612MS Desk Pad	47.46	0-01-21-185-000-188	Budget		59	1
				ZONING Office Supplies				
			<u>142.20</u>					

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	58	0	392,567.21	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>58</u>	<u>0</u>	<u>392,567.21</u>	<u>0.00</u>

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND BUDGET	0-01	101,814.42	0.00	0.00	101,814.42
Water Utility Fund	0-05	209,129.87	0.00	0.00	209,129.87
Sewer Utility Fund	0-07	427.20	0.00	0.00	427.20
Year Total:		311,371.49	0.00	0.00	311,371.49
GENERAL CAPITAL	C-04	9,890.25	0.00	0.00	9,890.25
WATER CAPITAL	C-06	45,275.56	0.00	0.00	45,275.56
SEWER CAPITAL	C-08	1,732.50	0.00	0.00	1,732.50
Year Total:		56,898.31	0.00	0.00	56,898.31
Trust Other	D-33	20,579.66	0.00	0.00	20,579.66
Recreation Trust	D-39	3,352.00	0.00	0.00	3,352.00
Year Total:		23,931.66	0.00	0.00	23,931.66
GRANT FUND	G-02	365.75	0.00	0.00	365.75
Total Of All Funds:		392,567.21	0.00	0.00	392,567.21

CURRENT 3

Range of Checking Accts: 01101001001 to 01101001001 Range of Check Ids: 68403 to 68410
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
68403	05/22/20	PAYROLL PAYROLL POSTINGS					9565
PR-07641	1	Gen Admin Sal & Wages	23,414.09	0-01-20-100-000-011 GEN.ADMIN Salary & Wages	Budget		1 1
PR-07641	2	Municipal Clerk Sal & wages	7,408.25	0-01-20-120-000-011 MUNIC.CLERK Salary & wages	Budget		2 1
PR-07641	3	Municipal Clerk Overtime	31.02	0-01-20-120-000-014 MUNIC.CLERK Overtime	Budget		3 1
PR-07641	4	Finance Sal & Wages	10,597.22	0-01-20-130-000-011 FINANCE Salary & Wages	Budget		4 1
PR-07641	5	IT Sal & Wages	5,013.29	0-01-20-140-000-011 IT - Salary & Wages	Budget		5 1
PR-07641	6	Tax Collection Sal & wages	7,681.11	0-01-20-145-000-011 TAX COLLECTION Salary & wages	Budget		6 1
PR-07641	7	Tax Assessor Sal & Wages	1,772.52	0-01-20-150-000-011 TAX ASSESSOR Salary & Wages	Budget		7 1
PR-07641	8	Engineering Sal & Wages	4,097.46	0-01-21-165-000-011 ENGINEERING Salary & Wages	Budget		8 1
PR-07641	9	Planning Sal & wages	11,488.65	0-01-21-180-000-011 PLANNING Salary & wages	Budget		9 1
PR-07641	10	Zoning Sal & Wages	2,541.03	0-01-21-185-000-011 ZONING Salary & Wages	Budget		10 1
PR-07641	11	Code Enforcement Sal & wages	6,112.72	0-01-21-195-000-011 CODE ENFORCE. Salary & wages	Budget		11 1
PR-07641	12	Code Enforcement Part Time	1,120.00	0-01-21-195-000-013 CODE ENFORCE - Part Time	Budget		12 1
PR-07641	13	Const Code Sal & Wages	14,517.44	0-01-21-196-000-011 CONSTR. CODE Salary & Wages	Budget		13 1
PR-07641	14	State Health Benefit waiver	1,991.00	0-01-23-221-000-101 Health Benefit Waiver	Budget		14 1
PR-07641	15	Police Admin Sal & Wages	33,880.65	0-01-25-240-240-011 POL ADMIN - Salary & Wages	Budget		15 1
PR-07641	16	SOA Sal & wages	148,194.53	0-01-25-240-241-011 POL SOA - Salary & wages	Budget		16 1
PR-07641	17	PBA Sal & Wages	264,116.64	0-01-25-240-242-011 PBA - Salary & Wages	Budget		17 1
PR-07641	18	PBA Overtime	2,935.39	0-01-25-240-242-014 PBA - Overtime	Budget		18 1
PR-07641	19	PBA Stand By Pay	2,575.70	0-01-25-240-242-018 PBA - Stand By Pay	Budget		19 1
PR-07641	20	PBA Retirement Sick Pay	2,840.40	0-01-25-240-242-019 PBA - Retirement Sick	Budget		20 1
PR-07641	21	Dispatchers Sal & Wages	21,697.57	0-01-25-240-243-011 DISPATCHERS - Salary & Wages	Budget		21 1
PR-07641	22	Dispatchers Overtime	1,430.42	0-01-25-240-243-014 DISPATCHERS - Overtime	Budget		22 1
PR-07641	23	Crossing Guard Sal & Wages	14,445.53	0-01-25-240-244-011 CROSSING GUARDS Salary & Wages	Budget		23 1
PR-07641	24	SLEO Sal & Wages	17,120.00	0-01-25-250-000-122 Special Law Enforcement Officers	Budget		24 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Seq	Acct
68403		PAYROLL POSTINGS							
									Continued
PR-07641	25	Emergency Mgmt Sal & Wages	3,879.30	0-01-25-252-000-011	Budget		25	1	
				EMERGENCY MGMT Salary & Wages					
PR-07641	26	Uniform Fire Sal & Wages	8,650.79	0-01-25-265-000-011	Budget		26	1	
				UNIFORM FIRE Salary & Wages					
PR-07641	27	Streets/Roads Sal & Wages	17,738.14	0-01-26-290-000-011	Budget		27	1	
				STREETS & ROAD Salary & Wages					
PR-07641	28	Streets/Roads Overtime	279.76	0-01-26-290-000-014	Budget		28	1	
				STREETS & ROAD Overtime					
PR-07641	29	Sanitation Sal & Wages	20,285.94	0-01-26-305-306-011	Budget		29	1	
				SANITATION Salary & Wages					
PR-07641	30	Sanitation Overtime	946.70	0-01-26-305-306-014	Budget		30	1	
				SANITATION Overtime					
PR-07641	31	Building/Grounds Sal & Wages	9,504.28	0-01-26-310-000-011	Budget		31	1	
				BLDG & GROUNDS Salary & Wages					
PR-07641	32	Building/Grounds Part Time	1,177.40	0-01-26-310-000-013	Budget		32	1	
				BLDG & GROUNDS - Part Time					
PR-07641	33	Building/Grounds Overtime	681.62	0-01-26-310-000-014	Budget		33	1	
				BLDG & GROUNDS Overtime					
PR-07641	34	MVM Sal & Wages	6,554.17	0-01-26-315-000-011	Budget		34	1	
				MVM Salary & Wages					
PR-07641	35	MVM Overtime	337.50	0-01-26-315-000-014	Budget		35	1	
				MVM Overtime					
PR-07641	36	Stormwater Sal & Wages	8,708.05	0-01-26-510-000-011	Budget		36	1	
				STORMWATER DIV Salary & Wages					
PR-07641	37	Stormwater Overtime	796.62	0-01-26-510-000-014	Budget		37	1	
				STORMWATER DIV Overtime					
PR-07641	38	DPRCS Sal & Wages	12,558.46	0-01-28-369-000-011	Budget		38	1	
				DPRCS Salary & Wages					
PR-07641	39	Senior Center Sal & Wages	3,962.52	0-01-28-372-000-011	Budget		39	1	
				SR SERVICES Salaries & Wages					
PR-07641	40	Senior Center Part Time	1,360.92	0-01-28-372-000-013	Budget		40	1	
				SR SERVICES Seasonal					
PR-07641	41	Parks Sal & Wages	15,774.39	0-01-28-375-000-011	Budget		41	1	
				PARKS Salaries & Wages					
PR-07641	42	Municipal Court Sal & Wages	19,059.86	0-01-43-490-000-011	Budget		42	1	
				MUNICIPAL COURT Salary & Wages					
PR-07641	43	Water Utility Sal & Wages	2,966.86	0-05-55-501-000-011	Budget		43	1	
				Salary & Wages Water					
PR-07641	44	Water Utility OT	15.38	0-05-55-501-000-014	Budget		44	1	
				Overtime Water					
PR-07641	45	Sewer Sal & Wages	18,758.39	0-07-55-501-000-011	Budget		45	1	
				Salary & Wages Sewer					
PR-07641	46	Sewer OT	1,107.61	0-07-55-501-000-014	Budget		46	1	
				Overtime Sewer					
PR-07641	47	Police Off Duty	57,995.00	D-33-56-850-001-003	Budget		47	1	
				Police- off Duty					
PR-07641	48	Terminal Leave Time	61,503.82	D-33-56-850-003-002	Budget		48	1	
				Terminal Leave Time					
PR-07641	49	Storm Recovery Reserves-COVID	1,309.00	D-33-56-850-005-001	Budget		49	1	
				Storm Recovery Reserves					
PR-07641	50	Aquatics Sal & Wages	785.70	D-39-56-850-000-001	Budget		50	1	
				Recreation - Aquatics					

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num	Ref Seq	Acct
68403		PAYROLL POSTINGS							
		Continued							
PR-07641	51	Aquatics Sal & Wages	60.11	D-39-56-850-000-001 Recreation - Aquatics	Budget		51	1	
PR-07641	52	LEAL Sal & Wages	5,258.49	D-39-56-851-000-007 DPRCS - LEAL	Budget		52	1	
PR-07641	53	LEAL Sal & Wages	402.27	D-39-56-851-000-007 DPRCS - LEAL	Budget		53	1	
PR-07641	54	SS Other Expenses	62,173.53	0-01-36-470-000-472 SOCIAL SECURITY Other Expenses	Budget		54	1	
PR-07641	55	Clean Communities-Park Rangers	1,068.47	G-02-20-375-000-000 Clean Communities	Budget		55	1	
			<u>952,683.68</u>						
68404	05/22/20	PRUDENTI Prudential Retirement					9571		
PR-07597	11	DCRP ER Contribution 5/2020	601.13	0-01-36-470-000-477 DCRP - Other Expenses	Budget		1	1	
68405	05/22/20	PBAL0160 PBA Local #160 Off Duty					9572		
PR-07625	10	5/22/20 Off Duty PBA Fees	252.00	D-33-56-850-001-005 Police Off Duty PBA Fee	Budget		1	1	
68406	05/19/20	STATE040 State of New Jersey					9573		
PR-07642	1	Unemployment Q1 2020	10,442.32	D-33-56-850-003-001 NJ Unemployment Reserve	Budget		1	1	
68407	05/20/20	HOMED065 HOME DEPOT CREDIT SERVICES					9574		
20-01470	9	DPRCS - DECK SUPPLIES(WOOD)	3,013.00	D-39-56-852-000-010 winterfest	Budget		1	1	
20-01470	10	DPRCS - DECK SUPPLIES(WOOD)	3,013.00	0-01-28-369-000-158 DPRCS Hardware Supplies	Budget		2	1	
20-01470	11	DPRCS - DECK SUPPLIES	1,411.98	D-39-56-852-000-010 winterfest	Budget		3	1	
20-01470	12	DPRCS - DECK SUPPLIES	1,411.98	0-01-28-369-000-203 DPRCS Public Events	Budget		4	1	
			<u>0.00</u>						
68408	05/20/20	JEFCO050 JEFECO EQUIPMENT SUPPLIES, INC.					9574		
20-02093	2	13 Mats for Ice Rink 3x10	1,213.55	D-39-56-852-000-010 winterfest	Budget		5	1	
20-02093	3	13 Mats for Ice Rink 3x10	1,213.55	0-01-28-369-000-203 DPRCS Public Events	Budget		6	1	
			<u>0.00</u>						
68409	05/20/20	HOMED068 HOME DEPOT CREDIT SERVICES					9575		
20-00432	11	WINTER DECORATIONS	801.00	D-39-56-852-000-010 winterfest	Budget		1	1	
20-00432	12	WINTER DECORATIONS	801.00	0-01-28-369-000-203 DPRCS Public Events	Budget		2	1	
			<u>0.00</u>						
68410	05/20/20	SAKER SAKER SHOPPRITES, INC.					9575		
20-02081	2	New Years Eve Catered Food	291.57	D-39-56-852-000-010 winterfest	Budget		3	1	

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Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Seq	Ref Num Acct
68410		SAKER SHOPPRITES, INC.						
		Continued						
20-02081	3	New Years Eve Catered Food	291.57	0-01-28-369-000-203	Budget		4	1
				DPRCS Public Events				
			<u>0.00</u>					

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	8	0	963,979.13	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>8</u>	<u>0</u>	<u>963,979.13</u>	<u>0.00</u>

Totals by Year-Fund					
Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND BUDGET	0-01	808,784.81	0.00	0.00	808,784.81
Water Utility Fund	0-05	2,982.24	0.00	0.00	2,982.24
Sewer Utility Fund	0-07	<u>19,866.00</u>	<u>0.00</u>	<u>0.00</u>	<u>19,866.00</u>
Year Total:		831,633.05	0.00	0.00	831,633.05
Trust Other	D-33	131,502.14	0.00	0.00	131,502.14
Recreation Trust	D-39	<u>224.53-</u>	<u>0.00</u>	<u>0.00</u>	<u>224.53-</u>
Year Total:		131,277.61	0.00	0.00	131,277.61
GRANT FUND	G-02	1,068.47	0.00	0.00	1,068.47
Total of All Funds:		<u>963,979.13</u>	<u>0.00</u>	<u>0.00</u>	<u>963,979.13</u>

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NORTH BRUNSWICK TOWNSHIP
Check Register By Void Date

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CURRENT Void

Range of Checking Accts: 01101001001 to 01101001001 Range of Void Dates: 05/14/20 to 05/21/20
Report Type: Void Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #		Item Description				Contract	Ref Seq Acct

Report Totals	<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>
Checks:	0	0	0.00	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>

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NORTH BRUNSWICK TOWNSHIP
Check Register By Check Id

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PAYROLL

Range of Checking Accts: 17101001001 to 17101001001 Range of Check Ids: 106597 to 106618
Report Type: All Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
106597	05/15/20	FLEXF005 FlexFacts - Grant Benefits					9563
PR-07591	31	Settlements 5/8/20-5/14/20	139.57	D-37-56-850-013-007 Flexible Spending Plan	Budget		1 1
106598	05/14/20	PAY-IRS IRS					9566
PR-07580	51	5/14/2020 Federal	18,574.44	D-37-56-850-001-001 Federal withholding	Budget		1 1
PR-07580	52	5/14/2020 FICA	7,953.58	D-37-56-850-001-002 Social Security/Medicare	Budget		2 1
			<u>26,528.02</u>				
106599	05/14/20	PAY-NJ State of New Jersey Taxes					9566
PR-07581	26	5/14/2020 NJ State Tax	7,614.08	D-37-56-850-001-003 NJ State Withholding	Budget		3 1
106600	05/22/20	PAY -PA PA State Tax					9567
PR-07582	24	5/22/2020 PA Taxes	105.90	D-37-56-850-001-006 PA State Tax	Budget		4 1
106601	05/22/20	PAY-IRS IRS					9567
PR-07580	53	5/22/2020 Federal	114,854.62	D-37-56-850-001-001 Federal withholding	Budget		1 1
PR-07580	54	5/22/2020 FICA	125,487.64	D-37-56-850-001-002 Social Security/Medicare	Budget		2 1
			<u>240,342.26</u>				
106602	05/22/20	PAY-NJ State of New Jersey Taxes					9567
PR-07581	27	5/22/2020 NJ State Tax	39,041.88	D-37-56-850-001-003 NJ State Withholding	Budget		3 1
106603	05/22/20	AFSCME AFSCME NJ Council 63					9568
PR-07607	20	5/22/2020 AFSCME G&W	30.00	D-37-56-850-010-015 AFSCME Union Dues	Budget		5 1
106604	05/22/20	FMBAL050 FMBA LOCAL 71					9568
PR-07592	11	FMBA Union Dues 5/2020	72.00	D-37-56-850-010-005 FMBA	Budget		3 1
106605	05/22/20	SOAL0050 SOA LOCAL # 160					9568
PR-07599	11	SOA Union Dues 5/2020	1,650.00	D-37-56-850-010-002 SOA	Budget		4 1
106606	05/22/20	THECO075 MetLife					9568
PR-07584	22	5/22/2020 Metlife Def Comp	8,250.00	D-37-56-850-004-002 Citi - Street	Budget		2 1
106607	05/22/20	VALIC050 VALIC COMPANY					9568
PR-07583	22	5/22/2020 Valic	14,078.00	D-37-56-850-004-001 VALIC	Budget		1 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
106608	05/22/20	AFSCME AFSCME NJ Council 63					9569
PR-07589	11	AFSCME Union Dues 5/2020	250.80	D-37-56-850-010-015 AFSCME Union Dues	Budget		3 1
106609	05/22/20	COLON050 COLONIAL LIFE & ACCIDENT					9569
PR-07590	11	Colonial Life 5/2020	4,172.31	D-37-56-850-013-001 Colonial	Budget		4 1
106610	05/22/20	JAMIEKEL Jamie Kelly, Trustee Superior					9569
PR-07586	19	5/22/20 DC: 004676-18	50.00	D-37-56-850-009-007 Jamie Kelly, Trustee Superior Court	Budget		2 1
106611	05/22/20	LOCAL050 LOCAL 108					9569
PR-07598	40	108 Initiation Fee 5/2020	15.00	D-37-56-850-010-001 Local 108 - Public Employees	Budget		8 1
PR-07598	41	108 Public Employees 5/2020	515.80	D-37-56-850-010-001 Local 108 - Public Employees	Budget		9 1
PR-07598	42	108 Crossing Guards 5/2020	519.40	D-37-56-850-010-007 Crossing Guard - Dues	Budget		10 1
PR-07598	43	108 RWDSU 5/2020	648.00	D-37-56-850-010-004 RWDSU	Budget		11 1
			<u>1,698.20</u>				
106612	05/22/20	NJFAM050 NJFSPC					9569
PR-07585	24	5/22/2020 NJ Family Support	1,424.00	D-37-56-850-009-001 NJ - Family Support	Budget		1 1
106613	05/22/20	PBALO050 PBA LOCAL #160					9569
PR-07594	11	PBA Union Dues 5/2020	4,350.00	D-37-56-850-010-003 PBA	Budget		5 1
106614	05/22/20	PROVI050 PROVIDENT LIFE & ACCIDENT INS.					9569
PR-07595	11	Provident Life/Disabilty 5/20	52.44	D-37-56-850-013-002 Provident	Budget		6 1
106615	05/22/20	PRUDENTI Prudential Retirement					9569
PR-07596	11	DCRP EE Contribution 5/2020	999.28	D-37-56-850-004-003 DCRP - Prudential	Budget		7 1
106616	05/22/20	TOWNS014 TOWNSHIP OF NORTH BRUNSWICK					9569
PR-07602	11	Dental Contributions 5/2020	7,173.96	D-37-56-850-012-002 Dental Copay	Budget		13 1
106617	05/22/20	TOWNS016 Township of North Brunswick					9569
PR-07601	17	Active Health Insurance 5/20	47,790.71	D-37-56-850-012-001 Health & Prescription Copay	Budget		12 1
106618	05/22/20	STATE055 Public Employees' Retirement					9570
PR-07600	66	PFRS Normal/Back 5/2020	88,253.18	D-37-56-850-002-001 Pol & Fire- Pension & Back	Budget		1 1
PR-07600	67	PFRS Loan 5/2020	19,197.84	D-37-56-850-002-004 Pol & Fire - Loans	Budget		2 1

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void Contract	Ref Num
PO #	Item	Description					Ref Seq Acct
106618		Public Employees' Retirement Continued					
PR-07600	68	PFRS Arrears/Purchases 5/2020	1,802.12	D-37-56-850-002-003	Budget		3 1
				Pol & Fire - Arrears			
PR-07600	69	PERS Normal/Back 5/2020	47,188.38	D-37-56-850-003-001	Budget		4 1
				PERS -Pension & Back Deduct			
PR-07600	70	PERS Loan 5/2020	9,676.92	D-37-56-850-003-004	Budget		5 1
				PERS - Loans			
PR-07600	71	PERS Contrib Ins 5/2020	3,018.46	D-37-56-850-003-002	Budget		6 1
				PERS - Contributory Insurance			
			<u>169,136.90</u>				

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	22	0	574,950.31	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	<u>22</u>	<u>0</u>	<u>574,950.31</u>	<u>0.00</u>

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
Payroll	D-37	574,950.31	0.00	0.00	574,950.31
Total Of All Funds:		<u>574,950.31</u>	<u>0.00</u>	<u>0.00</u>	<u>574,950.31</u>

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NORTH BRUNSWICK TOWNSHIP
Check Register By Void Date

Page No: 1

PAYROLL VOID

Range of Checking Accts: 17101001001 to 17101001001 Range of Void Dates: 05/14/20 to 05/21/20
Report Type: Void Checks Report Format: Detail Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Charge Account	Account Type	Reconciled/Void	Ref Num
PO #	Item	Description				Contract	Ref Seq Acct
Report Totals							
			<u>Paid</u>	<u>Void</u>	<u>Amount Paid</u>	<u>Amount Void</u>	
		Checks:	0	0	0.00	0.00	
		Direct Deposit:	0	0	0.00	0.00	
		Total:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>	

CHECK REGISTER APPROVED BY TOWNSHIP COUNCIL: May 26th, 2020			
FUND	DETAIL	CHECK NUMBERS	AMOUNT
1	CURRENT FUND	BILL LIST	\$394,247.21
20	INSPECTION	BILL LIST	\$6,519.00
21	TECHNICAL	BILL LIST	\$4,533.50
22	PERFORMANCE	BILL LIST	\$18,631.80
TOTAL			\$423,931.51

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NORTH BRUNSWICK TOWNSHIP
Purchase Order Listing By Vendor Id

Page No: 1

CURRENT

P.O. Type: All Include Project Line Items: No Open: N Paid: N Void: N
 Range: First to Last Rcvd: Y Held: N Aprv: N
 Format: Detail without Line Item Notes First Enc Date Range: First to 06/30/20 Bid: Y State: Y Other: Y Exempt: Y
 Include Non-Budgeted: Y

Vendor # Name	PO #	PO Date	Description	Contract	PO Type		First	Rcvd	Chk/Void	1099
Item Description	Amount	Charge Account	Acct Type Description	Stat/Chk	Enc Date	Date	Date	Invoice	Excl	
1STCH005 1ST CHOICE SAFETY EQUIPMENT,										
20-03072 05/16/20 Gowns for COVID19										
1 Gowns for COVID19	750.00	D-33-56-850-005-001	B Storm Recovery Reserves	R	05/16/20	05/20/20		B0010927	N	
Tracking Id: COVID19 COVID19										
2 Shipping	35.00	D-33-56-850-005-001	B Storm Recovery Reserves	R	05/16/20	05/20/20		B0010927	N	
Tracking Id: COVID19 COVID19										
	<u>785.00</u>									
Vendor Total:	785.00									
ALLRI005 ALLRISK, INC.										
20-02936 04/27/20 POLICE 911 SYSTEM UPGRADE										
1 POLICE 911 SYSTEM UPGRADE	20,285.33	C-04-55-C20-190-501	B Upgrades-Public Safety Communication Sys	R	04/27/20	05/21/20		SI-16504	N	
Vendor Total:	20,285.33									
AMERWATR AMERICAN WATER-NORTH BRUNSWICK										
20-00739 08/16/19 7/19 Bill No. AWEC-000154 PR019048 C										
10 4/20 Bill No. AWEC-000204	232,955.43	0-05-55-502-000-137	B Contract Work - American Water	R	09/13/19	05/21/20		AWEC-000204	N	
Vendor Total:	232,955.43									
APRUZZ LAW OFFICES OF APRUZZESE										
20-02395 02/10/20 SPECIAL COUNSEL FOR POLICE										
4 SPECIAL COUNSEL FOR POLICE	967.75	0-01-20-155-000-984	B LEGAL - Special	R	05/19/20	05/21/20		223394	N	
Vendor Total:	967.75									
ARROWTER Arrow Environmental Services										
20-00395 07/19/19 Open Order for Pest control										
30 PEST CONTROL FY20	70.00	0-01-26-310-000-183	B BLDG & GROUNDS Maintenance	R	05/19/20	05/19/20		989753	N	
31 PEST CONTROL FY20	35.00	0-01-26-310-000-183	B BLDG & GROUNDS Maintenance	R	05/19/20	05/19/20		989754	N	

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
ARROWTER Arrow Environmental Services Continued													
	20-00395	07/19/19	Open Order for Pest control		Continued								
			32 PEST CONTROL FY20	105.00		0-01-26-310-000-183	B BLDG & GROUNDS Maintenance	R	05/19/20	05/19/20		989817	N
				210.00									
			Vendor Total:	210.00									
BAPUR001 Prathibha Bapuram													
	20-03115	05/20/20	Refund of Youth Tennis										
			1 Refund of Youth Tennis	162.00		D-39-56-850-000-003	B Recreation - Youth Programs	R	05/20/20	05/20/20		REFUND	N
			Vendor Total:	162.00									
BRBVA005 BRB VALUATION AND CONSULTING													
	20-02825	04/13/20	Invoice 1799-9 Trail Ready		PRO20013 C								
			3 Invoice 1799-11 Trail Ready	5,600.00		0-01-20-150-000-200	B TAX ASSESSOR Professional Serv	R	01/01/20	05/21/20		1799-11	N
			Vendor Total:	5,600.00									
BYNES001 waldia Bynes													
	20-03111	05/20/20	Refund of LEAL March & April										
			1 Refund of LEAL March & April	705.00		D-39-56-851-000-007	B DPRCS - LEAL	R	05/20/20	05/20/20		REFUND	N
			Vendor Total:	705.00									
CABLE1 CABLEVISION - DPW													
	20-00753	08/19/19	Acct# 07875-318066-01-7 FY20										
			10 5/20 Acct# 07875-318066-01-7	16.01		0-01-31-430-000-450	B Telecommunications	R	05/19/20	05/21/20		07875-318066017	N
			Vendor Total:	16.01									
CAFFERTY Mark Cafferty													
	20-03128	05/20/20	COVID 19 Supplies										
			1 COVID 19 Supplies Amazon	106.98		D-33-56-850-005-001	B Storm Recovery Reserves	R	05/20/20	05/20/20		REIMBURSEMENT	N
			Tracking Id: COVID19 COVID19										
			2 COVID 19 Supplies Costello's	306.35		D-33-56-850-005-001	B Storm Recovery Reserves	R	05/20/20	05/20/20		REIMBURSEMENT	N
			Tracking Id: COVID19 COVID19										
			3 Supplies Costco	11.96		0-01-25-252-000-238	B EMERGENCY MGMT Emergency Care	R	05/20/20	05/20/20		REIMBURSEMENT	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
	Item Description		Amount	Charge Account	Acct Type Description						
CMEAS020 CME ASSOCIATES											
20-00715	08/14/19 2019	Road Program - ConAd		PRO19038 C							
21	2019 Road Program	0260567	14,003.00	C-08-55-C18-171-901	B Section 2:20	R	05/06/19	05/21/20		0260567	N
20-00745	08/16/19	NJDOT REIMBURSEMENT - WATER		PRO19009 C							
10	0260277 4/13/20-4/24/20		42.50	0-05-55-502-000-200	B Professional Services	R	07/01/19	05/21/20		0260277	N
20-00746	08/16/19	NJDOT REIMBURSEMENT - SEWER		PRO19009 C							
10	0260275 4/13/20-4/24/20		42.50	0-07-55-502-000-200	B Professional Services	R	07/01/19	05/21/20		0260275	N
20-01044	09/24/19 2020	Road Program Design		PRO19051 C							
19	2020 Road Design	0260569	3,605.50	C-06-55-C19-181-901	B Section 2:20 Professional Fees	R	09/03/19	05/21/20		0260569	N
20	2020 Road Design	0260569	532.50	C-04-55-C20-190-902	B Professional Costs - Roads	R	09/03/19	05/21/20		0260569	N
			4,138.00								
20-01506	11/08/19	Livingston Ave Water Main		PRO19055 C							
14	Livingston Ave Water	0260565	4,770.75	C-06-55-C19-181-901	B Section 2:20 Professional Fees	R	10/07/19	05/21/20		0260565	N
20-01802	12/03/19	Pulda Farm walking Trail		PRO19056 C							
8	Pulda walking Trail	0260563	1,130.50	G-02-09-369-004-000	B Pedestrian/Bicycle Path Program	R	09/24/19	05/21/20		0260563	N
9	Pulda walking Trail	0260563	429.00	G-02-07-369-004-000	B Pedestrian/Bicycle Path Prog	R	10/07/19	05/21/20		0260563	N
			1,559.50								
20-02647	03/05/20	Finnegans & Quarry Lane		CONAD PRO20039 C							
7	Finnegans & Quarry Ln	0260568	13,164.00	C-04-55-C20-190-902	B Professional Costs - Roads	R	02/18/20	05/21/20		0260568	N
20-02648	03/05/20	Old Geroges Road Water Main		PRO20037 C							
6	Old Geroges Road Water Main		2,503.00	C-06-55-C19-181-901	B Section 2:20 Professional Fees	R	02/03/20	05/21/20		0260566	N
20-02649	03/05/20	Livingston Ave Sewer Project		PRO19061 C							
6	Livingston Ave Sewer Project		3,773.75	C-08-55-C19-181-901	B Section 2:20 Professional Fees	R	12/16/19	05/21/20		0260564	N
20-03104	05/19/20	General Engineering		0260571 PRO20009 C							
1	General Engineering	0260571	127.50	0-01-21-165-000-200	B ENGINEERING Professional Servi	R	01/01/20	05/21/20		0260571	N
20-03109	05/19/20	2021 NJDOT APPLICATION		PRO20009 C							
1	2021 NJDOT APPLICATION		42.50	0-01-21-165-000-200	B ENGINEERING Professional Servi	R	01/01/20	05/21/20		0260282	N

Vendor # Name	PO #	PO Date	Description	Amount	Contract Charge	PO Type Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
GEORG033 GEORGE LOGAN TOWING, INC. Continued													
	20-02908	04/22/20	open order for R&S towing										
	6	ROAD&SANITATION TOWING-05/2020		475.00	0-01-26-315-002-902	B MVM Towing - Roads/Sanitation		R	05/21/20	05/21/20		H3660	N
		Vendor Total:		635.00									
GREEN060 Integrated Turf Management In													
	20-03077	05/18/20	contract work										
	2	Contract work		1,075.00	0-01-28-375-000-137	B PARKS Contract work		R	05/21/20	05/21/20		NBPR20-3	N
		Vendor Total:		1,075.00									
HAUSH050 HAUSHALTER, HARRY ESQ.													
	20-02490	02/18/20	2020 Tax Appeal Counsel		FY20	PRO20012 C							
	4	4/2020	Tax Appeal Counsel	6,912.00	0-01-20-150-000-181	B TAX ASSESSOR Legal Services		R	01/01/20	05/21/20		1221	N
		Vendor Total:		6,912.00									
HOMED065 HOME DEPOT CREDIT SERVICES													
	20-03131	05/21/20	P.D.- H/W SUPPLIES - (x7386)										
	1	P.D.- H/W SUPPLIES		101.15	0-01-25-240-999-158	B POLICE Hardware Supplies		R	05/21/20	05/21/20		8042403	N
		Vendor Total:		101.15									
HOMED067 HOME DEPOT CREDIT SERVICES													
	20-03129	05/21/20	P.D.- HOME DEPOT(x7428)		05/20								
	1	P.D.- HARDWARE SUPPLIES		14.97	0-01-25-240-999-158	B POLICE Hardware Supplies		R	05/21/20	05/21/20		3254097	N
	2	P.D.- HARDWARE SUPPLIES		43.68	0-01-25-240-999-158	B POLICE Hardware Supplies		R	05/21/20	05/21/20		7043641	N
	3	P.D.- HARDWARE SUPPLIES		23.74	0-01-25-240-999-158	B POLICE Hardware Supplies		R	05/21/20	05/21/20		8062748	N
	4	P.D.- HARDWARE SUPPLIES		358.00	0-01-25-240-999-158	B POLICE Hardware Supplies		R	05/21/20	05/21/20		9620548	N
				440.39									
		Vendor Total:		440.39									
HOMEN016 HOME NEWS TRIBUNE													
	20-03049	05/13/20	Advertisements		APRIL 2020								
	1	AD# 0004144128	4/9/2020	15.48	0-01-31-430-000-499	B Advertising		R	05/13/20	05/21/20		0004144128	N
	2	AD# 0004144136	4/9/2020	17.20	0-01-31-430-000-499	B Advertising		R	05/13/20	05/21/20		0004144136	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
MARCO MARCO TECHNOLOGIES, LLC												
	20-03108	05/19/20	SERVICE REPAIR ON EQ967304									
	1		SERVICE REPAIR ON EQ967304	195.00	0-01-20-140-000-187	B IT - Equipment - Printers	R	05/19/20	05/21/20		INV7361898	N
	Vendor Total:			195.00								
MCCAFFER McCaffery & Associates, Inc.												
	20-03070	05/15/20	SOIL REMEDIATION : RESEACH									
	1		SOIL REMEDIATION : RESEACH	1,510.25	C-04-55-C04-022-301	B Legal	R	05/15/20	05/21/20		21018-A	N
	2		SOIL REMEDIATION : RESEACH	100.00	C-04-55-C04-022-301	B Legal	R	05/19/20	05/21/20		21071-A	N
	3		SOIL REMEDIATION : RESEACH	1,258.50	C-04-55-C04-022-301	B Legal	R	05/19/20	05/21/20		21126-A	N
				<u>2,868.75</u>								
	Vendor Total:			2,868.75								
MCCL0005 McCloskey Mechanical												
	20-00907	09/09/19	Municipal Bldg - Preventative		BID19006 C							
	4	5/6/2020	Invoice 30094	1,470.59	0-01-26-310-000-160	B BLDG & GROUNDS Heating & Cool	R	07/01/19	05/21/20		30094	N
	5	5/7/2020	Invoice 30091	1,412.13	0-01-26-310-000-160	B BLDG & GROUNDS Heating & Cool	R	07/01/19	05/21/20		30091	N
				<u>2,882.72</u>								
	Vendor Total:			2,882.72								
MICRO060 MICROSYSTEMS-NJ COM, L.L.C.												
	20-03105	05/19/20	7/19-6/20 Software Maintenance									
	1	7/19-6/20	Software Maintenance	1,600.00	0-01-20-150-000-135	B TAX ASSESSOR Computer Services	R	05/19/20	05/21/20		14115	N
	Vendor Total:			1,600.00								
NAPA NAPA												
	20-02920	04/22/20	April/May/June vehicle parts									
	4		VEHICLE PARTS - 04/2020	375.19	0-01-26-315-000-230	B MVM Vehicle Parts	R	05/18/20	05/18/20		3873-194231	N
	Vendor Total:			375.19								
NEWBR071 City of New Brunswick												
	20-03078	05/18/20	April 2020 Monthly Fee									
	1		April 2020 Monthly Fee	3,416.14	0-01-28-332-000-184	B Animal Control - Shared Services	R	05/18/20	05/18/20		1047	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Exc1
NEWBR071 City of New Brunswick			Continued								
20-03078	05/18/20	April 2020 Monthly Fee	Continued								
2		HUMANE SOCIETIES INV.#53115	2,614.27	0-01-28-332-000-184	B Animal Control - Shared Services	R	05/18/20	05/18/20		1047	N
3		ANIMAL CONTROL SERVICES	573.75	0-01-28-332-000-184	B Animal Control - Shared Services	R	05/18/20	05/18/20		1047	N
			6,604.16								
		Vendor Total:	6,604.16								
NIEVE001 Wanda Nieves											
20-03110	05/20/20	RFefund of LEAL MARCH & APRIL									
1		RFefund of LEAL MARCH & APRIL	310.50	D-39-56-851-000-007	B DPRCS - LEAL	R	05/20/20	05/20/20		REFUND	N
		Vendor Total:	310.50								
NOBRU010 NORTH BRUNSWICK BOE											
20-03107	05/19/20	FY2020 TRAVEL BASKETBALL									
1		FY2020 TRAVEL BASKETBALL	5,000.00	0-01-28-369-000-229	B DPRCS Use of Schools	R	05/19/20	05/21/20		TRAVEL BASKETBA	N
		Vendor Total:	5,000.00								
NORCI050 NORCIA CORP.											
20-03038	05/12/20	May/June 2020 open order									
4		VEHICLE PARTS (5/2020-6/2020)	3,284.00	0-01-26-315-000-230	B MVM Vehicle Parts	R	05/19/20	05/19/20		78779	N
		Vendor Total:	3,284.00								
ONSITE ON SITE LANDSCAPE MANAGEMENT											
20-00213	07/09/19	2019 Landscape Services		BID17014 C							
11	4/2020	Landscape Services	4,362.80	0-01-26-290-000-178	B STREETS & ROAD Tree/Landscape Maint.	R	02/03/20	05/21/20		43675	N
		Vendor Total:	4,362.80								
PARTS010 Parts Authority LLC											
20-02919	04/22/20	April/May/June vehicle parts									
22		VEHICLE PARTS - 05/2020	4.27	0-01-26-315-000-230	B MVM Vehicle Parts	R	05/21/20	05/21/20		300-125607	N
23		VEHICLE PARTS - 05/2020	41.73	0-01-26-315-000-230	B MVM Vehicle Parts	R	05/21/20	05/21/20		300-124996	N
24		VEHICLE PARTS - 05/2020	261.60	0-01-26-315-000-230	B MVM Vehicle Parts	R	05/21/20	05/21/20		300-124570	N
25		VEHICLE PARTS - 05/2020	51.11	0-01-26-315-000-230	B MVM Vehicle Parts	R	05/21/20	05/21/20		301-055509	N

Vendor # Name	PO #	PO Date	Description	Contract	PO Type	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099
Item Description	Amount	Charge Account	Acct Type Description								Excl
PARTS010 Parts Authority LLC Continued											
20-02919 04/22/20 April/May/June vehicle parts	Continued										
26 VEHICLE PARTS - 05/2020	2.38	0-01-26-315-000-230	B MVM Vehicle Parts	R	05/21/20	05/21/20			031-307200		N
27 VEHICLE PARTS - 05/2020	216.45	0-01-26-315-000-230	B MVM Vehicle Parts	R	05/21/20	05/21/20			031-307167		N
28 VEHICLE PARTS - 05/2020	46.70	0-01-26-315-000-230	B MVM Vehicle Parts	R	05/21/20	05/21/20			300-124331		N
29 VEHICLE PARTS - 05/2020	184.48	0-01-26-315-000-230	B MVM Vehicle Parts	R	05/21/20	05/21/20			300-124195		N
30 VEHICLE PARTS - 05/2020	9.11	0-01-26-315-000-230	B MVM Vehicle Parts	R	05/21/20	05/21/20			300-123842		N
31 VEHICLE PARTS - 05/2020	31.79	0-01-26-315-000-230	B MVM Vehicle Parts	R	05/21/20	05/21/20			300-123275		N
32 VEHICLE PARTS - 05/2020	28.02	0-01-26-315-000-230	B MVM Vehicle Parts	R	05/21/20	05/21/20			300-123817		N
33 VEHICLE PARTS - 05/2020	111.00	0-01-26-315-000-230	B MVM Vehicle Parts	R	05/21/20	05/21/20			300-122942		N
	<u>988.64</u>										
Vendor Total:	988.64										
PHSPR005 PH&S Products LLC											
20-02978 05/04/20 Gloves Covid 19											
1 Gloves FVSN7C-L Vital Shield	255.00	D-33-56-850-005-001	B Storm Recovery Reserves	R	05/04/20	05/20/20			0013158-IN		N
Tracking Id: COVID19 COVID19											
2 Gloves FVSN7C-XL Vital shield	255.00	D-33-56-850-005-001	B Storm Recovery Reserves	R	05/04/20	05/20/20			0013158-IN		N
Tracking Id: COVID19 COVID19											
3 Gloves FVSN7C-2XL Vital shield	85.00	D-33-56-850-005-001	B Storm Recovery Reserves	R	05/04/20	05/20/20			0013158-IN		N
Tracking Id: COVID19 COVID19											
	<u>595.00</u>										
Vendor Total:	595.00										
RARITAN Raritan Supply Co											
20-00405 07/19/19 open order replacement parts											
3 SEWER DEPT - PARTS	153.75	0-07-55-502-000-152	B Line Repairs	R	05/19/20	05/19/20			3060113		N
Vendor Total:	153.75										
REDIC005 Medicare LLC											
20-03050 05/13/20 KN95 Respiratpr Mask 50/box											
1 KN95 Respiratpr Mask 50/box	3,990.00	D-33-56-850-005-001	B Storm Recovery Reserves	R	05/13/20	05/19/20			RED00105179		N
Tracking Id: COVID19 COVID19											
2 Shipping	34.95	D-33-56-850-005-001	B Storm Recovery Reserves	R	05/13/20	05/19/20			RED00105179		N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
SPORTCAR SportCare												
	20-01532	11/15/19	2 Site Deep Grooming-Sabella									
	1		2 Site Visit of Deep Grooming	2,300.00	0-01-28-375-000-137	B PARKS Contract Work	R	11/15/19	05/21/20		30800	N
			Vendor Total:	2,300.00								
STANTEC Stantec												
	20-02357	02/03/20	1/20 Wastewater Consulting		PRO20019 C							
	4	4/20	Wastewater Consulting	1,142.00	0-07-55-502-000-200	B Professional Services	R	01/02/20	05/21/20		1652863	N
			Vendor Total:	1,142.00								
TECHI005 TECH IN MIND TOOL SALES												
	20-03076	05/18/20	Invoice 31128									
	1		Invoice #31128	344.34	0-01-26-315-000-223	B MVM Tools	R	05/18/20	05/21/20		31128	N
			Vendor Total:	344.34								
TRILLIUM TRILLIUM INCORPORATED												
	20-01668	12/02/19	10076-029 10/2019		PRO19060 C							
	7	10076-034	4/2020	3,375.55	C-04-55-C04-021-101	B High School Soil Removal	R	11/18/19	05/21/20		10076-034	N
			Vendor Total:	3,375.55								
USABLUЕ USA Blue Book												
	20-02974	05/04/20	Gloves									
	2		Gloves	142.35	0-07-55-502-000-223	B Tools & Supplies	R	05/18/20	05/18/20		225394	N
	3		Gloves	237.13	0-07-55-502-000-223	B Tools & Supplies	R	05/18/20	05/18/20		225516	N
				379.48								
			Vendor Total:	379.48								
VERIZ066 VERIZON												
	20-00288	07/15/19	VERIZON(FY20) - RADIO LINES									
	44	05/2020	#455-873-085-0001-98	403.04	0-01-31-430-000-450	B Telecommunications	R	05/21/20	05/21/20		455873085000198	N
	20-00460	07/22/19	Open Account FY20									
	121	05/2020	#450-717-189-0001-06	167.28	0-01-31-430-000-440	B Telephone	R	04/24/20	05/21/20		450717189000106	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	PO Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
VERIZ066 VERIZON				Continued								
	20-00461	07/22/19	Open Acc. FY20 Leal									
	109	05/2020	#250-489-483-0001-72	32.84	D-39-56-851-000-007	B DPRCS - LEAL	R	04/24/20	05/21/20		250489483000172	N
			Vendor Total:	603.16								
<hr/> Total Purchase Orders: 75 Total P.O. Line Items: 136 Total List Amount: 1,156,583.10 Total Void Amount: 0.00												

Totals by Year-Fund Fund Description	Fund	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND BUDGET	0-01	63,647.56	0.00	0.00	63,647.56
Water Utility Fund	0-05	232,997.93	0.00	0.00	232,997.93
Sewer Utility Fund	0-07	<u>1,717.73</u>	<u>0.00</u>	<u>0.00</u>	<u>1,717.73</u>
Year Total:		298,363.22	0.00	0.00	298,363.22
GENERAL CAPITAL	C-04	594,462.18	0.00	0.00	594,462.18
WATER CAPITAL	C-06	10,879.25	0.00	0.00	10,879.25
SEWER CAPITAL	C-08	<u>17,776.75</u>	<u>0.00</u>	<u>0.00</u>	<u>17,776.75</u>
Year Total:		623,118.18	0.00	0.00	623,118.18
Trust Other	D-33	5,839.57	0.00	0.00	5,839.57
Recreation Trust	D-39	<u>2,374.34</u>	<u>0.00</u>	<u>0.00</u>	<u>2,374.34</u>
Year Total:		8,213.91	0.00	0.00	8,213.91
GRANT FUND	G-02	226,887.79	0.00	0.00	226,887.79
Total of All Funds:		<u>1,156,583.10</u>	<u>0.00</u>	<u>0.00</u>	<u>1,156,583.10</u>

P.O. Type: All Include Project Line Items: Only Open: N Paid: N Void: N
Range: First to Last Rcvd: Y Held: N Aprv: N
Format: Detail without Line Item Notes First Enc Date Range: First to 06/30/20 Bid: Y State: Y Other: Y Exempt: Y
Include Non-Budgeted: N

Vendor # Name

PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
CMEAS020 CME ASSOCIATES											
20-03117	05/20/20	5/8/2020 0260579									
1	5/8/2020	0260579	42.50	20-2484	P 595 wood Avenue	R	05/20/20	05/20/20		0260579	N
20-03118	05/20/20	4/27-5/8/2020 0260576									
1	4/27-5/8/2020	0260576	3,794.50	20-2586	P 481 Blackhorse Lane	R	05/20/20	05/20/20		0260576	N
20-03119	05/20/20	4/30-5/7/2020									
1	4/30-5/7/2020		85.00	20-23983	P The Heights @ Main Street	R	05/20/20	05/20/20		0260574	N
20-03120	05/20/20	4/30-5/7/2020 0260572									
1	4/30-5/7/2020	0260572	85.00	20-2529	P 1500 Livingston Avenue	R	05/20/20	05/20/20		0260572	N
20-03121	05/20/20	4/30-5/7/2020 0260573									
1	4/30-5/7/2020	0260573	85.00	20-2572	P 1300 Livingston Avenue	R	05/20/20	05/20/20		0260573	N
20-03122	05/20/20	0260580 4/27-5/8/2020									
1	0260580 4/27-5/8/2020		2,427.00	20-2560	P Wawa 1910 Cozzens Lane	R	05/20/20	05/20/20		0260580	N
20-03127	05/20/20	0260577 4/27-5/1/2020									
1	0260577 4/27-5/1/2020		595.00	21-2604	P Warehouse Addition/Office	R	05/20/20	05/20/20		0260577	N
		Vendor Total:	7,114.00								

DELAWA05 DELAWARE-RARITAN ENGINEERING

20-03124	05/20/20	2003-183450 4/22-4/24/2020									
1	2003-183450 4/22-4/24/2020		1,350.00	21-2577	P Use Sai Pariwar Temple	R	05/20/20	05/20/20		2003-183450	N
20-03125	05/20/20	2003-183448 48-4/9/2020									
1	2003-183448 48-4/9/2020		1,100.00	21-2598	P Chick-fil-A	R	05/20/20	05/20/20		2003-183448	N

Vendor # Name	PO #	PO Date	Description	Contract Amount	PO Type Charge Account	Acct Type Description	Stat/Chk	First Enc Date	Rcvd Date	Chk/Void Date	Invoice	1099 Excl
DELAWA05 DELAWARE-RARITAN ENGINEERING Continued												
	20-03126	05/20/20	2003-183449 4/15-4/20/2020									
	1	2003-183449	4/15-4/20/2020	1,188.50	21-1091	P 1112 12th Street	R	05/20/20	05/20/20		2003-183449	N
	Vendor Total:			3,638.50								
LAWRENCE Lawrence B. Sachs												
	20-03123	05/20/20	May 6, 2020 Carone									
	1	May 6, 2020	Carone 4/29-5/5/20	300.00	21-2600	P Used Auto Sales	R	05/20/20	05/20/20		5/6/2020	N
	Vendor Total:			300.00								
PATELN00 Nishv Patel												
	20-02942	04/29/20	Escrow Release									
	1	Escrow Release		18,631.80	22-24851	P Finnegans Plaza-1513 Finnegans	R	04/29/20	05/21/20		RELEASE	N
	Vendor Total:			18,631.80								
<hr/> Total Purchase Orders: 12 Total P.O. Line Items: 12 Total List Amount: 29,684.30 Total Void Amount: 0.00												

Totals by Year-Fund Fund Description	Fund	Budget Total	Project Total	Total
	0-20	0.00	6,519.00	6,519.00
	0-21	0.00	4,533.50	4,533.50
	0-22	0.00	18,631.80	18,631.80
Total of All Funds:		<u>0.00</u>	<u>29,684.30</u>	<u>29,684.30</u>

Project Description	Project No.	Project Total
The Heights @ Main Street	20-23983	85.00
595 Wood Avenue	20-2484	42.50
1500 Livingston Avenue	20-2529	85.00
Wawa 1910 Cozzens Lane	20-2560	2,427.00
1300 Livingston Avenue	20-2572	85.00
481 Blackhorse Lane	20-2586	3,794.50
1112 12th Street	21-1091	1,188.50
Use Sai Pariwar Temple	21-2577	1,350.00
Chick-fil-A	21-2598	1,100.00
Used Auto Sales	21-2600	300.00
Warehouse Addition/Office	21-2604	595.00
Finnegans Plaza-1513 Finnegans	22-24851	18,631.80
Total Of All Projects:		<u>29,684.30</u>

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 2.

Item of revenue in budget (Chapter 159): Cultural and Heritage Commission, Heritage Day Grant

ATTACHMENTS:

Description

Type

Reso

Cover Memo

**RESOLUTION APPROVING A BUDGET AMENDMENT
PURSUANT TO N.J.S.A. 40A: 4-87 (Ch 159, PL 1948)
COUNTY OF MIDDLESEX,
CULTURAL AND HERITAGE COMMISSION,
HERITAGE DAY GRANT**

WHEREAS, N.J.S.A. 40A: 4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Township of North Brunswick has received a grant award from the County of Middlesex, Cultural and Heritage Commission, Heritage Day Grant in the amount of \$6,000.00; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Council hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in SFY 2020 budget in the amount of \$6,000.00 which item is now available as revenue from:

Public & Private Revenues Offset with Appropriations:
County of Middlesex, Cultural and Heritage Commission
Heritage Day Grant
\$6,000.00

BE IT FURTHER RESOLVED that in accordance with the provisions of NJSA 40A: 4-85, the Township Council of the Township of North Brunswick, County of Middlesex hereby requests the Director to correct the 2020 Municipal Budget by reducing the appropriation for Matching Funds for Grants and increasing the appropriation for the Heritage Day Grant \$3,000.00. The foregoing correction is, in the opinion of the governing body, warranted and authorized by NJSA 40A: 4-85 and is necessary for the orderly operation of the Township.

BE IT FURTHER RESOLVED, that the amount of \$6,000.00 is hereby appropriated as:

Operations Excluded from "CAPS":
Public & Private Revenues Offset with Appropriations:
Heritage Day Grant
\$6,000.00

Resolution _____

BE IT FURTHER RESOLVED, that the like sum of \$3,000.00 is hereby appropriated as:

Operations Excluded from "CAPS"
County of Middlesex, Cultural and Heritage Commission
Heritage Day Grant Matching Funds \$3,000.00

TOTAL APPROPRIATION \$9,000.00

BE IT FURTHER RESOLVED, that the CFO is directed to report this action to the Director of the Division of Local Government Services.

Cavel S. Gallimore
Certified Finance Officer

Justine Progebin
Interim Business Administrator

Ronald Gordon
Township Attorney
Certified as to form

CERTIFICATION

I herby certify that the foregoing is a true copy of a Resolution passed by the Township Council of the Township of North Brunswick at a meeting duly held on this 1st day of June 2020.

Lisa Russo
Township Clerk

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
LOPEZ				
GUADAGNINO				
CORTES				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

MIDDLESEX C O U N T Y • N J

Ronald G. Rios
Freeholder Director

Charles E. Tomaro
Deputy Director

Kenneth Armwood
*Chairperson, Business
Development & Education*

John A. Pulomona
County Administrator

Kenneth Armwood
Charles Kenny
Leslie Koppel
Shanti Narra
Blanquita B. Valenti
Freeholders

DEPARTMENT OF BUSINESS DEVELOPMENT & EDUCATION

Kevin Kurdziel
Interim Department Head

Office of Arts & History

Mark Nonestied
*Division Head, Historic Sites &
History Services*

Isha Vyas
*Division Head, Arts & History
Programs*

North Brunswick Township Heritage Day Committee
710 Hermann Rd
North Brunswick, NJ 08902

December 19, 2019

Dear Grantee,

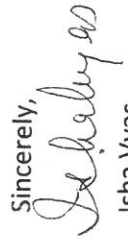
The Middlesex County Office of Arts & History is pleased to announce that your organization has been awarded an arts grant in the amount of \$6,000. The grant cycle starts on January 1, 2020 and all funded projects must be completed by December 31, 2020.


The grant contract and payment vouchers will be sent via e-mail. They must be signed and returned to us as soon as possible. If your funding award varies more than 20% of the dollars requested, you will receive a Revised Budget form via e-mail. You must submit this revised budget for approval by January 21, 2020. Please remember, if a major part of your grant funded program changes in 2020, you must contact us for approval *before* you make the change. You will be required to fill out an Event Change form.

We encourage you to send your event and program information to us, so we may share it on our mobile calendar for arts, history, and cultural events in Middlesex County. You may email event and program information to flora.boros@co.middlesex.nj.us. To access the mobile calendar, text the word CULTURE to the number 56512. We've also created a web platform called, "Middlesex Creates." We encourage your organization and artists to sign up for free to showcase your work and utilize our classifieds section! www.middlesexcreates.com

The Office of Arts & History commends your dedication to providing access to the arts. We would like to remind you to thank your elected officials – Senators, Legislators, and Freeholders- who made this grant funding possible.

Congratulations on your grant award and best wishes for success in your 2020 programs! If you have any questions, please do not hesitate to contact us.

Sincerely,

Isha Vyas
Division Head


Manda Gorseger
Arts Services Coordinator

Historic Sites & History Services
1050 River Road, Piscataway, NJ 08854
Phone: 732-745-3030 | Fax: 732-463-1086

Arts & History Programs
75 Bayard Street, New Brunswick, NJ 08901
Phone: 732-745-4489 | Fax: 732-745-5911
TTY: 732-745-5911

www.middlesexcountynj.gov



**Schedule A
Program Support**

Grantee Financial Terms, Conditions
County of Middlesex
Office of Arts & History

County Resolution Date: December 19, 2019

Organization: North Brunswick Township Heritage Day Committee

Address: 710 Hermann Rd, North Brunswick, NJ 08902

Contact: Giovanna Branciforte

Resolution #:19-1705-R

Contract Period: Jan 1, 2020 to Dec. 31, 2020

Grant Award \$ 6,000.00

Middlesex County Program Support Community Heritage Festival

1st Payment: \$ 4,500.00
2nd Payment: \$ 1,500.00

Cash Match: 25% Required

Payment & Report Schedule:

No payments will be made unless a fully executed contract has been received by the County upon receipt of your organization's executed contract, payments will be processed as follows:

- **75%** of the total grant awarded will be processed for payment
- Grantee's shall request (in writing) approval from the County a revision or modification to the contract.
 - Project change in scope, objective, timing, need for additional funding, persons/groups to be hired, and/or budget line item transfers. **DO NOT PROCEED** until approved by County.
 - Minor changes equal to 20% or less do not need prior approval.
- **FINAL REPORT DUE: 30 days after the completion of the program but no later than January 15, 2021.**
- **25%** remaining balance of the total grant will be processed for payment upon receipt and approval by the Office of Arts & History upon acceptance of the FINAL REPORT.

Unexpended Funds:

Grantees shall refund to the County any unexpended funds or unobligated/unencumbered grant funding, except such monies authorized in writing by the County.

Signed:  2/4/20
Date

Authorized Agency Official

Francis M. Womack, Mayor
Print Name and Title



VENDOR ID V0045121	VENDOR NAME NORTH BRUNSWICK TWP HERITAGE D	CHECK DATE 05/07/20	CHECK NO. 00284530
-----------------------	---	------------------------	-----------------------

INVOICE	PO NUMBER	DESCRIPTION	NET AMOUNT
OPART20-39		ARTS PROGRAM 2020 - 1ST PAYMENT 00242369002 ✓	4,500.00
TOTAL			4,500.00

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW



COUNTY OF MIDDLESEX, NEW JERSEY
OFFICE OF COUNTY TREASURER
P.O. BOX 871
NEW BRUNSWICK, NJ 08903

TD BANK, N.A.
NEW BRUNSWICK, NJ 08901

55-136
312

CHECK NO.

00284530

DATE

05/07/20

PAY *****4,500.00

NORTH BRUNSWICK TWP HERITAGE DAY
COMMITTEE
710 HERMAN ROAD
NORTH BRUNSWICK, NJ 08902

TO THE ORDER OF

[Signature]

MIDDLESEX
COUNTY.NJ

PAY EXACTLY
\$ *****4,500.00
VOID AFTER 90 DAYS

⑈00284530⑈ ⑆031201360⑆ 7850478681⑈

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 3.

Approving the FY2021 Temporary Budget

ATTACHMENTS:

Description

Type

Reso

Cover Memo

**Resolution Approving the FY 2021
Temporary Budget**

WHEREAS, NJSA 40A: 4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the FY 2021 Municipal Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, twenty-six and 25/100% (26.25%) of the total final appropriations in the FY 2020 Municipal Budget, exclusive of any appropriations made for debt service and capital improvement fund, is the sum of \$11,325,073; and

WHEREAS, NJSA 40A: 4-19 provides authority for appropriating in a temporary resolution debt service and capital improvement requirements for the entire fiscal year; and

WHEREAS, principal and interest will be due on various dates from July 1, 2020 through June 30, 2021 totaling \$6,948,351; and

WHEREAS, the capital improvement fund appropriation included in this temporary budget totals \$ 300,000

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of North Brunswick, that the following temporary municipal budget appropriations be made:

Current Fund Appropriations -	
Exclusive of Debt Service.....	\$11,325,073
Debt Service.....	6,948,351
Capital Improvement Fund.....	<u>300,000</u>
 Total Temporary Budget.....	 <u>\$18,573,424</u>

Cavel Gallimore
Chief Financial Officer

Ronald Gordon, Esq.
Township Attorney

Justine Progebin
Interim Business Administrator

I hereby certify the foregoing to be a true copy of a resolution adopted by the Township Council of the Township of North Brunswick at a meeting held on June 1, 2020.

Lisa Russo
Municipal Clerk

Resolution # _____

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
SOCIO				
DAVIS				
ANDREWS				
MAYOR WOMACK				

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 4.

Approving the FY2021 Temporary Budget for Water and Sewer Utilities

ATTACHMENTS:

Description

Type

Reso

Cover Memo

**Resolution Approving the FY 2021
Temporary Budget for Water and Sewer Utilities**

WHEREAS, NJSA 40a: 4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the FY 2021 Municipal Budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided; and

WHEREAS, twenty-six and 25/100% (26.25%) of the total final appropriations in the FY 2020 Water Budget, exclusive of any appropriations made for debt service, is the sum of \$ 1,613,879; and

WHEREAS, NJSA 40A: 4-19 provides authority for appropriating in a temporary resolution debt service for the entire fiscal year; and

WHEREAS, principal and interest for the Water Utility will be due on various dates from July 1, 2020 through June 30, 2021 totaling \$ 3,213,456 and

WHEREAS, twenty-six and 25/100% (26.25%) of the total final appropriations in the FY 2020 Sewer Budget, exclusive of any appropriations made for debt service, is the sum of \$ 1,773,219; and

WHEREAS, NJSA 40A: 4-19 provides authority for appropriating in a temporary resolution debt service for the entire fiscal year; and

WHEREAS, principal and interest for the Sewer Utility will be due on various dates from July 1, 2020 through June 30, 2021 totaling \$ 1,829,290; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of North Brunswick, that the following temporary municipal budget appropriations be made:

	<u>WATER</u>	<u>SEWER</u>
Current Account Appropriations- Exclusive of Debt Service	\$1,613,879	\$ 1,773,219
Debt Service	<u>\$3,213,456</u>	<u>\$ 1,829,290</u>
Total Temporary Budget	<u>\$4,827,335</u>	<u>\$3,602,509</u>

Cavel Gallimore
Chief Financial Officer

Justine Progebin
Interim Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

I do hereby certify that the foregoing is a true copy of a Resolution passed by the Township Council of the Township of North Brunswick at a meeting duly held on June 1, 2020.

Lisa Russo
Municipal Clerk

Resolution # _____

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
SOCIO				
DAVIS				
ANDREWS				
MAYOR WOMACK				

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 5.

Authorizing the transfer of \$450,000 unexpended Fiscal Year 2019 Appropriations to a dedicated Accumlated Leave Absences Trust Fund

ATTACHMENTS:

Description

Type

Reso

Cover Memo

**A RESOLUTION AUTHORIZING THE TRANSFER OF
\$450,000 UNEXPENDED FISCAL YEAR 2019 APPROPRIATIONS TO A
DEDICATED ACCUMULATED LEAVE ABSENCES TRUST FUND**

WHEREAS, unexpended balances exist in the Fiscal Year 2019 Salary & Wage Budget; and

WHEREAS, there is a need to contribute to the trust account entitled Accumulated Absences; and,

WHEREAS, there are funds within the appropriations to help augment the trust account; and,

WHEREAS, the Chief Financial Officer now wishes to transfer said unexpended balances into an Accumulated Absences Reserve (D-33-56-850-003-002) for use in fiscal year 2020 and in future fiscal years.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of North Brunswick that a transfer in the amount of \$450,000 is hereby authorized from the FY19 Budget Appropriation as follows:

<u>Department</u>	<u>From</u>	<u>To</u>
General Admin – S&W	\$10,000	
IT S&W	\$20,000	
Code Enforcement S&W	\$15,000	
Public Safety S&W	\$350,000	
Streets & Roads S&W	\$25,000	
Sanitation S&W	\$30,000	
Accumulated Leave Abscense		\$ 450,000
	<u>\$ 450,000</u>	<u>\$ 450,000</u>

Cavel Gallimore
Chief Financial Officer

Justine Progebin
Interim Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to Legal Form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on June 1, 2020.

Lisa Russo, Township Clerk

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 6.

Authorizing the transfer of unexpended Fiscal Year 2019 Appropriations to a dedicated Storm Recovery Reserves

ATTACHMENTS:

Description

Type

Reso

Cover Memo

**A RESOLUTION AUTHORIZING THE TRANSFER OF
UNEXPENDED FISCAL YEAR 2019
APPROPRIATIONS
TO A DEDICATED STORM RECOVERY RESERVES**

WHEREAS, unexpended balances exist in the Fiscal Year 2019 Other Expenses Budget; and

WHEREAS, the Chief Financial Officer now wishes to transfer said unexpended balances into a Dedicated Storm Recovery Reserve (D-33-56-850-005-001) for use in fiscal year 2020 and in future fiscal years.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of North Brunswick that a transfer in the amount of \$ 90,000.00 is hereby authorized from the 2019 Budget Appropriation Reserve as follows:

<u>Department</u>	<u>From</u>	<u>To</u>
Streets and Roads – O/E	\$40,000.00	
Buildings and Grounds – O/E	\$20,000.00	
Parks & Playground – O/E	\$30,000.00	
Snow Removal Reserve		\$ 90,000.00
	<u>\$ 90,000.00</u>	<u>\$ 90,000.00</u>

Cavel Gallimore
Chief Financial Officer

Justine Progebin
Interim Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to Legal Form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

I hereby certify that the above resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on June 1, 2020.

Lisa Russo, Township Clerk

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 7.

Authorizing Budget Transfers for Fiscal Year 2020 Appropriations

ATTACHMENTS:

Description

Type

Reso

Cover Memo

**RESOLUTION AUTHORIZING BUDGET TRANSFERS
FOR FISCAL YEAR 2020 APPROPRIATIONS**

WHEREAS, N.J.S.A. 40A: 4-58 provides for appropriations transfers during the last two (2) months of the fiscal year, when it has been determined that it is necessary to expend for any of the purposes specified in the budget an amount in the excess of the sum appropriated therefore and where it has been further determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation.

NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of North Brunswick, County of Middlesex, State of New Jersey, the Chief Financial Officer Cavel Gallimore, be and the same is hereby authorized to make transfers among the Fiscal Year 2020 Budget as follows:

DESCRIPTION	FROM	TO
TAX ASSESSOR SW	10,000	
CONSTR CODE SW	15,000	
HEALTH INSURANCE OE	100,000	
STREETS & ROADS SW	30,000	
MOTOR VEHICLE MAINT SW	20,000	
GENERAL ADMIN SW		20,000
PLANNING SW		5,000
BUILDING & GROUNDS OE		15,000
MOTOR VEHICLE MAINT OE		15,000
SOCIAL SECURITY		120,000
FINAL TOTALS	175,000	175,000

Cavel Gallimore
Chief Financial Officer

Ronald Gordon, Esq.
Township Attorney

Justine Progebin
Interim Business Administrator

I hereby certify the foregoing to be a true copy of a resolution adopted by the Township Council of the Township of North Brunswick at a meeting held on June 1, 2020.

 Lisa Russo
 Municipal Clerk

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 1.

Authorizing application and acceptance of a County of Middlesex, Cultural and Heritage Commission, Heritage Day Grant

ATTACHMENTS:

Description

Type

Reso

Cover Memo

**RESOLUTION AUTHORIZING APPLICATION AND ACCEPTANCE
OF A COUNTY OF MIDDLESEX,
CULTURAL AND HERITAGE COMMISSION,
HERITAGE DAY GRANT**

WHEREAS, the Department of Parks Recreation and Community Services of the Township of North Brunswick has received notice they received a grant from the County of Middlesex, Cultural and Heritage Commission, Heritage Day Grant in the amount of \$6,000.00; and

WHEREAS, the purpose of this grant is to maintain the cultural heritage of the region; and

WHEREAS, the Director of Parks, Recreation and Community Services approved application and requests acceptance of this Cultural and Heritage Commission, Heritage Day Grant in the amount of \$6,000.00; and

WHEREAS, under the terms of the grant, the Township of North Brunswick agrees to abide by all stipulations set forth in the executed contract, which includes a 50% fund cash match - \$3,000.00; and

WHEREAS, the Chief Financial Officer reviewed the grant approval, the corresponding conditions of award, and recommends Council to approve said request; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Township of North Brunswick, that the Governing Body does hereby accept the grant of \$6,000.00, for the purpose described herein, and

BE IT FURTHER RESOLVED, by the Township Council of the Township of North Brunswick, Middlesex County, New Jersey, that the Mayor and Clerk of the Township of North Brunswick is hereby authorized to execute a grant agreement with the County of Middlesex, Cultural and Heritage Commission on behalf of the Township of North Brunswick, and upon execution of said agreement, the Township does accept the terms and conditions specified in the agreement in connection with the grant.

I hereby certify that there is \$3,000.00 available in account # 0-01-41-895-000-185.

Cavel S. Gallimore
Certified Finance Officer

Lou Ann Benson
Director of
Recreation and Community Services

Justine Progebin
Interim Business Administrator

Ronald Gordon
Township Attorney
Certified as to form

Resolution _____

CERTIFICATION

I herby certify that the foregoing is a true copy of a Resolution passed by the Township Council of the Township of North Brunswick at a meeting duly held on this 1st day of June 2020.

Lisa Russo
Township Clerk

Recorded Vote:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
LOPEZ				
GUADAGNINO				
CORTES				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

MIDDLESEX C O U N T Y • N J

Ronald G. Rios
Freeholder Director

Charles E. Tomaro
Deputy Director

Kenneth Armwood
*Chairperson, Business
Development & Education*

John A. Pulomona
County Administrator

Kenneth Armwood
Charles Kenny
Leslie Koppel
Shanti Narra
Blanquita B. Valenti
Freeholders

DEPARTMENT OF BUSINESS DEVELOPMENT & EDUCATION

Kevin Kurdziel
Interim Department Head

Office of Arts & History

Mark Nonestied
*Division Head, Historic Sites &
History Services*

Isha Vyas
*Division Head, Arts & History
Programs*

North Brunswick Township Heritage Day Committee
710 Hermann Rd
North Brunswick, NJ 08902

December 19, 2019

Dear Grantee,

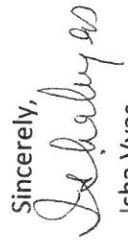
The Middlesex County Office of Arts & History is pleased to announce that your organization has been awarded an arts grant in the amount of \$6,000. The grant cycle starts on January 1, 2020 and all funded projects must be completed by December 31, 2020.


The grant contract and payment vouchers will be sent via e-mail. They must be signed and returned to us as soon as possible. If your funding award varies more than 20% of the dollars requested, you will receive a Revised Budget form via e-mail. You must submit this revised budget for approval by January 21, 2020. Please remember, if a major part of your grant funded program changes in 2020, you must contact us for approval *before* you make the change. You will be required to fill out an Event Change form.

We encourage you to send your event and program information to us, so we may share it on our mobile calendar for arts, history, and cultural events in Middlesex County. You may email event and program information to flora.boros@co.middlesex.nj.us. To access the mobile calendar, text the word CULTURE to the number 56512. We've also created a web platform called, "Middlesex Creates." We encourage your organization and artists to sign up for free to showcase your work and utilize our classifieds section! www.middlesexcreates.com

The Office of Arts & History commends your dedication to providing access to the arts. We would like to remind you to thank your elected officials – Senators, Legislators, and Freeholders- who made this grant funding possible.

Congratulations on your grant award and best wishes for success in your 2020 programs! If you have any questions, please do not hesitate to contact us.

Sincerely,

Isha Vyas
Division Head


Manda Gorsegner
Arts Services Coordinator

Historic Sites & History Services
1050 River Road, Piscataway, NJ 08854
Phone: 732-745-3030 | Fax: 732-463-1086

Arts & History Programs
75 Bayard Street, New Brunswick, NJ 08901
Phone: 732-745-4489 | Fax: 732-745-5911
TTY: 732-745-5911

www.middlesexcountynj.gov



Schedule A
Program Support
Grantee Financial Terms, Conditions
County of Middlesex
Office of Arts & History
County Resolution Date: December 19, 2019

Organization: North Brunswick Township Heritage Day Committee
Address: 710 Hermann Rd, North Brunswick, NJ 08902
Contact: Giovanna Branciforte

Resolution #: 19-1705-R
Contract Period: Jan 1, 2020 to Dec. 31, 2020
Grant Award \$ 6,000.00

Middlesex County Program Support Community Heritage Festival

1st Payment: \$ 4,500.00
2nd Payment: \$ 1,500.00

Cash Match: 25% Required

Payment & Report Schedule:

No payments will be made unless a fully executed contract has been received by the County upon receipt of your organization's executed contract, payments will be processed as follows:

- 75% of the total grant awarded will be processed for payment
- Grantee's shall request (in writing) approval from the County a revision or modification to the contract.
 - Project change in scope, objective, timing, need for additional funding, persons/groups to be hired, and/or budget line item transfers. **DO NOT PROCEED** until approved by County.
 - Minor changes equal to 20% or less do not need prior approval.
- **FINAL REPORT DUE: 30 days after the completion of the program but no later than January 15, 2021.**
- 25% remaining balance of the total grant will be processed for payment upon receipt and approval by the Office of Arts & History upon acceptance of the FINAL REPORT.

Unexpended Funds:

Grantees shall refund to the County any unexpended funds or unobligated/unencumbered grant funding, except such monies authorized in writing by the County.

Signed:  2/4/20
Date

Authorized Agency Official
Francis M. Worack, Mayor
Print Name and Title



VENDOR ID	VENDOR NAME	CHECK DATE	CHECK NO.
V0045121	NORTH BRUNSWICK TWP HERITAGE D	05/07/20	00284530

INVOICE	PO NUMBER	DESCRIPTION	NET AMOUNT
OPART20-39		ARTS PROGRAM 2020- 1ST PAYMENT 00242369002 ✓	4,500.00
TOTAL			4,500.00

THE BACK OF THIS DOCUMENT CONTAINS AN ARTIFICIAL WATERMARK - HOLD AT AN ANGLE TO VIEW



COUNTY OF MIDDLESEX, NEW JERSEY
 OFFICE OF COUNTY TREASURER
 P.O. BOX 871
 NEW BRUNSWICK, NJ 08903

TD BANK, N.A.
 NEW BRUNSWICK, NJ 08901

CHECK NO. 00284530
 DATE 05/07/20



PAY *****4,500.00

NORTH BRUNSWICK TWP HERITAGE DAY
 COMMITTEE
 710 HERMAN ROAD
 NORTH BRUNSWICK, NJ 08902

TO THE ORDER OF

PAY EXACTLY
 \$ *****4,500.00
 VOID AFTER 90 DAYS

[Signature]

AUTHORIZED SIGNATURE
MIDDLESEX
 COUNTY.NJ

⑈00284530⑈ ⑆03⑆20⑆360⑆ 785047868⑈

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 1.

Authorizing the application and acceptance of the US Department of Justice, Bureau of Justice Assistance Federal FY2020 Bulletproof Vest Partnership (BVP) Reimbursement

ATTACHMENTS:

Description

Type

Reso

Cover Memo

**RESOLUTION AUTHORIZING THE APPLICATION AND ACCEPTANCE
OF THE U.S. DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE
FEDERAL FY2020 BULLETPROOF VEST PARTNERSHIP (BVP) REIMBURSEMENT**

WHEREAS, the Township of North Brunswick desires to apply for federal grant funds in the amount of \$_____ for the replacement of bulletproof vests, and the purchase of bulletproof vests for new police officers; and

WHEREAS, the Business Administrator reviewed the request of the Department of Public Safety and recommends replacement and purchase of new bulletproof vests every five years; and

WHEREAS, as a joint effort between the US Department of Justice and the North Brunswick Township Police Department, the Bureau of Justice Assistance (BJA) grant will reimburse up to 50% (\$_____) of the total cost \$_____; and

NOW THEREFORE BE IT RESOLVED, on this 1st Day of June, 2020, by the Township Council of North Brunswick Township, Middlesex County, State of New Jersey, that:

- 1) As a matter of public policy North Brunswick Township Police Department wishes to participate to the fullest extent possible with the U.S. Department of Justice, Bureau of Justice Assistance.
- 2) The U.S. Department of Justice, Bureau of Justice Assistance (BJA) Grant payment will reimburse up to 50 percent of total costs, thus providing the Township of North Brunswick reimbursement of costs up to \$_____.00.
- 3) Police Department Operating Expense Budget funds are allocated to satisfy the 50% matching funds requirement.

CERTIFICATION

I, Cavell Gallimore, Chief Financial Officer, certify that matching funds in the amount of \$_____.00 in the FY2020 Police Operating Expense Budget Account 0-01-25-240-999-123.

Kenneth P. McCormick, Date
Director of Public Safety

Justine Progebin Date
Interim Business Administrator

Cavell Gallimore Date
Chief Financial Officer

Ronald Gordon, Esq. Date
Township Attorney,
Approved as to Legal Form

ROLL CALL				
Council Member	Yes	No	Abstain	Notes
MS. CORTES				
DR. LOPEZ				
MS. GUARDAGNINO				
MR. DAVIS				
MR. SOCIO				
MR. ANDREWS				
MAYOR WOMACK				

I, Lisa Russo, Municipal Clerk hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on the 1st day June, 2020.

Lisa Russo
Township Clerk

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 1.

Authorizing a Shared Services Agreement with Middlesex County Improvement Authority for the Collection and Disposal of Recycling Material

ATTACHMENTS:

Description

Type

Reso

Cover Memo

**A RESOLUTION OF THE TOWNSHIP OF NORTH BRUNSWICK
AUTHORIZING A SHARED SERVICES AGREEMENT WITH
MIDDLESEX COUNTY IMPROVEMENT AUTHORITY
FOR THE COLLECTION AND DISPOSAL OF RECYCLING MATERIAL**

WHEREAS, the Department of Public Works Division of Sanitation is responsible for the collection of recyclable refuse generated by residents and various approved entities located within the municipality; and

WHEREAS, the current contract for collection of recyclables with Waste Management (excluding apartments currently under a separate contract) is scheduled to end August 30, 2020 and Eric Chaszar, the Director for the Department of Public Works, has determined there is a continued need for said services; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. (the "Act"), authorizes local units of this State to enter into agreements with any other local unit or units to provide or receive any service that each local unit participating in the agreement is empowered to provide or receive in its own jurisdiction; and

WHEREAS, the Middlesex County Improvement Authority (MCIA) currently provides for the collection of recyclables to several municipalities within the County and has offered to service the Township of North Brunswick; and

WHEREAS, the Township desires to permit the Authority to assume the responsibility for the collection of recyclable generated refuse in accordance with the terms and conditions of said Agreement.

NOW, THEREFORE, BE IT RESOLVED, on this 1st of June, 2020, the Township Council of the Township of North Brunswick, County of Middlesex, State of New Jersey, in consideration of the mutual and joint obligations set forth herein and other valuable considerations hereby authorizes:

1. The Mayor or Business Administrator to execute a Shared Service Agreement with the Middlesex County Improvement Authority (MCIA) for the collection of recyclable generated refuse at the rates provided within their current bid; and
2. Prior to execution of Shared Service Agreement, the Township Attorney is authorized to review the agreement as to form; and
3. Said agreement shall commence September 1, 2020 and continue until August 30, 2025 unless either party exercises its right to terminate the agreement in accordance with the agreement.

Cavel Gallimore
Chief Financial Officer

Eric Chaszar
Director of Public Works

Justine Progebin
Interim Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on June 1, 2020.

Lisa Russo
Township Clerk

Central Jersey Waste + Recycling, Inc

ITEM 4 - COMMERCIAL COLLECTION SURCHARGE

The Contractor shall be paid a commercial collection surcharge for each supplemental rear load packer truck utilized to collect corrugated cardboard and commingled glass, aluminum, metal and plastic containers from commercial business districts as identified by the Participating Municipalities. The commercial collection surcharge for each Participating Municipality shall be derived based on the number of collections per vehicle anticipating a bi-weekly collection with a separate price per month per vehicle anticipating a weekly collection. For purposes of bid comparison, the prices bid per truck will be multiplied by the factors indicated for an annual estimate.

As it relates to Item 4b, weekly collection for the City of New Brunswick, the unit price bid shall include the price for weekly businesses collected and 26 weeks of schools, churches and public buildings. (Note: The remaining 26 weeks of collection of schools, churches and public buildings are to be serviced without charge in accordance with Section 5.1.2.)

ITEM 5 - BOOK RECYCLING PROGRAM DUMPSTER TRANSPORTATION FEE

The Contractor shall be paid a fee to transport a Contractor provided twenty (20) cubic yard Book Recycling Dumpster between schools that elect to participate in the Program and a selected Materials Recycling Facility. The indicated fee shall include one (1) dumpster drop off and pick up from a participating school to the Contractor selected Materials Recycling Facility. The Book Recycling Program Dumpster Transportation Fee shall be derived by multiplying the estimated aggregate number of dumpster drop off and pick ups times the corresponding Book Recycling Program Dumpster Transportation Fee. For purposes of Bid comparison, the price per dumpster drop off and pick up will be multiplied by the factors indicated for an annual estimate.

PRICES BID ARE ON ESTIMATED QUANTITIES ON AN ANNUAL BASIS.

ITEM	DESCRIPTION	UNIT PRICE	TOTAL PRICE BASED ON ESTIMATED QUANTITIES
------	-------------	------------	---

1. **BASE UNIT FEE**

1A. Base units (single stream curbside service of single family homes, multi family units and small businesses every other week)

91,521 UN/month X \$ 5.28 /UN/MO. X 12 MOS. = \$ 5,798,770.56
FIGURES FIGURES (ANNUAL)

WRITE UNIT PRICE BID:

FIVE DOLLARS AND TWENTYEIGHT/cents per Unit/Month

2. **MULTI-FAMILY UNIT FEE (Container Service)**

2A. Multi-family unit (single stream container service every other week)

7,966 UN/month X \$ 5.28 /UN/MO. X 12 MOS. = \$ 504,725.76
Figures FIGURES (ANNUAL)

WRITE UNIT PRICE BID:

FIVE DOLLARS AND TWENTYEIGHT/cents per Unit/Month

Central Jersey Waste + Recycling, Inc.

ITEM	DESCRIPTION	UNIT PRICE	ESTIMATED QUANTITIES
------	-------------	------------	----------------------

3. **DROP-OFF CENTER FEE**
Approximate Annual Tons

3a. Newspaper

140 TONS/Year X \$ 245.⁰⁰ / PER TON = \$ 34,300.⁰⁰
FIGURES FIGURES (ANNUAL)

WRITE UNIT PRICE BID: _____

Two hundred forty five DOLLARS and no/cents per Ton

3b. Mixed Paper

400 TONS/Year X \$ 245.⁰⁰ / PER TON = \$ 98,000.⁰⁰
FIGURES FIGURES (ANNUAL)

WRITE UNIT PRICE BID: _____

Two hundred forty five DOLLARS and no/cents per Ton

3c. Corrugated Cardboard

500 TONS/Year X \$ 195.⁰⁰ / PER TON = \$ 97,500.⁰⁰
FIGURES FIGURES (ANNUAL)

WRITE UNIT PRICE BID: _____

One hundred ninety five DOLLARS and no/cents per Ton

3d. Commingled Materials

450 TONS/Year X \$ 285.⁰⁰ / PER TON = \$ 128,250.⁰⁰
FIGURES FIGURES (ANNUAL)

WRITE UNIT PRICE BID: _____

Two hundred eighty five DOLLARS and no/cents per Ton

ITEM	DESCRIPTION	UNIT PRICE	TOTAL PRICE BASED ON ESTIMATED QUANTITIES
------	-------------	------------	---

4. **Commercial Collection Surcharge** (Single Stream Rear Load Collection)

4a. **Bi-Weekly Collection** (South Amboy - 60 businesses)
(Every Other Week)

1 Truck Bi-Weekly X \$ 1350.⁰⁰ per Truck X 26 Weeks = \$ 35,100.⁰⁰
FIGURES FIGURES (ANNUAL)

WRITE UNIT PRICE BID: _____

One thousand three hundred fifty DOLLARS and no/cents Per Truck

CENTRAL Jersey Waste + Recycling INC.

4b. Weekly Collection (New Brunswick - 672 businesses)
 Shall include 26 additional collections of Schools, Churches and Public Buildings as identified in Appendix F

3 Trucks/Weekly X \$ 1350.⁰⁰ per Truck X 52 Weeks = \$ 210,600.⁰⁰
FIGURES FIGURES (ANNUAL)

WRITE UNIT PRICE BID:

ONE THOUSAND, THREE HUNDRED FIFTY DOLLARS AND NO/CENTS Per Truck

ITEM DESCRIPTION	UNIT PRICE	TOTAL PRICE BASED ON ESTIMATED QUANTITIES
------------------	------------	---

5. BOOK RECYCLING PROGRAM DUMPSTER TRANSPORTATION FEE
 5a. 6 Drop Off and Pick Ups X \$ 255.⁰⁰ /Per Drop off and Pick Up = \$ 1,530.⁰⁰
FIGURES FIGURES (ANNUAL)

WRITE UNIT PRICE BID:

TWO HUNDRED FIFTY FIVE DOLLARS — NO/CENTS Per Drop Off and Pick Up.

Total of Annual Prices Bid based upon Estimated Quantities for above listed items 1 through 5 inclusive:

\$ 6,908,776.32 Dollars
(Amount - Figures)

SIX MILLION, NINE HUNDRED EIGHT THOUSAND, SEVEN HUNDRED SEVENTY-SIX DOLLARS AND THIRTYTWO/CENTS
(Amount - Written)

THE LOW BID SHALL BE BASED ON THE LOWEST TOTAL OF ANNUAL PRICES BID FOR ITEMS 1 THROUGH 5 ON THE ESTIMATED QUANTITIES.

Form shall be completed legibly in ink or by typewriter. The Bid Price of each item on the form must be stated in words and numerals. In case of a conflict, words will take precedence over numbers, and unit prices shall take precedence over total price extensions, and the sum of individual items, including unit prices multiplied by estimated quantities, and/or individual lump sum and/or allowance amounts will take precedence over the Total Bid price.

Any Bid which fails to name a price written both in words and figures, per unit of measurement, for each of the items for which quantities are given, may be held to be irregular and may be rejected. All blank spaces must be filled in and no change shall be made in the phraseology or in the items as contained therein. Bidders must bid on all items to be deemed responsive.

Proposals that contain any omissions, alterations, additions or items not called for in the itemized proposal, or that are unbalanced, conditional, incomplete or contain irregularities of any kind, may be rejected as irregular.

**SECTION 5
TECHNICAL SPECIFICATIONS**

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SECTION 5

TECHNICAL SPECIFICATIONS

1.0 Scope of Recycling and Marketing Services to be Provided

The term of the Agreement will be for a period of three (3) years with two (2) one (1) year options to be elected by the Authority unilaterally. After execution of the Recycling and Marketing Agreement and satisfaction of any conditions precedent to its effectiveness, the Contractor will commence the implementation of the Recycling and Marketing Services on Monday, March 30, 2020. The Contractor is advised that some Municipalities may choose to join the Program at a later date. Current participating Municipalities are listed herein and in the appendices attached hereto.

The Middlesex County Solid Waste Management Plan mandates that the following Recyclable materials must be source separated from the waste stream at the point of generation: newspaper, Aluminum Cans, Glass Recyclables, corrugated cardboard, Steel Cans, Plastic Recyclables, Mixed Paper, Textiles, leaves, motor oil, Brush, masonry/paving materials, rechargeable batteries, tires, white goods and chlorofluorocarbons(CFC's) ("Designated Recyclables"). Of these Designated Recyclables, the Contractor will only be responsible for the collection, processing and marketing of newspaper, Aluminum Cans, Glass Recyclables, Cardboard, Steel Cans, Plastic #1 & #2 Recyclables and Mixed Paper (the "Recyclables"). The Contractor will, at no additional cost, collect, process and market such additional items at such time as requested by the Authority upon thirty days notification to the Contractor. Said additional items may include the following: Plastic containers #3 through #7, and milk cartons.

The Municipalities will continue to be responsible for the collection, processing and marketing of leaves, motor oil, Brush, white goods, tires and other bulky materials. These items are not included as part of this contract.

The Contractor SHALL NOT change any of the existing collection routes or schedules for those Municipalities as currently in the program (see Table 1 below) without the Authority's approval which approval may be withheld by the Authority in its sole discretion. For each new Participating Municipality, if any, the Contractor will be responsible for identifying collection points, collection routes and collection schedules and for planning and implementing the commencement of Recycling and Marketing Services in accordance with the terms and conditions of these specifications and the Agreement. Where possible, the Contractor shall maintain the same collection schedules for said new Municipalities insofar as practicable.

TABLE 1
EXPECTED MUNICIPAL PARTICIPATION

<u>Full Participants</u>		<u>Not to be Serviced by the Contractor at this Time</u>	
Cranbury	Plainsboro	Carteret	Woodbridge
Dunellen	Sayreville	North Brunswick	East Brunswick
Helmetta	South Amboy	Perth Amboy	Edison
Jamesburg	South River	South Brunswick	Highland Park
Middlesex	Spotswood	Metuchen	
Monroe	Milltown		
New Brunswick	South Plainfield		
Old Bridge			
Piscataway			

The Contractor will be responsible for collecting, transporting to, and marketing of all Recyclables. The Contractor will be responsible for marketing of all of the Recyclables except for those recyclables that must be delivered to end markets through existing contractual arrangements in effect between any new Municipalities and such purchasers and/or users of the Recyclables ("Municipal Market Contracts").

The Contractor shall endeavor to market at least 95% of all Recyclables collected and markets/processors for all materials collected under the Authority's Program shall be readily identified by the Contractor at the request of the Authority. All costs for the processing and marketing of the material shall be paid by the Contractor. Contractor shall not be required to pay to the Authority marketing revenue.

The Contractor shall provide a Recycling Facility that will receive Recyclables generated in Middlesex County and will process same to the highest level of separation and in a manner that will generate the most value to the market possible. **The provided Recycling Facility or Facilities shall have the capability to receive and process recyclable materials in Single Stream and/or Dual Stream fashion.** The Recycling Facility shall be identified by the Contractor in its Bid submission and confirmation of the daily capacity shall be provided.

All work to be performed under these specifications and contract documents for the Residents of Middlesex County, New Jersey shall be in accordance with and meet the requirements of the Middlesex County Solid Waste Management Plan.

The work covered by these specifications includes furnishing all licenses, permits, labor, equipment, vehicles, fuel and supervisory, operating, clerical, maintenance and quality control personnel necessary to provide satisfactory collection, processing and marketing of Recyclables for Middlesex County Residents.

The requirements indicated herein are not all-inclusive, and the Contractor shall furnish all other work needed to provide the specified Recycling and Marketing Services.

1.1 Full Participation

The Contractor may be required to provide service to all Residents that are currently serviced by the MCIA through its current Contractor on behalf of the Municipalities and new Municipalities, if any, that decide to participate in the Program. The Recyclables will be collected by the Contractor at curbside at (1) all single family or duplex residential locations, (2) all multi-family dwellings with four (4) or less units or those that currently place their Recyclables at the curb, and (3) at all small businesses that currently place their Recyclables at the curb, collectively the Base Units. All Multi-Family Units with five (5) or more units that have been designated by the Municipality, and all Public Buildings, including post offices, schools, churches, three golf courses operated by the MCIA, and other institutions will deposit the Recyclables in on-site containers to be provided by the Contractor. All Multi-Family Units and Public Buildings to be serviced by the Contractor are set forth in the appendices attached hereto and any additions thereto as a result of ongoing construction or participation. In addition, the Contractor will collect, process and market Recyclables that are delivered to designated Municipal Drop Off Centers (see Appendix K) by the Residents.

The Contractor will generally collect Recyclables on an every other week basis, except where there is currently required collection of Recyclables from certain multi-family units and small commercial establishments, primarily business districts, on a weekly basis. Collections will occur Monday through Friday, except for scheduled holidays, between the hours of 7:00 a.m. and 6:00 PM, local ordinance permitting. Failure to collect during the mandated hours shall subject the Contractor to penalties as set forth in Section 21.0. Differing hours shall only be permitted upon approval of a participating Municipality with notice to the Authority.

The Contractor will be responsible for collecting at curbside only Recyclables that have been prepared for collection as follows: (i) Cardboard and Paperboard, including all items as identified under Section 2 (Definitions), shall be cut in dimensions equal to 48" x 48" and must be placed at the curb in segregated bundles not greater than twelve (12) inches in height and tied with rope, twine or string (tape, pantyhose, wire or any other materials are prohibited); (ii) Mixed Paper, including all items as specified under Section 2 (Definitions) and newspaper, may be placed at the curb; and (iii) Glass Recyclables, Aluminum Cans, Plastic Recyclables and Steel Cans. Excess newspaper may be tied and bundled and shall be collected by the Contractor. Any Recyclables that are not prepared for collection in this manner will be left at the curb by the Contractor. The Contractor may collect all designated recyclables in Single Stream

The Contractor is responsible for the collection of all commingled materials placed in containers that are in addition to the Commingled Containers provided by the Authority/Municipality if the materials are identifiable as recyclable materials or if the container has a recycling sticker. Additional materials may be added to or deleted from the Program depending upon the markets but only upon formal authorization by the Authority.

The Contractor is responsible for the collection of all Mixed Paper placed in containers that are in addition to the Mixed Paper Container provided by the Authority/Municipality if the materials are identifiable as Mixed Paper materials or if the containers have a recycling sticker. Extra mixed paper items may be placed in paper bags. Additional materials may be added to or deleted from the collection program depending upon the markets but only upon formal authorization by the Authority.

Residents will also place Cardboard at the curb on the scheduled recycling day. The Contractor will collect all Cardboard at the curb in the quantities and dimensions specified under Section 2.2 herein unless the Contractor deems the Cardboard to be contaminated by food waste, paint or otherwise unacceptable for processing by its recycling facility.

The Contractor shall be responsible for the collection of all residentially generated curbside Recyclables in Single Stream fashion. All residential curbside recyclable materials will be collected at the same time and on the same day. The Contractor shall collect Recyclables from curbside by the use of single pass collection vehicles or rear load compaction vehicles or other equipment acceptable to the Authority in the Authority's sole discretion.

If a new Municipality joins the Program, the Authority may provide the Contractor with Mixed Paper Containers and Commingled Containers. The Contractor, if so directed by the Authority, and at no additional cost to the Authority, shall be responsible for distributing all containers to the Residents except where a Municipality has indicated that it will do so.

Additionally, the Contractor shall provide appropriately sized containers, including dumpsters and/or 96 gallon totes for all Multi-family Units as designated by the fully participating Municipality, all Public Buildings including schools, and other institutions that do not place Recyclables at the curb. Recyclables generated at Multi-family units, Public Buildings, schools or other institutions shall be collected in a Single Stream fashion. Dumpsters and 96 gallon containers provided to these locations shall be identified and labeled appropriately as Single Stream collection containers capable of receiving and storing all recyclable materials in the same dumpster or container. Single Stream labels and stickers will be provided by and placed on all containers by the Contractor prior to the startup of collection services. The Contractor will be responsible for the replacement of damaged containers and dumpsters and for providing additional dumpsters and containers as demand dictates.

If a Municipality elects to operate a Recycling Drop Off Center or a Municipality elects to partially participate in the Program by maintaining its collection program and brings the Recyclables to a central Drop Off Center, the Contractor will provide appropriately sized 20, 30 or 40 cubic yard roll-off containers, as requested by the Municipality, for use in collecting the Recyclables. As designated by the Authority the Contractor will provide separate roll-off containers for the receipt of 1.) Commingled glass, aluminum, steel and plastic containers, 2.) Mixed Paper and / or Cardboard, and Newspaper. An enclosed 40 cubic yard roll-off container will be provided for newspaper and/or Mixed Paper, if requested by the Municipality. Such Drop Off Center Site(s) will be suitable for servicing by the Contractor in that there must be sufficient space and access to permit the placement, loading and unloading of all roll-off or other containers used to store Recyclables.

Recyclables shall be segregated at the Drop Off Center site in the containers provided by the Contractor. The Contractor will not be responsible for removing, collecting or processing Recyclables that have not been segregated in the proper containers or that have been placed in such containers with solid waste or any materials other than the Recyclables.

The Authority does not intend to require a specific type or brand of roll-off container. However, all

containers must be capable of accepting and storing the specified Recyclables without contamination or cross-contamination of constituent materials, preventing the deposit of Contaminants, and preventing the exposure to or intrusion of weather elements such as rain, snow or sleet.

The cost of the roll-off containers, dumpsters and/or any other containers to be provided by the Contractor shall be included in the respective unit prices quoted by the Contractor in its Bid. All containers must be distributed and properly placed prior to the commencement of collection service.

1.2 Public Buildings

Participating Municipalities and the Authority have identified various public buildings, municipal buildings and complexes, post offices, police stations, fire and first aid buildings, schools, libraries, places of worship, parks, municipal pool complexes and recreation sites, including the Authority's three golf course sites, and quasi-public buildings and institutions as contained in Appendix L, that the Contractor shall service without separate charge. The costs associated with such Service shall be included in the unit prices as bid by the Contractor.

1.3 School Collections

The Contractor will be required to collect Recyclables from all schools identified in Appendix L without separate charge. However, the Contractor will only be required to collect Recyclables in quantities of up to a maximum of six (6) cubic yards bi-weekly at all Elementary Schools and to a maximum of twelve (12) cubic yards bi-weekly from Middle Schools and High Schools. Recyclable materials will be collected in a Single Stream fashion.

1.4 Book Recycling Program

The Contractor will be required to furnish a 20 cubic yard dumpster dedicated and equipped for use in the Authority's Book Recycling Program. The provided dumpster will be transported by the Contractor to schools within Middlesex County that elect to participate in the Program for the purpose of recycling old, unused and outdated hard and soft cover books, files and miscellaneous school related mixed paper. Once filled, the Contractor will transport the dumpster to a Materials Recycling Facility for processing. The provided dumpster shall be freshly painted and presentable and will be equipped with an Innovator type plastic cover, or equal, with lockable access doors to protect and secure received material from the elements and to prevent Non-Recyclable items from being placed in the container. The Contractor will be paid a transportation fee that will include dumpster drop off and pick up from a participating school/school district to the Materials Recycling Facility.

2.0 Curbside Collection Operations

2.1 General

The actual curbside collection operation of Single Stream Recyclables shall be as proposed by the Contractor and approved by the Authority. Details of these operations shall be submitted in the Contractor's Technical Proposal, and shall include, but not be limited to, the number and types of vehicles to be used, and the designated collection schedule for all Drop Off Center locations as designated by the Authority (see Table 2). The Contractor shall utilize the same collection routes and schedules as are currently used in the Authority's existing Program except if a revised route or schedule is approved by the Authority in its sole discretion. All collection vehicles must be properly maintained, in good operating condition, roadworthy and shall not be packed beyond the maximum weights permitted by New Jersey and other states' regulations, as applicable. If a new Municipality elects to participate in the Program the Contractor will establish collection by trying to routes for said Municipality in accordance with their current collection schedule to the greatest extent possible.

The Contractor shall collect Recyclables at the curb from appropriate Residents of participating Municipalities as indicated. Recyclables shall be collected in a Single Stream fashion. The Contractor shall promptly render Recycling Services to new developments, or portions thereof, as soon as same become

occupied. Service to new multi-family developments or portions thereof shall be rendered when so designated by the participating Municipality. The Contractor also shall provide and service containers for Multi-family Units, Public Buildings, Drop Off Center site(s) (see Appendix K) and certain small businesses, as indicated by the Municipality. Recycling collection at Multi-family Units, Public Buildings, schools and other institutions that do not place recyclables at the curb shall be collected in a Single Stream fashion.

Each recycling container, and/or bundle shall be placed at curbside for collection. "Curbside" refers to that portion of right-of-way adjacent to paved or traveled Municipal, County or State roadways (including alleys). Containers and bundles shall be placed as close to the roadway as possible without interfering with or endangering the movement of vehicles or pedestrians. When construction work is being performed in the right-of-way, containers and bundles shall be placed as close as possible to an access point for the collection vehicle. The Contractor may decline, within a reasonable distance, to collect any Recycling Container or bundle not so placed. Containers are to be returned to the original location of placement. In addition, the Contractor will place containers back at the curb in their original location after being emptied. Containers shall not be manually thrown back to the curb. The Contractor will NOT be obligated to collect Recyclables placed at the curb in plastic bags of any color.

The Contractor shall provide consistency of collection of all Recyclables in that it shall collect at curbside on the same day of every other week in each Municipality or portion(s) thereof. The Contractor shall service each collection point every other week, except in specifically designated areas where weekly collection is necessary. Containers and roll-offs shall be collected as necessary. **The existing collection routes and days shall be maintained and shall not be changed by the Contractor except if a revised route or schedule is approved by the Authority in its sole discretion.**

The Contractor shall transport all collected Recyclables to an appropriately approved Recycling Facility for processing and marketing. The approved Recycling Facility shall have the capability of receiving and processing recyclables received in a Single Stream or Dual Stream fashion. Failure to transport to such a facility shall constitute a default under the terms of the Agreement.

The Contractor's transportation system shall have sufficient capacity and reliability to ensure that the Residents obtain services on their designated collection day in accordance with the Authority's plans for the duration of the Agreement. The transportation system shall be designed, operated and maintained in accordance with all applicable laws, ordinances, rules, regulations, permits, and lawful orders of any public authority and so as to preclude the contamination or cross contamination of the Recyclables.

2.1.1 Contamination

The Contractor shall not be responsible for the collection of Recyclable Containers that have been mixed with trash, based on a visual inspection or any amount of Excluded Materials. Non-rinsed or labeled recyclable materials are not considered contaminated materials. The driver must determine if any unacceptable materials are in a container at the curbside and shall tag these containers with rejection stickers/labels, specific to the Participating Municipality and containing language as to why the materials were rejected and the municipal contact individual. Said rejection stickers are to be provided by the Contractor. Recyclables contaminated with hazardous waste or household waste or any of its components **must** be tagged by the Contractor and the materials will be left at curbside. The Contractor shall purchase the non-compliance stickers, and it shall be the responsibility of the Contractor to have an adequate supply of non-compliance stickers on hand at all times and also to ensure that collection personnel properly utilize these stickers when and as necessary. The Authority shall develop the content of the non-compliance stickers and the Contractor shall have same printed and available for initiation of the collection program. As requested by the Authority the Contractor shall provide non-compliance stickers to the Authority for use by the Authority's recycling route inspectors.

Collection of contaminated Recyclables will be a violation of the terms of the Agreement. Penalties and other costs incurred due to the Contractor's delivery of contaminated Recyclables to the Recycling Facility and/or designated market sites shall be paid by the Contractor.

2.2 Materials and Quantities

The following materials are to be collected: bundled Cardboard and Paperboard, Mixed Paper and newspaper (which will be placed in a covered container), commingled glass, aluminum, steel and bi-metal, and Plastic Recyclables, which may be placed in a Commingled Container. The Contractor will be required to collect curbside residential recyclables in any container provided the container does not exceed 32 gallons and not over 50 lbs. in weight.

The Contractor shall submit a unit price based on the anticipation that the quantity of Recyclable Materials placed curbside by a Base Unit will not exceed the following per collection:

- Five (5) containers of commingled recyclables;
- Three (3) covered containers (14 to 18 gal.) of mixed paper, including newspaper;
- Three (3) additional paper bags;
- Tied bundles (12"h x 48"w x 48"l) of Cardboard

Note: The Contractor will be required to collect from each single family residence a total of up to six (6) bundles of corrugated cardboard or newspaper or a combination of the two.

2.3 Multi-Family Units (5 or More)

The Contractor shall service all multi-family units with five (5) or more units that have been designated by the Municipality. Where the access is limited for the conventional collection vehicle, the Contractor shall provide such smaller vehicles as necessary and/or its personnel shall collect the Recyclables and bring them to either its Recycling Facility or transfer same to its conventional collection vehicle for transportation and processing at its Recycling Facility. Where the multi-family units currently place their recyclables at the curb, same shall be serviced by the Contractor and the number of units in the multi-family dwelling shall be included in the Base Unit quantity for payment. The Contractor shall service the existing containers provided up to 32 gallon capacity or less, or it shall either provide adaptable hoisting mechanisms or provide such containers that the Contractor can service.

Where the multi-family unit of five or more units is not being collected curbside, the Contractor shall provide such containers or dumpsters as necessary and shall collect from said containers and process and market Recyclables there from. Said units shall be included in the Multi-Family Unit Price Quantity for Payment.

2.4 Businesses

All small businesses, whether identified by the Municipality or not, whose quantities are less than or equal to those indicated in 2.2 above and who place their Recyclables at the curb, shall be serviced by the Contractor. The individual units therefore will be included in the Base Unit quantity for payment. The Contractor will be responsible for identifying serviced businesses within each Municipality that consistently place at the curb quantities in excess of those indicated under Section 2.2.

Participating Municipalities, notably New Brunswick and South Amboy, have identified commercial business districts to be serviced. The Authority's current Recycling Program operations indicate that separate rear load packer vehicles are required to effectively handle the volume of Cardboard and commingled items generated from these areas. Accordingly, the Contractor shall provide such additional packer collection vehicles as necessary to efficiently and effectively render the required Services. Commercial business districts shall be collected in a Single Stream fashion. The Contractor shall be compensated for said vehicle and driver in accordance with its Bid Proposal price for same. A separate Line Item is included under Section 6 (The Bid) for this purpose.

2.5 Accidents

The Contractor shall be responsible for responding to any accidents involving its collection vehicles and for the subsequent cleanup and disposal of Recyclables being transported in those vehicles. The Contractor shall also be responsible for the immediate clean up of any glass spillage and of fluids resulting from a broken hydraulic line. Said cleanup shall be to the satisfaction of the Municipality and or on site

County hazardous materials official. All collection vehicles shall be equipped with a broom and shovel to address any spilled recyclables and said spillage shall be immediately cleaned up.

2.6 Technical Operations Proposal

The Contractor shall prepare and submit, with its Bid, a technical operations proposal and Start-Up Plan that shall include, but not be limited to, the establishment of operating procedures to prevent and control fires and minimize litter and odors during loading, transportation, and off-loading of the Recyclables. The Contractor shall describe in said Technical Proposal its proposed collection and transportation equipment and operating procedures to be used to provide the degree and continuity of service specified herein. The total time period for loading of the collection vehicles shall be indicated, and the anticipated schedule for every other week collection (and weekly where necessary) shall be stated as well as the schedule for the collection of Recyclables from the Drop Off Center locations. The maximum amounts of Recyclables that will be accumulated and stored at the Contractor's loading and unloading sites and the duration of such storage shall also be indicated in the proposal. The Contractor's approved Recycling Facility(ies) for the processing of recyclables shall be identified, including its approval permits, and further including inclusion in the appropriate County's District Solid Waste Management Plan. Also, the Contractor's proposed contingency plan shall be identified and its proposed recordkeeping systems shall be detailed.

The Contractor shall prepare and submit a **Start Up Plan** demonstrating, at a minimum, the following:

1. The number of estimated stops per route, the average estimated collection time to complete each route, and the amount of time required to deliver collected recyclables to the identified Recycling Materials Facility.
2. The daily number of units anticipated to be collected by each truck and crew, and proof from current clients that this rate can be achieved during the permitted hours.
3. Type of truck and crew that will be used for start-up and implementation of all services for each route and the estimated number of units to be serviced per day.
4. Disclosure of the plan for providing the required number of containers (dumpsters, totes) to applicable multi-family units, public buildings, and schools as set forth in the Appendix F.
5. Contingency plan for the substitution of equipment in the event of repairs.
6. Identify the Materials Recycling Facility(ies) to be used, the capacity, in tons, allowed to be received at the Facility each day and the current daily processing volume.

The Contractor must submit a plan for start up from the initial date of service.

3.0 Collection Boundaries/Routes

The Contractor shall perform all collections, including curbside containers and Drop-Off centers, within Municipal boundaries. The Contractor may not subcontract the collection services.

Collection routes and dates as currently established within the boundaries of the participating Municipalities and as detailed in the Appendices shall be maintained and shall not be changed by the Contractor without the approval and consent of the Authority which may be withheld by the Authority in its sole discretion. A County map depicting said participating Municipalities is contained in the Appendices. The Contractor shall submit, in a timely manner after the award of the Contract, its own maps confirming the existing collection routes or approved amended routes, by participating Municipalities, to the Authority for its review. The maps shall be of such size to clearly show all pertinent information.

The Contractor will be required to provide Service to newly constructed homes, multi-family units, small businesses and public buildings as directed by the Authority and participating municipalities.

The Contractor shall provide Service to any home that is currently provided garbage service either through municipal collection or private collection service. If they are not provided garbage service then the Authority shall not require the Contractor to provide Service.

The Contractor will not be required to travel on any roadway that is of questionable structural integrity and that may pose a safety hazard for the driver and collection vehicle. Further, the Contractor will not be required to provide collection Service on any roadway where a Municipality does not direct its trash collection vehicles.

Note: The Authority will meet, direct and consult with the successful Contractor after the award of the Contract to identify all recycling collection routes to ensure a problem free transition upon commencement of the Contracted Services.

3.1 Methods

Due to the familiarity of the residents, currently established residential collection routes and days of collection will not change without the approval and consent of the Authority which may be withheld by the Authority in its sole discretion. Residential recyclables will be collected in single stream fashion whereby all materials placed at the curb will be placed into the body of the collection vehicle. All material placed at the curb will be collected at the same time by rear load packer or other one pass collection vehicles as approved by the Authority.

On each recycling collection day, by 7:00 am, a daily route sheet will be sent by fax or emailed to the Authority's Recycling Office indicating, at a minimum, the municipality and routes being serviced on that day in accordance with the Collection Schedule, the Contractors corresponding route number, the name of the vehicle operator and the collection vehicles identification number.

All collections will begin with an empty collection unit each day of collection. When the collections within the Municipal boundaries are complete or the collection equipment is full, the Contractor shall proceed to a certified weigh station and/or the contracted Recycling Processing Facility to obtain a weight document. Upon entering the Recycling Facility or certified weigh station the driver of the collection vehicle will present the scale operator with an Origin and Destination Form (O&D Form) indicating the Municipality or Municipalities from where the material was collected, the type of material collected and the percentage of the load attributable to each Municipality. Origin and Destination Forms will also accurately reflect, to the best extent possible, the percentage of the load collected in each Municipality when servicing dumpster and tote containers from Multi family Units, Public Buildings, schools and other institutions in multiple Municipalities. O&D Forms will be signed by the collection vehicle driver certifying that the information contained therein is true prior to being presented to the Recycling Facility scale operator. Provision of O&D Forms will be the responsibility of the Contractor. The net weight of the individual materials will be credited toward each Municipality's recycling rate. The Contractor must indicate to the weigh station operators which Municipality generated the Recyclables whether from the curbside collection program or from the drop-off locations. The Contractor will be allowed to collect Recyclables from more than one Municipality provided that the percentage collected from each Municipality is accurately indicated on the O&D Form submitted at the Recycling Facility.

3.2 Additional Units/Equipment

The Contractor is responsible for determining what residential construction is planned in each Municipality and for adding such new single-family units or Multi-family Units to the collection program upon the request of the Municipality and approval of the Authority, once the Municipality issues a Certificate of Occupancy. The Contractor will add equipment and personnel if and as necessary as residential participation increases and/or more collection points are in need of service.

Further, certain areas of the County including, but not limited to, narrow streets, cul-de-sacs, fire

lanes, and multi-unit facilities with limited access, require special handling by the Contractor in order to render the required Services. In these instances, the Contractor shall supply smaller vehicles or his operator must physically go in and collect the Recyclables (see Appendix N).

The Contractor shall provide such additional smaller vehicles and personnel as necessary for those areas requiring special consideration or handling in order to render the required Services to said areas.

Additionally, the Contractor shall provide, on a daily basis, a smaller type of collection vehicle with 10 to 18 cubic yard capacity, and operator, for the sole purpose of addressing all missed stops and to collect from areas that may not be accessible to the regular, larger collection vehicle. This vehicle will act as an auxiliary "rover" type vehicle on call and assigned to those towns being serviced. Said "rover" vehicle shall be located within Middlesex County, easily accessible to the collection operations so as to provide prompt and efficient response. All missed stop calls received prior to 3:00pm will be collected on the immediate collection day. All missed stop calls received after 3:00 pm will be collected first thing the following morning.

3.3 Revisions

The Contractor shall obtain the written consent of the Authority authorizing changes, omissions and/or other revisions in the collection program not less than thirty (30) days in advance of implementing any such change, which approval of any such authorization shall be at the sole discretion of the Authority. Should changes requested by the Contractor be accepted by the Authority, the Contractor shall notify all residents in that area of such changes by first class mail prior to the institution of such changes and advertise such changes in a display advertisement in a newspaper approved by the Authority.

The Authority reserves the right to require the Contractor to provide supplemental services, as requested, within a Municipality, upon ninety (90) days notice prior to the commencement of that service. The Contractor shall be responsible to provide this service at a price to be mutually determined under a contract change order. Supplemental recycling collection service that may be requested by a particular school or school district, outside of the regularly scheduled every two week collection, will be invoiced directly to the requesting School District by the Contractor.

4.0 Recycling Facility

The Contractor shall provide an intermediate processing facility or materials recovery facility for the purpose of receiving, processing, consolidating, beneficiating and marketing Recyclables collected by the Contractor from Residents of Middlesex County, pursuant to these specifications and to the Recycling and Marketing Agreement. **The Recycling Facility shall have the capability of processing received material in a Single Stream and/or Dual Stream fashion.** The Recycling Facility to be utilized by the Contractor shall be identified in its Technical Operations Proposal to be submitted with its Bid Proposal. During the designated hours of operation called for in this Proposal, the Contractor shall cause the Recycling Facility to be staffed on a continuous basis.

4.1 Approvals

The Recycling Facility shall have all applicable local, county and state approvals, licenses, and permits necessary to accept, process and market Recyclables provided, including inclusion in the applicable County District Solid Waste Management Plan. The Contractor shall cause the Recycling Facility to take all necessary actions to process and market, or provide for the processing and marketing, of all Recyclables in accordance with all applicable laws and regulations. Contractor shall identify in its Bid the Recycling Facility and shall demonstrate the daily capacity of such Recycling Facility.

The Contractor shall propose and implement a contingency plan, at its sole cost and expense, in the event that its primary Recycling Facility is unable to accept all or any portion of the Recyclables for any reason. Said contingency plan shall be contained in its Technical Operations Proposal to be submitted with its Bid Proposal.

4.2 Capacity

The Recycling Facility shall be provided by or on behalf of the Contractor and shall have sufficient capacity to handle and process the Recyclables as collected under this contract - specifically: bundled Cardboard, Mixed Paper including newspapers, and commingled Glass Recyclables, Plastic Recyclables, Aluminum Recyclables and Steel Cans.

4.3 Residuals

The Recycling Facility shall accept and process Recyclables and utilize equipment so as to render the highest benefaction possible with the least cross-contamination of materials, and the least amount of residuals, such that the highest market return can be realized. The Contractor shall not have more than 5% residuals and the disposal of all recycling materials and residuals, and costs associated therewith, shall be the sole responsibility of the Contractor.

4.4 Mandatory Recycling

The Contractor shall not dispose of any acceptable Recyclables intended for processing and marketing as part of this Contract in any refuse disposal site. Except as otherwise specifically provided herein, no Recyclables shall be delivered to or disposed of in a landfill or incinerator or be unloaded at locations other than those approved of by the Authority.

4.5 Performance Facility Standards

The Recycling Facility used by the Contractor, while performing the work, shall not be utilized for or in connection with the operation of any solid or liquid waste disposal business, including the handling, processing, or transfer of such wastes, with the exception of scales.

Recycling Facilities shall at all times be maintained and operated in a manner satisfactory to the Authority and in furtherance of recycling goals and objectives as determined by the Authority.

"Recycling Facilities" shall include the scales, storage bins, buildings, offices, tipping floors, conveyors, balers, sorting lines, handling equipment, separating equipment, and any other structures or equipment on the site.

5.0 Recycling Performance Standards

In order to meet the public policy objectives of recycling, and also to help ensure maximum marketing revenues and minimum costs to the Authority, the successful Contractor shall be required to meet and maintain the following performance standards:

5.1 Residue Standard

The Contractor shall endeavor to market 95% of materials collected from the County Program.

5.2 Accounting and Reporting Standards

To ensure proper accounting for and reporting of Recyclables, the successful Contractor shall be required to operate a system, satisfactory to the Authority, that provides for accurate weight/measurement of materials as collected from the various Municipalities within Middlesex County prior to processing and/or mixing with materials from other counties or other sources. Weights/measurements for the Authority shall be obtained prior to processing and shall not be derived solely from calculations or operations during or after processing.

Accordingly, the following method for verification of commodity streams shall be implemented:

The Contractor shall conduct an annual and semi-annual recycling Composition Audit on dates selected by the Middlesex County Improvements Authority (MCIA) that categorizes the recyclable material components of each of the Participating Municipalities Single Stream Materials.

Accurate weights/measures of all materials processed, marketed, and disposed shall be made and maintained in a manner satisfactory to the Authority. The form/format proposed to be used by the Contractor shall be submitted to the Authority for approval, prior to the implementation of the work.

The Contractor shall be responsible for weighing Recyclables from each collection vehicle or container, in all cases, using calibrated scales subject to verification by the Department of Weights and Measures. The resultant calculations and reports shall be electronically generated and shall be "FOXPRO" so as to be compatible with computer/accounting system(s) as installed by the Authority (see Section 5.3).

The Authority shall have the right to have an Authority designated inspector present at any and all times of collecting, transporting, weighing, and processing. The Authority may further utilize calibrated scales within Middlesex County to independently verify the accuracy of the Contractor's scales by random selection and weighing of the Contractor's collection vehicles.

The weigh slips for the Authority shall be of one designated, different color, distinguishable from weigh slips being used by the Contractor for recycling programs in other counties/municipalities. An impression/carbon copy of daily weight tickets shall be provided with the monthly report and request for payment. Origin and Destination Forms as indicated in Section 3.1 will be attached to each weight ticket provided with the monthly report and request for payment. Any violation by the Contractor will make it subject to financial penalties. The Contractor will have ten (10) days to correct the problem or be subject to Contract termination.

5.3 Monthly Reports

The proposed recordkeeping system the Contractor intends to use must be outlined in detail in its Technical Operations Proposal submitted with the Bid and must be approved by the Authority prior to commencement of Operations. Currently, the Authority utilizes "FOXPRO" a curbside recycling interface system to accurately track tonnages. Accordingly, the Contractor's proposed recordkeeping system shall be compatible with the Authority's computer/accounting system and capable of being integrated into same. The Contractor's "compatible" computer/accounting system shall, at a minimum, conform with all State requirements and the requirements of the Authority as to origin, destination, material types, and codes. The Contractor shall provide the Authority with its current Certificate of State Approval. The Authority will provide file layout, field definition and coding structure and reserves the right to modify the same and to add additional requirements in the future, subject to an appropriate adjustment in price, if necessary.

The Contractor shall submit a monthly report with the invoice to the Authority. The Authority will not make payment if a complete report is not submitted. The report shall show all tonnages collected for each constituent, by Municipality and the following information:

- a. Tonnages of materials shipped out to markets or processing facilities with the name and address of the firm or processing facility receiving the material, prices obtained for the material and revenues received or charges paid. When the Contractor utilizes another market/processing facility, the weigh tickets shall be entered into the tracking system.
- b. Complaints summarized by Municipality, service and type.
- c. Summary of notices of non-compliance issued.
- d. Residual tonnages and location(s) of disposal.

- e. New stops added during the month as a result of certificates of occupancy for new construction as issued by the Municipality or for stops deleted as a result of demolition permits or a fire.
- f. Copy of the monthly operating log which shall include its daily route roster including the vehicles used and each vehicle identification number used per route; any equipment that was or will be out of service for repairs and the substitute equipment that was or will be used for that day; and the vehicles used for the collection of the containers at the various Drop-Off location sites (see Appendix K).
- g. On an annual basis the Contractor will be required to do a summary/update of the number of Residents served and said information will be attached as part of the last monthly report.
- h. The percentage amount of contaminated recyclables that have been collected for each municipality on a monthly basis so that the Middlesex County Improvement Authority (MCIA) can monitor the success rates of each municipality to determine if more education is required regarding Quality of Recyclables.

6.0 Operation

6.1 Hours of Operation

Collection of material shall not start before 7:00 a.m. or continue after 6:00 p.m., provided such hours are permitted by the applicable municipal ordinance. If not permitted, Contractor may only collect during hours permitted by the Municipality. Exceptions to the collection hours shall be implemented only upon the mutual agreement of the Authority and Contractor subject to approval by the Participating Municipality.

The Contractor may propose to operate the program for fewer hours per day than the maximum stated above, so long as the Contractor demonstrates that its plan of operation will provide for the full recycling collection routes as specified herein. The Contractor's Technical Operations Proposal shall indicate the daily hours of operation, all holidays where Recyclables would not be collected and a contingency plan for collecting Recyclables on a scheduled holiday off.

6.2 Days of Operation

The Contractor may collect Recyclables every day of the week except Sunday and Holidays. Saturday collection is the option of the Contractor; however, all Municipalities currently participating in the Recyclable collection Program are serviced Monday through Friday. Collection schedules for these Municipalities shall not change without the approval of the Authority which approval maybe withheld by the Authority in its sole discretion. Holidays, for the purpose of this document, shall include:

New Year's Day	Fourth of July	Thanksgiving Day
Memorial Day	Labor Day	Christmas Day

The Contractor shall observe the above-mentioned holidays by suspension of collection service on said holiday. Recyclables will be picked up on the next Saturday following the Holiday. Collection at drop-off centers shall be scheduled with consideration to local municipal holidays.

The Contractor must also indicate the days the Drop Off Center locations will be collected and a contingency plan for the collection of these Drop Off locations on a scheduled holiday and those Municipal Holidays in addition to those above as follows:

Martin Luther King Day	Columbus Day
President's Day	Veteran's Day

7.0 Continuity of Service

The Contractor will collect Recyclables during all normal seasonal weather conditions on the specified dates. Contractor labor strikes will not be an acceptable reason to cancel or alter the normal collection schedule.

The Contractor shall have contingency plans to ensure that the Authority is provided continuous service as described herein during emergency periods including, but not limited to, major equipment breakdown, national or local strikes, severe weather conditions, power outages and traffic disruptions. The Contractor's Technical Operations Proposal shall include a description of the Contractor's contingency measure for ensuring continuity of service during emergencies. Only under emergency conditions such as a natural disaster, snowstorm, or civil disturbance, and only with the consent of the Authority, will the Contractor suspend collection. Collections curtailed by emergency conditions shall be picked up on the next Saturday following the normally scheduled pick up day. The judgment of the Authority shall be final in determining whether or not emergency conditions shall be present or continue to exist.

If a road is snow covered or otherwise temporarily inaccessible due to construction, the Contractor shall adjust its schedule so as to render the required Services to those accessible units first and then return to that section as originally postponed. However, on the first and second collection attempts, the Contractor will make every attempt to service the affected roadway, either from another direction or side street, if possible, or by requesting access from the on-site construction official or police presence. In the event the roadway is still inaccessible on the second attempt, the Contractor will not be required to return a third time or on a subsequent day to complete collection.

8.0 General Operations and Maintenance

The Contractor, at its sole cost and expense, shall be responsible for all operations and maintenance of its equipment, vehicles, utilities, and any damage to residential property or Drop-Off Center site(s), if determined to be fault of the Contractor. The Authority's opinion as to whether the Contractor is complying with this section shall be conclusive and binding upon the Contractor. The Contractor shall comply with any Authority directive in regard to any conditions relative to this specification section within such reasonable time as the Authority provides.

9.0 Equipment/Vehicles

The Contractor shall provide sufficient equipment, including collection vehicles and containers, and qualified personnel, to properly provide Recycling and Marketing Services to all Municipalities participating in the County-Wide Recycling Program in accordance with these Specifications.

All equipment and vehicles shall be new or in excellent operating condition, shall meet all State and Federal safety standards, and shall be so designed as to properly fulfill the operation and maintenance functions specified and required under the Services to be performed under this Contract. Contractor shall provide certification by a certified mechanic certifying that the vehicles are in operating condition and shall provide updated certificates at least annually.

The Contractor shall not collect Recyclables using collection vehicles or containers that are also used for solid waste collection exclusive of roll off collection vehicles and rear or front load collection vehicles that may be utilized for collection at Multi-family Units, Public Buildings, schools or other institutions. All collection vehicles, including the "rover" vehicle, shall be equipped with:

Two-way communications and Global Positioning System (GPS) directly linked to the Contractor's vehicle base of operations and supervisory staff. Said GPS shall be geo-fenced to Middlesex County and shall provide real-time online access accessible to the Authority recycling inspection staff;
Appropriate cleanup equipment (brooms/shovels) to address any spillage of recyclables;
Totter tippers; and

If requested by the Authority the Contractor shall provide Magnetic educational recyclable Information signs on all collection vehicles.

An inspection of all proposed vehicles, equipment, and/or containers may be made by the Authority or its designee, prior to the award of the Contract and thereafter from time to time. Proof of ownership, lease contracts or commitments to purchase shall be submitted with the Bid (see Section 6.9).

The Contractor shall, at all times, provide, maintain, and operate a sufficient number of collection vehicles, containers and equipment, as approved by the Authority, to properly maintain the level of service required to perform the Services. The Authority shall have the right to cause the Contractor at any time after the commencement of operations to increase the number of collection vehicles or containers to such numbers as may be determined by the Authority or to replace unacceptable vehicles, containers or equipment to ensure adequate performance of work.

The Authority has the right to require the Contractor to use different collection vehicles and/or equipment should the vehicles provided not be adequate to perform the necessary work under this Contract. Further, the Contractor must provide a minimum number of spare collection vehicles of all types, and drivers, to maintain the level of service as approved by the Authority and to provide for the timely response and collection of missed stops.

If, during the life of the Contract, the Authority determines that more vehicles or collection equipment are necessary for the efficient collection of the curbside program, the Contractor will have thirty (30) additional days to provide the agreed upon amount of additional vehicles and equipment for the Program.

The Authority's Recycling Division office will be notified daily by the Contractor in the event that any route, street(s), or individual units will not be completed on the regularly scheduled collection day. All daily recycling collection routes must be completed on the scheduled day. Routes not completed on the scheduled day will be completed starting at 7:00 am on the successive day and the Contractor will be subject to penalties under the terms of the Contract.

The Authority reserves the right to determine adequate service. It is the intent of the Authority to only determine level of service if it receives complaints regarding Contractor's service. Should the Contractor fail to bring the collection service up to a level acceptable to the Authority, it shall be subject to penalties under this Contract and/or termination of the Contract.

9.1 Collection Vehicles

The collection vehicles to be used for the performance of the work herein provided must have bodies of sufficient capacity and strength and be capable of loading and unloading all acceptable materials. The collection vehicles are to be properly constructed and maintained to eliminate the discharge of crushed material (specifically glass), water and mechanical or hydraulic liquids onto the street during the performance of the Work.

Automated equipment requiring specialized containers for recycling collection must be approved by the Authority, prior to its use.

All collection vehicles and containers will be properly painted a uniform color scheme to be consistent with the Contractor's corporate/company identification.

Each collection vehicle and container shall bear the Authority's recycling logo (see Appendices). Said logo shall only be displayed during the performance of the work.

Each collection vehicle shall be outfitted with an adequate number of brooms, shovels and dust pans for cleanup of spillage and shall be equipped with two-way communication such that timely response to complaints of spillage or missed stops can be achieved. The Authority reserves

the right to call in the municipal or a private street sweeper if the Contractor, upon notice, does not clean up any spills within two (2) hours of such notice. The cost of the street sweeper shall be the responsibility of the Contractor and shall be deducted from the monthly invoice in addition to any penalty that may be imposed.

Each collection vehicle must display a State of New Jersey, DEP, and/or DOT registration number as applicable and shall have all necessary permits, licenses, registrations, and insurance and shall meet all Municipal, County, State and/or Federal regulations.

Each collection vehicle and container must show an identifying number.

Should the above requirements not be complied with, the Authority has the right to reject or terminate the Contract.

9.2 Containers

If a new Municipality decides to join the Program, the Authority may provide Commingled Containers or Mixed Paper Containers for distribution by the Contractor at no additional cost. Regardless, the Contractor shall provide for both existing Municipalities and new Municipalities, if any, appropriately sized containers (96 gallon totes or 2, 3, 4 or 6 cubic yard dumpsters) for all Multi-Family dwellings, schools, Public Buildings and institutions that do not place Recyclables at the curb. The Contractor will be responsible for distributing all containers to the residents, including those as provided by the Authority at no additional cost. All costs for same shall be included in the unit prices bid.

If a Municipality continues service at a Drop-Off Center, the Contractor shall provide appropriately sized roll-off dumpster containers for use in collecting the Recyclables. Such Drop-Off Center site(s) will be suitable for servicing by the Contractor in that there must be sufficient space and access to permit the placement, loading and unloading of roll-off or other containers used to store Recyclables.

The cost of the roll-off containers and any other containers to be provided to the Residents by the Contractor will be included in the unit price bid by the Contractor. All containers must be distributed to the Residents prior to the commencement of collection service.

The Contractor shall, at all times, provide, maintain and collect a sufficient number of roll off containers, dumpsters and 96 gallon totes at Drop-Off Centers, at Multi-Family Units, Public Buildings, schools and other institutions to properly maintain the level of service required so that Recyclables are accommodated in the most sanitary and efficient manner possible. Containers shall be collected as frequently as necessary to ensure the least amount of contamination or loss of value. Roll off containers, dumpsters and totes that are missing wheels, lids, lifting bars or are in a general state of disrepair shall be immediately replaced or repaired by the Contractor upon notification by the Authority. The Authority shall have the right to require the Contractor, at any time after the commencement of operations, to increase the number of containers to such numbers as may be necessary to insure adequate performance of the Work. All Dumpster and tote containers at multifamily units, schools, public buildings, businesses, etc, shall be properly labeled with Single Stream adhesive stickers. Said Single Stream stickers shall be provided by the Contractor and shall be affixed to all dumpsters and totes by the Contractor.

The closed collection containers to be used for the performance of the Work herein provided must have sufficient capacity and strength, and be capable of loading and unloading all Recyclables. The Contractor's responsibility shall be to immediately clean up any debris or liquids which fall from the containers onto the surrounding areas of the Drop Off Centers or Multi-family Units or Public Building collection locations. Penalties and other costs incurred by the Authority, municipal entities or Residents, due to the Contractor's lack of diligence in cleaning up fallen debris at the source of collection, at the designated Recycling Facility, along the collection route, or at the Drop-Off locations, shall be paid by the Contractor.

Containers shall meet all Municipal, County, State and/or Federal requirements and shall have all necessary permits, licenses, registrations and insurance.

Responsibility for keeping containers free of contamination and vermin shall be the responsibility of the Municipality, Multi-family complex, Public Building school or other institution utilizing the container(s).

The title to the roll-off and closed collection containers shall remain the Contractor's and the containers shall be removed promptly by the Contractor upon termination of the Contract.

9.3 Authority Logo

The Authority logo (see Appendix O) shall be located on both sides of the residential Collection Vehicles. Other markings or descriptions, as the Authority may deem requisite, and/or those markings deemed requisite by the various regulatory agencies, shall be displayed on each side of the equipment. The name of the Contractor shall be affixed upon all units and each unit shall be numbered. This information shall be located on both side panels, in type of sufficient size so as to be legible from a distance of ten (10) feet. The logo shall be affixed in a manner so that it will only be displayed when the Work is performed. The logo may be the magnetic type.

9.4 Maintenance, Repairs and Cleaning

The Contractor shall be responsible for maintenance, repairs and cleaning and all other operating costs or requirements of the collection vehicles, containers and Equipment. Maintenance includes, but is not limited to permits, registrations, fuel, licensing, insurance, regular washing, storage, paint and other such requirements.

All equipment purchased, acquired or supplied by the Contractor must be kept clean at all times. Washing shall occur weekly at a site determined by the Contractor. Sanitation codes of the State Health Department, the Middlesex County Health Department, or the local Health Department shall be met.

Maintenance records covering each unit assigned to the Contract shall be on file and available for inspection upon request. Said records must be current and cover all structural, mechanical, hydraulic and electrical components.

All collection vehicles needing repair must be repaired or replaced within 24 hours. Additionally, vehicles found to be dropping glass or hydraulic fluids will immediately be stopped from performing further collections and a replacement vehicle assigned to complete the route.

Contractor shall provide a certificate by a certified mechanic certifying that the vehicles are in proper operating condition and shall provide updated certificates at least annually.

10.0 Contractor Supplied Personnel

During the designated hours of operation called for in this Proposal, the Contractor shall have or shall cause to have its recycling collection operations staffed on a continuous basis. The Contractor shall provide a skilled manager at all times who is knowledgeable in regard to all laws, rules and regulations governing the collection and processing of recyclable materials in New Jersey. Contractor shall be required to perform all collections with Contractor's own equipment. The subcontracting of collection services is not permitted.

10.1 Staffing/Supervision

The Contractor shall employ a Superintendent or Foreman who shall have full authority to act for the Contractor. The Contractor shall notify the Contract Administrator in writing, that a supervisor

has been appointed. Such notification shall be given prior to beginning performance of the Contract. The Contractor shall promptly notify the Contract Administrator, in writing, of any changes.

On all collection days, the Contractor shall have at least one (1) field supervisor on duty for the purpose of answering complaints, and to insure proper, courteous, speedy, and efficient services. Supervisory personnel shall be dedicated to the Authority's Recycling Collection Program and shall not be shared with any other non-participating municipality or program. Said field supervisor will have continuous communication with the MCIA Recycling Division office, collection route drivers and the Contractor's management office.

In the event the regular field supervisor is on vacation, sick or not servicing the MCIA Program for any reason, a substitute supervisor, knowledgeable of the Program shall be provided.

10.2 Experience/Qualifications

All Contractor supplied personnel shall be qualified for the job classification in which they will operate and the duties they will perform under this Contract. The numbers, job titles and duties for each of the Contractor's operations and maintenance staff shall be provided to the Authority upon request.

Each driver or operator shall, at all times, carry a valid New Jersey driver or operator's license for the type of vehicle or equipment he or she is driving or operating.

The Contractor's collection employees shall wear clean uniforms or shirts bearing the Contractor's name. Workers shall wear proper safety clothing.

The Contractor shall provide appropriate operating and safety training for personnel and shall maintain records of same.

The Contractor's employees must, at all times, maintain a respectful and courteous manner toward residents.

10.3 Offensive Action by Contractor's Employees

The Authority, or its representative, may require the removal of any employee from working in the County for one or more of the following offenses during working hours and the Contractor shall comply with that request as quickly as possible, depending on the exigencies or circumstances:

- a. Intoxication or substance abuse
- b. The use of loud, profane, vulgar or obscene language
- c. Soliciting gratuities or tips from the public for services to be performed hereunder
- d. The refusal to collect or handle Recyclables as herein required
- e. The wanton or malicious damage or destruction of containers, receptacles or property
- f. The wanton or malicious scattering or spilling of materials
- g. The use of handheld mobile devices while operating the collection vehicle
- h. Any other wanton, willful or reckless disregard of health, safety or sanitary requirements

- i. Any act which may constitute a public nuisance or disorderly conduct
- j. Unsafe or careless operation of vehicles or equipment.
- k. Any other offenses deemed sufficient by the Authority in its sole discretion

11.0 Contractor Contacts

11.1 Office

The Contractor shall maintain an office or such other facilities in New Jersey through which it can be contacted. Said office shall be equipped with sufficient telephones, roll-over phone lines and personnel as to provide prompt response to complaints and inquiries, and shall have a responsible person(s) in charge from 7:00 a.m. to 4:30 p.m. on regular collection days. Provisions shall be made for after-hours calls by way of supplemental telephone response personnel and/or an answering service.

11.2 Standard Operations

All communication, contacts, etc. between the Contractor and the Authority shall be directed by the Contractor to the Authority's designee and by the Authority to the official designated by the Contractor. Each party shall have a designated contact person, who shall not be changed without prior written notice to the other party.

The Authority designates its Executive Director or his designated recycling representative as the representative who shall receive and examine documents submitted by the Contractor, interpret and define the Authority's policies, and render decisions and authorizations promptly to allow the project to proceed expeditiously.

The Contractor shall designate its representative at the time of the Contract execution. Said representative shall receive and examine documents submitted by the Authority, interpret and define the Contractor's policies, and render decisions and authorizations promptly to allow the project to proceed expeditiously.

11.3 Emergency

The Contractor shall furnish the Authority with the names, addresses, and business and cell telephone numbers of three (3) individuals who shall be available on a 24-hour call basis and who shall have the Contractor's authority to act on its behalf in regard to all decisions concerning the manner and method of providing the Services required under this Contract. One of these individuals shall be the Contractor's Operations Manager.

11.4 Phone Lines

The Contractor shall provide an (800) telephone number that may be dialed from within that portion of Middlesex County serviced pursuant to the Contract, without incurring a charge to the caller. This phone number shall be dedicated for Middlesex County calls only and must be clearly stated on all correspondence and notices of non-compliance. The Contractor shall provide a sufficient number of rollover lines and personnel such that calls are answered promptly. The Contractor shall add such additional rollover lines and personnel as may be necessary. The Contractor shall also provide an after-hours answering service.

12.0 Recycling Containers

For new Municipalities that decide to join the program, if any, the Authority may provide additional Mixed Paper Containers and/or Commingled Containers, except in those Municipalities where the Municipality has indicated that it will distribute said containers itself. The containers will be purchased by the Authority and stored in a warehouse centrally located within the County. The

Contractor shall, at no additional charge, remove the containers from the Authority's storage location, only under the supervision of Authority personnel, and then transport and distribute one (1) of each container to Residents of the new fully participating Municipalities which are serviced by the Contractor, one Municipality at a time. The Contractor shall maintain records of each location receiving containers and shall furnish a copy of said record to the Authority and to the Recycling Coordinator of the Municipality. The format of said record shall be as mutually agreed upon by the Authority and the Contractor.

13.0 Complaints/Missed Stop Inquiries

The Contractor shall supply a supervisor dedicated to the Middlesex County Recycling Program who will: be on the road on a daily basis; monitor collection vehicles for timely and efficient service; and perform safety inspections of it's operators while they are on the route.

The Contractor's route supervisor shall be equipped with cellular phones to maintain daily contact with the Authority's Recycling office and its route inspectors.

The Contractor shall equip all supervisory and collection vehicles with two-way communication systems that will allow for timely communication of any customer concerns, complaints or incidents while the trucks are operating in the service area. The Contractor shall equip all collection vehicles with a Global Positioning System that will allow supervisory personnel to track the location and routing status of vehicles engaged in recycling collection activities.

The Contractor shall develop and implement a computerized tracking system to monitor, analyze and ensure resolution of any complaints that may arise within the normal course of business.

The Contractor will maintain a daily log of all complaints/missed stop inquiries received each day. This log will be available to the Authority on a daily basis. The Contractor shall respond promptly to all of the inquiries on that daily log sheet, but in no case will the response exceed 24 hours. If the missed stop inquiry is not addressed within 24 hours, excluding Sundays and holidays, the Contractor will be assessed a penalty in accordance with the Liquidated Damages provisions as contained in Section 21.0 herein, for each missed stop it failed to either collect or reject with a sticker/tag. If the complaint, upon investigation by the Authority, is determined to be valid, the Contractor will be assessed a penalty in accordance with the Liquidated Damages provisions as contained elsewhere herein.

The log sheet shall be returned to the Authority within 24 hours and shall include information pertaining to each missed stop inquiry. This information should list whether the materials were collected or left at the curb as unacceptable. The Authority will then follow-up with each resident. If the Authority determines that the materials should be collected and same remain at the curbside after 24 hours notice to the Contractor, the Contractor will be assessed a penalty for each additional day the material remains uncollected in accordance with the Liquidated Damages provision as contained elsewhere herein.

If the Authority determines through an inspection that a complaint is valid, the Contractor will be assessed a penalty for each violation, and for each day that the violation continues in accordance with the Liquidated Damages provision as contained elsewhere herein.

The Contractor will have 24 hours from the date of notification by the Authority to collect any container at the Drop Off Center sites (see Appendix K) it fails to collect on the scheduled recycling day. If the Contractor fails to collect Recyclables from any Drop-Off Center site within the 24-hour time frame, the Authority will assess a penalty to the Contractor for each day the Contractor fails to collect the containers at such designated sites in accordance with the Liquidated Damages indicated herein.

If Residents are fined because of failure of the Contractor to collect material after the

resident has notified the Authority and/or Contractor, the Contractor must reimburse the resident the cost of said fines except for material rejected by the Contractor in accordance with the procedures as established herein.

The Contractor shall report on a monthly basis, all complaints received and actions taken. The report shall log each complaint received, including the individual or establishment making the complaint, the address, the nature of the complaint, which Recyclable(s) the complaint refers to, and the resolution of said complaint. A monthly summary of complaints shall be part of the monthly report.

All complaints shall be reviewed by the Authority through its compliance staff for the purposes of determining whether the Contractor is properly performing the Contract herein. The Authority will make the final determination based upon the compliance investigation and residential complaints.

All complaints as made to the Contractor shall be given prompt and courteous attention. The Contractor shall maintain sufficient vehicles and staff to respond to and pick up missed stops/routes. In response to citizen requests or as directed by the Authority, the Contractor shall return to collect missed recyclable materials or re-run routes. Reporting of Recyclables resulting from collection of missed stops/routes shall be in accordance with Section 5.3 as contained herein.

With regard to complaints from Residents for improper service, it is understood that if a complaint is received by the Municipality and/or the Authority, the complaint shall be forwarded to the Contractor for resolution. All complaints shall be reviewed by the Authority for purposes of determining whether the Contractor is properly performing the Contract. Failure by the Contractor to comply with the above section of these specifications will be considered a breach of Contract terms.

14.0 Notices of Non-Compliance

Only Recyclables as defined herein shall be collected, or accepted at container locations and/or Drop Off Centers, by the Contractor.

The Contractor is prohibited from collecting Household Hazardous Waste, Hazardous Waste, or Solid Waste under this Contract.

Insofar as is possible, the Contractor will endeavor to prohibit collection of unacceptable materials. It is the responsibility of the Contractor to inspect all Recyclables placed at the curb or Drop-Off Center locations for collection. If the material is deemed unacceptable by the Contractor, the Contractor shall not accept same and shall sticker or tag the material in order to inform the Resident or Municipality of the contamination to the Recyclables. However, once the contaminated material is picked up by the Contractor and placed into its vehicle, it is the Contractor's responsibility to process and/or properly dispose of said contaminated material at no additional cost to the Authority.

Notices for user non-compliance (Municipality and collection points) shall be issued by the Contractor with copies submitted to the Authority and the Municipality in which the violation occurs. The Contractor shall also retain a copy of each notice.

The cost of the stickers/tags is the sole expense of the Contractor. The stickers shall contain the Contractor's 800 number and a sample shall be provided to the Authority for review and approval prior to use. A supply of Recycling non-compliance/rejection stickers shall be provided to the Authority for use by the Authority's Recycling Inspectors.

15.0 Laws and Regulations

All collection, processing and marketing of Recyclables operations must be designed and conducted in accordance with all applicable local, state and federal regulations governing the operation of the collection of recyclable materials including employment practices and safety. The

Contractor must have and maintain any and all licenses, registrations, and/or permits required by applicable regulatory agencies.

16.0 Safety and Security

The Contractor shall be responsible for necessary security to maintain an adequate level of control and to eliminate and remedy any public or private nuisance which may result from its operations.

The Contractor shall be responsible for the safety of all persons on collection routes, during collections at Public Buildings and Schools, at the Drop Off Centers, Recycling Facility, or otherwise functioning in its employ during the provision of curbside collection. Contractor shall be responsible for coordinating collections at schools when students are not in the collection area. The Contractor shall comply with all applicable laws, ordinances, rules, regulations, the Solid Waste Management Plan, and lawful orders of any public authority relating to safety of operations. Special safety provisions in the Contractor's Technical Operations Proposal shall address:

- a. Fire and explosion control, containment of hazards arising from the accidental presence of dusty atmospheres, hot loads, and explosive mixtures of volatile fuels, explosives, etc., in the curbside collection system.
- b. The rapid movement of heavy mobile equipment and vehicles in and about the Drop Off Center, Public Buildings, Schools or Recycling Facility, during the collection and processing of Recyclables and throughout delivery to designated end-market facilities.
- c. Destructive or harmful noise and vibration; and effective housekeeping, specifically the containment of solid and liquid spills.

17.0 Odor, Litter, Noise and Nuisance Control

The Contractor shall comply with all applicable local, county and state statutes, ordinances and regulations regarding odors, litter, noise and nuisance control at the Recycling Facility and Drop Off Center(s) which may result due to the Contractor's Operations as well as and during collection and transport operations. The Contractor is specifically directed to review N.J.A.C. 7:29 Noise Regulation. There are Municipal Noise Regulations which may govern which may be more stringent than the State Regulations. The Contractor shall review and familiarize itself with the applicable regulations and comply with same.

All Recyclables shall be properly collected from the curbside with no debris left on private property, adjoining streets or at the Drop Off Center location sites. All recycling containers shall be properly, quietly and carefully placed on the curbside once empty. The Contractor's personnel shall not leave the recycling containers or contaminated corrugated cardboard in the roadways or in the middle of residential driveways as the containers may create a nuisance or hazards to other vehicles and residents. All spills and debris caused by the Contractor's personnel must be cleaned immediately from the residential premises or roadways.

All material handled and transported by the Contractor shall be so contained, tied or enclosed so that leaking, spilling or blowing are prevented.

The Contractor shall ensure at all times that material shall not fall or blow off of the vehicle at any time. The Contractor's responsibility shall be to immediately clean up any materials, glass, debris or liquids that fall from or blow off of its vehicles onto the street. All collection vehicles shall contain equipment necessary for immediate clean up. Penalties and other costs incurred by the Authority, the County or Municipalities, due to the Contractor's lack of diligence in cleaning up fallen debris at the Drop Off Centers, Public Buildings and Schools, the designated Recycling Facility, or along the collection route(s), shall be paid by the Contractor. The Authority reserves the right to call in the municipal or a private firm street sweeper if the Contractor, upon notice by either the Authority

or the Municipality, does not clean up any spills within two hours of such notice. All costs associated with the street sweeper shall be the responsibility of the Contractor and shall be deducted from the monthly invoice along with any penalties.

18.0 Damages

The Contractor shall be responsible for any private or public property, real or personal, damaged by it, its employees or agents, or for any personal injury that may occur as a result of the execution of the Work. Damaged or broken tree branches shall be neatly cut, removed and properly disposed of. If any wires are damaged as a result of the execution of the Services, the Contractor shall promptly notify the affected utility. In the case of a broken power line, the Contractor shall also notify the local Police Department. The Contractor will be responsible for any charges by the Utility Company.

19.0 Resident/Municipal Options

Any Resident/Municipality may donate or sell Recyclables to any person, whether operating for profit or not-for-profit, provided that the receiving person may not perform curbside collection under any circumstances.

Residents/Municipalities will have the right to save their waste newspapers for volunteer drives by community groups. From time to time, various community groups, such as the Boy Scouts, will have the right to organize paper drives throughout various areas of the County. This activity is permitted by statute N.J.S.A. 13:1E-1 et. seq.

20.0 Public Education

The Authority may develop and implement a comprehensive County wide public information/educational campaign that describes the County-Wide Recycling Program generally. It is anticipated that the Municipalities will develop public education and awareness programs tailored to the specific circumstances and schedules of each Municipality.

The Contractor will assist and cooperate with the Authority and the Municipalities with public education/promotion efforts as requested by the Authority. Such assistance may include, but not be limited to, tours of the Contractor's Recycling Facility, demonstrations/lectures and distribution of flyers or other literature.

21.0 Liquidated Damages

The Contractor shall be subject to pay to the Authority the following amounts for the non-compliances as indicated:

- a. The Contractor shall be deemed to have failed to make substantial collection, as set forth in paragraph (c) below, when it fails to collect and remove at least eighty percent (80%) of the service units ordinarily and normally collected and removed on each collection day. For the purpose of this Section, the estimate of the percentage of material collected as aforesaid shall be made by the Authority and shall be binding and conclusive on the Contractor.
- b. For failure to complete all or any portion of collection routes on any one collection day, one thousand dollars (\$1,000.00) and one thousand dollars (\$1,000.00) for each day in which the failure continues plus six hundred dollars (\$600.00) per day for each vehicle hired or used by the Authority for the purpose of performing the collection service which the Contractor has failed to perform, and two hundred dollars (\$200.00) per day for each person used or employed by the Authority, including Authority employees, assigned to the performance of this service.

- c. For failure to make substantial collection on any one collection day, in addition to the amount due under (b), two thousand dollars (\$2,000.00) and two thousand dollars (\$2,000.00) for each day in which the failure continues, plus, six hundred dollars (\$600.00) per day for each vehicle hired or used by the Authority for the purpose of performing the collection service which the Contractor has failed to perform, and two hundred dollars (\$200.00) per day for each person used or employed by the Authority, including Authority employees assigned to the performance of this service.
- d. For failure to collect the Recyclables in accordance with the Contract Specifications herein of any Resident or for failure to properly return containers to the curb fifty dollars (\$50.00) for each such failure.
- e. For failure to immediately clean up spillage from the Contractor's vehicles, or resulting from the collection, carting or loading of recyclables, fifty dollars (\$50.00) for each such failure, plus the cost of cleaning if undertaken by the Authority.
- f. For failure to provide one route supervisor daily, dedicated solely to the Authority's Curbside Collection Program, three hundred dollars (\$300.00) per day.
- g. For failure to maintain telephone service properly attended during the required hours as provided in the Specifications, Fifty dollars (\$50.00) for each hour of such violation.
- h. For using vehicles and equipment which are not in good repair and which the Contractor has failed to repair or properly maintain within a period of forty eight (48) hours after receipt of written notice or directive from the Authority to repair as required for the purpose of providing safe and sanitary Service pursuant to the within Specifications, two hundred dollars (\$200.00) per day for each vehicle or piece of equipment used in violation of the directive.
- i. For Contractor personnel soliciting gratuities from Residents a sum of two hundred dollars (\$200.00) for each incident. Where proof of solicitation is available, personnel involved shall be removed from working on any route within Middlesex County associated with the Authority's Program during the term of this Contract.
- j. For failure to collect from a Drop Off Site within forty eight hours after a Municipality's request, the sum of one thousand dollars (\$1,000.00) per day for each day which the failure continues
- k. For failure to collect any Public Building or School the sum of five hundred dollars (\$500.00) for each day in which the failure continues.
- l. For collecting more than one half hour prior to or after the hours permitted in the Specifications or by local ordinance, if more restrictive, more than three (3) times in any one calendar month, the sum of five thousand (\$5,000.00) dollars.
- m. For the contamination of the recyclable material by use of vehicles hauling recyclable material and trash, the sum of two thousand (\$2,000.00) dollars per occurrence.

Contractor agrees that the amount of damages incurred by the Authority may be difficult to determine and the above charges are a reasonable estimation. Any and all of such damages may be deducted by the Authority at any time and from time to time from the monthly invoices otherwise due to Contractor.

22.0 Existing Municipal Conditions

It is not anticipated that any additional Municipalities will decide to join the Program;

however, if any other Municipality does so decide, the Contractor shall, upon formal request by said Municipality and authorization by the Authority, make provisions within the Agreement for the following:

22.1 Intentionally Omitted

22.2 Existing Collection Routes/Schedules

The Contractor shall maintain the routes and schedules as currently exist within the Municipality except for any changes approved by the Authority in its sole discretion. The Contractor shall coordinate with the Authority and the Municipality so as to ensure a smooth transition of Service with minimum disruption to the Residents.

23.0 Materials Marketing

The Contractor shall negotiate and enter into contracts for the sale or disposition of those Recyclables that are not subject to the terms and conditions of the Municipal Market Contracts, if any.

In the event that the Contractor (after exercising due diligence) cannot contract for or otherwise provide for the disposition of such Recyclables, the Contractor will provide for the transportation and disposal of such unsold Recyclables, at its sole cost and expense, in accordance with applicable law and with applicable provisions as contained herein; provided, however, that the Contractor shall endeavor to dispose of no more than 5% of the Recyclables.

24.0 Payments

The total costs for all elements of work required to be performed in accordance with these documents, including, without limitation, all labor, equipment, materials, fuel, licenses, permits, registrations, fees including residue disposal fees, Public Building Service, Contractor supplied and distributed recycling containers, Recycling container distribution (if required by the Authority for new Municipalities), and all else necessary therefore or incidental thereto, shall be included in the prices as indicated in the cost proposal.

24.1 Base Unit Price

The Contractor shall propose a Base Unit price per unit per month for every other week curbside collection, processing and marketing services for all Single Family residences, Multi-Family dwellings with four or less units and small commercial establishments as defined under Section 2.4 herein, which shall be considered one Base Unit for billing purposes. Said price shall include servicing Public Buildings as identified by the respective participating Municipalities at no separate cost. All costs associated therewith shall be included in the costs per unit per month for the Base Unit charge. The Base Unit price shall include Multi-Family dwellings of 5 or more units where recyclables are placed curbside and shall be billed per unit.

Notwithstanding the price bid by Contractor, in the event that at any time during the term of the Recycling and Marketing Agreement the Contractor shall offer a lower base unit price to a Municipality listed as a Full Participant under Section 1.0 herein, at such time that the Contractor charges such price to said Municipality the unit price shall be reduced accordingly.

24.2 Multi-Family Unit Price

The Contractor shall also propose a Multi-Family unit price per unit per month for every other week container collection, processing, and marketing service to Multi-Family Units (consisting of five or more units). Said price shall include all costs associated with the furnishing and servicing of containers, and/or dumpsters and all other facilities, labor and equipment necessary to perform the

work. Multi family units requiring container and/or dumpster service shall be collected in a Single Stream fashion.

24.3 Drop-Off Center Price

The Contractor shall propose a price per ton for newspaper, Cardboard/Mixed Paper, and Commingled [glass, aluminum, steel cans and plastics] to service the Drop-Off Centers as identified by the participating Municipalities in Appendix K. Said price shall include all costs associated with furnishing and servicing containers, dumpsters and/or roll-offs and all other facilities, labor and equipment necessary to perform the work.

24.4 Commercial Collection Surcharge

The Contractor shall propose a price per month per supplemental packer truck to collect Cardboard, Mixed Paper and Commingled materials from commercial districts as identified by the Participating Municipalities (See Appendix I). Commercial districts to be serviced include New Brunswick on a weekly basis, and South Amboy on a bi-weekly basis. George Street in New Brunswick, which constitutes the main business thoroughfare, shall be collected prior to 6:00 AM every Tuesday. The Contractor will also be required to service 96 gallon tote containers, provided and owned by the City of New Brunswick, located primarily in the central business district in and around the George Street area. The Authority reserves the right to include future commercial districts if and when requested by a participating municipality. Identified commercial districts shall be collected in a Single Stream fashion. Said price shall include all costs associated with the furnishing and servicing of the packer vehicle; including the driver, fuel and all other facilities, labor and equipment necessary to perform the Work. The Contractor shall propose a price per month per vehicle anticipating a bi-weekly collection with a separate price anticipating a weekly collection.

24.5 Book Recycling Program Dumpster Transportation Fee

As specified in Section 1.3 herein, the Contractor shall propose a fee to transport a Contractor provided (20) cubic yard Book Recycling Dumpster between schools that elect to participate in the Program and the selected Materials Recycling Facility. The (20) cubic yard dumpster shall be furnished by the Contractor and equipped and dedicated for use in the Authority's Book Recycling Program. The indicated fee shall include dumpster drop off and pick up from a participating school to a Contractor selected Materials Recycling Facility. The Contractor shall propose a per pull dumpster transportation fee anticipating (6) pulls annually.

24.6 Intentionally Omitted

24.7 Payment Quantities

The Authority will pay a fee to the Contractor on a monthly basis according to its standard payment procedures provided all proper documentation is submitted to the Authority. The initial baseline quantity of Basic Units and of Multi-Family Units in each participating Municipality will be determined in accordance with data as provided by said Municipality and confirmed by the actual number of units currently serviced (See Appendix C) plus supplemental units as a result of on-going construction). Thereafter the Basic Unit quantity and the Multi-Family Unit quantity will be adjusted, up or down, in accordance with each unit added or deleted respectively, based upon certificates of occupancy for new construction and demolition permits or notices of abandonment or fire as issued by the individual Municipality. The unit quantity shall be adjusted monthly.

Regardless of the preceding, the Contractor shall render service to all new units upon said units placing Recyclables at curbside or upon Authority notification from the Municipality, whichever occurs first.

No interest shall be paid on any Contractor Invoices.

25.0 Incorporation of Supplemental Technical Information

The Contractor is required to submit supplemental technical information in the form of a Technical Operations Report to the Authority in response to the Bid Proposal. All such supplemental information is incorporated herein by reference; however, if there is any conflict between the terms of these Technical Specifications (or the terms of the Agreement in general) and such supplemental information, the terms of these Technical Specifications (and the Agreement) shall govern.

26.0 Insurance Requirements

The Contractor shall take out and maintain in full force and effect at all times during the term of this Contract, insurance in conformance with the requirements of the Agreement and as contained in Section 4.11 elsewhere herein. The insurance policy shall name the Middlesex County Improvement Authority, the County and the participating Municipalities as Additional Named insureds indemnifying the Middlesex County Improvement Authority, the County and the individual participating Municipalities, with respect to the Contractor's actions pursuant to the Contract.

Upon notification by the Authority, the Contractor shall supply to the Contract Administrator, within five days of notification, a certificate of insurance as proof that the insurance policies required by these specifications are in full force and effect.

27.0 Indemnification

The Contractor shall indemnify, defend and hold harmless the Middlesex County Improvement Authority, the County and the individual participating Municipalities, their respective appointed and elected officials, members, officers, employees, or agents, from and against all claims, damages, losses and expenses including all reasonable expenses incurred by the Authority, the County or the participating Municipalities on any of the aforesaid claims that may result or arise directly or indirectly from or by reason of the performance of the Contractor or from any act or omission by the Contractor, its agents, servants, employees or subcontractors and that results in any loss of life or property or in any injury or damage to persons or property.

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 1.

Authorizing the approval to submit a grant application and execute a grant agreement with the New Jersey Department of Transportation for the Evelyn Avenue Roadway Improvements Project

ATTACHMENTS:

Description	Type
Reso	Cover Memo
Back up	Cover Memo

Resolution : _____

**A RESOLUTION AUTHORIZING THE APPROVAL TO SUBMIT
A GRANT APPLICATION AND EXECUTE A GRANT AGREEMENT WITH
THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE
EVELYN AVENUE ROADWAY IMPROVEMENTS PROJECT**

WHEREAS, the Mayor and Council have determined a need to continue to provide for roadway improvements with the Township; and

WHEREAS, the New Jersey Department of Transportation (NJDOT) Trust Fund provides funding for roadway improvements; and

WHEREAS, Michael C. Hritz, the Director for the Department of Community Development, along with Municipal Engineer CME Associates have made recommendations to include Evelyn Avenue roadway improvements, from Route 27 to Tulip Drive, in the Fiscal Year 2021 NJDOT Trust Fund application; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Council of the Township of North Brunswick formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2021-Roadway Improvements to Evelyn Avenue-00071, and that their signatures constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Michael C. Hritz
Director of Community Development

Cavel Gallimore
Chief Financial Officer

Justine Progebin
Interim Business Administrator

Ronald Gordon, Esq.
Township Attorney (Approved legal form)

RECORDED VOTE

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

CERTIFICATION

I do hereby certify that the foregoing is a true copy of a Resolution passed by the Township Council of North Brunswick at a meeting duly held on June 1, 2020.

Lisa Russo, Township Clerk



State of New Jersey

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

PHILIP D. MURPHY
Governor

DIANE GUTIERREZ-SCACCETTI
Commissioner

SHEILA Y. OLIVER
Lt. Governor

April 13, 2020

Dear Mayor/Freeholder Director/County Executive:

On behalf of Governor Phil Murphy, I am pleased to announce that applications will now be accepted for the New Jersey Department of Transportation's (NJDOT) Fiscal Year 2021 State Aid programs. This change in the solicitation and notification schedule for the programs listed below will help the municipalities and counties be able to access funds for the next round of projects sooner. **The new deadline for grant application submissions is July 1st.** Grant awards are expected to be announced in November.

As you may know, the Transportation Trust Fund Reauthorization Act of 2016 increased funding for Local Aid programs to counties and municipalities from \$190 million per year to \$430 million. The reason for the steep increase is that the majority of New Jersey's roadway mileage—about 90 percent—is under local government jurisdiction and is in as much need of repair as the state roadway network. By announcing the solicitations today, we will be able to address these needs sooner.

I recently announced NJDOT's "Commitment to Communities" initiative that creates new programs and combines existing Departmental efforts to assist local governments in spending the significantly increased level of aid that the reauthorized Trust Fund law affords them. The Commitment to Communities initiative includes a new Resource Center that provides one-stop shopping for local government managers by providing hands-on resources for the application process, raising awareness of grant cycles and proactively communicating program information. Our adjustment in the schedule was initiated by comments from you as well as representatives from the construction industry.

The following is a brief description of each grant program:

- **Municipal Aid** - This \$151.25 million program has been a significant resource in funding local transportation projects. All municipalities are eligible. The Department continues to encourage municipalities to consider using the Municipal Aid Program to fund projects that support walking and biking in their communities especially now that additional funds are available. NJDOT has set a goal to award up to 10 percent of the Municipal Aid Program funds to projects such as pedestrian safety improvements, bikeways and streetscapes. An additional \$10 million is provided in Urban Aid for a total of \$161.25 million.
- **Transit Village** - This program will award grants totaling \$1 million for traditional and non-traditional transportation projects that enhance walking, biking and/or transit ridership within a half

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mile of the transit facility. Only New Jersey municipalities that have been designated as Transit Villages by the Commissioner of Transportation and the inter-agency Transit Village Task Force are eligible to apply. The eligible town list can be found at:

<http://www.state.nj.us/transportation/business/localaid/transitvillagef.shtm>

- **Bikeways** - This \$1 million program is intended to fund bicycle projects which create new Bike Path Mileage. It is available to all counties and municipalities. The Department continues to work toward the goal of achieving 1,000 miles of dedicated bikeways in New Jersey. Special consideration will be given to bikeways that are physically separated from motorized vehicular traffic by an open space or barrier, but on-road bike lanes and other bike routes and facilities are also eligible for funding.
- **Safe Streets to Transit** - The intent of this program is to encourage counties and municipalities to construct safe and accessible pedestrian linkages to transit facilities, in order to promote increased usage of transit by all segments of the population. A total of \$1 million is available for grant awards.

All projects funded through the Transportation Trust Fund must comply with the Americans with Disabilities Act (ADA). ADA guidance, program descriptions and application guidance materials can be found on the NJDOT website at: <http://www.state.nj.us/transportation/business/localaid/stateaid.shtm>

If you choose to apply, please be aware that Municipal Aid regulations require projects receiving this type of aid to award a construction contract within 24 months from the date of grant notification.

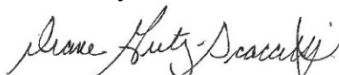
I encourage you to submit applications for these Local Aid programs. Each program application will be evaluated independently, affording counties and municipalities the opportunity to receive funding in more than one category.

The enclosed map provides contact information for each Local Aid District Office. I recommend that you consult with your Local Aid District Office to assist in preparing applications for funding. Please keep in mind that a separate application for each project must be completed and submitted on or before **July 1st, 2020**, on-line through the Department's electronic grants administration system, known by its acronym, SAGE, at: <https://njsage.intelligrants.com/Login.aspx?APPTHEME=NJSAGE>

As Commissioner of Transportation, I am committed to maintaining and improving New Jersey's local transportation infrastructure by providing financial assistance, technical expertise and training in surmounting the application process for traditional and non-traditional local transportation initiatives. Our counties and municipalities will be well positioned to design and construct important local projects without the need to impact property taxes. Your success in building projects and spending the additional capital will mean success not only for your constituents, but for the entire state.

Thank you for your continued interest and support of NJDOT, and best wishes for success with your project applications.

Sincerely,



Diane Gutierrez-Scaccetti
Commissioner

Enclosure

c: Municipal Clerk
Municipal Engineer
County Engineer

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 1.

Authorizing the advertisement for Receipt of Proposals for Tax Assessment Consulting Services

ATTACHMENTS:

Description

Type

Reso

Cover Memo

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT
FOR RECEIPT OF PROPOSALS
FOR TAX ASSESSMENT CONSULTING SERVICES**

WHEREAS, the role of a Tax Assessment Consultant is to assist the Assessor’s Office with research, appeal review, and reporting as determined necessary; and

WHEREAS, due to the reduction in workforce within the Assessor’s Office there is a need to procure a Tax Assessment Consultant; and

WHEREAS, said consulting services shall be procured in formal manner under N.J.S.A. 40A:11-4.1 et seq. under both a fair and open and competitive process to assure that respondents are provided an equal opportunity to submit a proposal.

NOW, THEREFORE, BE IT RESOLVED, on this 18th day of December, 2017 that the Township Council of the Township of North Brunswick does hereby authorize advertisement for the receipt of proposals for a Public Works Consultant.

PROPOSAL RECEPTION DATE: JUNE 25, 2020

CONTRACT BID20007: TAX ASSESSMENT CONSULTING SERVICES

Justine Progebin
Interim Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on June 1, 2020.

Lisa Russo
Township Clerk

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 2.

Authorizing the advertisement for Request for Proposals for Procurement Software

ATTACHMENTS:

Description

Type

Reso

Cover Memo

**A RESOLUTION AUTHORIZING THE ADVERTISEMENT
FOR REQUEST FOR PROPOSALS
FOR PROCUREMENT SOFTWARE**

WHEREAS, in 2013 the online procurement software currently used was established as a link on the municipal website; and

WHEREAS, since 2013, there has been minimal updates by the current vendor and municipal officials have continued to review the design and research enhancements offered by other software providers servicing municipalities and school districts; and

WHEREAS, in an effort to enhance transparency, vendor engagement, and ease to various municipal bids, municipal officials hereby recommend soliciting proposals for online procurement software; and

WHEREAS, services shall be procured in formal manner under Public Contracts Law N.J.S.A. 40A:11-4.1a et seq. (Competitive Contracting Process) in efforts to seek an open and competitive rate.

NOW, THEREFORE, BE IT RESOLVED, on this 1st day of June, 2020 that the Township Council of the Township of North Brunswick does hereby authorize advertisement for the receipt of proposals for the following:

**RFP RECEPTION DATE: June 25, 2020
CONTRACT BID20008: ONLINE PROCUREMENT SOFTWARE**

CERTIFICATION

The Chief Financial Officer of the Township of North Brunswick certifies that funds are available for this purpose under Contract BID20008.

Cavel Gallimore
Chief Financial Officer

Justine Progebin
Interim Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on June 1, 2020.

 Lisa Russo
 Township Clerk

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 3.

Authorizing a Credit to Township Residents for their Water-Sewer Utility Account

ATTACHMENTS:

Description

Type

Reso

Cover Memo

**A RESOLUTION AUTHORIZING A CREDIT TO
TOWNSHIP RESIDENTS
FOR THEIR WATER-SEWER UTILITY ACCOUNT**

WHEREAS, pursuant to Chapter 352-12 of the Township Code – all claims for a deduction from sewer/water bills shall be made in writing to the Mayor and Council of the Township of North Brunswick which has full power to determine such claims; and

WHEREAS, the following Township residents have requested a credit for the circumstance provided:

Account	Explanation	Amount	Credit/Refund
2444-0	Extenuating Circumstances – Sewer Only Acct	\$202.10	Credit
7312-0	Extenuating Circumstances – Account Audit	\$14.89	Credit

NOW THEREFORE, BE IT RESOLVED, on this 1st day of June, 2020, the Township Council of the Township of North Brunswick does hereby authorize a credit for the accounts listed herein above.

Justine Progebin
Interim Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on June 1, 2020.

Lisa Russo
Township Clerk



Township of North Brunswick
Office of the Business Administrator
710 Hermann Road
North Brunswick, NJ 08902

May 15, 2020

Laurie Hammarstrom
Tax Collector / Utility Collector
Township of North Brunswick

RE: 2652-0 CREDIT TO WATER UTILITY ACCOUNT

Ms. Hammarstrom,

If you could please review the account's balance for Council consideration:

Circumstance:

819 Prospect – resident was in communication with the Township on a high water bill. The resident paid the \$1,217.99 bill, but only after waiting for Administration to respond to his initial inquiry. During this time the resident accrued \$14.91 in interest while the account was under review.

#14.89

Recommendation:

Credit Account: \$14.91 for interest accrued on account

Sincerely,

Justine Progebin

Justine Progebin
Interim Business Administrator

Laurie Hammarstrom
Laurie Hammarstrom

Date

5/22/2020



Township of North Brunswick
Office of the Business Administrator
710 Hermann Road
North Brunswick, NJ 08902

May 15, 2020

Laurie Hammarstrom
Tax Collector / Utility Collector
Township of North Brunswick

RE: 2444-0 CREDIT TO WATER UTILITY ACCOUNT

Ms. Hammarstrom,

If you could please review the account's balance for Council consideration:

Circumstance:

200 Church Lane – dwelling is vacant – has well water and public sewer. They are currently charged \$109 per quarter for sewer for a home that is not used.

Resolution:

12/19/19 Billing Date 109.75 charged / adjust to facility fee \$8.70 (Credit 101.05)
3/16/20 Billing Date 109.75 charged / adjust to facility fee \$8.70 (Credit 101.05)

Recommendation:

Credit Account: \$202.10

Sincerely,

Justine Progebin
Interim Business Administrator

Laurie Hammarstrom

5/22/2020
Date

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 1.

Council President Andrews to discuss: Authorizing a Contract with Bryan Electric for the purchase and installation of one dual Port Charging Station for Electric Vehicles

ATTACHMENTS:

Description

Type

Reso

Cover Memo

**A RESOLUTION OF THE TOWNSHIP OF NORTH BRUNSWICK
AUTHORIZING A CONTRACT WITH BRYAN ELECTRIC
FOR THE PURCHASE AND INSTALLATION OF
ONE DUAL PORT CHARGING STATION FOR
ELECTRIC VEHICLES**

WHEREAS, on April 6, 2020, pursuant to Resolution 121-4.20, the Township Council authorized the application and acceptance of funding from the *New Jersey Board of Public Utilities* Clean Fleet Electric Vehicle Incentive Program which will award up to \$4,000.00 as a reimbursement towards the purchase of each electric vehicle and up to \$1,500.00 as a reimbursement towards the purchase of each charging station; and

WHEREAS, on April 20, 2020, pursuant to Resolution 128-4.20, the Township Council authorized the purchase of two 2020 Nissan Leaf electric vehicles in the amount of \$28,768.00/each (\$57,536.00/two) from Hudson Motors Partnership in accordance with State Contract 19-FLEET-00956; and

WHEREAS, the Township of North Brunswick is currently a member of the Educational Services Commission of New Jersey State approved Co-op #65MCESCCPS; and

WHEREAS, Bryan Electric (1926 Chestnut Avenue, Trenton, New Jersey 08611) is an approved vendor under the current Cooperative Pricing Agreement with the Educational Services Commission of New Jersey (ESCNJ) Contract # 18/19-40 for Electric Vehicle Charging Stations; and

WHEREAS, under the Cooperative Pricing Agreement, Bryan Electric has submitted a proposal for the supply and installation of one dual port charging station in the amount of \$31,283.66; and

WHEREAS, a recommendation is hereby made for the purchase and installation of said item.

NOW, THEREFORE, BE IT RESOLVED on this 1st day of June, 2020, that the Township Council of the Township of North Brunswick does hereby authorize the purchase and installation of one dual port charging station in the amount of \$31,283.66 in accordance with ESCNJ Contract # 18/19-40.

CERTIFICATION

I, Cavel Gallimore, Chief Financial Officer of the Township of North Brunswick, hereby certify that funds in the following account totaling \$31,283.66 are available under Purchase Order 20-03132:

\$ 31,283.66 are available in the FY2020 Capital account C-04-55-C20-190-701.

Cavel Gallimore
Chief Financial Officer

Justine Progebin
Interim Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on June 1, 2020.

Lisa Russo
Township Clerk



Estimate

Date	Estimate #
4/13/2020	630

Name / Address
North Brunswick Twp Mark Rasimowicz 710 Hermann Road North Brunswick, NJ 08902

Description	Qty	Rate	Total	Terms	Project
CPF50-L18-PEDMNT- Dual; Dual-port, Bollard Unit - 208/240V @30A w/ Cord Management	1	3,123.75	3,123.75		
CPGW1-LTE; Gateway used to provide connectivity service to station. Located inside station.	1	0.00	0.00		
CPCLD-POWER-1; 1 Year Prepaid Cloud plan service. Provides On-going Station Software updates, Station Inventory, 24x7 Driver Support, Host Support, Session Data and Analytics, Fleet Vehicle Management and Integration, Fleet Access Control, Valet Dashboard, Scheduled Charging, Driver Access Control, Pricing and Automatic Funds Collection, Waitlist, Videos. Plan required per port.	2	190.00	380.00		
CPF-ASSURE1; 1 Year Parts and On-Site Labor to repair or replace any manufacturing defect and includes station management, remote monitoring of station and proactive repair dispatch. A successful Site Validation is required to activate any ChargePoint Assure product.	2	190.00	380.00		
CT4000-INSTALLVALID; Validation of station performed in accordance to ChargePoint published requirements.*	1	600.00	600.00		
CPSUPPORT-ACTIVE; Initial Station Activation & Configuration Service which includes activation of cloud services and configuration of radio groups, connections, access control, visibility control, pricing, reports and alerts.*	1	349.00	349.00		
*Limited Time Discount. Station Activation and Validation provided complimentary	1	-949.00	-949.00		
Freight	1	218.40	218.40		
Installation - See attached Summary of Work for details	1	27,181.51	27,181.51		
* \$7,800.00 is a logical Unit value for adding (1) Dual-port charging station to this system each year.					
Thank you for the opportunity to quote this project.				Subtotal	\$31,283.66
				Sales Tax (6.625%)	\$0.00
				Total	\$31,283.66

ChargePoint Power Management

Code and Feature Description

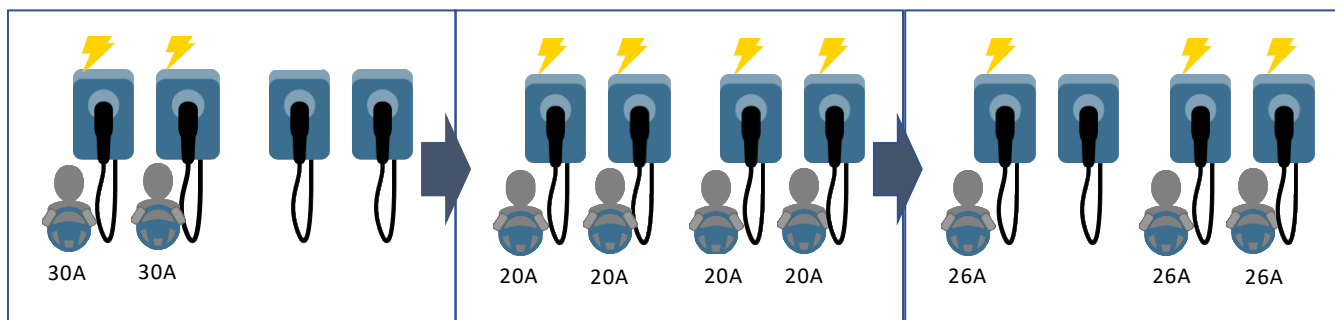
The 2014 National Electric Code added the following provision to allow oversubscription of the electrical service:

“625.41 Where an automatic load management system is used, the maximum electric vehicle supply equipment load on a service and feeder shall be the maximum load permitted by the automatic load management system.”

ChargePoint intelligent power management technology allows a maximum aggregate load to be set on a group of stations. The stations in concert with ChargePoint cloud-based services will actively manage the individual power output to each vehicle to ensure that the maximum allowed load is never exceeded.

No additional hardware or systems are required onsite; all load management functions are done by the charging stations working with ChargePoint cloud services.

Vehicles charge normally as long as there is sufficient power available. As more vehicles begin charging, the output to each vehicle is automatically adjusted to stay within the power allowance. As vehicles finish charging the power is automatically redistributed to the remaining vehicles.



This feature allows more stations to be installed than would otherwise be supported by the available electrical service.

UL Listing for Energy Management Device

ChargePoint stations are UL 916 listed as Energy Management devices and are networked for real-time communication to ensure that they operate within the provisioned load allowance. Referenced UL certificate of compliance **E328478**.

All ChargePoint stations are designed with intelligent networking capability and do not rely on local IT resources for internet access. ChargePoint-enabled charging stations connect to the ChargePoint cloud over a private, encrypted M2M VPN connection using the cellular data network. ChargePoint gateway devices, each with cellular modem and multi-carrier capability, provide highly reliable communication with the ChargePoint cloud.

Power Management Control

ChargePoint power management algorithms reside in the cloud and in embedded software on each charging station. Interactive intelligence provides dynamic control of maximum current output on each charging port in accordance with a power management option set for a group of charging stations at a specific site, as described below. Embedded station software always provides local control of power output to an electric vehicle.

Equal Power Share

Each active charging session is reduced by an equal % of active load, such that the aggregate load of all sessions remains below the established power ceiling.



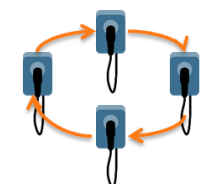
First-In/First-Out (FIFO)

With this option, vehicles get charged based upon when they arrive. When a vehicle becomes fully charge, the available power moves to the next vehicle in line. The first N number of vehicles always draw full power, and when the aggregate power allowance for N vehicles is reached, additional vehicles wait on a first-come, first-served basis until power becomes available to charge each vehicle at full power.



Round Robin

Charge cars for a configurable timeframe, cycling through each vehicle. Vehicles that are already fully charged are skipped.



Failure Modes

A failsafe mechanism is in place such that in the event of a communications failure each unit will go into safe mode. Safe mode allows individual vehicles to continue charging for a brief period of time at their current rate before ramping down to a safe level, while not allowing any additional load on the system for an initial period of time, after which a safe power level is allocated for all EV charging stations.

Oversubscription Guidelines

The amount of oversubscription depends entirely on the parking characteristics. In general, the longer the cars are parked the higher the oversubscription that may be supported. As a general guideline, we recommend based on the typical parking times that every car have the ability to charge at full rate for at least 3 hours. This provides 60-75 miles of added range for a BEV and will cover most daily commute distances.

For long term parking, where vehicles are typically parked for 24 hours or more, reserving a 3-hour window for each vehicle within a 24-hour timeframe results in an 8:1 oversubscription ratio. This means that where only one EVSE would normally be deployed, requiring 6.24kW (30A@208V) service, up to 8 EVSE may be deployed, sharing 6.24kW service.

For fleet depot and other overnight parking scenarios, we generally recommend no more than a 4:1 oversubscription ratio (12 hours of parking time with a 3-hour window for each vehicle). In fleet depot scenarios, greater than 4:1 oversubscription may be achieved depending upon vehicle battery sizes, daily mileage requirements, and departure & arrival times.

Although multifamily charging includes overnight charging, other multifamily charging needs include short-duration evening and weekend charging where the EV driver may need more range than a high oversubscription ratio can provide. We recommend 2:1 oversubscription and designing to meet the practical daily needs of the drivers. For larger numbers of personal vehicles, guaranteed overnight power delivery to each EV and aggregate power available for EV charging, this oversubscription ratio can be comfortably increased to 4:1 at a multifamily site.

For workplace, we recommend no more than a 2:1 oversubscription ratio.

For short term parking, such as retail or where the station owner expects turnover to occur in 4 hours or less, we do not recommend oversubscription.

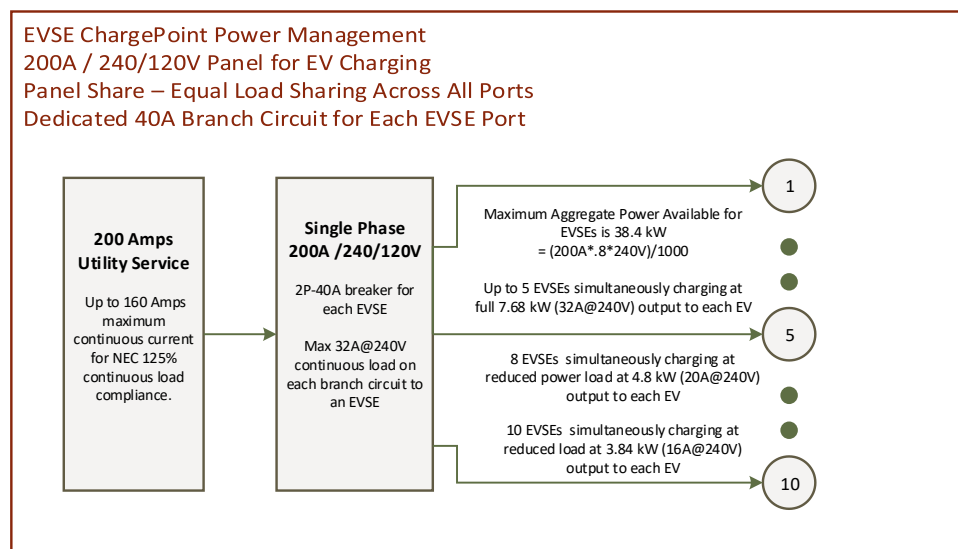
Typical Deployment Scenarios

Using a panel dedicated to EV charging, an aggregate power ceiling may be established at the panel level. For example, a single-phase 200 Amp 240/120V panel may support as many as five (5) 40A branch circuits, with each 40A branch circuit sized for NEC 125% continuous load compliance. If each of the five 40A circuits is dedicated to a single Level 2 charging port, an electric vehicle that plugs in to any CPF charging port can always draw full 7.68 kW (32A@240V) instantaneous power, and up to five cars can simultaneously charge at full power from this 200A panel without dynamic power management.

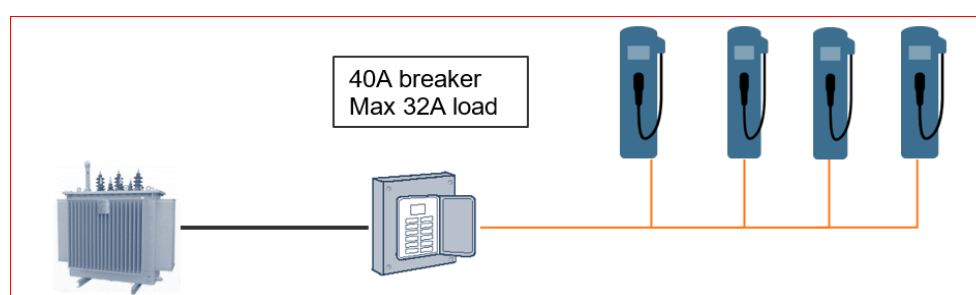
For a single-phase 200A 240/120V panel, the maximum power ceiling for EV charging at the panel level is equal to $38.4 \text{ kVA} = 200A * 80% * 240V/1000$. (Note that $80% = 1/125%$ for NEC 125% continuous load compliance).

Dynamic power management is required to prevent exceeding this power ceiling when more than five (5) 40A breaker circuits are used for EV charging or when each 40A branch circuit is shared among multiple charging ports. Consider a typical deployment scenario with a single-phase 200A panel and ten (10) 40A branch circuits, each circuit run to a single charging port. When six (6) or more cars are simultaneously charging and using dynamic power management with Equal Power Share policy, power output to all cars is automatically reduced, such that the aggregate power ceiling of 38.4 kW is never exceeded at the panel level. When ten (10) cars are simultaneously charging, power output to each car is automatically reduced to 3.84 kW. Ten cars simultaneously charging represents a 2:1 oversubscription of available power at the panel level.

Whereas cars come and go and battery state of charge varies among cars, available power is intelligently distributed among actively charging ports as cars unplug or power draw tapers off as a car battery approaches its full state.

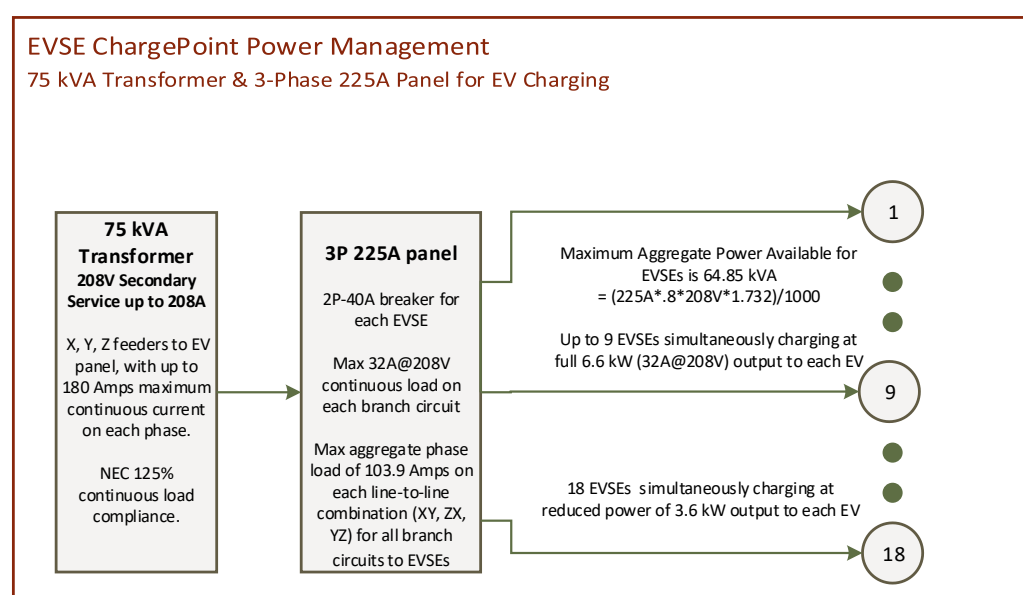


Power may also be managed at the circuit level, allowing multiple ports to be installed in parallel (daisy chained using a J-box) on a single 40A branch circuit. Circuit sharing saves on infrastructure cost, as not every charging port requires a breaker and dedicated wiring to the panel. In the above panel configuration and using circuit sharing, only five (5) branch circuits are required to charge 10 cars, with 2 charging ports installed on each 40A@240V branch circuit. If two cars plugin on charging ports sharing the same electrical circuit, both cars will dynamically share 7.68 kVA, and using Equal Share algorithm, each car will draw 3.84 kW or more of instantaneous power depending upon the vehicle battery management system and battery state of charge. When one vehicle is charging it has access to all of the power. When two vehicles are charging the power is intelligently distributed between the ports. Alternatively, use FIFO or Round Robin algorithms described above and cycle through vehicles one car at a time at full power, allowing up to four EV charging ports on a single 40A branch circuit.

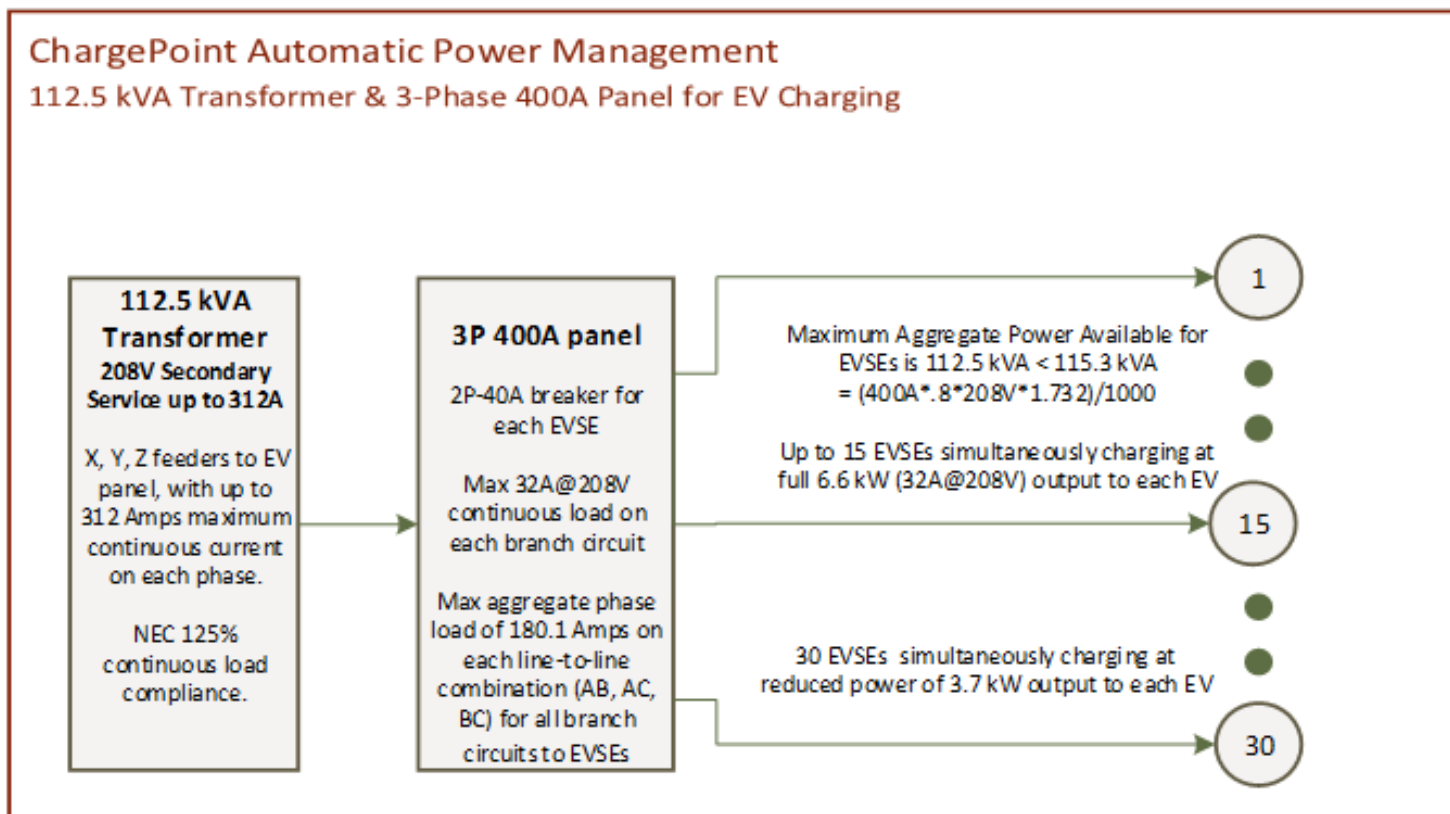


Note that to achieve even greater oversubscription both panel sharing and circuit sharing may be implemented, such that available power is intelligently managed concomitantly at both panel and circuit levels.

Consider a typical configuration with a 75 kVA transformer feeding a 3-phase 225A panel installed at a commercial building and dedicated for EV charging. The maximum aggregate load or power ceiling is 64.85 kVA which is considerably more than the power ceiling of a 1-phase 200A panel. Up to 9 cars can charge simultaneously at full power and up to 18 cars can charge at 2:1 oversubscription of available power capacity at the panel level with quantity 18 40A breaker circuits (homeruns) and with balanced loads across all 3 phases. If two CPF50s share each of the 18 homeruns, both panel sharing and circuit sharing may be managed in ChargePoint Power Management software, such that up to 36 Electric Vehicles may simultaneously charge at reduced power in this example.



Now consider a 112.5 kVA transformer feeding a 3-phase 400A panel installed at a commercial building. The maximum aggregate load or power ceiling is 112.5 kVA and represents a limit based upon the transformer size and slightly less than the 115.3 kVA limit of a dedicated 3-phase 400A panel. Up to 15 cars can charge simultaneously at full power and up to 30 cars can charge at 2:1 oversubscription of available power capacity at the panel level and with balanced loads across all 3 phases. A site/transformer limit of 112.5 kVA is set up as the power ceiling, and 3-phase 400A panel breaker slot positions are configured in ChargePoint.



In the above panel configurations, note that to *oversubscribe panel power capacity* by doubling the number of 40A branch circuits dedicated for EV charging, sufficient breaker slot positions are required on the panel to accommodate an *increased number of 2-pole 40A breakers*.

In the case of the 3-phase 225A (208V/120V) panel with eighteen (18) 40A branch circuits, a standard 42 slot position panel such as Square D may be dedicated for EV charging, and with ChargePoint dynamic power sharing, balanced loads across three phases may be achieved when simultaneously charging cars on all 18 branch circuits from panel to EVCS. Assuming a single CPF25 charging port fed by each 40A branch circuit, up to nine (9) EVs may charge simultaneously at full 6.66 kW power, and up to eighteen (18) EVs may charge simultaneously, each at reduced instantaneous power draw of 3.6 kW worst-case. As vehicles come and go or power draw tapers off as vehicles reach a battery full threshold, available power capacity at the panel level is redistributed among actively charging ports.

In the case of the 3-phase 400A panel (208V/120V) configuration with thirty (30) 40A branch circuits dedicated for EV charging, a Square D 84 slot position panel will support 60 slot positions and thirty (30) 2-pole 40A breakers. Alternatively, two 3-phase 400A Square D 42 slot panels may be installed as two sections of a 3-phase 400A panel to accommodate thirty (30) 2-pole 40A breakers.

See panel load schedule and calculations on the following page for 3-phase 400A panel dedicated for EV charging with and without power management. The top half of the panel load schedule shows full aggregate power configuration if all 30 EVs are charging simultaneously without ChargePoint Power Management, as well as the power ceiling based upon panel rating. In this case, the aggregate load is greater than allowed load, and overcurrent protection/breakers would trip on feeders A, B, and C from transformer to the panel. The bottom half of the panel schedule shows aggregate power configuration if all 30 EVs are charging simultaneously at reduced load, such that the aggregate power ceiling is never exceeded with ChargePoint Power Management implemented.

3-Phase 400A 208V/120V EVSE Panel Load Schedule Design

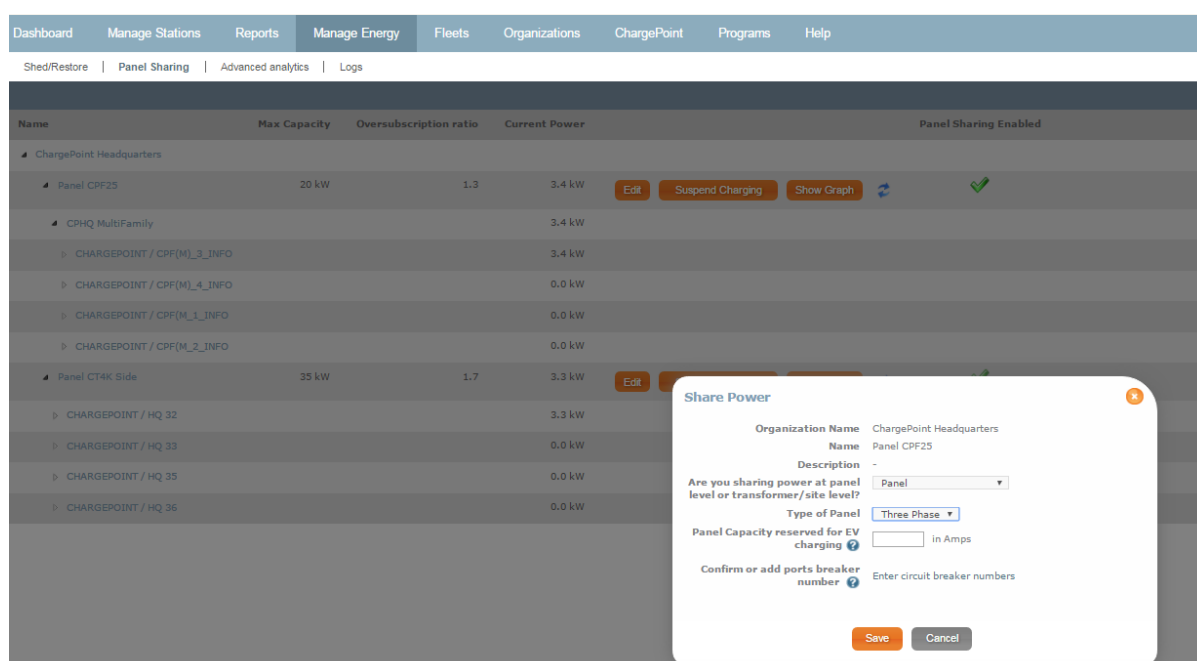
EVSE Port ID	2P Breaker (Amps)	Slot	Phase	A kVA Load	B kVA Load	C kVA Load	Phase	Slot	2P Breaker (Amps)	EVSE Port ID
Port 1	40	1	A	6.656			A	2	40	Port 16
		3	B		6.656		B	4		
Port 2	40	5	C			6.656	C	6	40	Port 17
		7	A	6.656			A	8		
Port 3	40	9	B		6.656		B	10	40	Port 18
		11	C			6.656	C	12		
Port 4	40	13	A	6.656			A	14	40	Port 19
		15	B		6.656		B	16		
Port 5	40	17	C			6.656	C	18	40	Port 20
		19	A	6.656			A	20		
Port 6	40	21	B		6.656		B	22	40	Port 21
		23	C			6.656	C	24		
Port 7	40	25	A	6.656			A	26	40	Port 22
		27	B		6.656		B	28		
Port 8	40	29	C			6.656	C	30	40	Port 23
		31	A	6.656			A	32		
Port 9	40	33	B		6.656		B	34	40	Port 24
		35	C			6.656	C	36		
Port 10	40	37	A	6.656			A	38	40	Port 25
		39	B		6.656		B	40		
Port 11	40	41	C			6.656	C	42	40	Port 26
		43	A	6.656			A	44		
Port 12	40	45	B		6.656		B	46	40	Port 27
		47	C			6.656	C	48		
Port 13	40	49	A	6.656			A	50	40	Port 28
		51	B		6.656		B	52		
Port 14	40	53	C			6.656	C	54	40	Port 29
		55	A	6.656			A	56		
Port 15	40	57	B		6.656		B	58	40	Port 30
		59	C			6.656	C	60		
SPARE		61	A				A	62		SPARE
		63	B				B	64		
SPARE		65	C				C	66		SPARE
		67	A				A	68		
SPARE		69	B				B	70		SPARE
		71	C				C	72		
SPARE		73	A				A	74		SPARE
		75	B				B	76		
SPARE		77	C				C	78		SPARE
		79	A				A	80		
SPARE		81	B				B	82		
		83	C				C	84		
kVA Load per Phase				66.560	66.560	66.560	Without Power Management			
Amps@120V per Phase				554.667	554.667	554.667	Without Power Management			
Ceiling kVA per Phase				37.500	37.500	37.500				
Ceiling Amps@120V per phase				312.500	312.500	312.500				
EVSE Port ID	2P Breaker (Amps)	Slot	Phase	A kVA Load	B kVA Load	C kVA Load	Phase	Slot	2P Breaker (Amps)	EVSE Port ID
Port 1	40	1	A	3.750			A	2	40	Port 16
		3	B		3.750		B	4		
Port 2	40	5	C			3.750	C	6	40	Port 17
		7	A	3.750			A	8		
Port 3	40	9	B		3.750		B	10	40	Port 18
		11	C			3.750	C	12		
Port 4	40	13	A	3.750			A	14	40	Port 19
		15	B		3.750		B	16		
Port 5	40	17	C			3.750	C	18	40	Port 20
		19	A	3.750			A	20		
Port 6	40	21	B		3.750		B	22	40	Port 21
		23	C			3.750	C	24		
Port 7	40	25	A	3.750			A	26	40	Port 22
		27	B		3.750		B	28		
Port 8	40	29	C			3.750	C	30	40	Port 23
		31	A	3.750			A	32		
Port 9	40	33	B		3.750		B	34	40	Port 24
		35	C			3.750	C	36		
Port 10	40	37	A	3.750			A	38	40	Port 25
		39	B		3.750		B	40		
Port 11	40	41	C			3.750	C	42	40	Port 26
		43	A	3.750			A	44		
Port 12	40	45	B		3.750		B	46	40	Port 27
		47	C			3.750	C	48		
Port 13	40	49	A	3.750			A	50	40	Port 28
		51	B		3.750		B	52		
Port 14	40	53	C			3.750	C	54	40	Port 29
		55	A	3.750			A	56		
Port 15	40	57	B		3.750		B	58	40	Port 30
		59	C			3.750	C	60		
SPARE	40	61	A				A	62	40	SPARE
		63	B				B	64		
SPARE	40	65	C				C	66	40	SPARE
		67	A				A	68		
SPARE	40	69	B				B	70	40	SPARE
		71	C				C	72		
SPARE	40	73	A				A	74	40	SPARE
		75	B				B	76		
SPARE	40	77	C				C	78	40	SPARE
		79	A				A	80		
SPARE	40	81	B				B	82	40	SPARE
		83	C				C	84		
Total kVA Load per Phase				37.500	37.500	37.500	Power Management			
Total Amps@120V per Phase				312.500	312.500	312.500	Power Management			

Common transformer and panel sizes are compared in the chart below for CPF EV charging stations with maximum power output of 6.66 kW to an electric vehicle. The number of EVSE ports supported by oversubscribing available power capacity using equal power share option are listed for each transformer and panel configuration, as well as oversubscription ratio by vertical (multifamily, workplace, long-term parking, and fleet vehicles with overnight parking). Note the two columns on the right of this table show vehicle mileage range achieved for each hour of charging on average, as well as time duration in hours for each vehicle to draw 25 kWh of energy or 87 miles of range on average when all vehicles are simultaneously charging.

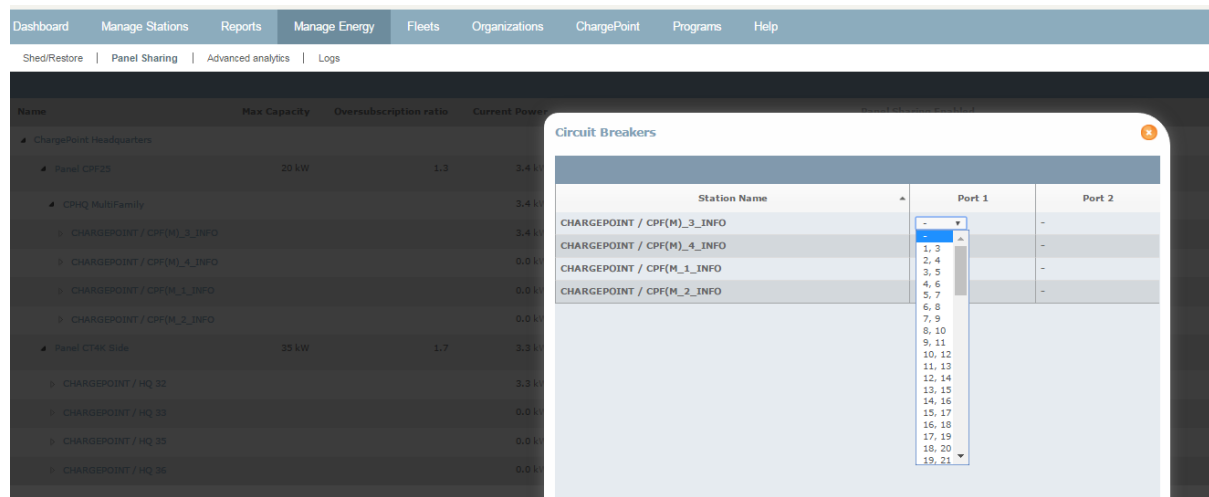
Transformer Size (KVA)	Dedicated EV 3-Phase Panel Size (Amps) & Panel Capacity (KVA)	Panel/Transformer Oversubscription Ratio by # of Evs	Oversubscription Recommendation by Vertical	Power Oversubscription Ratio	Max # of EVs Simultaneously Charging (Balanced Load on Panel Feeders)	Max EVCS Port Current when All EVs Simultaneously Charging (Amps)	Max EVSE Port Power Output @208V when All EVs Simultaneously Charging (kW)	Mileage Range per Hour of Charging	Time Duration (Hours) for 25 kWh Charge or 87 Mile Range (avg efficiency of 3.5 mi/kWh)
37.5	125 36.03	1 to 1		0.55	3	32	6.66	22.2	3.8
		2 to 1	Multifamily Workplace	1.11	6	29	6.00	20.1	4.2
		3 to 1	Long-term Parking Fleet Vehicles	1.66	9	19	4.00	13.4	6.2
		4 to 1	Overnight Parking Fleet Vehicles	2.22	12	14	3.00	10.0	8.3
45	200 57.64	1 to 1		0.89	6	32	6.66	22.2	3.8
		2 to 1	Multifamily Workplace	1.78	12	23	4.80	16.0	5.2
		3 to 1	Long-term Parking Fleet Vehicles	2.66	18	15	3.20	10.7	7.8
		4 to 1	Overnight Parking Fleet Vehicles	3.55	24	12	2.40	8.0	10.4
75	225 64.85	1 to 1		0.92	9	32	6.66	22.2	3.8
		2 to 1	Multifamily Workplace	1.85	18	17	3.60	12.0	6.9
		3 to 1	Long-term Parking Fleet Vehicles	2.77	27	12	2.40	8.0	10.4
		4 to 1	Overnight Parking Fleet Vehicles	3.70	36	9	1.80	6.0	13.9
112.5	400 115.28	1 to 1		0.89	15	32	6.66	22.2	3.8
		2 to 1	Multifamily Workplace	1.78	30	18	3.75	12.5	6.7
		3 to 1	Long-term Parking Fleet Vehicles	2.66	45	12	2.50	8.4	10.0
		4 to 1	Overnight Parking Fleet Vehicles	3.55	60	9	1.88	6.3	13.3
150	600 172.92	1 to 1		0.93	21	32	6.66	22.2	3.8
		2 to 1	Multifamily Workplace	1.86	42	17	3.57	11.9	7.0
		3 to 1	Long-term Parking Fleet Vehicles	2.80	63	11	2.38	8.0	10.5
		4 to 1	Overnight Parking Fleet Vehicles	3.73	84	9	1.79	6.0	14.0
225	800 230.56	1 to 1		0.98	33	32	6.66	22.2	3.8
		2 to 1	Multifamily Workplace	1.95	66	16	3.41	11.4	7.3
		3 to 1	Long-term Parking Fleet Vehicles	2.93	99	11	2.27	7.6	11.0
		4 to 1	Overnight Parking Fleet Vehicles	3.91	132	8	1.70	5.7	14.7
300	1200 345.85	1 to 1		1.00	45	32	6.66	22.2	3.8
		2 to 1	Multifamily Workplace	2.00	90	18	3.84	12.8	6.5
		3 to 1	Long-term Parking Fleet Vehicles	3.00	135	12	2.56	8.6	9.8
		4 to 1	Overnight Parking Fleet Vehicles	4.00	180	9	1.92	6.4	13.0
500	1800 518.77	1 to 1		1.00	75	32	6.66	22.2	3.8
		2 to 1	Multifamily Workplace	2.00	150	16	3.33	11.1	7.5
		3 to 1	Long-term Parking Fleet Vehicles	3.00	225	11	2.22	7.4	11.3
		4 to 1	Overnight Parking Fleet Vehicles	4.00	300	8	1.67	5.6	15.0
750	2600 749.33	1 to 1		0.99	111	32	6.66	22.2	3.8
		2 to 1	Multifamily Workplace	1.97	222	16	3.38	11.3	7.4
		3 to 1	Long-term Parking Fleet Vehicles	2.96	333	11	2.25	7.5	11.1
		4 to 1	Overnight Parking Fleet Vehicles	3.94	444	8	1.69	5.6	14.8

Configuration in ChargePoint

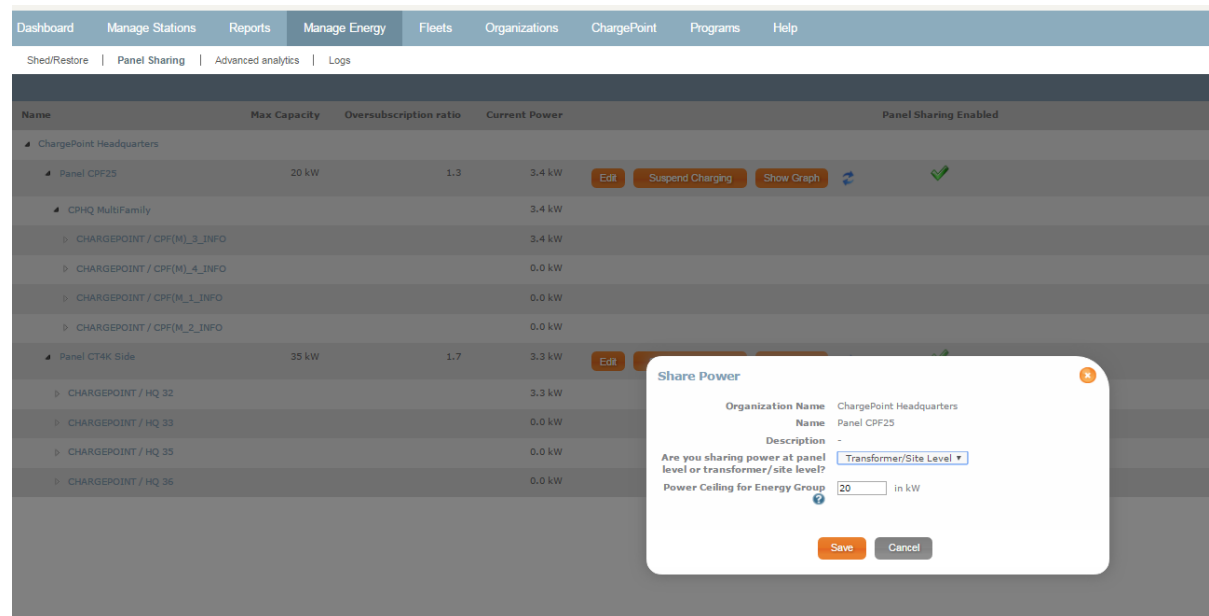
Power Sharing is managed via the ChargePoint cloud-services web portal and may be set up at the circuit, panel, and/or the transformer/site level. At the panel level, the panel size (in Amps), panel type (single phase or three phase), and the total panel capacity reserved for EV charging are specified. For example, if a 3-phase panel has a 225 Amps service feeding it, per NEC code 125% compliance, no more than 180 Amps on panel conductors will be allocated for EV charging.



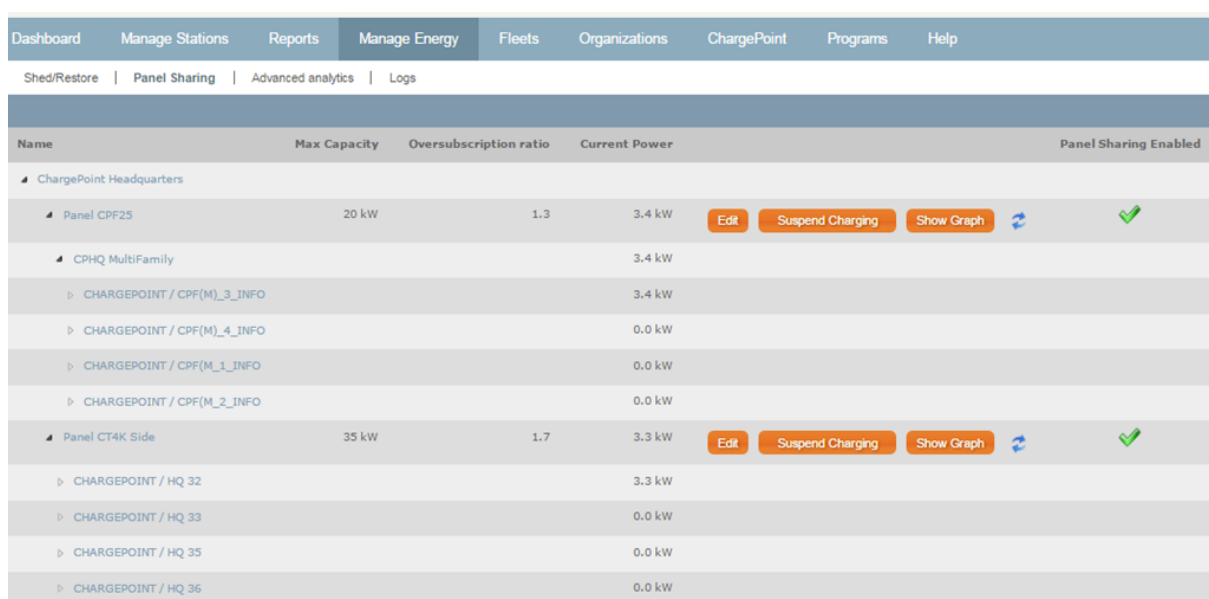
During set up of Panel Sharing on three-phase panels, circuit breaker slot positions are captured in ChargePoint Energy Manager and used to prevent breakers from tripping. *Note that breaker slot positions may be entered for multiple CPF ports sharing the same circuit from panel.*



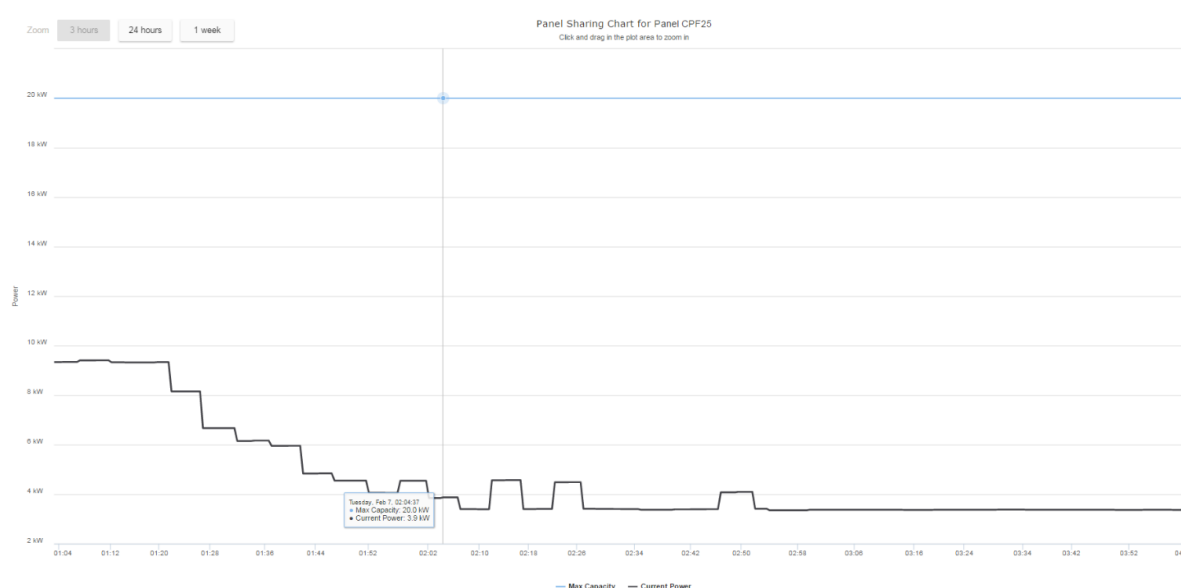
At the transformer / site level, the maximum power ceiling is specified for a group of stations that share the aggregate power across all the stations in this energy group. For example, if you set a value of 50 kW, we will ensure that the combined instantaneous power for this group will never exceed 50 kW.

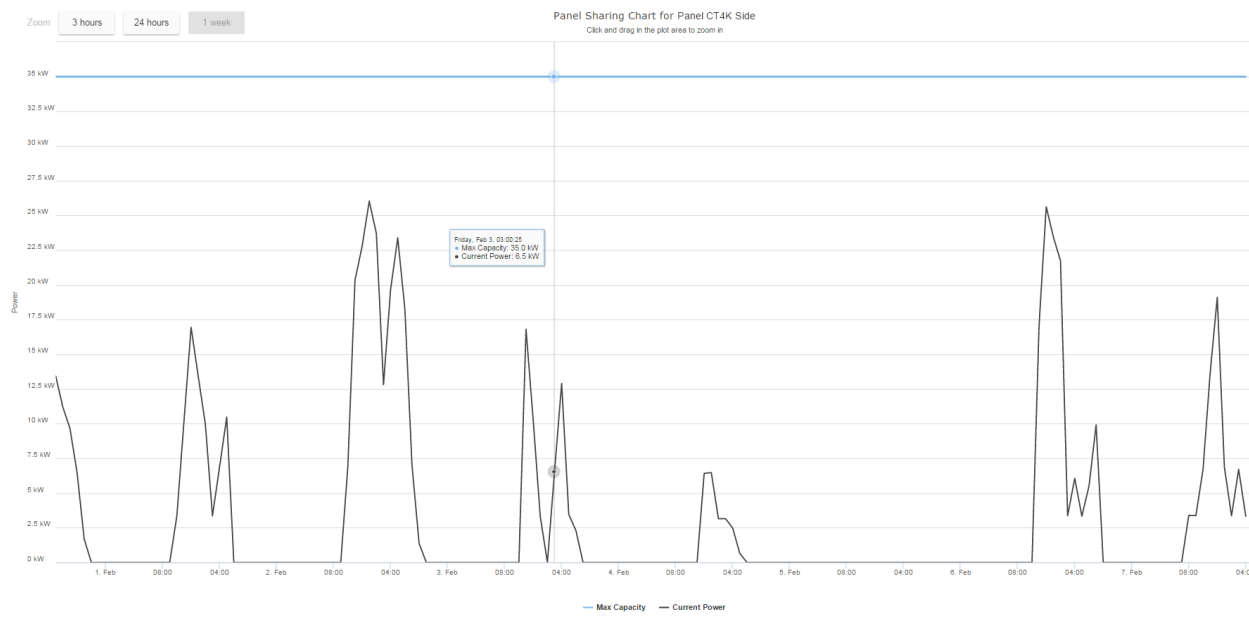


For each energy group, the maximum capacity set for the group and the current power being dispensed to EVs are displayed in the ChargePoint web portal. A breakdown of power may be displayed for station groups and individual charging stations.



Graphical reports are available to track power dispensed to EVs over the last 3 hours, 24 hours or 1 week timeframe.





ChargePoint Power Management feature allows for manually suspending charging to EVs in individual energy groups consisting of multiple charging stations.

Dashboard Manage Stations Reports Manage Energy Fleets Organizations ChargePoint Programs Help						
Shed/Restore Panel Sharing Advanced analytics Logs						
Name	Max Capacity	Oversubscription ratio	Current Power	Panel Sharing Enabled		
ChargePoint Headquarters						
Panel CPF25	20 kW	1.3	3.4 kW	Edit	Suspend Charging	Show Graph
CPHQ MultiFamily						
CHARGEPOINT / CPF(M)_3_INFO			3.4 kW			
CHARGEPOINT / CPF(M)_4_INFO			0.0 kW			
CHARGEPOINT / CPF(M)_1_INFO			0.0 kW			
CHARGEPOINT / CPF(M)_2_INFO			0.0 kW			
Panel CT4K Side	35 kW	1.7	3.3 kW	Edit	Suspend Charging	Show Graph
CHARGEPOINT / HQ 32			3.3 kW			
CHARGEPOINT / HQ 33			0.0 kW			
CHARGEPOINT / HQ 35			0.0 kW			
CHARGEPOINT / HQ 36			0.0 kW			

ChargePoint designs, develops and deploys best in class EV charging stations, user-friendly software applications, and data networking intelligence aimed at creating a successful, scalable, and grid friendly EVSE charging infrastructure. The ChargePoint network platform provides tools for EV drivers and charging station owners/operators to meet the unique needs of each site.

ChargePoint Energy Management solutions help businesses to manage load and energy costs in ways that benefit both the grid, site and EV driver needs in a dynamic fashion and can be scheduled or respond in real-time to site or grid conditions, from the port level all the way up to any customized grouping of charging stations.

ChargePoint Power Management efficiently manages aggregate power available to a group of charging stations at the circuit level, panel level, and transformer/site level, thereby allowing more electric vehicles to charge than otherwise could be supported by available electrical infrastructure and *enabling significant capital equipment cost reduction* in conduit and wiring, electrical panels, and transformers at a site or in a geographic region.

The ChargePoint platform and EV charging stations include advanced energy management technology to shed and restore load for demand response events or to manage aggregate EV charging load below a configurable *power ceiling* that may optionally be set to vary by time of day and day of week in order to reduce load during peak rate periods for any group of EV charging stations at a site, *thereby enabling operational cost savings*.

The ChargePoint platform also supports Scheduled Charging to shift load to off-peak hours when energy costs are lower, ideal for overnight charging of vehicles in fleet depots for significant fuel savings.

The ChargePoint platform provides advanced web services APIs and 15-minute interval data reporting for integration with building management systems and utility smart grid automated solutions to improve energy efficiency and reduce peak load. And ChargePoint supports Open ADR 2.0b, an open and interoperable information exchange model and emerging Smart Grid standard for automated demand response, such that dynamic price and reliability signals can be delivered in a uniform and interoperable fashion among utilities and energy management and control systems. EV charging station load can be dynamically controlled by any of these systems.



1926 Chestnut Ave
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Summary Of Work

April 20, 2020

TO:

Mark Rasimowicz
Coordinator of Federal/State Aid
Township of North Brunswick
Mrasimowicz@northbrunswicknj.gov

Project:

ChargePoint EV Charging Stations
North Brunswick Municipal Building
710 Hermann Road
North Brunswick, NJ 08902

Bryan Electric Co., Inc. ("BECI") is pleased to provide pricing for the above-mentioned project. Specific(s) related to the project are listed below.

• **Summary of Work:**

- Furnish & Install (1) ChargePoint CPF50/Level II/Dual-Port/Bollard-Mount Charging Station in designated parking location.
- Furnish & install related overcurrent protection and conduit/circuitry for new charging station and (4) future dual-port charging stations.
- Furnish & install (2) Hi-visibility protective bollards in front of new charger.
- Furnish & install (1) EV Only parking sign for (2) EV parking stalls.
- Furnish & install Eco-Green striping in (2) EV parking stalls.
- Furnish signed/sealed engineered design drawings to satisfy construction permitting requirements.

****Pricing provided is structured in accordance with "NJ State Approved Co-Op #65MCESCCPS, Bid #ESCNJ 18/19-40 – Electric Vehicle Charging Stations" administered by The Educational Services Commission of New Jersey. All items including installation and design are procurable under this contract. Pricing can be referenced and verified on the ESCNJ website. Click [here](#) to access Pricing Schedule. Scroll to Page No. 3 for ChargePoint CT4000 family pricing.***

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 2.

Councilwoman Guadagnino to discuss: The Census and Election

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 1.

Authorizing a County / Municipal Reimbursement Agreement with Middlesex County for Economic Damages caused by the Corona Virus

ATTACHMENTS:

Description

Type

Reso

Cover Memo

**A RESOLUTION OF THE TOWNSHIP OF NORTH BRUNSWICK
AUTHORIZING A COUNTY/MUNICIPAL REIMBURSEMENT AGREEMENT
WITH MIDDLESEX COUNTY
FOR ECONOMIC DAMAGES CAUSED BY THE CORONAVIRUS**

WHEREAS, the United States of America, the State of New Jersey, the County of Middlesex and the Municipality have become victims of the COVID-19 Virus and Pandemic (the "Coronavirus"); and

WHEREAS, the Coronavirus has caused economic damage and hardships to states, counties and municipalities throughout the United States of America; and

WHEREAS, on March 27, 2020 the Coronavirus Aid Relief and Economic Security Act (the "CARES Act") was signed by President Donald J. Trump; and

WHEREAS, the CARES Act was enacted, among other purposes, in order to combat the economic damage caused to states, counties and municipalities because of the Coronavirus; and

WHEREAS, Middlesex County has received CARES Act funds in the amount of \$143,966,956.60 from the United States Treasury (the "Stimulus Funds") to be used to reimburse the County, in addition to municipalities and agencies within the County that make application for reimbursement for economic damages caused by the Coronavirus; and

WHEREAS, in May of 2020 Middlesex County provided the proposed Agreement attached hereto; and

WHEREAS, the Township desires to make application to the County for the reimbursement of economic damages caused by the Coronavirus in accordance with the terms and conditions of the Agreement attached hereto; and

WHEREAS, North Brunswick understands and agrees that its eligibility for the receipt of any Stimulus Funds shall be determined by the County in accordance with the terms and conditions of the "Coronavirus Relief Fund - Guidance for State, Territorial, Local and Tribal Governments issued April 22, 2020" (the Guidelines), and any subsequent amendments and/or changes to the Guidelines.

WHEREAS, in consideration of the mutual and joint obligations set forth herein and other valuable considerations, Middlesex County and Township of North Brunswick do hereby mutually agree to the Agreement attached hereto.

NOW THEREFORE, BE IT RESOLVED, Township Council of the Township of North Brunswick does hereby authorize the Mayor to execute and Township Clerk to witness an Agreement with the Middlesex County for the reimbursement of economic damages caused by the Coronavirus in accordance with the terms and conditions of the County/Municipal Reimbursement Agreement.

Justine Progebin
Interim Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on June 1, 2020.

Lisa Russo
Township Clerk

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 1.

Minutes / May 11, 2020 / Special Council Meeting

ATTACHMENTS:

Description

Type

Minutes

Cover Memo

**NORTH BRUNSWICK TOWNSHIP COUNCIL
MINUTES....**

**SPECIAL MEETING
May 11, 2020**

A Special Meeting of the North Brunswick Township Council was held on Monday, May 11, 2020 at 7:24 pm (Via Go to Meeting) in the Municipal Complex located at 710 Hermann Road, North Brunswick, Middlesex County, New Jersey.

Mayor Womack called the meeting to order.

Roll call:

Present: Ms. Cortes, Dr. Lopez. Ms. Guadagnino, Messrs. Davis, Mr. Socio and Andrews
Nays: None
Abstain: None
Absent: None

Ms. Russo announced that the notice requirements of the law have been satisfied. Notices were sent by certified mail on January 2, 2020 to the following:

- a) The Home News Tribune b) Star Ledger c) North Brunswick Sentinel

Notice receipts are on file in the Municipal Clerk's Office. Also, notices were posted on the bulletin board in the Municipal Complex and filed in the Municipal Clerk's Office.

Also present (Via Go to Meeting): Assistant Business Administrator Justine Progebin, Township Attorney Ron Gordon, Esq., Chief Financial Officer Cavel Gallimore, Department of Parks, Recreation & Community Services Director Lou Ann Benson, Department of Community Development Director Michael Hritz, Public Safety Director Ken McCormick, Andy Hodulik, Auditor from Hodulik & Morrison, Municipal Clerk Lisa Russo and Administrative Secretary Marilu Ruiz.

Mayor Womack asked council members if any items are to be removed from the Consent Agenda.

Mayor Womack called for a motion to approve Consent Agenda "item 4a" so moved Mr. Davis, seconded by Mr. Socio.

Consent Agenda

- a: 145-5.20 Bill List

Roll call:

Present: Ms. Cortes, Dr. Lopez. Ms. Guadagnino, Messrs. Davis, Mr. Socio and Andrews
Nays: None
Abstain: None
Absent: None

Mayor Womack opened the Public Hearing at 7:25 pm

Mayor Womack called for a motion to adjourn the public hearing. So, moved by Mr. Davis second by Council President Andrews.

Mayor Womack called for a motion to adjourn the meeting. So, moved by Mr. Socio second by Ms. Cortez.

Roll call:

Present: Ms. Cortes, Dr. Lopez. Ms. Guadagnino, Messrs. Davis, Mr. Socio and Andrews
Nays: None
Abstain: None
Absent: None

Adjourn 7:26 pm

Lisa Russo
Municipal Clerk

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 2.

Minutes / May 18, 2020 / Regular Council Meeting

ATTACHMENTS:

Description

Type

Minutes

Cover Memo

**NORTH BRUNSWICK TOWNSHIP |
MINUTES....**

**REGULAR MEETING
May 18, 2020**

A regular meeting of the North Brunswick Township Council was held on Monday, May 18, 2020 (**Via Go To Meeting**) at 7:00 p.m. in the Municipal Complex located at 710 Hermann Road, North Brunswick, Middlesex County, New Jersey.

Mayor Womack called the meeting to order.

Roll call:

Present: Ms. Cortes, Ms. Guadagnino, Messrs. Davis, Mr. Socio and Andrews
Nays: None
Abstain: None
Absent: Dr. Lopez

Ms. Russo announced that the notice requirements of the law have been satisfied. Notices were sent by certified mail on January 2, 2020 to the following:

- a) The Home News Tribune b) Star Ledger c) North Brunswick Sentinel

Notice receipts are on file in the Municipal Clerk's Office. Also, notices were posted on the bulletin board in the Municipal Complex and filed in the Municipal Clerk's Office.

Councilman Davis led the assembly in the Pledge of Allegiance

Also present: (Via Go To Meeting) Assistant Business Administrator Justine Progebin, Township Attorney Ron Gordon, Esq., Director of Parks, Recreation & Community Services Lou Ann Benson, Director of Community Development Michael Hritz, Chief Financial Officer Cavel Gallimore, Public Safety Deputy Chief Joe Battaglia, Director of Public Works Eric Chaszar, OEM Coordinator Mark Cafferty, Clerk Lisa Russo and Administrative Secretary Marilu Ruiz.

Mayor Womack asked council members if any items are to be removed from the Consent Agenda. Mayor Womack called for a motion to approve *items 4a – 4m* on the consent agenda. Motion made by Mr. Davis to approve items 4a– 4m on the agenda, second by Mr. Socio..

Roll call:

Present: Ms. Cortes, Ms. Guadagnino, Messrs. Davis, Mr. Socio and Andrews
Nays: None
Abstain: None
Absent: Dr. Lopez

Consent Agenda

- a. 146-5.20 Resolution Certifying Review of the Fiscal Year 2019 Annual Audit
- b. 147-5.20 Authorizing the acceptance of the State of New Jersey Department of Law and Public Safety Division of Criminal

Justice Safe and Secure Communities Grant Program State Fiscal
Year 2020

- c. 148-5.20 Authorizing the sale of abandoned vehicles
- d. 149-5.20 Authorizing Award of Contract BID20006 to Black Rock Enterprises for the Remediation and Road Restoration of the High School Access Way
- e. 150-5.20 Authorizing Award of Contract BID20001 to P&A Construction, Inc. for the 2020 Road Improvement Program
- f. 151-5.20 Authorizing a Change In Scope to the PSA with CME Associates appointed as the 2020 Township Consulting Engineers to include Construction Administration and Record Drawing Services for the 2020 Road Program
- g. 152-5.20 Authorizing a Change In Scope to the PSA with CME Associates appointed as the 2020 Township Consulting
- h. 153-5.20 Authorizing Award of Contract BID20005 to Compass Construction, Inc. for the Pulda Farm Walking Trail Project
- i. 154-5.20 Authorizing a credit to Township Residents for their Water- Sewer Utility Account
- j. 155-5.20 Authorizing the Award of Contract BID19010 to Planeteria Media for the Website Design Services
- k. 156-5.20 Authorizing a Change In Scope to the PSA with T&M Associates appointed as the 2020 Water/Wastewater Consultant to include additional services related to the Water Meter Placement Project
- l. 157-5.20 Resolution authorizing Direct Install Application and Participation Agreement under the NJ Clean Energy Program
- m. 158-5.20 Bill List

Roll call:

Present: Ms. Cortes, Ms. Guadagnino, Messrs. Davis, Mr. Socio and Andrews
Nays: None
Abstain: None
Absent: Dr. Lopez

Mayor Womack called for a motion to approve item #5a on the agenda Approval of Regular Council Meeting Minutes May 4, 2020 so moved by Council President Andrews second by Mr. Davis.

Mayor Womack called for a motion to approve item #5b on the agenda Approval of Special Council Meeting Minutes April 27, 2020 so moved by Ms. Guadagnino second by Mr. Socio.

159-5.20 – Performance Bond Release for Shiv Kishan, LLC at North Brunswick

Mayor Womack called for a motion to approve 159-5.20 motion made by Mr. Socio to approve Performance Bond Release for Shiv Kishan, LLC at North Brunswick second by Mr. Davis.

Roll call:

Present: Ms. Cortes, Ms. Guadagnino, Messrs. Davis, Mr. Socio and Andrews
Nays: None
Abstain: None
Absent: Dr. Lopez

Ordinances / First Reading/ Introduction:

#20-14 -An Ordinance amending and supplementing Chapter 352, Water

Mayor Womack called for a motion to introduce Ordinance # 20-14, so moved by Mr. Davis second by Council President Andrews reading and public hearing to be held at regular meeting on June 1, 2020 at 7:00 pm in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey. Following, legal publication in June 4, 2020 issue of the Home News and Tribune as according to the law. This ordinance is posted in the Municipal Complex and copies are available upon request.

Roll call:

Present: Ms. Cortes, Ms. Guadagnino, Messrs. Davis, Mr. Socio and Andrews
Nays: None
Abstain: None
Absent: Dr. Lopez

#20-15 -An Ordinance amending and supplementing Chapter 276, Sewer

Mayor Womack called for a motion to introduce Ordinance # 20-15, so moved by Ms. Guadagnino second by Ms. Cortes reading and public hearing to be held at regular meeting on June 1, 2020 at 7:00 pm in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey. Following, legal publication in the June 4, 2020 issue of the Home News and Tribune as according to the law. This ordinance is posted in the Municipal Complex and copies are available upon request.

Roll call:

Present: Ms. Cortes, Ms. Guadagnino, Messrs. Davis, Mr. Socio and Andrews
Nays: None
Abstain: None
Absent: Dr. Lopez

Reports from Mayor, Council, Administrator, CFO

Councilman Davis announced that The Township of North Brunswick will honor and remember those who have made the ultimate sacrifice for our country.

North Brunswick's annual Memorial Day Commemoration Ceremony, taped virtually, will begin airing on Monday, May 25- May 31st at 11am, 1pm, 4pm, 6pm and 9pm on Channel 15.

Videos will also feature a patriotic art show from North Brunswick's elementary school students, a panel discussion on medical professionals in war time, highlighting the history and advancement of medical improvements and also on the ultimate sacrifices of those lives lost and a wartime research project from North Brunswick Township High School and Linwood Middle School students.

All videos will be available on demand over the Memorial Day weekend on the North Brunswick TV website.

Councilman Socio, Announced The leader board for the virtual tour Memorial Day 5K Run/Walk it will be posted on the website Monday, May 25.

Residents are encouraged to hang flags from their home, chalk their driveways sharing a message of support for the scarifies made by those who served in wartime and honoring lives that were lost.

Councilwoman Guadagnino informed everyone about the daily morning video briefings at the Municipal Bldg. which can be viewed on channel 15. Ms. Gaudagnino also mentioned that Dr. Brian Zychowski Superintendent of Schools is also present at the daily morning video briefings for updates on Township Schools.

Mayor Womack mentioned that The North Brunswick community is invited to purchase a #NBSTRONG T-Shirts for \$20 with 100% of the proceeds directly benefitting the North Brunswick Township Food Bank. They can be ordered by calling the Mayor's office at 732-247-0922 ext. 200.

Mayor asked if anyone would like to be heard in Public Hearing. No comments from the public.

Mayor Womack called for a motion to close Public Hearing, so moved by Mr. Davis second by Ms. Guadagnino.

Adjourn 7:12 pm

Lisa Russo
Municipal Clerk

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 3.

Ordinance #20-14 - Second Reading and Public Hearing - An Ordinance amending Articles within Chapter 352, "Water Utility" of the Code of the Township of North Brunswick

ATTACHMENTS:

Description

Type

Ordinance

Cover Memo

**AN ORDINANCE AMENDING
ARTICLES WITHIN CHAPTER 352, “WATER UTILITY”
OF THE CODE OF THE TOWNSHIP OF NORTH BRUNSWICK**

BE IT ORDAINED by the Township Council of the Township of North Brunswick that the following sections of Chapter 352 of the Code of the Township of North Brunswick entitled “Water Utility” are hereby amended as follows:

§ 352-7 Ownership and maintenance of water service lines, water pipes and fixtures. (New item)

- C. The Township of North Brunswick for the last several years under an executive pilot program has taken on the responsibility of making repairs from the water main up to and including the curb box. As stated in section “A”, these repairs are and have always been the responsibility of the property owner. The Pilot Program is coming to ending and the Township will cease from making any repairs on the Service Lines effective **September 1, 2020**. In cases of water leaks found on the Service Line, The Township will notify the property owner and inform them of the leak and that they have 21 days from the date of the notification to make the repair. All repairs will be made by a licensed plumber and a permit will be required by the Building Department. In cases of major leaks that would cause damage to roadways, the water system or the general public, the Township will make the repair and assess and invoice the property owner accordingly which shall be collectable in the same manner as taxes.

§ 352-8 Opening of curb valves. (Replaced in its entirety)

- A. Valves at the curb shall be maintained by the property owner and the Utility shall not be responsible for opening and closing curb valves. The Utility or its authorized agents shall have the right to shut off the water to make extensions, alterations or repairs. If repairs are required as a result of the Utility operating the valve, the Utility will make the repair at no additional cost to the property owner. Any repairs required to the curb valve during the Township funded Water Meter Replacement Project will be borne by the Township through the completion of the project.

§ 352-15 Accessibility for meters and inspections. (Replaced in its entirety)

- A. All apparatus and places supplied with water must be accessible and open to inspection by the Utility at all times, and all pipes and fixtures shall be subject to rejection by said Utility if considered unsuitable for the purpose. The Utility shall have unobstructed access to all water meters and other Utility-owned equipment (See 352- 7 for definition.) for the purposes of inspection, reading, testing, repair and replacement.
- B. Any property owner that does not allow the Township access to the expressed reasons above in “A” may be subject to penalty of \$75 per month.

§ 352-18 Meters furnished by Utility. (Amended Sections C, E, F)

C. Water meter fees.

- (1) The property owner shall be charged for each meter supplied and for the initial installation of a new connection or for the replacement of an inadequately functioning existing meter whose inadequate functioning is the result of the actions or neglect of the property owner. The Utility shall determine the property owner's fee to purchase each new meter. The fee for purchasing meters up to two inches in size shall be:

Schedule of New Water Meter Fees	Meter Installation Fees	Pit-Set Meter Fees
5/8" - 3/4"	\$300.00	\$400.00
1"	\$400.00	\$500.00
1 1/2"	\$600.00	\$900.00
2"	\$700.00	\$1,000.00

- E. Customers of the system shall be charged monthly facility service charge in accordance with the size of the meter as follows:

Meter Size Inches	Monthly Cost for Residential Meters	Monthly Cost for Commercial Meters
0.625"	\$ 3.00	\$ 6.00
0.75"	\$ 3.00	\$ 6.00
1"	\$ 4.00	\$ 7.00
1.5"	\$ 7.00	\$ 9.00
2"	\$ 13.00	\$ 16.00
3"	\$ 32.00	\$ 35.00
4"	\$ 45.00	\$ 50.00
6"	\$ 57.00	\$ 63.00
8"	\$ 92.00	\$ 100.00
10"	\$ 125.00	\$ 135.00

- F. If an account has more than one meter at the same service address, the portion of the monthly facility service charge which represents the cost of meter and billing maintenance shall be assessed only on the first meter of the account. Additional meters on the same account with the same service address shall only pay that portion of the facility charge representing the eventual replacement cost of the facility service charge.

§ 352-20 Payment of bills; water for billing purposes. (Amended Sections B, C)

- B. All users with meters shall be billed on a monthly basis regardless of the meter size, including meters dedicated to fire service or irrigation (lawn sprinklers).
- C. For each reading of the meter requested in connection with the transfer of an account, there is hereby imposed a fee of \$25 in addition to all other fees and charges.

§ 352-22 Water rates and fees; bulk water. (replaced in its entirety)

- A. Consumption rates from 2016 through 2019 consisted of a stepped billing approach based on a customer's overall quarterly consumption. Customers were charged one of three rates, established based on overall quarterly consumption, per every 748 gallons (previous per 100 cubic square feet) of water.

For meter readings after July 1, 2020, the charge for new meters installed shall be calculated upon the rate established per gallon of metered water consumption, based upon the schedule set forth below on a monthly basis. In instances where water meters do not measure flow in gallons, use the following conversion to estimate water consumption: 1 cubic foot = 7.48 gallons.

Quarterly Water Rates Based On Water Consumption Rate per 748 Gallons			
Rate Period	0 to 9,000 Gal	9,001 to 27,000 Gal	More than 27,001 Gal
July 1, 2018	\$2.788	\$5.017	\$5.574
July 1, 2019	\$2.871	\$5.167	\$5.741

Monthly Water Rates Based On Water Consumption Rate per 748 Gallons			
Rate Period	0 to 3,000 Gal	3,001 to 9,000 Gal	More than 9,001 Gal
July 1, 2020	\$2.928	\$5.270	\$5.270

July 1, 2020 Supporting Formula for 0-3,000 gallons:
1 Cubic foot is equal to 7.48 US fluid gallons
2019 Rate \$2.871 per 748 Gallons \times 2% Increase = \$2.92842
2020 Rate \$2.92842 \div 748 conversion = \$.003915 per Gallon

Monthly Rates Based On Water Consumption Range Rate per <u>1 Gallon (Gal)</u>			
Effective date	0 to 3,000 Gal	3,001 to 9,000 Gal	More than 9,001 Gal
July 1, 2020	\$0.003915	\$0.007046	\$0.007829
July 1, 2021	\$0.004052	\$0.007293	\$0.008103
July 1, 2022	\$0.004194	\$0.007548	\$0.008386

B. The Monthly rate for fire service lines will be as follows:

Service Pipe Diameter in Inches	Monthly Rate
2"	\$ 10
3"	\$ 20
4"	\$ 40
6"	\$ 80
8"	\$150
10"	\$200
12"	\$300

C. A second meter connected in accordance with 352-18C of this chapter shall be billed monthly based on actual water usage recorded by that meter. The rate shall be the same as specified in Subsection A of this section.

D. Connection fees.

The following Connection fees shall be collected at the time the construction permit is issued

1. Residential properties.

The applicant shall pay a connection charge of \$1,800 at the time of the application for each service connection to the Utility water system.

2. Commercial and industrial properties.

Connection fees on connections made by owners of commercial and industrial properties shall be based on the schedule of fees as set forth below for each building unit connected based on the size of connection:

Service Pipe Diameter in Inches	Rate
1"	\$ 1,800
1 ½"	\$ 3,500
2"	\$10,000
3"	\$15,000
4"	\$25,000
6"	\$35,000
8"	\$55,000
10"	\$70,000
12"	\$90,000

E. Bulk water rate.

For an entity or surrounding municipality who purchases water in bulk for resale to other customers outside the geographic limits, the Township shall charge 50 percent of the per gallon rate pursuant to the consumption rate under Schedule A of this section for 9,001 and over.

§ 352-23 Meter charge for consumers of other water sources.

Any consumer using water in excess of 65,000 gallons per month who shall discontinue such use by reason of arrangements for a water supply from sources other than the Utility shall pay a service charge of \$5 per meter per month.

BE IT FURTHER ORDAINED, that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section paragraph, subsection, clause or provision so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective; and

BE IT FURTHER ORDAINED, that any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict.

BE IT FURTHER ORDAINED, This Ordinance shall take effect July 1, 2020 upon passage and publication in accordance with applicable law.

TITLE

This Ordinance shall be known as may be cited as the Ordinance amending Chapter 352 “Water Utility”.

Approved	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Rejected	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Francis “Mac” Womack III, Mayor
Township of North Brunswick

Reconsidered by Council _____

Override Vote Yes No

Council President

Clerk, Township of North Brunswick

ROLL CALLFirst Reading *May 18, 2020*

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

Second Reading *June 1, 2020*

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

NORTH BRUNSWICK TOWNSHIP

Agenda Item - 4.

Ordinance #20-15 - Second Reading and Public Hearing - An Ordinance amending Chapter 276, "Sewers", Section 7 "Sewer Rentals" of the Code of the Township of North Brunswick

ATTACHMENTS:

Description

Type

Ordinance

Cover Memo

**AN ORDINANCE AMENDING
CHAPTER 276, "SEWERS", SECTION 7 "SEWER RENTALS"
OF THE CODE OF THE TOWNSHIP OF NORTH BRUNSWICK**

BE IT ORDAINED by the Township Council of the Township of North Brunswick that the following sections of Chapter 276 of the Code of the Township of North Brunswick entitled "Sewers", Section 7 "Sewer Rentals" are hereby amended as follows:

§ 276-7 Sewer rentals. (Replaced in its entirety)

The Mayor and Council of the Township of North Brunswick deems it necessary and proper that the following sewer fees and charges be paid to the Township for the use of the sanitary sewer located within the Township for all meter reading after January 1, 1979. The rates for sewer usage shall be as follows:

- A. Consumption rates from 2016 through 2019 consisted of a stepped billing approach based on a customer's overall quarterly consumption. Customers were charged one of three rates, established based on overall quarterly consumption, per every 748 gallons (previous per 100 cubic square feet) of water.

For meter readings after July 1, 2020, the charge for new meters installed shall be calculated upon the rate established per gallon of metered water consumption, based upon the schedule set forth below on a monthly basis. In instances where water meters do not measure flow in gallons, use the following conversion to estimate water consumption: 1 cubic foot = 7.48 gallons.

Sewer Rates base on Water Consumption Range

Quarterly Sewer Rates Based On Water Consumption Rate per 748 Gallons			
Rate Period	0 to 9,000 Gal	9,001 to 27,000 Gal	More than 27,001 Gal
July 1, 2018	\$4.275	\$5.313	\$6.107
July 1, 2019	\$4.403	\$5.472	\$6.290

Monthly Sewer Rates Based On Water Consumption Rate per 748 Gallons			
Rate Period	0 to 3,000 Gal	3,001 to 9,000 Gal	More than 9,001 Gal
July 1, 2020	\$4.491	\$5.581	\$6.416

July 1, 2020 Supporting Formula for 0 to 3,000 Gallons:
1 Cubic foot is equal to 7.48 US fluid gallons
2019 Rate \$4.403 per 748 Gallons × 2% Increase = \$4.491
2020 Rate \$4.491 ÷ 748 conversion = \$.006004 per Gallon

Sewer Rates Based On Water Consumption Range Rate per <u>1 Gallon (Gal)</u>			
Effective date	0 to 3,000 Gal	3,001 to 9,000 Gal	More than 9,001 Gal
July 1, 2020	\$0.006004	\$0.007462	\$0.008577
July 1, 2021	\$0.006214	\$0.007723	\$0.008877
July 1, 2022	\$0.006432	\$0.007993	\$0.009188

B. Residential users of the sewer system that do not exclusively use Township-supplied water for indoor usage shall be charged for sewer use based on a monthly consumption of 6,000 gallons. Nonresidential and multifamily users of the sewer system that do not exclusively use Township-supplied water for indoor usage or for any other usage that may enter the sewer shall be charged for sewer use based on the estimated volume of water they use as determined by the Township or the monthly consumption of 6,000 gallons, whichever is greater.

BE IT FURTHER ORDAINED, that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged by the courts to be invalid, such adjudication shall apply only to the section paragraph, subsection, clause or provision so adjudicated, and the remainder of the Ordinance shall be deemed valid and effective; and

BE IT FURTHER ORDAINED, that any ordinances or parts thereof in conflict with the provisions of this Ordinance are repealed to the extent of such conflict.

BE IT FURTHER ORDAINED, This Ordinance shall take effect July 1, 2020 upon passage and publication in accordance with applicable law.

TITLE

This Ordinance shall be known as may be cited as the Ordinance amending Chapter 276 "Sewers", Section 7 "Sewer Rentals".

Approved Yes No

Rejected Yes No

Francis "Mac" Womack III, Mayor
Township of North Brunswick

Reconsidered by Council _____

Override Vote Yes No

ROLL CALL

First Reading *May 18, 2020*

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				

Second Reading *June 1, 2020*

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CORTES				
LOPEZ				
GUADAGNINO				
DAVIS				
SOCIO				
ANDREWS				
MAYOR WOMACK				