

NORTH BRUNSWICK TOWNSHIP COUNCIL

REORGANIZATION MEETING AGENDA
710 HERMAN ROAD
NORTH BRUNSWICK, NEW JERSEY

January 1, 2021
12:00 PM

1. Welcome

2. Invocation

Deacon David DeFrangé - Our Lady of Peace Church

3. Salute to Flag

Alessandra and Gianna Socio

Sofia and Frankie Cortes

4. Star Spangled Banner

Tangie Cobb

5. Certification of Election: Council

6. Administration of Oath to:

Councilman Robert Davis

Councilwoman Claribel Cortes

7. Call to Order, Roll Call, Sunshine Notice

8. Election of Council President / Administration of Oath

9. Resolution / Professional Service Contract / Township Attorney:

1-1.21-Authorizing a Professional Service Agreement with Ronald Gordon, Esq. of the firm Rainone Coughlin Minchello LLC to serve as Municipal Attorney

10. Administration of Oath / Township Attorney

11. Resolutions on Consent Agenda

Professional Services:

- a. **2-1.21 Authorizing a PSA with David P. Lonski of the firm Shamy, Shippers & Lonski, PC to serve as Municipal Prosecutor**
- b. **3-1.21 Authorizing PSA with T&M Associates to provide Environmental Engineering Services**
- c. **4-1.21 Authorizing a PSA with Michael Policastro, Esq. to serve as Public Defender**
- d. **5-1.21 Authorizing a Professional Service Agreement with Shamy, Shippers & Lonski, PC to serve as Conflict Tax Appeal Counsel**
- e. **6-1.21 Authorizing a PSA with Maser Consulting, PA to provide Landscape Architectural Services**

- f. 7-1.21 **Authorizing a PSA with McCarter & English, LLP and McManimon, Scotland & Baumann, LLC to provide Bond Counsel Services**
- g. 8-1.21 **Authorizing a PSA with Hoagland, Longo, Moran, Dunst & Doukas, LLP to provide Environmental Legal Services**
- h. 9-1.21 **Authorizing a PSA with Hodulik & Morrison, P.A., a Division of PKF O'Connor Davies to provide Municipal Auditing Services**
- i. 10-1.21 **Authorizing a PSA with CME Associates to serve as Municipal Consulting Engineer**
- j. 11-1.21 **Authorizing a PSA with Harry Haushalter, Esq. to serve as Tax Appeal Counsel**
- k. 12-1.21 **Authorizing a PSA with Arcari and Iovino Architects, LLC and USA Architects, Planners and Interior Designers Ltd. to provide Architectural Services**
- l. 13-1.21 **Authorizing a PSA with CME Associates to provide Mechanical Engineering Services**
- m. 14-1.21 **Authorizing an agreement with Arthur J. Gallagher Risk Management Services, Inc. to provide Risk Management Consulting Services**
- n. 15-1.21 **Authorizing an agreement with BRB Valuation and Consulting Services and Sockler Realty Services Group Inc. for Appraisal Services**
- o. 16-1.21 **Authorizing a PSA with Stantec Consulting Services, Inc. to provide Wastewater Collection System Oversight Services for the North Brunswick Wastewater System**
- p. 17-1.21 **Authorizing an agreement with T&M Associates to provide Water and Wastewater Consulting Services**
- q. 18-1.21 **Authorizing an agreement with the Rodgers Group, LLC to assist the Police Department in maintaining Accreditation from the New Jersey State of Association of Chiefs of Police**
- r. 19-1.21 **Authorizing agreements with Acacia Financial Group Inc. and Phoenix Advisors to provide Financial Advisory Services**
- s. 20-1.21 **Authorizing a Professional Service Agreement with CME Associates and Maser Consulting PA to provide Traffic Engineering Services**
- t. 21-1.21 **Authorizing a PSA with DeCotiis, Fitzpatrick, Cole & Giblin, LLP to serve as Municipal Labor Counsel**
- u. 22-1.21 **Authorizing a PSA with Burton Trent Public Affairs LLC to provide Relations Consulting Services**
- v. 23-1.21 **Authorizing a PSA with DeCotiis, Fitzpatrick, Cole & Giblin, LLP to serve as Litigation and Special Projects Counsel**

Directors / Other appointments:

- w. 24-1.20 **Confirming the appointment of Justine Progebin to the position**

of Business Administrator

- x. 25-1.21 **Confirming the appointment of Joseph Battaglia to the position of Acting Chief of Police**
- y. 26-1.21 **Appointing Mark Cafferty Municipal Emergency Management Coordinator for the Township of North Brunswick**
- z. 27-1.21 **Appointing Kim Molnar as Acting Court Administrator for the Township of North Brunswick**
- aa. 28-1.21 **Confirming the appointment of Cavel S. Gallimore as Chief Financial Officer for the Township of North Brunswick**
- ab. 29-1.21 **Designating a representative to the Middlesex County Housing and Development Committee Township of North Brunswick, County of Middlesex**
- ac. 30-1.21 **Appointing Fran Cipot Tax Search Officer**
- ad. 31-1.21 **Appointing Justine Progebin Public Agency Compliance Officer**
- ae. 32-1.21 **Designating a Senior Citizen & Disabled Protected Tenancy Officer**
- af. 33-1.21 **Twp. Fire Chief / 1st and 2nd Asst. Chiefs / Chief: Bureau of Fire Prevention**
- ag. 34-1.21 **Appointing Ralph Andrews Council Representative to the North Brunswick Planning Board**
- ah. 35-1.21 **Appointments to the Zoning Board of Adjustment**

Authorize

- ai. 36-1.21 **Establishing a cash management plan and naming official cash depositories**
- aj. 37-1.21 **Establishing a fee schedule for Zoning Permit Fees, Engineering Permit Fees, Land Use Application Fees, and Construction Application Fees for the Department of Community Development**
- ak. 38-1.21 **Authorizing an Extension of Time under Article 21 within Chapter 352 "Water Utility" of the Code of the Township of North Brunswick**
- al. 39-1.21 **Authorizing purchases from vendors approved under State Contract**
- am. 40-1.21 **Authorizing the purchase of goods and services from vendors approved under Cooperative Purchasing Agreements**
- an. 41-1.21 **Increasing the quote and bid threshold and appointing a Qualified Purchasing Agent**
- ao. 42-1.21 **Authorizing fee for returned checks**
- ap. 43-1.21 **Cancel property Tax Refund or Delinquency less than \$10.00**
- aq. 44-1.21 **Mayor / Council to hold Executive Session**
- ar. 45-1.21 **Collecting of interest for delinquent payment of utility charges**
- as. 46-1.21 **Fixing interest rate on delinquent taxes**

- at. 47-1.21 Tax Assessor to file tax appeals on behalf of Twp.
- au. 48-1.21 Authorizing the purchase of Admission Tickets and Services for Recreation Programs under the Department of Parks, recreation and Community Services
- av. 49-1.21 Authorizing a Management Employment Agreement for the position of Police Chief

Designate

- aw. 50-1.21 Designating Official Newspapers for Calendar Year 2021
- ax. 51-1.21 Providing for an "Annual Notice of Meetings" pursuant to Open Public Meetings Law
- ay. 52-1.21 Date, Place and Time of Township Council Meetings

12. Administration of Oath:

- a. Justine Progebin - Business Administrator
- b. Joseph Battaglia - Acting Chief of Police
- c. Mark Cafferty - Municipal Emergency Management Coordinator
- d. Kim Molnar - Acting Court Administrator
- e. Cavel A. Gallimore - Chief Financial Officer
- f. Fire Chief - Jeffrey Dunham
- g. First Assistant Chief - Dave Klisch
- h. Second Assistant Chief - Kenneth Graulich
- i. Chief: Bureau of Fire Prevention - Thomas Lettieri

13. Public Hearing (15 minute session)

14. Adjourn

15. Benediction

- a. Rabbi Mendy Carlbach - Chabad of North and South Brunswick