



# TOWNSHIP OF NORTH BRUNSWICK ZONING PERMIT APPLICATION

Per Section 205-138 of the North Brunswick Land Use Ordinance, a Zoning Permit must be obtained prior to the erection, restoration, addition to, or alteration of **any** structure within the Township of North Brunswick, **prior to the issuance of a building permit.**

**Please be sure to complete both sides of this application.**

**I. Date of Application:** \_\_\_\_\_ **Block:** \_\_\_\_\_ **Lot:** \_\_\_\_\_

**Property Address:** \_\_\_\_\_

**Property Owner Name:** \_\_\_\_\_

**Owner Address (If Different from Property):** \_\_\_\_\_

**Owner Phone #:** \_\_\_\_\_ **Owner E-Mail (Required):** \_\_\_\_\_

**II. Applicant Name (If Different from Owner):** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Contact Phone #:** \_\_\_\_\_ **Contact E-Mail (Required):** \_\_\_\_\_

**III. Description of proposed work:**     Commercial     Residential (Circle one): 1Family 2Family Multi-Family

- |  |  |
|--|--|
| a. <input type="checkbox"/> Building Interior Alteration Over 50,000 SF.....\$100.00 | j. <input type="checkbox"/> Private Swimming Pool/Hot Tub.....\$35.00        |
| b. <input type="checkbox"/> Building Alteration Over 100,000 SF.....\$150.00         | k. <input type="checkbox"/> Finished Basement/Garage Conversion...\$35.00    |
| c. <input type="checkbox"/> Building Addition/Exterior Alteration.....\$50.00        | l. <input type="checkbox"/> Outdoor Mechanical Units (Generator).....\$35.00 |
| d. <input type="checkbox"/> New Building.....\$150.00                                | m. <input type="checkbox"/> Sign (per each sign).....\$35.00                 |
| e. <input type="checkbox"/> Wireless Communications Equipment.....\$100.00           | n. <input type="checkbox"/> Temporary Tent.....\$35.00                       |
| f. <input type="checkbox"/> Fence.....\$35.00  | o. <input type="checkbox"/> Rooftop Solar Panels.....\$50.00                 |
| g. <input type="checkbox"/> Accessory Building (Shed, Garage, Gazebo)....\$35.00     | p. <input type="checkbox"/> Temporary Storage Units/ Containers.....\$50.00  |
| h. <input type="checkbox"/> Deck/Porch.....\$35.00                                   | q. <input type="checkbox"/> Other Accessory Structure.....\$50.00            |
| i. <input type="checkbox"/> Patio or Other Impervious Surfaces.....\$35.00           | Specify _____  |

**Brief project description (Provide type of proposed use, building or structure, dimensions, materials, etc.)**

\_\_\_\_\_  
\_\_\_\_\_

**I hereby certify that I am either the property owner or authorized by the property owner to make this application. I understand that if any of the above statements are willfully false, the permit may be revoked and a penalty may be issued.**

**Print Owner Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**Print Applicant Name:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

----- **OFFICE USE ONLY** -----

**Paid Amount:** \_\_\_\_\_  Cash  Check #: \_\_\_\_\_ **Zone:** \_\_\_\_\_ **Control No.** \_\_\_\_\_

Approved  Denied **Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Comments:** \_\_\_\_\_

Engineering Approval Required  Yes  No      File Forwarded to Construction Department: \_\_\_\_\_

## APPLICATION INSTRUCTIONS

1. A copy of the approved permit and supporting documents will be **EMAILED** to provided email addresses (owner and applicant) and no physical copy will be mailed to the applicant nor the property owner unless requested:

**I request a physical copy of the zoning permit to be mailed as follows:**

**Property address**                       **Yes**                       **No**

**Mailing address**                       **Yes**                       **No**

2. All applicants must submit appropriate non-refundable application fees upon submission of the application. The fee shall be provided for each proposed structure or use, and one payment (check, cash, money order) in the total amount shall be submitted along with the permit application form and supporting documents.
3. A survey/plot plan and/or construction plans must be submitted with the application. If a survey is required, a copy of the original survey to scale must be provided and must show all existing structures and all proposed structures, including dimensions and setback distances drawn to scale.

**4. Please complete the following checklist below and provide applicable documents:**

- a. Is a copy of the **Property Survey / Plot Plan** provided?                       Yes                       No
- b. Has a variance/site plan/subdivision approval been granted for the proposed work?                       Yes                       No

If **YES**, provide file no. \_\_\_\_\_

- c. Do you have a Homeowners Association or other organization?                       Yes                       No
- If **YES**, is a written permission **OR** Declaration of No Jurisdiction from the Association provided?                       Yes                       No

- d. Are **Construction Plans** or **Company Brochures** provided?                       Yes                       No

Construction plans (or company brochures) must show details and dimensions of all proposed structures, indicating the square footage, height and material types, and existing and intended use of each building and structure.

- e. Do any **Easements** exist on your property?                       Yes                       No

Please secure and complete a separate **Easement Agreement** if a proposed fence is to be installed within a township easement.

**If you have any questions, please call the Department of Community Development at 732-247-0922 x440 or the Zoning Officer at x207 before submitting your application.**