

**NORTH BRUNSWICK TOWNSHIP |
MINUTES....**

**REGULAR MEETING
September 13, 2021**

A regular meeting of the North Brunswick Township Council was held on Monday, September 13, 2021 (**Via Go to Meeting**) at 7:02 pm in the Municipal Complex located at 710 Hermann Road, North Brunswick, Middlesex County, New Jersey.

Mayor Womack called the meeting to order.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Lopez, Andrews, Davis and Socio
Absent: None

Ms. Russo announced that the notice requirements of the law have been satisfied. Notices were sent by certified mail on December 30, 2020 to the following:

a) The Home News Tribune b) Star Ledger c) North Brunswick Sentinel

Notice receipts are on file in the Municipal Clerk's Office. Also, notices were posted on the bulletin board in the Municipal Complex and filed in the Municipal Clerk's Office.

Also present: (Via Go to Meeting) Business Administrator Justine Progebin, Township Attorney Ron Gordon, Esq., Director of Parks, Recreation & Community Services Lou Ann Benson, Director of Department of Public Works Eric Chaszar, Chief Financial Officer Cavel Gallimore, Director of Community Development Michael Hritz, OEM Coordinator Mark Cafferty, Clerk Lisa Russo and Clerk 2 Nellie Sowell.

Councilman Davis lead the assembly in the Pledge of Allegiance.

Chief Financial Officer Cavel Gallimore reads "*Amending the Introduced State Fiscal Year 2022 Municipal Budget ___ 240-9.21*"

Mayor Womack called for a motion to approve resolution #240-9.21. Motion made by Council President Socio, second by Mr. Davis.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Lopez, Andrews, Davis and Socio
Nays: None
Abstain: None
Absent: None

Proclamation

Municipal Clerk Russo reads Proclamation for "*Direct Support Professionals Week*"

“Whereas, every day in New Jersey, more than 30,000 men and woman work as Direct Support Professionals, providing exemplary and critical support and services to hundreds of thousands of children and adults with intellectual and developmental disabilities; and (proclamation attached)

Business Administrator Justine Progebin gives the **SFY 2022 Budget Presentation**

Mayor Womack gives his appreciation to Ms. Progebin for all the time she put into creating this presentation with everything going on.

Mayor Womack opened the Public Hearing for **SFY 2022**. No comments from the public.

Mayor Womack called for a motion to close Public Hearing, So moved by Mr. Mehta, second by Mr. Davis.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Lopez, Andrews, Davis and Socio
Nays: None
Abstain: None
Absent: None

Chief Financial Officer Cavel Gallimore certifies compliance with NJSA 40A:4-8 (Advertising posting and distribution requirements)

Mayor Womack asked council members if any items are to be removed from the Consent Agenda.

Mayor Womack and Council President Socio discuss item **9. ac. 269-9.21** on the consent agenda. They discuss what the resolution means.

Mayor Womack and Business Administrator Progebin discuss item **9. ab. 268-9.21** on the consent agenda.

Township attorney Ron Gordon suggests to remove item **9. ac. 269-9.21** from the consent agenda and vote on that resolution separately.

Mayor Womack called for a motion to approve **items 9a-9ab** on the consent agenda. Motion made by Council President Socio, second by Mr. Andrews.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Lopez, Andrews, Davis and Socio
Nays: None
Abstain: None
Absent: None

Consent Agenda

- a. 241-9.21 Approving the transfers between Fiscal-Year 2021 Appropriation Reserves
- b. 242-9.21 Authorizing the reinstatement of installment payments for property owners within Belcourt at Hidden Lake for water Service Project
- c. 243-9.21 Authorizing the redemption of a Township Lien
- d. 244-9.21 Authorizing the cancellation of taxes for a 100% disabled veteran
- e. e. 245-9.21 Authorizing the redemption of a Township Lien
- f. 246-9.21 Adopting the State Fiscal Year 2022 Municipal Budget
- g. 247-9.21 Authorizing a contract with Gentilini Motors for the purchase of two (2) Public Safety Vehilces
- h. 248-9.21 Authorizing a Contract with Gentilini Motors forthe purchase of one (1) Public Safety Vehicle
- i. 249-9.21 Authorizing a Contract with Hertrich Fleet Services, Inc. for the purchase of one (1) Public Safety Vehicle
- j. 250-9.21 Authorizing a Contract with Koch 33 Ford fortwo replacement unmarked vehicles
- k. 251-9.21 Authorizing the sale of abandoned vehicles
- l. 252-9.21 Authorizing a Change In Scope to the PSA with CME Associates appointed as the 2021 Township Consulting Engineering Firm to include Construction Administration Phase Services for the Livingston Avenue Water System Improvement Project
- m. 253-9.21 Authorizing a Shared Services Agreement with Middlesex County Improvement Authority Division of Recycling for Yard Waste Recycling and Marketing Services
- n. 254-9.21 Authorizing the advertisement for the Receipt of Bids under the Department of Public Works for Snow Removal Services
- o. 255-9.21 Authorizing the Award of Contract BID21005 to Dukes Root Control, Inc. for Root Control Services
- p. 256-9.21 Authorizing an amendment to the PSA with CME Associates appointed as the 2021 Township Consulting Engineering Firm to increase the authorization for General Engineering Services
- q. 257-9.21 Authorizing an amendment to the 2021 Agreement with DeCotiis, Fitzpatrick, Cole & Giblin, LLP to serve as Municipal Labor Counsel
- r. 258-9.21 Authorizing purchases from Vendors approved under State Contract
- s. 259-9.21 Authorizing the purchases of goods and services from vendors approved under Cooperative Purchasing Agreements
- t. 260-9.21 Authorizing a credit to Township customers for their Water Sewer Utility Account
- u. 261-9.21 Authorizing an execution of a Shared Services Agreement between the Township of North Brunswick and the City of New Brunswick for Animal Control and Shelter Services with Veterinary Care
- v. 262-9.21 Authorizing the renewal of Liquor Licenses for 2018-2019 in the Township of North Brunswick - The Emporio, LLC

- w. 263-9.21 Authorizing the renewal of Liquor Licenses for 2019-2020 in the Township of North Brunswick - The Emporio, LLC
- x. 264-9.21 Authorizing the renewal of Liquor Licenses for 2020-2021 in the Township of North Brunswick - The Emporio, LLC
- y. 265-9.21 Authorizing the renewal of Liquor Licenses for 2021-2022 in the Township of North Brunswick
- z. 266-9.21 Bill List aa. 267-9.21 Authorizing a Change In Scope to the PSA with CME Associates appointed as the 2021 Township Consulting Engineering Firm to include Construction Administration Phase Services for the Mike Run Interceptor Rehabilitation Project
- aa. 268-9.21 Resolution canceling \$15,000 balance from Water Utility Operating Fund Salary and Wages appropriation and \$115,000 from Other Expenses appropriations
- bb. 269-9.21 Youth Sports Festival Resolution

Mayor Womack called for a motion to approve *items 9ac (resolution 269-9.21)* on the consent agenda. Motion made by Council President Socio, second by Mr. Andrews.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Lopez, Andrews and Socio
 Nays: None
 Abstain: Mr. Davis
 Absent: None

Mayor Womack called for a motion to approve item *#10a* on the agenda **Minutes/ Regular Meeting/ August 2, 2021**, so moved by Mr. Mehta second by Council President Socio.

Mayor Womack called for a motion to approve item *#10b* on the agenda **Minutes/ Special Meeting/ August 5, 2021**, so moved by Mr. Davis second by Council President Socio.

Mayor Womack called for a motion to approve item *#10c* on the agenda **Minutes/ Special Meeting/ August 23, 2021**, so moved by Mr. Mehta second by Mr. Andrews.

Ordinances / First Reading / Introduction:

#21-15 – An Ordinance vacating a portion of Roosevelt Avenue located in the Township of North Brunswick, County of Middlesex, State of New Jersey and conveying such vacated lands to the adjacent property owners

Mayor Womack called for a motion to introduce **Ordinance #21-15**, So moved by Council President Socio second by Mr. Mehta. Second reading and public hearing to be held at a regular meeting on September 27, 2021 at 7:00 p.m. in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey Following legal publication in the September 16, 2021 issue of the Home News Tribune according to the law. This ordinance is posted in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey and copies are available upon request.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Lopez, Andrews, Davis and Socio
Nays: None
Abstain: None
Absent: None

#21-16 – An Ordinance vacating a portion of Elizabeth Street located in the Township of North Brunswick, County of Middlesex, State of New Jersey and conveying such vacated lands to the adjacent property owners

Mayor Womack called for a motion to introduce **Ordinance #21-16**, So moved by Council President Socio second by Mr. Andrews. Second reading and public hearing to be held at a regular meeting on September 27, 2021 at 7:00 p.m. in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey Following legal publication in the September 16, 2021 issue of the Home News Tribune according to the law. This ordinance is posted in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey and copies are available upon request.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Lopez, Andrews, Davis and Socio
Nays: None
Abstain: None
Absent: None

#21-17 – Bond Ordinance providing for Improvement of the Water Treatments Plant and Distribution System in and by the Township of North Brunswick, in the County of Middlesex, New Jersey, appropriating \$3,000,000 therefor and authorizing the issuance of \$3,000,000 thereof and authorizing the issuance of \$3,000,000 Bonds or Notes of the Township for financing the cost thereof

Mayor Womack called for a motion to introduce **Ordinance #21-17**, So moved by Mr. Mehta second by Council President Socio. Second reading and public hearing to be held at a regular meeting on September 27, 2021 at 7:00 p.m. in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey Following legal publication in the September 16, 2021 issue of the Home News Tribune according to the law. This ordinance is posted in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey and copies are available upon request.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Lopez, Andrews, Davis and Socio
Nays: None
Abstain: None
Absent: None

#21-18 – Bond Ordinance providing for Improvement for the Sewer Distribution System in and by the Township of North Brunswick, in the County of Middlesex, New

Jersey appropriating 3,000,000 thereof and authorizing the issuance of \$3,000,000 Bonds or Notes of the Township for financing the cost thereof

Mayor Womack called for a motion to introduce ***Ordinance #21-18***, So moved by Mr. Davis second by Council President Socio. Second reading and public hearing to be held at a regular meeting on September 27, 2021 at 7:00 p.m. in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey Following legal publication in the September 16, 2021 issue of the Home News Tribune according to the law. This ordinance is posted in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey and copies are available upon request.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Lopez, Andrews, Davis and Socio
Nays: None
Abstain: None
Absent: None

#21-19 – An Ordinance deleting and amending Articles within Chapter 352, Water Utility of the Code of the Township of North Brunswick

Mayor Womack called for a motion to introduce ***Ordinance #21-19***, So moved by Council President Socio second by Mr. Davis. Second reading and public hearing to be held at a regular meeting on September 27, 2021 at 7:00 p.m. in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey Following legal publication in the September 16, 2021 issue of the Home News Tribune according to the law. This ordinance is posted in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey and copies are available upon request.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Lopez, Andrews, Davis and Socio
Nays: None
Abstain: None
Absent: None

#21-20 – An Ordinance amending Chapter 276, “Sewers”, Section 7 “Sewer rentals” of the Code of the Township of North Brunswick

Mayor Womack called for a motion to introduce ***Ordinance #21-20***, So moved by Mr. Andrews second by Council President Socio. Second reading and public hearing to be held at a regular meeting on September 27, 2021 at 7:00 p.m. in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey Following legal publication in the September 16, 2021 issue of the Home News Tribune according to the law. This ordinance is posted in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey and copies are available upon request.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Lopez, Andrews, Davis and Socio

Nays: None
Abstain: None
Absent: None

Ordinances/Second Reading/Public Hearing:

#21-12 - Second Reading and Public Hearing – Fiscal Year 2022 Ordinance to establish a CAP Bank

Mayor Womack asks Township attorney Ron Gordon to explain. Mr. Gordon explains what a CAP bank is.

Mayor Womack opened the Public Hearing. No comments from the public.

Mayor Womack called for a motion to close Public Hearing so moved by Council President Socio second by Mr. Davis.

Mayor Womack called for a motion to adopt **Ordinance #21-12**, So moved Mr. Andrews second by Mr. Davis that **Ordinance #21-12** approved on second and final reading and referred to the Mayor for his action and then published in the September 16, 2021 issue of the Home News Tribune according to the Law. This ordinance is posted in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey and copies are available upon request.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Lopez, Andrews, Davis and Socio
Nays: None
Abstain: None
Absent: None

#21-13 - Second Reading and Public Hearing – Bond Ordinance providing for Capital Improvement for and by the Township of North Brunswick, in the County of Middlesex, New Jersey, appropriating the aggregate amount of \$4,600,000 therefor and authorizing the issuance of \$4,370,000 in Bonds or Notes of the Township to finance part of the cost thereof

Mayor Womack opened the Public Hearing. No comments from the public.

Mayor Womack called for a motion to close Public Hearing so moved by Mr. Mehta second by Mr. Davis.

Mayor Womack called for a motion to adopt **Ordinance #21-13**, So moved Mr. Davis second by Council President Socio that **Ordinance #21-13** approved on second and final reading and referred to the Mayor for his action and then published in the September 16, 2021 issue of the Home News Tribune according to the Law. This ordinance is posted in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey and copies are available upon request.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Lopez, Andrews, Davis and Socio
Nays: None

Abstain: None
Absent: None

Reports from Mayor, Council, Administrator, CFO

Mayor Womack asks Business Administrator Progebin where we stand with the status of the Municipal building. Business Administrator Progebin explains the Municipal complex has sustained massive damages from the storm on September 1, 2021. Business Administrator Progebin explains how to proceed... the drop boxes are still in place, emailing the departments are the best way to communicate. There will be trailers coming to the complex for certain departments and other departments have been relocated for the time being. The Municipal Complex is closed for the time being for Public Safety. Reach out to DPW for Bulk pick up if needed.

Mayor Womack speaks of the hard work being put in by DPW and the Clerks office. Public Safety have been on point with responding as well.

Business Administrator Progebin states the website have info on grants and information on property loss.

OEM Coordinator Mark Cafferty explains FEMA is coming Saturday, specific details will be coming soon and posted on Chanel 15 and the Township website. FEMA will provide a lot of assistance.

Councilman Davis thanks everyone for all their hard work.

Council President Socio gives thanks to employees, especially they Police and DPW for their hard work. Council President is thinking of all the residents who have damage. Many thanks again to all. Council President Socio also mentions Heritage Day will be coming soon. Check Township website for information.

Councilman Davis spoke about the 20th Anniversary of 911. Councilman Davis said the Police, fire, first aid, safety and the High School did an excellent job. Councilman Davis speaks of the great turn out on Saturday. It hard to believe it has been 20 years. People are still talking about Mayor Womack's speech. Thanks again to all and congrats to all who participated.

Mayor Womack speaks of Director McCormick's family laying the wreath at the 911 Memorial.

Councilman Mehta give thanks to everyone for working hard.

Council President also states the Food Bank has been relocated to the Senior Center. Check the Township website for details.

Mayor Womack opened the Public Hearing 8:050pm.

Bary Davidson, (North Brunswick Resident – Hidden Lake Drive) gives thanks to all. Mr. Davidson states he has several concerns...

1. Willowbrook & Rt.27 are in deplorable condition. Mr. Davidson states other streets in town are in good condition except Hidden Lake Drive – Director Hritz responds next year Hidden Lake Dr is due to be repaved.
2. There is a high level of traffic on Hidden Lake Drive. He states it is used as a cut through from Rt. 27 to Aaron Rd and Rt. 1. The rush hour traffic goes to fast. He states he has never seen the Police running radar there. Construction vehicles also go through the neighborhood fast.

3. Mr. Davidson speaks of small trees on southside and there are a lot of deer in those woods that run out and cause a lot of accidents.
4. Mr. Davidson is concerned about the lack of traffic safety on Hidden Lake Drive.

Mayor Womack responds to Mr. Davidsons concerns.

Mr. Davidson gives thanks again to all.

OEM Coordinator Mark Cafferty states the Saturday meeting with FEMA will also include business owners. There is no guarantees they will qualify but it is worth a shot. Information will be sent out in a Nixel, on Township website and Chanel 15.

Director Hritz asks Council President Socio if he received the email he sent regarding the Cannabis Ordinance?

Council President Socio responds he did receive it. It will be sent to the other council members and they will read up on it and be prepared to discuss at the next meeting.

Mayor Womack called for a motion to close Public Hearing at 8:09pm, so moved by Mr. Andrews second by Mr. Davis.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Lopez, Andrews, Davis and Socio
Nays: None
Abstain: None
Absent: None

Mayor Womack called for a motion to adjourn the meeting so moved by Council President Socio second by Mr. Andrews.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Lopez, Andrews, Davis and Socio
Nays: None
Abstain: None
Absent: None

Adjourn 8:10 pm

Lisa Russo
Municipal Clerk

PROCLAMATION

By Mayor and Council – Township of North Brunswick

WHEREAS, every day in New Jersey, more than 30,000 men and women work as Direct Support Professionals, providing exemplary and critical support and services to hundreds of thousands of children and adults with intellectual and developmental disabilities; and

WHEREAS, during this unprecedented time of the global COVID-19 pandemic, Direct Support Professionals have been essential to supporting the emotional and physical health and well-being of individuals with intellectual and developmental disabilities; have courageously continued to provide quality care even at their own increased risk; and have remained steadfast in their commitment to the individuals and families who depend on them; and

WHEREAS, Direct Support Professionals have dedicated their professional lives to supporting, serving and empowering individuals with developmental disabilities, enabling them to live fulfilling lives in the community; and

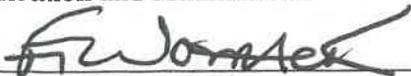
WHEREAS, Direct Support Professionals provide a broad range of support, including help with personal care, participating in school, work, home, religious and recreational activities, learning important life skills and general day-to-day activities to foster full citizenship; and

WHEREAS, Direct Support Professionals develop strong, trusting relationships with individuals with intellectual and developmental disabilities that are personally enriching for both the individual and professional; and

WHEREAS, the week of September 12-18, 2021 has been designated as National Direct Support Professionals Recognition Week, to honor and recognize the significant contributions that Direct Support Professionals make to our communities; and

WHEREAS, every day, Direct Support Professionals make a tremendous difference in the lives of people with intellectual and developmental disabilities, strengthening our communities and supporting our most vulnerable citizens, for which they deserve our respect and deepest admiration.

NOW THEREFORE, WE the Mayor and Council of the Township of North Brunswick, **Do Hereby Proclaim**, the week of September 12 through 18, 2021 as National Direct Support Professionals Recognition Week and applaud all Direct Support Professionals for their dedication and commitment.



Francis M. Womack III
Mayor of North Brunswick

Carlo Socio
Council President

Lisa Russo
Municipal Clerk
September 13, 2021



Lisa Russo

From: Janice Larkin
Sent: Tuesday, August 10, 2021 3:04 PM
To: Lisa Russo
Subject: proclamation for September 13th

Can you please add a proclamation for September 13th for 'Direct Support Professionals Week'?

Thanks!