

**A RESOLUTION OF THE TOWNSHIP OF NORTH BRUNSWICK
AUTHORIZING THE AWARD OF A PROPRIETARY CONTRACT TO
BRT TECHNOLOGIES FOR AN ANNUAL SUPPORT AND LICENSE AGREEMENT
FOR THE TAX ASSESSOR’S REPORTING SOFTWARE**

WHEREAS, the Middlesex County Board of Taxation’s primary responsibility is the certification of property tax assessments and other functions including, the **supervision of municipal tax assessors** within the County, the certification of municipal tax rates and other various tasks and reports, and the development of inter-municipal equalization of assessments; and

WHEREAS, a Municipal Tax Assessor reports to the County Board of Taxation as property information is logged within a software that communicates with the County system including; changes, descriptions, information and valuations; and

WHEREAS, in 2003, the Township migrated its software from Vital, which was being utilized by the County, and began using Microsystems; and

WHEREAS, in 2019, the Township began exploring new more comprehensive software and in 2021 solicited a proposal from BRT Technologies for software which includes Computer Assisted Mass Appraisal (“CAMA”), Powerpad ability for field work, and has the ability to integrate with existing municipal software including Edmunds under Tax Collection and SDL under Community Development; and

WHEREAS, in addition, Middlesex County in October of 2021, switched their Computer Assisted Mass Appraisal (“CAMA”) software from Vital to BRT Technologies; and

WHEREAS, BRT Technologies has submitted a proposal in the amount of \$4,896.00/year (\$24,480.00 over 5 years plus a 3% maximum annual increase) which includes the Power Cama, Power Mod IV, PowerPad and PowerComp; and

WHEREAS, the Purchasing Agent has determined and certified that the value of this contract will exceed \$17,500.00; and

WHEREAS, this contract may be awarded by the governing body without competitive bidding in accordance with N.J.S.A. 40A:11-5(1)(dd) of the Local Public Contract Law for the provision or performance of goods or services for the support or maintenance of proprietary computer hardware and software, except that this provision shall not be utilized to acquire or upgrade non-proprietary hardware or to acquire or upgrade non-proprietary software; and

WHEREAS, prior to entering onto a contract with the Township, BRT Technologies will have completed and submitted a Business Entity Disclosure Certification which certifies that they have not made any reportable contributions to a political or candidate committee in the Township of North Brunswick in the previous one year, and that the contract will prohibit BRT Technologies from making any reportable contributions through the term of the contract.

Resolution: _____

NOW THEREFORE, BE IT RESOLVED, on this 18th day of October 2021, that the Township Council of the Township of North Brunswick, in the County of Middlesex, and the State of New Jersey, does hereby authorize and confirm the following:

1. The Mayor, or his designee, is hereby authorized to execute a contract/purchase order and any other necessary documents, in the amount of \$4,896.00/year (\$24,480.00 over 5 years plus a 3% maximum annual increase) with BRT Technologies (22 Birchwood Lane, Mantua New Jersey) as set forth on the attached supporting document.
2. This contract is awarded without competitive bidding pursuant to Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(dd) and Elections Law commonly known as Pay-to-Play N.J.S.A. 19:44A-20.5 Et seq. as described herein above.
3. The Business Disclosure Entity Certification and the Determination of Value shall be placed on file with the Resolution.
4. Notice of this action shall be published by the Municipal Clerk in the Home News and Tribune as the legal newspaper for the Township.

CERTIFICATION

I, Cavel Gallimore, Chief Financial Officer, certify that \$4,896.00 is available for this purpose in FY2022 budget account 2-01-20-150-000-135 for services ending June 30, 2022 and the balance of funds authorized shall be certified upon the appropriation of funds in future fiscal years. Contract PRO21054

Cavel Gallimore
Chief Financial Officer

Justine Progebin
Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
MEHTA				
LOPEZ				
GUADAGNINO				
ANDREWS				
DAVIS				
SOCIO				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on October 18, 2021.

Lisa Russo



Alaina Wysocke
Deputy Tax Assessor
Municipal Complex
710 Hermann Road
North Brunswick, NJ 08902

Ms. Wysocke,

We thank you considering BRT to be your Cama provider. After your discussion with Tom Davis, we present the following proposal:

BRT will package the Power Cama, Power Mod IV, PowerPad and PowerComp for one monthly fee. The first-year fee includes the conversion and training services to get North Brunswick up and live. The pricing for the full suite of BRT products will be \$408 per month. If the municipality enters into a 5-year agreement, any increase in the monthly fee will be limited to a maximum of 3% per year.

If you would like to proceed, please let us know and we can begin to the plant the conversion schedule.

Please let us know if you need anything else.

Sincerely,

Tracy Baker
856.625.7747

BRT Technologies, LLC
22 Birchwood Lane
Mantua, NJ 08051

brttechnologies.com
P: 856-625-7747
F: 877-384-3111