

A RESOLUTION OF THE TOWNSHIP OF NORTH BRUNSWICK
AMENDING CONTRACT BID16004 WITH IT NETWORK SOLUTIONS FOR
NETWORK INFRASTRUCTURE CONSULTING AND SUPPORT SERVICES

WHEREAS, under Administration, the Division of Information Technology (“Division”) is responsible for providing network support services to the municipality’s technology infrastructure, which includes all departments located at the Municipal Complex, the Senior Center, the Public Works facility, and the Parks Maintenance facility; and

WHEREAS, in 2016 a recommendation was made to the Governing Body to have a third party available to assist in providing computer and network related services towards the support and/or maintenance of the infrastructure; and

WHEREAS, on March 21, 2016, pursuant to Resolution 113-3.16, the Township Council authorized Contract BID16004 with IT Network Solutions of Cranbury, New Jersey, which included a five-year contract term, plus two optional one-year extensions, for a total possible contract term of seven years, and included an authorization not-to-exceed \$250,000.00 for general matters outlined in Categories 1 and 2 (1-Hourly Services for Consulting/Labor and 2-Network Related Licensing), excluding capital projects, which shall be certified against the related capital accounts; and

WHEREAS, in 2016, IT Network Solutions agreed to hold the prices submitted for Category 3 (Managed Services) that was included at the time of bid, to allow for coverage in the future if needed; and

WHEREAS, “Managed Services” is a proactive approach to having a third party with expertise in the field provide daily maintenance to the critical backbone of the network, which includes remote monitoring, installing virus and patch updates, providing secure backups and disaster recovery services, allowing the two in-house staff members to focus on project development and implementation, daily operation and software applications; and

WHEREAS, in June of 2018, pursuant to Resolution 178-6.18, the contract was amended with IT Network Solutions, to include services outlined under Category 3, allowing for Managed Services to be provided for a one-year period, beginning in August of 2018, and increased the contract amount by an additional amount not-to-exceed \$111,600.00; and

WHEREAS, in August of 2019, pursuant to Resolution 224-6.19, the contract was amended with IT Network Solutions, to continue with Managed Services outlined under Category 3, in addition to Categories 1 and 2 (1-Hourly Services for Consulting/Labor and 2-Network Related Licensing), and increasing the contract amount by an additional amount not-to-exceed \$130,000.00 based on anticipated items monitored; and

WHEREAS, in March of 2020, pursuant to Resolution 108-3.20, the contract was amended with IT Network Solutions, to provide said software and services necessary to upgrade 11 of the 12 municipal servers and increase the contract amount by an additional amount not-to-exceed \$241,041.50 as outlined in their proposal, for a revised contract authorization amount of \$732,641.50; and

WHEREAS, in August of 2020, pursuant to Resolution 215-8.20, the contract was amended with IT Network Solutions, extending the contract by a second one-year period, beginning in August of 2020, and increasing the contract amount by an additional not-to-exceed \$160,000.00 for a revised contract authorization of \$892,641.50; and

WHEREAS, while the contract for IT Consulting and Management Services is currently out to bid, a recommendation is hereby made to the Governing Body to amend the contract with IT Network Solutions, extending the contract by the procurement period anticipated to end by February 1, 2022, and increase the contract amount by an additional amount not-to-exceed \$50,000.00 for a revised contract authorization amount of \$942,641.50; and

WHEREAS, in addition to routine matters, IT Network Solutions was engaged in time and services beyond what was originally planned for within the contract as a result of Hurricane Ida; and

WHEREAS, the Division of Information Technology is currently working with IT Network Solutions to review and submit invoices for emergency services provided for the relocation of office space.

NOW, THEREFORE, BE IT RESOLVED on this 6th day of December 2021, that the Township Council of the Township of North Brunswick does hereby authorize the Mayor to execute and the Township Clerk to witness an amendment to the agreement with IT Network Solutions, to include an additional contract authorization not-to-exceed \$50,000.00, as outlined in Categories 1, 2 and 3, during the procurement period of a new contract; and

BE IT FURTHER RESOLVED the Township Council does hereby authorize the Chief Financial Officer to process payment for invoices related to emergency services provided under this contract and submit to insurance under the Ida claim; and

BE IT FURTHER RESOLVED notice of this action shall be published in the Home News & Tribune as required by law within 10 (ten) days after its passage.

CERTIFICATION

I, Cavel Gallimore, Chief Financial Officer of the Township of North Brunswick, certify that funds in the amount of \$50,000.00 shall be made available for this purpose under account 2-01-20-140-000-135 for services ending June 30, 2022, and funds shall be made available within the Trust (to be reimbursed by Insurance) for invoices related to emergency services provided under this contract, under Contract BID16004.

Cavel Gallimore
Chief Financial Officer

Justine Progebin
Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
MEHTA				
LOPEZ				
GUADAGNINO				
ANDREWS				
DAVIS				
SOCIO				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on December 6, 2021.

 Lisa Russo
 Township Clerk