

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF NORTH BRUNSWICK
AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH
MICHAEL POLICASTRO, ESQ.
TO SERVE AS PUBLIC DEFENDER**

WHEREAS, the Township of North Brunswick has a need for a professional to perform the duties as Public Defender for calendar year 2022; and

WHEREAS, on September 27, 2021 the Township Council approved Resolution 278-9.21 authorizing the solicitation of Requests for Proposals for a professional to serve as Public Defender in the North Brunswick Municipal Court; and

WHEREAS, services were procured in formal manner in accordance with Local Public Contracts Law N.J.S.A. 40A:11-4.1a et seq., under both a fair and open and competitive process to assure that each person and/or firm is provided an equal opportunity to submit a proposal; and

WHEREAS, on Wednesday, November 10, 2021, the Purchasing Agent received, and the Municipal Clerk witnessed, the receipt of NO proposals in response to PRO22005; and

WHEREAS, while Michael Policastro, Esq. did not submit a proposal in response to PRO22005, the Purchasing Agent has determined the anticipated aggregate value of professional services is not anticipated to exceed \$17,500.00; and

WHEREAS, the Purchasing Agent and Legal Counsel have reviewed the prior contract history provided by Michael Policastro, Esq. and determined him qualified for the position; and

WHEREAS, it is in the best interest of the Township of North Brunswick to enter into an agreement with Michael Policastro, Esq. (104 South Main Street, Milltown, New Jersey 08850) to serve in the position as Public Defender for calendar year 2022; and

WHEREAS, compensation for these services shall be paid at a rate of \$200.00 per session, for regular and special sessions as scheduled by the Court Administrator, \$50.00 per Court Administration approved consultation, and reimbursable expenses in an amount not-to-exceed \$17,500.00 for calendar year 2022; and

WHEREAS, the Chief Financial Officer has certified that \$10,000.00 is available for this purpose in trust account D-33-56-850-006-002, \$6,000.00 is available for this purpose in account 2-01-43-495-000-181 for services ending June 30, 2022 and the balance of funds authorized shall be certified upon the appropriation of funds from said account in FY2023.

NOW, THEREFORE, BE IT RESOLVED on this 3rd day of January, 2022, that the Township Council of the Township of North Brunswick does hereby authorize the Mayor to execute and the Township Clerk to witness an agreement with Michael Policastro, Esq. to perform the duties as Public Defender in the North Brunswick Municipal Court in accordance with contract PRO22005, with an authorization not-to-exceed \$17,500.00 for calendar year 2022.

BE IT FURTHER RESOLVED notice of this action shall be published in the Home News & Tribune as required by law within 10 (ten) days after its passage.

CERTIFICATION

I, Cavel Gallimore, Chief Financial Officer, certify that \$10,000.00 is available for this purpose in trust account D-33-56-850-006-002, \$6,000.00 is available for this purpose in account 2-01-43-495-000-181 for services ending June 30, 2022 and the balance of funds authorized shall be certified upon the appropriation of funds from said account in FY2023. Contract PRO22005

Cavel Gallimore
Chief Financial Officer

Justine Progebin
Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
MEHTA				
LOPEZ				
GUADAGNINO				
ANDREWS				
SOCIO				
DAVIS				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on January 3, 2022.

Lisa Russo
Township Clerk

RECEIPT OF PROPOSALS

November 10, 2021

Results from the receipt of Requests for Proposals on Wednesday, November 10, 2021 at 11:00 a.m., Municipal Complex, 710 Hermann Road, North Brunswick, N.J.

**Present: Samantha Sickles, Purchasing Assistant
 Lisa Russo, Municipal Clerk**

Resolution #278-9.21 was adopted on September 27, 2021 by Township Council authorizing receipt of proposals and advertised in the Home News & Tribune as according to law.

Receipt of proposals is closed.

The following receipt of proposals were received:

	Bond	
PRO22005 – Public Defender	No Bond required	Total

No Proposals Received

A report will be presented to the Township Council for possible award at the Reorganization Township Council Meeting.

**Lisa Russo
Municipal Clerk**