

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF NORTH BRUNSWICK
AUTHORIZING AN AGREEMENT WITH THE RODGERS GROUP, LLC
TO ASSIST THE POLICE DEPARTMENT IN MAINTAINING ACCREDITATION
FROM THE NEW JERSEY STATE OF ASSOCIATION OF CHIEFS OF POLICE**

WHEREAS, Accredited status represents a significant professional achievement for law enforcement agencies and acknowledges the implementation of policies and procedures that are conceptually sound and operationally effective; and

WHEREAS, the foundation of Accreditation lies in the adoption of standards containing a clear statement of professional objectives and is an opportunity for the Police Department to conduct a thorough self-analysis to determine how existing operations can be adapted to meet these standards and objectives; and

WHEREAS, in September 2016 the Police Director made a recommendation to solicit proposals from qualified consultants to assist the North Brunswick Police Department in obtaining accreditation from the New Jersey State Association of Chiefs of Police, and became an accredited agency in 2018.

WHEREAS, on September 27, 2021, the Township Council approved Resolution 278-9.21, authorizing the solicitation of Requests for Proposals (RFP) services necessary for the Police Department to maintain their accreditation; and

WHEREAS, services were procured in formal manner in accordance with Local Public Contracts Law N.J.S.A. 40A:11-4.1a et seq., under both a fair and open and competitive process to assure that each person and/or firm is provided an equal opportunity to respond to the RFP; and

WHEREAS, on Wednesday, November 10, 2021, the Purchasing Agent received, and the Municipal Clerk witnessed, the receipt of one proposal in response to PRO22023; and

WHEREAS, the Evaluation Committee, designated to review proposals and make a recommendation, has completed the review process and included herein their Evaluation Report; and

WHEREAS, the Evaluation Committee recommends authorizing a contract with The Rodgers Group, LLC (53 D Street Seaside Park, New Jersey 08752); and

WHEREAS, the proposal submitted by The Rodgers Group, LLC has been reviewed determined to be responsive under the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. and any provisions of the revised statutes of the State of New Jersey; and

WHEREAS, it is in the best interest of the Township of North Brunswick to enter into an agreement with The Rodgers Group, LLC to assist the North Brunswick Police Department in maintaining accreditation from the New Jersey State Association of Chiefs of Police for 2022; and

WHEREAS, The Rodgers Group, LLC shall be compensated for these services as outlined within their contract for an authorization not-to-exceed \$11,000.00; and

WHEREAS, the Chief Financial Officer has certified that \$11,000.00 is available for general matters in account 2-01-25-240-999-200 for services ending June 30, 2022 and the balance of authorized funds shall be certified upon the appropriation of funds in FY2023.

NOW, THEREFORE, BE IT RESOLVED on this 3rd day of January, 2022, that the Township Council of the Township of North Brunswick does hereby authorize the Mayor to execute and the Township Clerk to witness an agreement with The Rodgers Group, LLC to assist the North Brunswick Police Department in maintaining accreditation from the New Jersey State Association of Chiefs of Police in 2022.

BE IT FURTHER RESOLVED notice of this action shall be published in the Home News & Tribune as required by law within 10 (ten) days after its passage.

CERTIFICATION

I, Cavel Gallimore, Chief Financial Officer, hereby certify that \$11,000.00 is available for general matters in account 2-01-25-240-999-200 for services ending June 30, 2022 and the balance of funds shall be certified upon the appropriation of funds in FY2023. PRO22023

Cavel Gallimore
Chief Financial Officer

Justine Progebin
Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
MEHTA				
LOPEZ				
GUADAGNINO				
ANDREWS				
SOCIO				
DAVIS				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on January 3, 2022.

Lisa Russo
Township Clerk



TOWNSHIP OF NORTH BRUNSWICK

710 HERMANN ROAD
NORTH BRUNSWICK, NJ 08902

Tel.: (732) 247-0922
Fax: (732) 732-993-1146
WWW.NORTHBRUNSWICKNJ.GOV

EVALUATION REPORT

POLICE ACCREDITATION CONSULTING SERVICES - REQUEST FOR PROPOSAL DECEMBER 30, 2021

As part of its annual award of professional service agreements in accordance with “Fair and Open” procurement process established in the State of New Jersey pursuant to N.J.S.A. 19:44A-20.1 et seq., North Brunswick Township solicited Requests for Proposals (RFP) for Police Accreditation Consulting Services for calendar year 2022.

On September 27, 2021. the Township Council passed Resolution #278-9.21 authorizing the solicitation of proposals for this service. The process under a formal RFP allows for factors other than price to be taken into consideration when awarding a contract. This process also requires that a committee be established to evaluate proposals in accordance with "weighted" criteria established prior to solicitation of proposals.

Pursuant to N.J.A.C 5:34-4.3, the Township established a three (3) person committee comprised of the following individuals:

Joseph Battaglia	Chief of Public Safety
Cory Harris	Police Captain
Ryan Uzunis	Police Lieutenant

Each committee member assessed their own affiliations and financial interest, as well as the affiliations and financial interests of family members, to ensure that there was no conflict with potential vendors. Each member signed a statement attesting to the fact that there was no conflict of interest.

The committee reviewed and discussed the Request for Proposal and alternative evaluation criteria. The committee agreed to the criteria to be evaluated and the numerical weighting to be assigned to each. The established weighting criterion was as follows:

1. Understanding and Prior Experience with the township – 30 points
2. Experience and Qualifications of Individuals – 20 points
3. Overall company history – 30 points
4. Agreement to the Pricing Model – 20 points

There was two (1) proposal received by the November 10, 2021 submission deadline:

The Rodgers Group
PO Box 831
Island Heights, NJ 08723

The committee members individually reviewed the proposal. The committee then met to discuss the proposal including: experience, proposed methodology and other factors.

The Rodgers Group received a total score of 289 out of a possible 300.

While no other proposals were received and coupled with the fact that The Rodgers Group has been consulting through 2021 for Police Accreditation Service and has worked well with the Township resulting in higher scores.

The committee recommends the award of contract PRO22023 to The Rodgers Group for submitting a proposal that is responsive to the Township' s needs.

RECEIPT OF PROPOSALS

November 10, 2021

Results from the receipt of Requests for Proposals on Wednesday, November 10, 2021 at 11:00 a.m., Municipal Complex, 710 Hermann Road, North Brunswick, N.J.

**Present: Samantha Sickles, Purchasing Assistant
 Lisa Russo, Municipal Clerk**

Resolution #278-9.21 was adopted on September 27, 2021 by Township Council authorizing receipt of proposals and advertised in the Home News & Tribune as according to law.

Receipt of proposals is closed.

The following receipt of proposals were received:

	Bond	
PRO22023 –Police Accreditation	No Bond required	Total
The Rodgers Group LLC PO Box 831 Island Heights, NJ 08732		Set Fees

A report will be presented to the Township Council for possible award at the Reorganization Township Council Meeting.

**Lisa Russo
Municipal Clerk**