A RESOLUTION OF THE TOWNSHIP OF NORTH BRUNSWICK APPROVING A LARGE EVENT APPLICATION FOR THE 2022 PURPLE FOR PAPPAS 5K, HOSTED BY THE AUBREY FOUNDATION

WHEREAS, the Aubrey Foundation is a 501C3 foundation that is hosting the 2022 Purple for Pappas 5K Run/Walk to be held in the Community Park on Sunday, October 16, 2022 from 7:00 am thru 12:00 pm; and

WHEREAS, pursuant to Ordinance 19-09 which amended North Brunswick Municipal Code 166-1 et seq., Public Entertainment, any event not hosted by the municipality that anticipates a large gathering shall require approval in advance by the governing body including: a circus, carnival, fair, festival / celebration, concert, exhibition, car show, parade/procession, expo, fundraiser, scholar event competition, multi-team organized sporting event, run/walk/bike/triathlon, or hobby; and

WHEREAS, the planning committee has made application to the Municipal Clerk to hold a large event known as Purple for Pappas 5 K Run/Walk that requires the use of the municipal services; and

WHEREAS, pursuant to Municipal Code 166-1 et seq., the applicant shall be responsible to pay for the costs of all municipal services, including, but not limited to, Public Works, Parks, Office of Emergency Management and Police force services.

NOW, THEREFORE, BE IT RESOLVED, on this 6th day of September 2022, the Township Council of the Township of North Brunswick does hereby approve the Large Event Application for 2022 Purple for Pappas 5K Run/Walk, hosted by the Aubrey Foundation.

Justine Progebin Business Administrator Ronald H. Gordon Township Attorney Certified as to form

Cavel Gallimore, Chief Financial Officer

I do hereby certify that the foregoing is a true copy of a Resolution passed by the Township Council of the Township of North Brunswick at a meeting duly held on the 6th day of September, 2022.

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
MR. MEHTA				
DR. LOPEZ				
MS. GUADAGNINO				
MR. ANDREWS				
MR. SOCIO				
MR. DAVIS				
MAYOR WOMACK				



TOWNSHIP OF NORTH BRUNSWICK

710 Hermann Road North Brunswick, NJ 08902

Tel: 732-247-0922 ext. 470 Fax: 732-745-0976

Website: <u>www.NorthBrunswickNJ.gov</u> Lisa Russo, Municipal Clerk

APPLICATION FOR PUBLIC ENTERTAINMENT LARGE EVENTS

1. Name of event: Purple for Pappas 5K - hosted by The Aubrey Foundation (NBT 10(a) 50163)
2. Purpose of event: (NBT 10(al S0163)
(A:) Public entertainment: 5K Run Wark
B: Political:
C: Other (brief explanation):
3. Owner of proposed site: NBT
4. Proposed date(s) of event: Sunday, October 16, 2022
5. Proposed hours of event: 7am - 12pm (includes setup & cleanup- actual ra
6. Will any portion of the event be held outdoors? Yes No No
7. Will Any portion of the event be held indoors? Yes No
8. Will any portion of the event be held under a tent? Yes No (Vendors on great lawn - Jone bring their own
9. Maximum number of people expected at any one time: 500 + + + + + + + + + + + + + + + + + +
10. Will admission be charged or donation solicited:
11. Your name: Thicky Angeles
12. Your relation to event: Treasurer & Co-event wordinator
13. Your address: 301 Constitution Circle, North Brins wilk
14. Cell#: 737 407 - 2260 Work#: SCE Ceil #
Signature: Enuly Angeles Date: 1 13 12





PO Box 345 Dayton, NJ 08810 Www. TheAubreyFoundation.org

The Township of North Brunswick 710 Hermann Road North Brunswick, NJ 08902

Re: 8th Annual Purple for Pappas 5K

To Whom It May Concern:



Pursuant to your request, please see details about our race and what we need from the DPW/Township/Park Rangers included within the memo below:

- I. Event Details: The 8th Annual Purple for Pappas 5K will be a hybrid race this year with both an in person and a virtual registration option. The in-person race option will take place on Sunday, October 16th at North Brunswick Township Community Park on the USATF certified race course of North Brunswick community park (race route map attached). The event flyer will be shared as it is updated for this year's race. Our FAQs sheet is also attached for your reference. These documents provide additional details about our event and organization and are also available on our website.
 - i. There is NOT a rain date scheduled this year. In the event of inclement weather, our in-person option will be cancelled. Our contingency plan is to make the call to cancel the live event within 24 48 hours of the scheduled live race and to notify all participants, vendors, and partners of this cancellation via email refunds will not be administered all registrants have been made aware of this.

II. Request for DPW

*The following is tentative and is subject to change.

- For our event, we will need:
 - Access to the NBT parks maintenance facility on Thursday, October 13th from 7:00pm – 7:30pm to drop off race bins and supplies
 - Access to the parks maintenance facility on Sunday, October 16th at 6:00am for race set up and help with clean up which will take place from ~11:30am – 12:00pm.

The Aubrey Foundation PO Box 345 Dayton, NJ 08810 Www. The Aubrey Foundation.org



- 1 − 2 DPW workers on staff on Sunday, October 16th 2021 from 6:00am −
 12:00pm to assist us with race set up and clean up.
 - Items we'll specifically need help setting up & cleaning up / access to from the township include:
 - about 15 event tables
 - 3 tents
 - Stage set up on the great lawn
 - Removal of picnic tables on the great lawn
 - Access to power source for DJ
 - Set up of the blow-up arch at the finish line
 - Racecourse map to display at registration table
 - Access to bathrooms
 - Golf cart for our course set up committee to use
 - Cones to line the finish
- III. Emergency Medical Plan: Once our date is confirmed and approved, the NB First Aid Squad will be aware of our event and will request that they are on call should an emergency occur (we would like to have them on site, but that is still to be confirmed).
- Road Closures: To ensure the safety of our runners, volunteers & spectators, we will require a park ranger to be on site at our race to close off the entrance to community park (off Rt. 130) during the race. No need for park ranger at Adams Lane entrance that entrance will be blocked with cones and traffic will not be able to come through.

V. COVID Precautions:

- a. All vendors and participants will sign a waiver prior to our event that states: As it applies to my participation in this event, I agree to abide by the Center for Disease Control (CDC)'s recommendations for the prevention of the spread of COVID-19 and I also agree to abide by any COVID-19 distancing and other safety guidelines issued by the state, the community or by this race for my participation in this race.
- b. All vendors will be required to provide their own tables, chairs, equipment and volunteers.
- c. All vendors or volunteers handling food or beverage will be required to wear gloves (this includes our Aubrey Foundation volunteers at the water station).
- d. Large pump hand sanitizers will be available at every table.



- e. The Aubrey Foundation will require all of our staff to record their temperatures 1 hour prior to their race shift starting. Anyone with a temperature above normal will not be permitted to attend the race.
- f. Masks will be encouraged, but not required, per state guidelines. 6 ft. social distancing will be enforced. We will continue to monitor and adhere to state guidelines for outdoor events.
 - i. We will notify all participants, vendors, sponsors, and partners via email if there is a critical update as well as publish this update in real time on our website.
- VI. Vendor and Aubrey Foundation Staff Contact Sheet: This will be sent as it gets closer to the race event. We will provide you with a complete and updated document the week of the race.
- VII. **Statement:** The Aubrey Foundation is willing to pay all necessary municipal fees required for the 8th Annual Purple for Pappas 5K to occur on the stated date and time as described above. Once the date is confirmed, a check will be mailed to cover our event application fee.

As always, thank you for your partnership.

Warm Regards,

Emily Angeles

The Aubrey Foundation, Treasurer
PO Box 345 Dayton, NJ 08810
E: Emily@TheAubreyFoundation.org | C: 732-407-2260
www.TheAubreyFoundation.org

le for Pappas 5K run/walk

NJ15548JHP

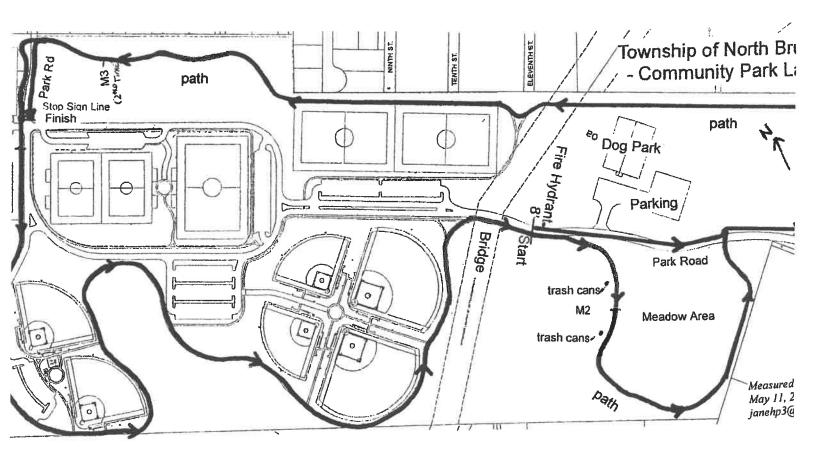
1 Brunswick Community Park, North Brunswick, NJ

Effective 5/15/2015 to 12/31/2025

DIRECTIONS ARE GIVEN RELATIVE TO THE RUNNING DIRECTION.

- : On park road 8 feet west of the fire hydrant on the north side of the road that is between the Dog Park parking lot and the br
- 1: On park path 55 feet before the "Caution Children Playing" sign on the left and 65 feet 6 inches after the chain link fence a enance parking lot on the right.
- 2: On park path, 67 feet after the first set of trash cans on the right and 56 feet before the second set of trash cans on the right around the meadow area.
- 3: On park path, 14 feet before the Mile 2 sign on the left for the path loop distance.
- h: On park road by the maintenance area at the southern edge of the stop sign line in the road.

se Notes: The course is a loop and a half on the outermost path around the park. The course starts and finishes on the park



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Township of North Brunswick One-Time Facility, Park and Field Use Agreement

All requests for one-time use (i.e. 5K Runs, Picnics, Reunions, etc) of Public Facilities must be submitted at least 30 days prior to the date requested. The completed form must be submitted to The Department of Parks, Recreation and Community Services for review by DPRCS Director and Joint Insurance Fund Risk Manager. Upon review, of the proposed use ensuring guidelines of the municipal policy, the request will be forwarded for approval or denial.

1. Facility Information	
Name of Facility: North Brunswick Community Park	
Address/ Area / Location of Facility: 2051 US 130 NOrth Brunswick, NT 08902 Parking	awing
2. Renter Information Municipal	310
Contact name/Organization: Emily Angeles / The Aubrey Foundation Address: PO BOX 345 Day ton NJ 08810	
Home Phone: Cell Phone: 732 407 2200	
Email Address: Phily @ the aubrey Fax Number:	
3. Event Information toundation. org	
Description of Event: Puple for Pappas 5x - Run Wark Race	
Date of Event: 10/10/22 Estimated Attendance: 200-500 - Based on Past events	,
Date of Event: 10 110/22 Estimated Attendance: 200-500 - Based on past events Time event begins: 10 am sctup Time event ends: 12 pm event adjust perstate 10 am event 10 am sctup Time event ends: 12 pm event adjust perstate 10 am event begins: 10 am sctup Time event ends: 12 pm event adjust perstate 10 am event begins: 10 am sctup Time event ends: 12 pm event adjust personal up. 4. ALL FIELD RESERVATIONS MUST BE WRITTEN AND ATTACHED. (NO EXCEPTIONS) Please note there must be a 90 day requisition period between Field Use requests. (i.e. Rentals occurring on June 30th may not request a second use before September 30th).	o.
4. ALL FIELD RESERVATIONS MUST BE WRITTEN AND ATTACHED. (NO EXCEPTIONS) Please note there must be a 90 day requisition period between field. Use requests, (i.e., Rentals occurring on June 30th may not request a second use before September 30th).	
5. ALL PARK PERMITS MUST BE IN THE POSSESSION OF THE PERSON/ORGANIZATION ON THE DAY OF THE EVENT. (NO EXCEPTIONS)	
6. Applicant shall return the premises identified in Question No. 1 in the same condition in which the Applicant received the premises. Applicant	

7. Applicant shall save and hold harmless the Municipality, its elected and appointed officials, officers and employees of and from any and all claims, liabilities and the cost whatsoever, including any and all costs of suit and attorney's fees expended in collecting or defending same, arising out of or in connections with Applicant's use of the premises identified in Question No. 1.

shall be responsible to perform such cleaning of the said premises including but not limited to RESTROOMS, BAGGING OF TRASH (in bags provided) in the park area and any other cleaning that may be necessary to satisfy the requirements of this paragraph. Applicant also understands

that NO VEHICLES SHALL BE DRIVEN ON ANY FIELDS OR ANY AREA OF PARK BESIDES THE PARKING AREA.

- 8. Applicants shall obtain insurance in the following amounts and forms; which Municipality deems reasonable and necessary to protect its interests. Exceptions will be considered on a case-by-dash case basis for family picnics, birthday parties, and other small gatherings.
- 9. NO GLASS BOTTLES OR CONTAINERS ARE ALLOWED OR PERMITTED IN THE PARKS DURING YOUR EVENT.
- 10. All participants that are using the fields, facilities and/or picnic areas shall park in the properly designated parking spots. If the owner/ driver of the vehicle does not follow the parking requirements they will face the possibility of being towed or being issued a summons or both.
- 11. MUSIC All music must be off by 8:00 pm on the date of your event. If there are complaints received by residents, it will be then determined by a Police Officer, Park Ranger, Parks Staff member or by the Director of Parks, Recreation and Community Services, if the music level is loud. If the music too loud, the participants will be advised to lower the level of the music to a more tolerable level. The parties will be expected to follow and cooperate with the requests of the abovementioned personnel. Failure to comply with the request will result in the immediate termination of your event.
- 12. Absolutely NO GOLFING or JAVELIN THROWING allowed in the parks.
- 13. Arrangements for use of the bathrooms must be scheduled during the week BEFORE your event during the hours of 8:30am 4:00 pm at the DPRCS office.
- 14. ALL LIGHTS, permanent & portable, in all of the parks MUST BE TURNED OFF by 9:00pm unless prior approval for extended time has been received in writing from the Director of Parks, Recreation and Community Services.
- 15, PARK HOURS OF OPERATION ARE FROM 8:30 AM UNTIL 8:00 PM, MONDAY THROUGH SUNDAY.
- 16. All requests for fields and facilities for the spring and summer seasons must be made in writing during the dates of January 1st to the 15th. Confirmations will be made on January 31st. They will be sent by mail with a Facility Use Agreement, All field requests for the fall and winter seasons must be made in writing during the dates of August 1st to the 15th. Confirmations will be made on August 31st. They will be sent by mail along with the Facility Use Agreement.

Proof of required insurance, in the form of a Certificate of Liability, shall be annexed to and made part of this agreement:

I have read and agree to all conditions, rules and regulations governing the use of parks and playgrounds and recognize that THE POSSESSION AND/OR CONSUMPTION OF ALCOHOLIC BEVERAGES OR DRUGS IS

BATHROOMS AS NEED. ALL RESIDENTS REQUESTING USE OF OUR FACILITIES WILL ABIDE BY

PROHIBITED. I UNDERSTAND THAT THE PARK RANGER WILL UNLOCK ANY AND ALL

The Certificate of Liability shall name the Township of North Brunswick as an additional insured.

The Certificate holder shall be: Township of North Brunswick
710 Hermann Road
North Brunswick. NJ 08902

Carmella Varga Keyboarding Clerk 3

COMPLY WILL RESULT IN YOUR VEHICLE	ERLY MARKED OR DESIGNATED STALLS. FAILURE TO EBEING TOWED. I understand for all fields & grove use; the fee efore the use of park facilities. I further understand that I may be more.
Enrily Angeles Applicant Signature	732 407 2240 Applicant's Telephone Number or Cell Number
Lou Ann Benson Director of Parks, Recreation and Community Services	DPRCS Parks Supervisor

Client#: 72492

AUBRFO

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/21/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT Nayab Alam				
The CIMA Companies, Inc.	PHONE (A/C, No, Ext): 703-778-7304 (A/C, No): 70				
2750 Killarney Dr, Suite 202	E-MAIL ADDRESS: nalam@cimaworld.com				
Woodbridge, VA 22192-4124	PRODUCER CUSTOMER ID #:				
703 739-9300	INSURER(S) AFFORDING COVERAGE				
INSURED A LA COMPANIA (ALCO)	INSURER A: Alliance of Nonprofits for Ins				
Aubrey Foundation (the) PO Box 345	INSURER B:				
	INSURER C:				
Dayton, NJ 08810	INSURER D ;				
	INSURER E :				
	INSURER F:				

COVERAGES **CERTIFICATE NUMBER: REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	s
A	X COMMERCIAL GENERAL LIABILITY		202145178	09/01/2021	09/01/2022	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000 \$500,000
	CLAIMS-MADE X OCCUR					MED EXP (Any one person)	\$20,000
						PERSONAL & ADV INJURY	\$1,000,000
						GENERAL AGGREGATE	\$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					PRODUCTS - COMP/OP AGG	\$2,000,000
	POLICY PRO- JECT LOC						\$
	AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident)	\$
	ANY AUTO					BODILY INJURY (Per person)	\$
	ALL OWNED AUTOS					BODILY INJURY (Per accident)	\$
	SCHEDULED AUTOS HIRED AUTOS					PROPERTY DAMAGE (Per accident)	\$
	NON-OWNED AUTOS						\$
							\$
	UMBRELLA LIAB OCCUR					EACH OCCURRENCE	\$
	EXCESS LIAB CLAIMS-MADE					AGGREGATE	\$
	DEDUCTIBLE						\$
	RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY					WC STATU- OTH- TORY LIMITS ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A				E.L. EACH ACCIDENT	\$
	(Mandatory in NH)					E.L. DISEASE - EA EMPLOYEE	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$
Α	D&O		202145178DO	09/01/2021	09/01/2022	\$1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) The Township of North Brunswick, New Jersey is additional insured for General Liability with respects operations performed by the named insured.

CANCELLATION

The Township of North Brunswick, **New Jersey** 710 Hermann Road North Brunswick, NJ 08902

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Laurie S. Celenar

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The Aubrey Foundation Purple for Pappas 5K

Race Day Emergency Contacts

Maria Millner 732-322-2087

Emily Angeles 732-407-2260

Laureen Romano 732-213-5443

Heather Zelehoski 732-586-0809

Lori Kaye 732-407-9489





Events@TheAubreyFoundation.org|www.TheAubreyFoundation.org| Register | Sponsor | Donate | Volunteer



2022 Hybrid PURPLE FOR PAPPAS SPONSORSHIP FORM

In person **5K Race Date:** Sunday, October 16, 2022 **Sponsorship Deadline:** September 16, 2022

This deadline refers to guaranteeing any items listed in the table below.

On Sunday, October 16, 2022, The Aubrey Foundation will host the 8th Annual Purple for Pappas 5K race! We are excited to offer a *hybrid* race again this year ~ option to join us in person on race day OR virtually.

Location for the *in person* race: *North Brunswick Community Park* in North Brunswick, NJ.

The Aubrey Foundation is a New Jersey 501(c)(3) Non Profit Corporation. Tax ID #: 47-3574982

Our mission: To foster a strong North Brunswick Township Community

and to empower local students to achieve their goals.

You may contact us at Events@TheAubreyFoundation.org or visit us online: www.TheAubreyFoundation.org

Dollar Amount Donated Sponsor Level	\$300 Silver	\$500 <i>Gold</i>	\$1,000 Diamond	\$2,500 Platinum
Opportunity to set up a table at the race (company/sponsor provided) & contribute promotional advertising items to be distributed at race	~	V	~	V
Announced by DJ on race day	~	~	~	~
Customized social media post advertised through The Aubrey Foundation, if provided by company/sponsor	~	~	~	~
Company logo featured on race t-shirts and The Aubrey Foundation website; size & placement of logo will vary by level of sponsorship	~	V	~	V
FREE race entries for 5K walkers/runners (only eligible for cash sponsors & only eligible if registration info is collected by 9/17/22; will not be honored on race day)	2	4	6	8
Mentioned in press release		~	V	V
Company logo featured along the race course		V	V	V
Company logo featured at the stage on race day; optimal position for advertisement at the race			~	V
Sponsor featured at start & finish line & a dedicated spotlight email sent from The Aubrey Foundation to 1000+ individuals				V

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Please complete and return the bottom portion of this form along with your sponsorship check payment. Thank you for your partnership!

Please make checks payable to: The Aubrey	Company Name:	
Foundation Mail this portion of the sponsorship form & check to: The Aubrey Foundation	Contact Person Name: Phone #: Address: City:	
P.O. Box 345 Dayton, NJ 08810	Address City	

2022 Hybrid Purple for Pappas 5K Vendor Contract



In person Race Date: Sunday, October 16, 2022 | OR you can register to join us virtually In person Race Start Time: 10:00 AM

In person Race Location: North Brunswick Community Park, North Brunswick, NJ

(Print)			
Primary Contact Name	::(First, Last)		
Mailing Address:	(Tirse, Luse)		
_	(Address)		
Email:	(City, State, Zip Code)		•·
	n race day:		
Cell phone number of o	contact person on race day:		
Items (food/drinks/go	ods) to be distributed from tal	ole at race:	
Other activities/specia	l accommodations needed for	race day:	
Dollar amount or Value (Please circle one ab	e of goods donated \$ ove)	OR Set Up	Table Fee: \$200.00
All checks should be mad	e payable and mailed to: The Aub	rey Foundation, PO Box 345	5, Dayton, NJ 08810
All vendors must provide th	eir own table, supplies & voluntee	rs to staff their table from so	et up thru clean up.
Do you give consent for mentioned in a press ro 2022 Purple for Pappa (please circle 'yes' or 'i	elease about the s 5K, if applicable? 10')	YES	NO
*applicable if the value of g	oods being donated is equal to or gre	ater than \$500 per our 2022 s	ponsorship guidelines.
- Ask us how you can become	one of our 2022 sponsors & the adde	d benefits for only \$100 more!	
litions described above. We We encourage you to COVID 19 related res	ee to be a vendor at The 2022 Pu are so excited for your partnersh o visit the Purple for Pappas 5K page on a trictions and safety guidelines that may of vents@TheAubreyFoundation.org of	nip and can't wait for race d our website for timely updates per affect the 2022 Purple for Pappas	ay! taining to : 5K race.
iture:		Date:	