

**A RESOLUTION AUTHORIZING THE AWARD OF CONTRACTS  
TO MAACO EAST BRUNSWICK AND ELIZABETH TRUCK CENTER  
FOR AUTO BODY COLLISION REPAIRS**

**WHEREAS**, the Township of North Brunswick municipal fleet consists of approximately 200 vehicles throughout all departments and divisions; and

**WHEREAS**, the Township contracts work out for auto body collision repairs; and

**WHEREAS**, on August 1, 2022, pursuant to Resolution #229-8.22, the Township Council approved the advertisement for the receipt of bids for Auto Body Collision Repair Services; and

**WHEREAS**, a bid opening was held on August 25, 2022 and no bids were received; and

**WHEREAS**, on September 6, 2022, pursuant to Resolution #262-9.22, the Township Council approved the re-advertisement for the receipt of bids for Auto Body Collision Repair Services; and

**WHEREAS**, a bid opening was held on September 22, 2022 and two bids were received; and

**WHEREAS**, within the bid document, the Township requested an hourly rate and a two-year price discount percentage for vehicles less than or equal to 14,000 GVW (gross vehicle weight) and an hourly rate and a two-year discount percentage for vehicles greater than 14,000 GVW (gross vehicle weight); and

**WHEREAS**, Maaco East Brunswick (with offices at 17 Edgeboro Road BLDG H East Brunswick, NJ 08816) submitted an hourly rate of \$48.00 and a 0.00% parts discount for vehicles less than or equal to 14,000 GVW and no response for vehicles greater than 14,000 GVW; and

**WHEREAS**, Elizabeth Truck Center (with offices at 878 North Avenue Elizabeth, NJ 07201) submitted an hourly rate of \$59.50 and a 10.00% two-year parts discount for vehicles greater than 14,000 GVW and no response for vehicles less than 14,000 GVW; and

**WHEREAS**, Township Attorney Ronald Gordon has reviewed the bid submitted by Maaco East Brunswick and determined it to be responsive under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and any provisions of the revised statutes of the State of New Jersey; and

**WHEREAS**, Township Attorney Ronald Gordon has reviewed the bid submitted by Elizabeth Truck Center and determined it to be responsive under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and any provisions of the revised statutes of the State of New Jersey; and

**WHEREAS**, the bids submitted by Maaco East Brunswick and Elizabeth Truck Center are hereby accepted.

**NOW THEREFORE, BE IT RESOLVED**, on this 11<sup>th</sup> day of October 2022, that the Township of North Brunswick does hereby authorize the Mayor to execute and Township Clerk to witness an agreement with Maaco East Brunswick to provide auto body collision repair services on vehicles less than or equal to 14,000 GVW with an authorization not-to-exceed \$100,000.00 and a two-year term, October 1, 2022 – September 30, 2024, with two (2) optional one-year extensions, under contract BID22012.

**BE IT FURTHER RESOLVED**, on this 11<sup>th</sup> day of October 2022, that the Township of North Brunswick does hereby authorize the Mayor to execute and Township Clerk to witness an agreement with Elizabeth Truck Center to provide auto body collision repair services on vehicles greater than 14,000 GVW with an authorization not-to-exceed \$75,000.00 and a two-year term, October 1, 2022 – September 30, 2024, with two (2) optional one-year extensions, under contract BID22015.

**CERTIFICATION**

I, Cavel Gallimore, Chief Financial Officer of the Township of North Brunswick, certify that funds in the following accounts totaling \$14,000.00 are available under Contract BID22012:

\$8,000.00 is available in the MVM OE Body Repair – Police account 3-01-26-315-004-901;  
\$1,000.00 is available in the MVM OE Body Repair - Roads/Sanitation account 3-01-26-315-004-902; and  
\$5,000.00 is available in the MVM OE Body Repair – Other account 3-01-26-315-004-909; for services ending June 30, 2023 and the balance of funds shall be contingent on future fiscal years.

I, Cavel Gallimore, Chief Financial Officer of the Township of North Brunswick, certify that funds in the following accounts totaling \$10,000.00 are available under Contract BID22015:

\$5,000.00 is available in the MVM OE Body Repair - Roads/Sanitation account 3-01-26-315-004-902; and  
\$5,000.00 is available in the MVM OE Body Repair – Other account 3-01-26-315-004-909; for services ending June 30, 2023 and the balance of funds shall be contingent on future fiscal years.

\_\_\_\_\_  
Cavel Gallimore  
Chief Financial Officer

\_\_\_\_\_  
Eric Chaszar  
Director of Public Works

\_\_\_\_\_  
Justine Progebin  
Business Administrator

\_\_\_\_\_  
Ronald Gordon, Esq.  
Township Attorney  
Approved as to legal form

Resolution: \_\_\_\_\_

**RECORDED VOTE:**

<b>COUNCIL MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>NOTES</b>
HUTCHINSON				
MEHTA				
GUADAGNINO				
ANDREWS				
SOCIO				
DAVIS				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on October 11, 2022.

\_\_\_\_\_  
Lisa Russo  
Township Clerk

**RECEIPT OF BIDS**

September 22, 2022

Results from the receipt of proposals on Thursday, September 22, 2022, at 11:00 a.m., Municipal Complex, 710 Hermann Road, North Brunswick, NJ.

**Present:** Justine Progebin, Business Administrator/Purchasing Agent  
Samantha Sickles, Assistant Purchasing Agent  
Lisa Russo, Municipal Clerk  
Nellie Sowell, Clerk 3

Resolution #262-9.22 adopted on September 6, 2022 by the Township Council authorizing receipt of bids and advertised in the Home News & Tribune as according to law.

Ms. Sowell asked for any additional bids.

11:00 a.m. Receipt of bids is closed.

The following receipt of bids were received:

<u>Contract BID22012</u>	<u>Bond</u> NO Bid Bond Required	<u>Total</u>
Auto Body Collision Repairs		
Elizabeth Truck Center 878 North Avenue Elizabeth, NJ 07201		Vehicles <14,000 – no response Vehicles >14,000 - \$59.50 per hour with 10% discount on parts
Maaco East Brunswick 17 Edgeboro Road BLDG H East Brunswick, NJ 08816		Vehicles <14,000 - \$48.00 per hour with 0% discount on parts Vehicles >14,000 – no response

A report will be presented to the Township Council for possible awards at the next Township Council Meeting being held on October 11, 2022.

Lisa Russo  
Municipal Clerk

# PROPOSAL SHEET

North Brunswick Township  
Municipal Building  
710 Hermann Road  
North Brunswick, New Jersey 08902

Attn: Justina Progebin, Assistant Business Administrator

**Sealed Bids:** BID22012  
**Bid Title:** Auto Body Collision Repairs

Item Number	Description	Hourly Labor Rate	2 Year Parts Discount Percentage
1	VEHICLE COLLISION REPAIRS - AUTOMOBILE AND TRUCKS (CLASS 3 VEHICLES OR SMALLER <14,000 GVW)	\$ <u>NO BID</u> /HR	<u>NO BID</u> %
2	VEHICLE COLLISION REPAIRS - HEAVY DUTY TRUCKS (CLASS 4 VEHICLES OR LARGER >14,000 GVW)	\$ <u>59.50</u> /HR	<u>10</u> %

The undersigned herein states that he or an authorized member of his firm has studied all the bid documents and conditions and we are thoroughly familiar with the items to be provided and the delivery provisions. We further agree to enter into a contract if awarded.

It is certified that the below named is authorized to make such a proposal.

Vendor Name: Central Jersey Collision dba Elizabeth Truck Center  
(type)

Address: 878 NORTH Avenue, Elizabeth, NJ 07201  
(type)

(type)



(signature)

Steven Pasce

(type name)

President

(type position)



# PROPOSAL SHEET

North Brunswick Township  
Municipal Building  
710 Hermann Road  
North Brunswick, New Jersey 08902

Attn: Justina Progebin, Assistant Business Administrator

**Sealed Bids:** BID22012  
**Bid Title:** Auto Body Collision Repairs

Item Number	Description	Hourly Labor Rate	2 Year Parts Discount Percentage
1	VEHICLE COLLISION REPAIRS - AUTOMOBILE AND TRUCKS (CLASS 3 VEHICLES OR SMALLER <14,000 GVW)	\$ <u>48</u> /HR	<u>0</u> %
2	VEHICLE COLLISION REPAIRS - HEAVY DUTY TRUCKS (CLASS 4 VEHICLES OR LARGER >14,000 GVW)	\$ <u>NA</u> /HR	<u>NA</u> %

*EXCEPTION*

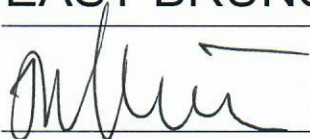
The undersigned herein states that he or an authorized member of his firm has studied all the bid documents and conditions and we are thoroughly familiar with the items to be provided and the delivery provisions. We further agree to enter into a contract if awarded.

It is certified that the below named is authorized to make such a proposal.

Vendor Name: MAACO EAST BRUNSWICK  
(type)

Address: 17 EDGEBORO ROAD BLDG H  
(type)

EAST BRUNSWICK, NJ, 08816  
(type)

  
(signature)

MICHAEL VAHDAT  
(type name)

PRESIDENT  
(type position)