

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF NORTH BRUNSWICK  
AUTHORIZING A CHANGE IN SCOPE TO  
THE PROFESSIONAL SERVICE AGREEMENT WITH CME ASSOCIATES  
APPOINTED AS THE 2022 TOWNSHIP CONSULTING ENGINEERING FIRM  
FOR PROFESSIONAL SERVICES ASSOCIATED WITH THE  
NORTH BRUNSWICK COMMUNITY PARK TRAIL IMPROVEMENTS PROJECT**

**WHEREAS**, in January of 2022, pursuant to Resolution 8-1.22, CME Associates, of 3141 Bordentown Avenue, Parlin New Jersey 08959, was authorized to provide engineering consulting services for calendar year 2022, as awarded under a fair and open contract process, pursuant to the provisions of N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, CME Associates current agreement includes the following:

→ General engineering services in an amount not-to-exceed \$100,000.00,

Amendment 1 → Professional services associated with Pulda Farm Walking Trail Project-Phase 2 in the amount of \$34,791.00,

Amendment 2 → Professional services associated with Pulda Farm Walking Trail Project-Phase 3 in the amount of \$24,735.00,

Amendment 3 → Professional services associated with the North Brunswick Community Park Trail Improvements Project (Design Phase) in the amount of \$27,754.00,

Amendment 4 → Professional services associated with the Construction Phase for the 2022 Road Program, with an amount not-to-exceed \$362,000.00,

Amendment 5 Professional services associated with the Design through Bid phase Services for the Nassau Street Improvements Phase I Project with an amount not-to-exceed \$119,747.00, and

Amendment 6 Professional services associated with the construction phase for the Old Georges Road Rehabilitation Project, in the amount of \$349,829.00, for a revised contract authorization amount of \$1,018,856.00.

**WHEREAS**, approximately 20-years ago, the Township acquired approximately 100 acres of undeveloped land along Route 130S, Block 148, Lot 103, known today as North Brunswick Community Park; and

**WHEREAS**, since becoming municipal property, the site has been developed as a park, which includes a 2.2-mile *gravel* walking trail that loops the perimeter; and

**WHEREAS**, in 2021, the Township received \$500,000.00 in Special Project Funding from Assemblyman Joe Danielsen’s Office towards paving a section of the trail, to serve the greater community population, making it Stroller and Wheelchair Friendly; and

**WHEREAS**, in April of 2022, the Township engaged municipal engineering firm CME Associates to provide design through bid phase services associated with the North Brunswick Community Park Trail Improvements Project; and

**WHEREAS**, on August 1, 2022, the Township Council approved Resolution 234-8.22 authorizing the advertisement for the receipt of bids and August 24, 2022, and

**WHEREAS**, on September 6, 2022, the Township Council approved Resolution 288-9.22 authorizing the award of contract BID22011 to Halecon Inc. for the North Brunswick Community Park Trail Improvements Project, in the amount of \$632,221.14; and

**WHEREAS**, September of 2022, the Township requested a proposal from CME Associates to provide construction phase services associated with the North Brunswick Community Park Trail Improvements Project; and

**WHEREAS**, compensation for requested services associated with the North Brunswick Community Park Trail Improvements Project shall be based upon the October 6, 2022 proposal submitted by CME Associates, to be paid upon submission of monthly invoices, with an amount not-to-exceed \$66,386.00, and a revised contract authorization amount of \$1,085,242.00.

**NOW, THEREFORE, BE IT RESOLVED** on this 24<sup>th</sup> day of October 2022, that the Township Council of the Township of North Brunswick does hereby authorize the Mayor to execute and the Township Clerk to witness an amendment to the current agreement with CME Associates, to include services associated with the construction phase for the North Brunswick Community Park Trail Improvements Project, in the amount of \$66,386.00, and a revised contract authorization amount of \$1,085,242.00.

**BE IT FURTHER RESOLVED** notice of this action shall be published in the Home News & Tribune as required by law within 10 (ten) days after its passage

**CERTIFICATION**

I, Cavel Gallimore, Chief Financial Officer of the Township of North Brunswick, certify that funds in the following account totaling \$66,386.00 are available under Contract PRO22060.

\_\_\_\_\_  
Cavel Gallimore  
Chief Financial Officer

\_\_\_\_\_  
Justine Progebin  
Business Administrator

\_\_\_\_\_  
Ronald Gordon, Esq.  
Township Attorney  
Approved as to legal form

**RECORDED VOTE:**

<b>COUNCIL MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>NOTES</b>
HUTCHINSON				
MEHTA				
GUADAGNINO				
ANDREWS				
SOCIO				
DAVIS				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on October 24, 2022.

\_\_\_\_\_  
 Lisa Russo  
 Township Clerk



JOHN H. ALLGAIR, PE, PP, LS (1983-2001)  
DAVID J. SAMUEL, PE, PP, CME  
JOHN J. STEFANI, PE, LS, PP, CME  
JAY B. CORNELL, PE, PP, CME  
MICHAEL J. McCLELLAND, PE, PP, CME  
GREGORY R. VALES, PE, PP, CME

TIM W. GILLEN, PE, PP, CME (1991-2019)  
BRUCE M. KOCH, PE, PP, CME  
LOUIS J. PLOSKONKA, PE, CME  
TREVOR J. TAYLOR, PE, PP, CME  
BEHRAM TURAN, PE, LSRP  
LAURA J. NEUMANN, PE, PP  
DOUGLAS ROHMEYER, PE, CFM, CME  
ROBERT J. RUSSO, PE, PP, CME  
JOHN J. HESS, PE, PP, CME

October 6, 2022

Ms. Justine Progebin  
Business Administrator  
Township of North Brunswick  
710 Hermann Road  
North Brunswick, NJ 08902

**Re: Township of North Brunswick  
Proposal for Construction Phase Services  
Community Park Trail Improvements  
Our File No.: PNO00234.01**

Dear Ms. Progebin:

Thank you for considering our Firm for the above referenced work and allowing us to submit this proposal for Professional Services associated with the Community Park Trail Improvements.

Our Proposal has considered all the elements of the work and our Firm has the capabilities of providing the necessary Construction Phase services associated with the Project. In addition, based upon recent discussions with the Township and the Renaissance Village Condominium Association (RVCA), supplementary design phase services are anticipated in order to relocate the connection trail between Community Park and the parking lot along Plymouth Road.

At this time, we understand that the Township requires the following Construction Phase Services:

- Assist the Township in arranging and conducting a pre-construction meeting with the Contractor, Utility Companies, and Township Representatives.
- Receive, review, and approve as applicable, shop drawings and other submittals from the Contractor.
- Perform on-site observation and verify the Contractor is providing all labor, materials, and equipment necessary to construct improvements as indicated on the approved Plan, or as directed, and as detailed in the applicable sections of the Specifications.
- Measure pay items of work for the Contractor's monthly estimates. Prepare monthly estimates of payment to the Contractor and determine the amount owed to the Contractor, including the measurement and/or calculation of quantities involved and review Contractor requests for payment in such amounts on the basis that work has progressed to the point indicated and that the quality of work is in accordance with the construction contract documents.



Mr. Michael Hritz  
Township of North Brunswick  
Re: Proposal for Professional Services  
Community Park Trail Improvements

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- Participate in the final observation of the completed work. Measure pay items of work, and prepare the final estimate of payment to the Contractor and closeout documents.

At this time, we understand that the Township requires the following Supplementary Design Phase Services associated with the relocate of the connection trail between Community Park and the parking lot along Plymouth Road as requested by the Renaissance Village Condominium Association (RVCA):

- Preparation of a Plan indicating the horizontal and vertical geometry of the relocated path, including grading and restoration limits.
- Preparation of a Plan indicating the closure of the existing access path located to approximately 250' northwest of the proposed path.
- Construction details pertaining to the improvements above.

#### COST PROPOSAL

We will provide the required Construction Phase and Supplementary Design Phase Services based upon our hourly rate schedule on file with the Township for a cost not to exceed \$66,386.00. It should be noted that Construction Phase Services are based on an estimated construction period of 90 calendar days for Substantial Completion and 120 days for Final Completion, and includes the reconstruction of approximately 3,540-LF of existing aggregate walking trail with asphalt, and the construction of approximately 1,215-LF of new asphalt trail and all other associated work and services in accordance with the Contract Documents. Should the construction time for Substantial Completion exceed 90 calendar days due to the performance of the Contractor or unforeseen circumstances, we will provide the necessary supplemental Construction Phase Services based upon our hourly rates.

Record Drawings of the improvements as proposed in the design documents will be prepared utilizing existing horizontal and vertical control established during the design of the project. Record Drawings will be limited to the location, configuration and elevations of the proposed pathway based upon the design within the project area. The Record Drawings shall consist of "red-line" strikeout drawings of the original Construction Plans. The electronic survey data will be provided on a compact disk in a format compatible with the Township's existing GIS.

It is our understanding that any required grant coordination efforts will continue to be performed by the Township's grant coordinator responsible for obtaining the original grant for the project.

The hourly rates upon which this proposal is based shall be firm until January 1, 2023 after which they may be subject to re-negotiation.



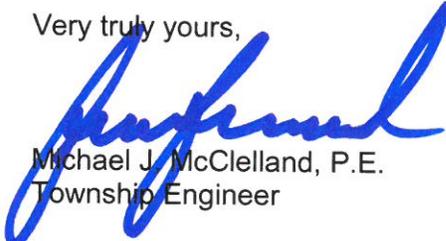
Mr. Michael Hritz  
Township of North Brunswick  
Re: Proposal for Professional Services  
Community Park Trail Improvements

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Thank you again for permitting our firm to submit this proposal and we look forward to continuing to serve the Township of North Brunswick.

Should you have any questions regarding this matter, do not hesitate to contact this office.

Very truly yours,



Michael J. McClelland, P.E.  
Township Engineer

MJM/DS/mrf

Enclosure

cc: Justine Progebin – Business Administrator