

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF NORTH BRUNSWICK
AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH
DECOTIIS, FITZPATRICK, COLE & GIBLIN, LLP
TO SERVE AS MUNICIPAL LABOR COUNSEL**

WHEREAS, the Township of North Brunswick has a need for a professional to perform the duties as Municipal Labor Counsel for calendar year 2023; and

WHEREAS, on October 11, 2022, the Township Council approved Resolution 298-10.22, authorizing the solicitation of Requests for Proposals (RFP) for said professional services; and

WHEREAS, services were procured in formal manner in accordance with Local Public Contracts Law N.J.S.A. 40A:11-4.1a et seq., under both a fair and open and competitive process to assure that each person and/or firm is provided an equal opportunity to respond to the RFP; and

WHEREAS, on Thursday, November 10, 2022, the Purchasing Agent received, and the Municipal Clerk witnessed, the receipt of two proposals in response to PRO23007; and

WHEREAS, the Evaluation Committee, designated to review proposals and make a recommendation, has completed the review process and included herein their Evaluation Report; and

WHEREAS, the Evaluation Committee recommends authorizing a contract with the firm DeCotiis, Fitzpatrick, Cole & Giblin, LLP (61 South Paramus Road Suite 250 Paramus, NJ 07020) and determined them responsive in all respects and qualified for the position; and

WHEREAS, proposals have been reviewed and the response submitted by DeCotiis, Fitzpatrick, Cole & Giblin, LLP has been determined to be responsive under the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. and any provisions of the revised statutes of the State of New Jersey; and

WHEREAS, compensation for these services shall be billed at an hourly rate of \$175.00 for partners and associates, a blended hourly rate of \$95.00 for clerks and paralegals, travel, and reimbursable expenses as described within the contract for a total authorization not-to-exceed \$60,000.00 for calendar year 2023; and

WHEREAS, the Chief Financial Officer has certified that \$25,000.00 is available for this purpose in FY2023 budget account 3-01-20-155-000-983 for services ending June 30, 2023 and the balance shall be certified upon the appropriation of funds in FY2024.

NOW, THEREFORE, BE IT RESOLVED on this 3rd day of January, 2023, that the Township Council of the Township of North Brunswick does hereby authorize the Mayor to execute and the Township Clerk to witness an agreement with firm DeCotiis, Fitzpatrick, Cole &

Giblin, LLP to serve as Labor Counsel, with a contract authorization not-to-exceed \$60,000.00 for calendar year 2023, in accordance with RFP PRO23007.

BE IT FURTHER RESOLVED notice of this action shall be published in the Home News & Tribune as required by law within 10 (ten) days after its passage.

CERTIFICATION

I, Cavel Gallimore, Chief Financial Officer, certify that \$25,000.00 is available for this purpose in FY2023 budget account 3-01-20-155-000-983 for services ending June 30, 2023 and the balance of funds authorized shall be certified upon the appropriation of funds in FY2024. Contract PRO23007

Cavel Gallimore
Chief Financial Officer

Justine Progebin
Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
HUTCHINSON				
GUADAGNINO				
ANDREWS				
DAVIS				
SOCIO				
MEHTA				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on January 3, 2023.

Lisa Russo
Township Clerk

RECEIPT OF PROPOSALS

November 10, 2022

Results from the receipt of Requests for Proposals on Thursday, November 10, 2022 at 11:00 a.m., Municipal Complex, 710 Hermann Road, North Brunswick, N.J.

**Present: Justine Progebin, Business Administrator/Purchasing Agent
Samantha Sickles, Assistant Purchasing Agent
Lisa Russo, Municipal Clerk
Nellie Sowell, Clerk 3**

Resolution #298-10.22 was adopted on October 11, 2022 by Township Council authorizing receipt of proposals and advertised in the Home News & Tribune as according to law.

Receipt of proposals is closed.

The following receipt of proposals were received:

	Bond	Total
PRO23007 – Municipal Labor Counsel	No Bond required	
DeCotiis, Fitzpatrick, Cole & Giblin LLP 61 South Paramus Road, Suite 250 Paramus, NJ 07202		Set Fees
Rainone Coughlin Minchello 555 US Highway One South Iselin, NJ 08830		Set Fees

A report will be presented to the Township Council for possible award at the Reorganization Township Council Meeting.

**Lisa Russo
Municipal Clerk**