

**A RESOLUTION OF THE TOWNSHIP OF NORTH BRUNSWICK
CONFIRMING A CONTRACT WITH MILLENNIUM COMMUNICATIONS GROUP, INC.
FOR EVALUATION AND TESTING OF NETWORK EQUIPMENT
LOCATED WITHIN THE MUNICIPAL COMPLEX**

WHEREAS, Hurricane Ida impacted New Jersey on Wednesday, September 1, 2021, bringing severe weather conditions including strong winds and heavy and sustained rainfall in some areas; and

WHEREAS, during the event, a significant amount of water penetrated the Municipal Complex, causing major damage to the mechanical room located in the basement and chillers located in the rear of the building that impacted the ability to maintain climate control; and

WHEREAS, in October and November of 2021, the Police and other Departments operating out of the Municipal Complex were relocated to various temporary locations, including other municipal facilities, leased space and rental trailers that connecting into the network that remained operational within the facility; and

WHEREAS, in the months following the event, the contractor performing restoration work notified municipal officials of ongoing delays with various components to the heating, ventilation and air condition system (“HVAC”) at the Municipal Complex and were unable to provide a timeline for heating and cooling elements, leaving the network vulnerable to failure points for over a year and was hitting a critical level going into a second winter season; and

WHEREAS, in December of 2022, given the uncertainty and duration that the contractor had taken to restore climate control to the building, municipal officials began working with mechanical engineering firm T&M Associates to review options and provide project assistance; and

WHEREAS, in March of 2023, pursuant to Resolution 98-3.23, the Township engaged Servpro Disaster Recovery Services to take over the remediation and restoration efforts at the Municipal Complex, working with T&M on restoring climate control to the building; and

WHEREAS, given the duration, extreme temperature shifts and lack of climate control, there is a need to have an assessment performed for the infrastructure network located at the Municipal Complex; and

WHEREAS, municipal officials have met with representatives for Millennium Communications Group Inc. to review the scope of work, testing and assessment needed for the infrastructure network; and

WHEREAS, Millennium Communications Group Inc. (with offices at 11 Melanie Lane, Unit 13, East Hanover, New Jersey 07936) is an approved vendor under the State Division of Purchase and Property, Contract #T-2989 / #88740 for Technology and Telecommunications; and

WHEREAS, Millennium Communications Group Inc. under Contract #T-2989 / #88740 has provided a proposal to provide the necessary labor and professional services needed to investigate and document current conditions of the network within the Municipal Complex, at a total cost of \$8,415.87; and

WHEREAS, the proposal submitted by Millennium Communications Group Inc. for said work has been presented to the excess carrier as an amendment for a determination of coverage as an eligible expense for reimbursement under the insurance claim(s).

NOW, THEREFORE, BE IT RESOLVED, on this 3rd day of April 2023, that the Township Council of the Township of North Brunswick does hereby confirm an agreement with Millennium Communications Group Inc. to provide the necessary labor and professional services needed to investigate and document current conditions of the network within the Municipal Complex, at a total cost of \$8,415.87.

CERTIFICATION

I, Cavell Gallimore, Chief Financial Officer, hereby certify that \$8,415.87 is available for this purpose in Capital Ordinance 21-13 Account C-04-55-C21-220-601. Purchase Order #23-02119.

Cavell Gallimore
Chief Financial Officer

Justine Progebin
Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
HUTCHINSON				
GUADAGNINO				
ANDREWS				
DAVIS				
SOCIO				
MEHTA				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on March 20, 2023.

Lisa Russo
Township Clerk



*One Point of Contact.
Endless Possibilities.*

SPIN - 143007785
Federal GSA - GS-35F-0220R
NASPO ValuPoint 87720 / 87722
NJ State Wiring 88740
Passaic County Co-Op 38PCCP
PEPPM
TIPS

Mike Grasso
System Analyst
Township of North Brunswick
710 Hermann Road
North Brunswick, NJ 08902

March 7, 2023

Re: IT Network Switches – Evaluation & Testing - 710 Herman Rd

Dear Mr. Grasso,

On behalf of the Millennium Communications Group, Inc. (MCG) I wish to thank you for extending us the opportunity to submit this proposal to the Township of North Brunswick. MCG proposes to provide the necessary labor and professional services needed to investigate and document current conditions of the network switch equipment within the Town municipal building located at 710 Herman Rd. Please allow this response to indicate our desire and willingness to work with the Town on this project. All work to be performed at prevailing wage rates under NJ State Contract/ #T2989 / #88740.

This proposal is based on the knowledge gained from previous conversations with the Town expressing their need to test and document the existing IT equipment within the Town municipal building. The following lists outline the tasks and objectives of the equipment review.

Task 1: Documentation & Investigation

- Visual inspection of IT equipment.
- Photographic inventory of equipment.
- Database creation with status, condition, damage assessment, notable details.
- Onsite testing and logging of network switches.
- Report detailing current environmental conditions within IT equipment spaces.
- Report detailing past environmental conditions based on previous interviews with Town IT staff and documented air quality tests performed by others.
- HVAC & UPS documentation.

Task 2: Investigation Conclusions

- Determination of equipment functionality. (Functional, partially functional, repairable, or unrepairable)
- Existing equipment specification sheets.
- Comparison of manufacturer equipment ratings and specifications against current and past environmental conditions to determine any negative impact on equipment.
- Review of field inspection results.



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Task 3: Recommendations

- Executive evaluation summary of network switches.
- Recommendations.

Pricing, Schedule, & Deliverables:

- *Work to begin upon return of signed proposal with task durations listed below:*
 - *Task 1 - 2 weeks*
 - *Task 2 - 2 weeks*
 - *Task 3 - 4 weeks*
- *Report to be delivered both digitally (PDF) and hardcopy.*

Project Total for Tasks 1, 2, & 3: \$8,415.87



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Exclusions and Assumptions:

Any requirements in addition to those services specifically mentioned above in the Scope of Services, can be negotiated, and may require a change in fee. Matrix does not anticipate requirements for the following services and our scope of services does not include the following:

1. All work to be performed during normal working hours. Premium time or overtime work will require a change order.
2. Significant project scope revisions or field changes will require a change order and will be invoiced based upon the approved unit rates.
3. Weather conditions may have an adverse impact on the duration of surveying activities.
4. Environmental impact study excluded.
5. Abatement or handling of asbestos.
6. Air quality testing.
7. Electrical testing.

Thank you for considering the services of Millennium Communications Group for this project. Please don't hesitate to reach out to us if you have any questions or wish to discuss any aspect of this proposal. We look forward to the successful design of this project.

Please verify your authorization to proceed by signing where indicated below and faxing this page back to me at (973) 704-4653. The Township of North Brunswick agrees to provide a formal purchase order for execution within two weeks of the authorization to proceed.

Sincerely,

David Walsh

David Walsh
Engineering Manager

Mike Grasso, System Analyst:

Date:

Terms of payment of this project are to be monthly billing as project progresses-DUE NET 30. A service charge of 1.5 % per month (18 % per year) will be charged on all balances unpaid 30 days after date of invoice. Payment will be made by the addressee of this agreement and will not be dependent upon receiving payment from a third party not directly under an agreement with MATRIX DESIGN GROUP.