



TOWNSHIP OF NORTH BRUNSWICK
710 HERMANN ROAD
NORTH BRUNSWICK, NJ 08902
Tel.: (732) 247-0922, ext.470

Website: WWW.NORTHBRUNSWICKNJ.GOV
Lisa Russo, Municipal Clerk

APPLICATION FOR PUBLIC ENTERTAINMENT

- 1) Name of Event: Purple for Pappas 5K
- 2) Purpose of Event:
 - a.) Public Entertainment 5K run/walk. charity
 - b.) Political
 - c.) Other (brief explanation) _____
- 3) Owner of Proposed Site: The North Brunswick TWP.
- 4) Location with site plan or route map: Community Park - great lawn & 5K course
- 5) Proposed Hours of Event: 6am - 1pm
- 6) Proposed Dates of Event: Sunday, October 15, 2023
- 7) Will any portion of the event be held outdoors? yes no
- 8) Will any portion of the event be held indoors? yes no
- 9) Will any portion of the event be held under a tent? yes no
- 10) Maximum number of People expected at any one time: 500
- 11) Will admission be charged or donation solicited? yes no
- 12) Your relation to Event: host of the event = The Aubrey Fanda
- 13) Your Full Name: Maria Miller
- 14) Your Address: P.O. Box 345 Dayton NJ 08810
- 15) Daytime phone number 732.322.2087

Maria Miller
(Signature)

01/05/2023
(Today's Date)



The Aubrey Foundation
PO Box 345 Dayton, NJ 08810
Www. TheAubreyFoundation.org

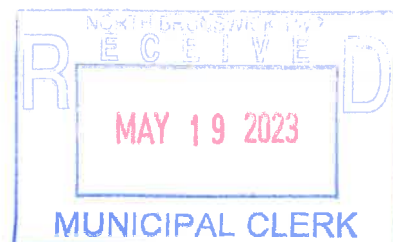
The Township of North Brunswick
710 Hermann Road
North Brunswick, NJ 08902

Re: 9th Annual Purple for Pappas 5K

To Whom It May Concern:

Pursuant to your request, please see details about our race and what we need from the DPW/Township/Park Rangers included within the memo below:

- i. Event Details:** The 9th Annual Purple for Pappas 5K will be a hybrid race with both an in person and a virtual registration option. The in-person race option will take place on Sunday, October 15th at North Brunswick Township Community Park on the USATF certified race course of North Brunswick community park (race route map attached). Please visit the Purple for Pappas 5K events page on our website for timely updates: www.TheAubreyFoundation.org/5K
 - i.** There is NOT a rain date scheduled. In the event of inclement weather, our in-person option will be canceled. Our contingency plan is to make the call to cancel the live event within 24 – 48 hours of the scheduled live race and to notify all participants, vendors, and partners of this cancellation via email – refunds will not be administered – all registrants will be made aware of this in advance.
- ii. Request for DPW**
 - For our event, we will need:
 - Access to the parks maintenance facility on Sunday, October 15th at 6:00am for race set up and help with clean up which will take place from ~11:30m – 12:00pm.





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- 1 – 2 DPW workers on staff on Sunday, October 15th 2023 from 6:00am –12:00pm to assist us with race set up and clean up.
 - Items we'll specifically need help setting up & cleaning up / access to from the township include:
 - ~8 event tables
 - 3 tents
 - Stage set up on the great lawn
 - Removal of picnic tables on the great lawn
 - Access to power source for DJ
 - Set up of the blow-up arch at the finish line
 - Race course map to display at registration table
 - Access to bathrooms
 - Golf cart for our course set up committee to use
 - Cones to line the finish

- III. **Emergency Medical Plan:** The NB First Aid Squad is aware of our event and will be on call should an emergency occur (they may also be on site, but that is still to be confirmed).

- IV. **Road Closures:** To ensure the safety of our runners, volunteers & spectators, we will require a park ranger to be on site at our race to close off the entrance to community park (off Rt. 130) during the race. No need for park ranger at Adams Lane entrance – that entrance will be blocked with cones and traffic will not be able to come through.

- V. **COVID Precautions:**
 - a. All vendors will be required to provide their own tables, chairs, equipment and volunteers.
 - b. All vendors or volunteers handling food or beverage will be required to wear gloves (this includes our Aubrey Foundation volunteers at the water station)
 - c. Large pump hand sanitizers will be available at every table



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- e. The Aubrey Foundation will require all of our staff to record their temperatures 1 hour prior to their race shift starting. Anyone with a temperature above normal will not be permitted to attend the race
- f. Masks will be available but not required, per state guidelines. 6 ft. social distancing will be enforced. We will continue to monitor and adhere to state guidelines for outdoor events.
 - i. We will notify all participants, vendors, sponsors, and partners via email if there is a critical update as well as publish this update in real time on our website.
- VI. **Vendor and Aubrey Foundation Staff Contact Sheet:** we will be able to provide this to you when get closer to the event as we do not have vendors or staffing needs figured out yet. We will be able to provide something to the township 30 days to event day.
- VII. **Statement:** The Aubrey Foundation is willing to pay all necessary municipal fees required for the 9th Annual Purple for Pappas 5K to occur on the stated date and time as described above. A \$50.00 check was mailed to Lisa Russo at The North Brunswick Township offices on to cover our event application fee.

As always, thank you for your partnership.

Warm Regards,

Maria Millner

The Aubrey Foundation, Purple for Pappas 5K Chair

PO Box 345 Dayton, NJ 08810

E: Maria@TheAubreyFoundation.org | C: 732-322-2087

www.TheAubreyFoundation.org



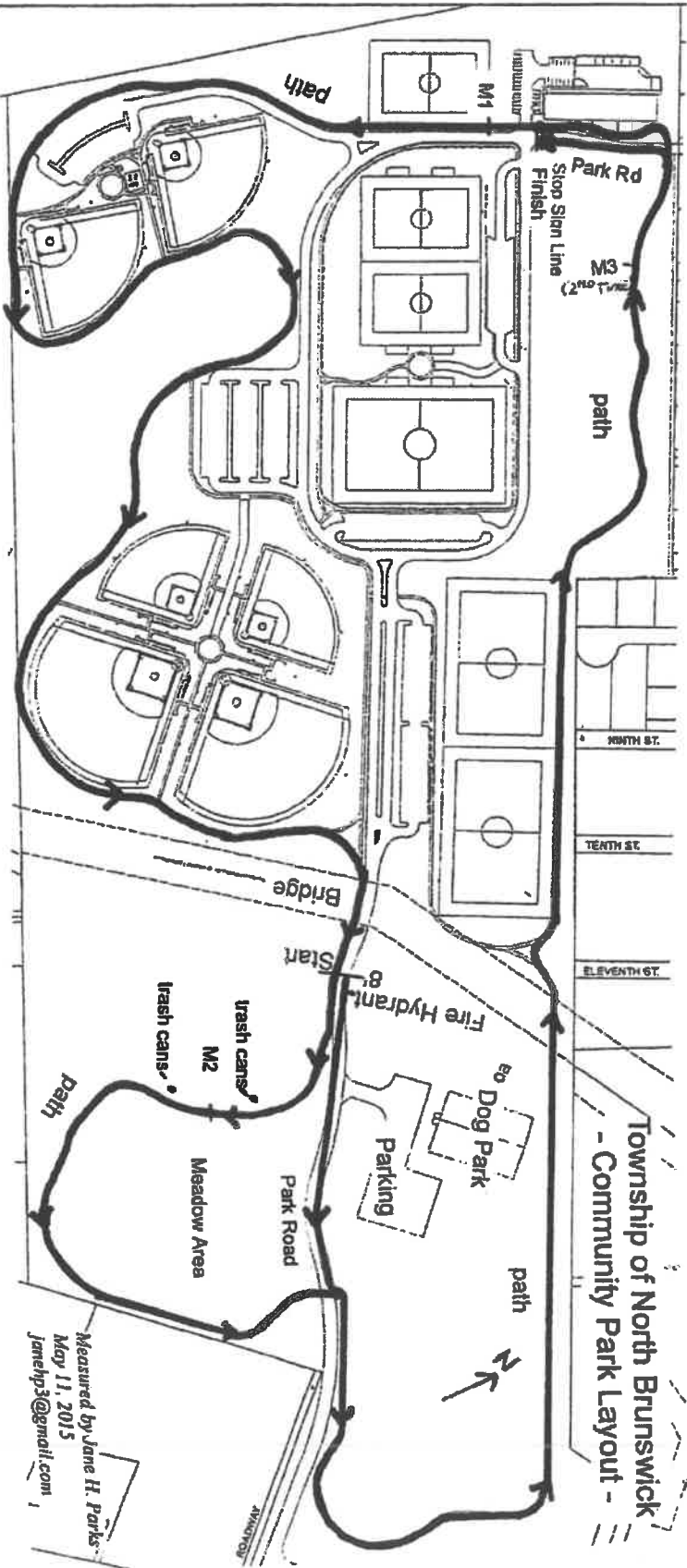
Purple for Pappas 5K run/walk
North Brunswick Community Park, North Brunswick, NJ

NJ15548JHP
Effective 5/15/2015 to 12/31/2025

ALL DIRECTIONS ARE GIVEN RELATIVE TO THE RUNNING DIRECTION.

- Start:** On park road 8 feet west of the fire hydrant on the north side of the road that is between the Dog Park parking lot and the bridge.
- Mile 1:** On park path 55 feet before the "Caution Children Playing" sign on the left and 65 feet 6 inches after the chain link fence at the maintenance parking lot on the right.
- Mile 2:** On park path, 67 feet after the first set of trash cans on the right and 56 feet before the second set of trash cans on the right running south around the meadow area.
- Mile 3:** On park path, 14 feet before the Mile 2 sign on the left for the path loop distance.
- Finish:** On park road by the maintenance area at the southern edge of the stop sign line in the road.

Course Notes: The course is a loop and a half on the outermost path around the park. The course starts and finishes on the park road.



Measured by Jane H. Parks
May 11, 2015
janhps3@gmail.com

Lisa -

Please accept this check as our payment
of the Large event application fee.

Thank you,
Emily Angeles

**THE AUBREY FOUNDATION A NJ
NONPROFIT CORPORATION**
PO BOX 345
DAYTON, NJ 08810-0345

1019

55-33/212 NJ
93310

Jan. 23, 2023
Date

Pay To The Order Of Township of North Brunswick \$ 50⁰⁰

Fifty dollars & no Dollars



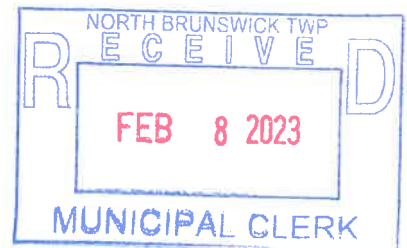
BANK OF AMERICA

ACH R/T 021200339

For Application Fee 5K2023 Emily Angeles NP

⑆021200339⑆ 381065982031019

Harland Clarke





North Brunswick Township

Department of Public Works
45 Quarry Lane
North Brunswick Township, NJ 08902
(732) 297-1134

Service Request Form

Assignments:

Laborer	Job	Hours	Rate	Overhead	Total
Remm, Andrew	2023 Maintenance worker grounds 3	2 X 6	X \$42.48 = \$509.76	\$0.00	\$509.76
Grammatico, Alex	2023 Maintenance Worker 2 Grounds	2 X 6	X \$34.65 = \$415.80	\$0.00	\$415.80

Materials:

Material	Quantity	Rate	Unit	Total
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Equipments:

Equipment	Quantity	Rate	Unit	Total
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Features:

Label	Type	Location
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Complaints

Totals:

Job Assignments:	<u>\$925.56</u>
Equipment:	<u>\$0.00</u>
Materials:	<u>\$0.00</u>
Total:	<u>\$925.56</u>

Lisa Russo

From: William Lovas
Sent: Friday, May 19, 2023 11:36 AM
To: Lisa Russo
Subject: Re: 2023 Purple for Pappas 5K - October 15, 2023
Attachments: SKM_C45823051910480.pdf

Hi Lisa

There's no additional fees for the rangers. They work that day normally, therefore we don't need to charge extra. This is how it's been done in the past, as well as other 5k walks/runs.

It's not like DPW who has to bring in workers on their days off, etc.

Ty

Lieutenant William Lovas
Badge #155
North Brunswick Police Department
732 247-0922 ext 339
Wlovas@northbrunswicknj.gov

On May 19, 2023, at 10:53 AM, Lisa Russo <Lrusso@northbrunswicknj.gov> wrote:

Good morning-

Please see attached application for 2023 for Purple for Pappas 5K. Park Rangers are needed and requests for DPW. Please forward me your estimate (Service Request Form) as soon as possible.

Thank you-

Lisa Russo
Municipal Clerk