

LAND USE

205 Attachment 4

Township of North Brunswick

Appendix D
Final Subdivision Completeness Checklist
(To be completed by applicant)
[Amended 5-15-2006 by Ord. No. 06-09]

	Submitted	Waiver Requested	N/A	
1.	_____	_____	_____	Original and 14 copies of application forms.
2.	_____	_____	_____	Application form signed and notarized.
3.	_____	_____	_____	Owner's consent.
4.	_____	_____	_____	15 complete sets of final plat shall be submitted, together with 15 reduced copies of the final plat measuring 11 inches by 17 inches.
5.	_____	_____	_____	Scale not less than 1 inch to 100 feet.
6.	_____	_____	_____	Plans no greater than 36-inch x 42-inch size.
7.	_____	_____	_____	Application fee.
8.	_____	_____	_____	Escrow fee.
9.	_____	_____	_____	Signed escrow transmittal form.
10.	_____	_____	_____	Signed authorization form.
11.	_____	_____	_____	Three complete "Tax and Assessment Payment Report" forms which will be forwarded to the Collector of Revenue office for verification that no delinquent taxes or assessments are due.
12.	_____	_____	_____	Copy of protective covenants or deed restrictions that are intended to cover all or any part of the tract.
13.	_____	_____	_____	Final map on CAD-generated data file submitted on diskette(s) or CD ROM. The file shall be either an AutoCAD drawing file compatible AutoCAD Release 14.
The following shall be on the plans submitted:				
14.	_____	_____	_____	Entire tract shown on one sheet.

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15.	_____	_____	_____	Plat based on a new or existing survey of the property being subdivided, as per N.J.S.A. 45:8.
16.	_____	_____	_____	Plans signed and sealed by a New Jersey Licensed Land Surveyor.
17.	_____	_____	_____	The tract name, tax map sheet, block and lot number, date, reference meridian, scale and the following names and addresses: <ul style="list-style-type: none"> a. The record owner or owners. b. The subdivider. c. The person who prepared the map.
18.	_____	_____	_____	Acreage of tract to be subdivided to the nearest hundredth of an acre.
19.	_____	_____	_____	Accurate length of all existing and proposed lot lines.
20.	_____	_____	_____	Tract boundary lines, right-of-way lines of streets, street names, easement and other rights-of-way, land to be reserved or dedicated to public use, all lot lines and other site lines; with accurate dimensions, bearings or deflection angles, and radii, arcs and central angles of all curves.
21.	_____	_____	_____	The purpose of any easement of land reserved or dedicated to public use shall be designated, and the proposed use of sites other than residential shall be noted.
22.	_____	_____	_____	Each block and the lots within each block numbered in accordance with a number system provided by the Municipal Engineer.
23.	_____	_____	_____	Minimum building setback line on all lots and other sites.
24.	_____	_____	_____	Location and description of all existing and proposed monuments.
25.	_____	_____	_____	Names of owners of adjoining land.
26.	_____	_____	_____	Certification by a Licensed New Jersey Land Surveyor as to the accuracy of details of the plat, as required by law.

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27.	_____	_____	_____	Certification that the applicant is agent or owner of the land or that the owner has given consent under an option agreement.
28.	_____	_____	_____	When approval of a plat is required by an officer or body of such municipality, county or state, approval shall be certified on the plat.
29.	_____	_____	_____	Cross sections and profiles of streets, approved by the Township Engineer.
30.	_____	_____	_____	Plans and profiles of storm and sanitary sewers, water mains and hydrants approved by the Township Engineer, Fire and Sewerage Authority. All plans and profiles for gas, electric and telephone utilities are to be approved by the appropriate utility company.
31.	_____	_____	_____	Final grading plans showing two-foot contours, the proposed solutions to difficult drainage problems that might be encountered as a result of the finished grades and the location and elevation of the main levels of each building.