

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF NORTH BRUNSWICK  
AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH  
BROWNFIELD REDEVELOPMENT SOLUTIONS, INC.  
TO PROVIDE GRANT WRITING SERVICES**

**WHEREAS**, in February of 2023, pursuant to Resolution 76-2.23, Brownfield Redevelopment Solutions, Inc. (“BRS”) of 739 Stokes Road, Units A & B Medford, NJ 08055, was authorized to provide grant writing services, and awarded under a fair and open procurement process pursuant to the provisions of Pay-to-Play N.J.S.A. 19:44A-20.1 et seq.; and,

**WHEREAS**, the current agreement with BRS Inc. for grant services includes an amount not-to-exceed \$60,000.00 for general matters and a two-year term, February 1, 2023 – January 31, 2025, with two (2) optional one-year extensions; and,

**WHEREAS**, Hurricane Ida impacted New Jersey on Wednesday, September 1, 2021, bringing severe weather conditions including strong winds and heavy and sustained rainfall in some areas; and,

**WHEREAS**, the storm caused severe water damage to municipal facilities, infrastructure, vehicles and equipment, including the Municipal Complex that had extensive water damage; and

**WHEREAS**, the Township would like to benefit from various federal, state and local grant opportunities available for funding various projects and programs, specifically for costs associated with building enhancements for future resilience and to improve the stormwater system that services the area of the Municipal Complex and surrounding developed properties; and

**WHEREAS**, municipal officials have requested BRS Inc. to provide proposals for preparation of two grant applications that includes; FEMA Building Infrastructure in Resilient Communities (“BRIC”) with a proposed amount not-to-exceed \$10,000.00 and Preparation of NJDCA Resilient Communities Program Grant with a proposed amount not-to-exceed \$15,000.00; and

**WHEREAS**, compensation for said services shall be based upon the two proposals submitted by BRS Inc., to be paid upon submission of monthly invoices, with a total amount not-to-exceed \$25,000.00.

**NOW, THEREFORE, BE IT RESOLVED** on this 20<sup>th</sup> day of November 2023, that the Township Council of the Township of North Brunswick does hereby authorize an amendment to the current agreement with BRS Inc., to include grant services for applications under BRIC and NJDCA, as part of the existing contract BID22015, with a total amount not-to-exceed \$25,000.00, for a revised contract authorization amount of \$85,000.00.

**CERTIFICATION**

I, Cavel Gallimore, Chief Financial Officer of the Township of North Brunswick, hereby certify that funds in the following account totaling \$85,000.00 are available under account 4-01-20-155-000-984. Contract BID22015

\_\_\_\_\_  
Cavel Gallimore  
Chief Financial Officer

\_\_\_\_\_  
Justine Progebin  
Business Administrator

\_\_\_\_\_  
Ronald Gordon, Esq.  
Township Attorney  
Approved as to legal form

**RECORDED VOTE:**

| <b>COUNCIL MEMBER</b> | <b>YES</b> | <b>NO</b> | <b>ABSTAIN</b> | <b>NOTES</b> |
|-----------------------|------------|-----------|----------------|--------------|
| HUTCHINSON            |            |           |                |              |
| GUADAGNINO            |            |           |                |              |
| ANDREWS               |            |           |                |              |
| DAVIS                 |            |           |                |              |
| SOCIO                 |            |           |                |              |
| MEHTA                 |            |           |                |              |
| MAYOR WOMACK          |            |           |                |              |

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on November 20, 2023.

\_\_\_\_\_  
Lisa Russo  
Township Clerk



**North Brunswick  
Grant Research and Writing Consultant Contract**

|                              |  |
|------------------------------|--|
| <b>Date</b>                  | November 3, 2023   |
| <b>Work Assignment</b>       | Work Assignment #2   |
| <b>Requesting Department</b> | Administration   |
| <b>Scope</b>                 | Preparation of FEMA Building Infrastructure in Resilient Communities (BRIC) Grant                                    |
| <b>Notes</b>                 | Benefit Cost Analysis (BCA) to be performed by others<br>Work will only proceed if BCA indicates a competitive grant |
| <b>Billing</b>               | Lump Sum   |
| <b>Not to Exceed</b>         | \$10,000   |
| <b>Approval Signature</b>    |  |
| <b>Date</b>                  |  |



**North Brunswick  
Grant Research and Writing Consultant Contract**

|                              |  |
|------------------------------|--|
| <b>Date</b>                  | November 3, 2023   |
| <b>Work Assignment</b>       | Work Assignment #3   |
| <b>Requesting Department</b> | Administration   |
| <b>Scope</b>                 | Preparation of NJDCA Resilient Communities Program (RCP) Grant |
| <b>Billing</b>               | Lump Sum   |
| <b>Not to Exceed</b>         | \$15,000   |
| <b>Approval Signature</b>    |  |
| <b>Date</b>                  |  |