

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF NORTH BRUNSWICK  
AUTHORIZING A CHANGE IN SCOPE TO THE PROFESSIONAL SERVICE  
AGREEMENT WITH CME ASSOCIATES APPOINTED AS THE  
2023 TOWNSHIP CONSULTING ENGINEERING FIRM FOR ASSISTANCE WITH  
NJ-IBANK APPLICATION UNDER FEMA PROJECT FUNDING FOR  
STORMWATER IMPROVEMENTS TO AREAS IMPACTED BY HURICANNE IDA  
ALONG HERMANN ROAD IN THE VICINITY OF THE MUNICIPAL COMPLEX**

WHEREAS, in January of 2023, pursuant to Resolution 4-1.23, CME Associates, of 3141 Bordentown Avenue, Parlin, NJ 08959, was authorized to provide engineering consulting services for calendar year 2023, as awarded under a fair and open contract process, pursuant to the provisions of N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, CME Associates current agreement includes the following:

- 2023 Authorization → General engineering services in an amount not-to-exceed \$120,000.00,
- Amendment 1 → Professional services associated with the Design through Bid Phase for the 2024 Road Improvements Program with an amount of \$398,244.00,
- Amendment 2 → Professional services associated with an evaluation of the stormwater system in the vicinity of the Municipal Complex along Hermann Road in an amount not-to-exceed \$37,880.00,
- Amendment 3 → Professional services associated with the design of a new outside foundation slab for the replacement chillers and to investigate possible settlement of the exterior free-standing wall in an amount not-to-exceed \$39,900.00,
- Amendment 4 → Professional services associated with an initial scoping and evaluation of the basement slab using Ground Penetrating Radar (“GPR”) technology in an amount not-to-exceed \$9,990.00,
- Amendment 5 → Professional services associated with preparation of bid documents for an extension of the exterior rear stair wall of the Municipal Complex in the amount of \$29,975.00,
- Amendment 6 → Professional services associated with Construction Phase Services for the 2023 Road Program in an amount not-to-exceed \$265,000.00,
- Amendment 7 → Professional services associated with the replacement of the two existing sump pumps located within the Mechanical Room of the Municipal Complex in the amount of \$19,236.00,
- Amendment 8 → Professional services associated with Construction Phase Services for the Huron Road Project in an amount not-to-exceed \$198,215.00, and
- Amendment 9 → Professional services associated with developing concept plans for Municipal Complex drainage improvements, including an associated stormwater management plan in the amount of \$54,444.00, for a revised contract authorization amount of \$1,172,884.00.

**WHEREAS**, Hurricane Ida impacted New Jersey on Wednesday, September 1, 2021, bringing severe weather conditions including strong winds and heavy and sustained rainfall in some areas; and

**WHEREAS**, the storm caused severe water damage to municipal facilities, infrastructure, vehicles and equipment, including the Municipal Complex on Hermann Road that experienced extensive water damage; and

**WHEREAS**, the Federal Emergency Management Agency (FEMA) is an agency under the U.S. Department of Homeland Security that promotes disaster mitigation and readiness and coordinates response and recovery efforts and has appropriated federal funds under various grant programs; and

**WHEREAS**, the Township is making application under eligible FEMA grant programs that, provides financial assistance on a reimbursement basis, towards infrastructure improvements, specifically sections of the stormwater system that services the area of the Municipal Complex along Hermann Road and surrounding community; and

**WHEREAS**, to the extent the Township receives funding in connection with infrastructure improvements, the Township shall make application to the New Jersey Infrastructure Bank (NJ I-Bank) which shall appropriate funding in advance of grant reimbursement for approve project costs; and

**WHEREAS**, municipal officials have requested that CME Associates provide a proposal for assistance with the preparation and submittal of application requirements to the I-Bank for funding said stormwater improvements; and

**WHEREAS**, compensation for said services shall be based upon the December 8, 2023 proposal submitted by CME Associates, to be paid upon submission of monthly invoices, with an amount not-to-exceed \$14,500.00.

**NOW, THEREFORE, BE IT RESOLVED** on this 18<sup>th</sup> day of December 2023, that the Township Council of the Township of North Brunswick does hereby authorize the Mayor to execute and the Township Clerk to witness an amendment to the current agreement with CME Associates for assistance with the preparation and submittal of application requirements to the I-Bank for funding stormwater improvements with an amount not-to-exceed \$14,500.00, for a revised contract authorization amount of \$1,187,384.00.

**BE IT FURTHER RESOLVED** notice of this action shall be published in the Home News & Tribune as required by law within 10 (ten) days after its passage.

**CERTIFICATION**

I, Cavell Gallimore, Chief Financial Officer of the Township of North Brunswick, certify that funds in the following accounts totaling \$14,500.00 are available under Contract PRO23076:

\$14,500.00 are available in Storm Trust account D-33-56-850-005-001.

\_\_\_\_\_  
Cavell Gallimore  
Chief Financial Officer

\_\_\_\_\_  
Justine Progebin  
Business Administrator

\_\_\_\_\_  
Ronald Gordon, Esq.  
Township Attorney  
Approved as to legal form

**RECORDED VOTE:**

<b>COUNCIL MEMBER</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>NOTES</b>
HUTCHINSON				
GUADAGNINO				
ANDREWS				
DAVIS				
SOCIO				
MEHTA				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on December 18, 2023.

\_\_\_\_\_  
Lisa Russo  
Township Clerk



**GENERAL ENGINEERING  
AUTHORIZATION FOR PROFESSIONAL SERVICES**

**OWNER:** Township of North Brunswick

**PROJECT:** Municipal Building Complex Drainage Improvements and Mitigation – NJ I-Bank Project Information and Environmental Planning Document

**DATE OF REQUEST:** December 8, 2023

**OUR FILE NO.:** PNO00115.03

**NJ I-Bank Project Information and Environmental Planning Document**

In accordance with your request, we are submitting an estimate of the project costs associated with the preparation and submittal of the Project Information Form, Commitment Letter and Environmental Planning Document to the New Jersey Infrastructure Bank for funding the Municipal Building Complex Drainage Improvements and Mitigation Project. In accordance with NJ I-Bank loan application requirements, the Planning Document and a Commitment letter must be prepared and submitted to the NJ I-Bank and the NJDEP in order to qualify for the NJ I-Bank funding. The purpose of the Planning Document is to convince the NJ I-Bank and NJDEP that the Township of North Brunswick has a viable project worth their consideration for funding.

This phase of the project consists of the following:

- Assist the Township of North Brunswick with accessing the applications on the NJ I-Bank site;
- Prepare the Project Information Form (Application Step 2) for the Municipal Building Complex Drainage Improvements and Mitigation Project;
- Prepare the Environmental Planning Document in accordance with NJDEP standards. The documents will include a project purpose, alternative review, project schedule, environmental review and mapping;
- Review the Commitment Letter and the Environmental Planning Document (Application Step 3) with the Township prior to uploading the documents;
- Upload the documents to the NJ-I Bank and the NJDEP site.



Township of North Brunswick

December 8, 2023

Re: Municipal Building Complex Drainage Improvements and Mitigation  
NJ I-Bank Project Information and Environmental Planning Document

Page 2

Estimate of Engineering Services: \$14,500.00

Approved:

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Township of North Brunswick

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
CME Associates

  
\_\_\_\_\_  
Date

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