

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF NORTH BRUNSWICK
AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT
WITH JALLOH & JALLOH
TO SERVE AS CONFLICT TAX APPEAL COUNSEL**

WHEREAS, the Township of North Brunswick has a need to acquire professional services for Tax Appeal Counsel for calendar year 2024; and

WHEREAS, on October 2, 2023, the Township Council approved Resolution #308-10.23, authorizing the solicitation of Requests for Proposals (RFP) for said professional services; and

WHEREAS, services were procured in formal manner in accordance with Local Public Contracts Law N.J.S.A. 40A:11-4.1a et seq., under both a fair and open and competitive process to assure that each person and/or firm is provided an equal opportunity to respond to the RFP; and

WHEREAS, on Thursday, November 9, 2023, the Purchasing Agent received, and the Municipal Clerk witnessed, the receipt of two (2) proposals in response to PRO24012; and

WHEREAS, the Evaluation Committee, designated to review proposals and make a recommendation, has completed the review process and included herein their Evaluation Report; and

WHEREAS, the Evaluation Committee recommends authorizing a contract with firm Jalloh & Jalloh (21 W Blancke Street Linden, NJ 07036) to serve as Conflict Tax Appeal Counsel for calendar year 2024; and

WHEREAS, proposals have been reviewed and the response submitted by Jalloh & Jalloh has been determined to be responsive under the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. and any provisions of the revised statutes of the State of New Jersey; and

WHEREAS, Jalloh & Jalloh shall be compensated for these services at a blended hourly rate of \$120.00 for partners and associates, a blended hourly rate of \$75.00 for law clerks and paralegals, and reimbursable expenses in an amount not-to-exceed \$25,000.00; and

WHEREAS, it is in the best interest of the Township of North Brunswick to enter into an agreement with Jalloh & Jalloh to serve as Conflict Tax Appeal Counsel for calendar year 2024; and

NOW, THEREFORE, BE IT RESOLVED on this 16th day of January 2024, that the Township Council of the Township of North Brunswick does hereby authorize the Mayor to execute and the Township Clerk to witness an agreement with Jalloh & Jalloh to provide services in accordance with RFP PRO22012, with an authorization not-to-exceed \$25,000.00 to serve as Conflict Tax Appeal Counsel for calendar year 2024.

BE IT FURTHER RESOLVED notice of this action shall be published in the Home News & Tribune as required by law within 10 (ten) days after its passage.

CERTIFICATION

I, Cavel Gallimore, Chief Financial Officer, hereby certify that \$10,000.00 is available for this purpose in account 4-01-20-150-000-181 for services ending June 30, 2024 and the balance of funds shall be certified upon the appropriation of funds in FY2025. Contract PRO24035

Cavel Gallimore
Chief Financial Officer

Justine Progebin
Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
MEHTA				
GUADAGNINO				
ANDREWS				
DAVIS				
SOCIO				
HUTCHINSON				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on January 16, 2024.

Lisa Russo
Township Clerk

RECEIPT OF PROPOSALS

November 9, 2023

Results from the receipt of proposals on Thursday, November 9, 2023, at 11:45 a.m., by way of virtual: <https://meet.goto.com/712637181>

**Present: Justine Progebin, Business Administrator/Purchasing Agent
Samantha Sickles, Assistant Purchasing Agent
Nellie Sowell, Clerk 3**

Resolution #308-10.23 adopted on October 2, 2023 by the Township Council authorizing receipt of bids and advertised in the Home News & Tribune as according to law.

Receipt of proposals is closed.

The following receipt of proposals were received:

	Bond	Total
PRO24012 – Tax Appeal Counsel	No Bond required	
Hoagland Longo 40 Paterson Street New Brunswick, NJ 08901		Set Fees
Jalloh & Jalloh 21 W Blancke Street Linden, NJ 07036		Set Fees

A report will be presented to the Township Council for possible award at the next possible Council Meeting.

**Lisa Russo
Municipal Clerk**