

**NORTH BRUNSWICK TOWNSHIP |  
MINUTES....**

**WORKSHOP MEETING  
January 8, 2024**

A workshop meeting of the North Brunswick Township Council was held on Monday, January 8, 2024 at 7:00 pm in the North Brunswick Board of Education Meeting Room at Linwood School, 25 Linwood Place, North Brunswick, Middlesex County, New Jersey.

Mayor Womack called the meeting to order.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Andrews, Davis and Ms. Hutchinson  
Absent: Mr. Socio

Ms. Russo announced that the notice requirements of the law have been satisfied. Notices were sent by certified mail on January 4, 2024 to the following:

- a) The Home News Tribune b) Star Ledger c) North Brunswick Sentinel

Notice receipts are on file in the Municipal Clerk's Office. Also, notices were posted on the doors at the Municipal Complex and filed in the Municipal Clerk's Office.

**Also present:** Business Administrator Justine Progebin, Township Attorney Ronald Gordon, Director of Department of Public Works Steve Bloyed, Chief Financial Officer Cavel Gallimore, Director of Department of Parks and Recreation Lou Ann Benson, Director of Department Community Development Michael Hritz, Municipal Clerk Lisa Russo and Clerk 3 Nellie Sowell.

Mayor Womack asked Ms. Gallimore to present her items for consideration for the January 16, 2024 Council Meeting.

Ms. Gallimore explains her 2 items...

1. Bill List
2. Extending the February 1 Tax Bill Grace Period From February 10<sup>th</sup> to February 23<sup>rd</sup> for Calendar 2024

Mayor Womack asked Ms. Benson to present her items for consideration for the January 16, 2024 Council Meeting.

Ms. Benson explains her 4 items...

1. Scholar/Athlete/Artist of the Month – Marissa Russo
2. Township Fitness Results – Wellness Challenge
3. Dr. Martin Luther King Jr. Celebration – Friday, January 12 – 6:30p.m. – North Brunswick Township Senior Center (flyer attached)
4. DPRCS Aquatics Swim Evaluation Dates – All Participants Must Be Evaluated Before Entering Program – Times – 11:15 a.m. – 1:30p.m. Saturday – January 20 Saturday – February 3

Mayor Womack asked Councilwoman Guadagnino if she would like to read announcements.

Councilwoman Guadagnino announces Ice skating in North Brunswick (flyer attached)

Councilwoman Guadagnino announces the free Rabies Clinic this Saturday January 13 (flyer attached)

Mayor Womack asked Mr. Hritz to present his items for consideration for the January 16, 2024 Council Meeting.

Mr. Hritz explains his 2 items...

1. Discussion: NJDOT Route 1 Hard-Shoulder Pilot Program
2. An Ordinance of the Township of North Brunswick In The County Of Middlesex, New Jersey, To Acquire By Negotiated Agreement, Real Property Located Within The Township Of North Brunswick For Open Space And Other Governmental Purposes

Mayor Womack asked Ms. Progebin to present her items for consideration for the January 16, 2024 Council Meeting.

Ms. Progebin explains her 4 items...

1. Authorizing An Adjustment To Township Customers For Their Water-Sewer Utility Account
2. Authorizing A PSA With Schaffer Shain PC To Serve As Tax Appeal Counsel
3. Authorizing A PSA With Jalloh & Jalloh To Serve As Conflict Tax Appeal Counsel
4. Authorizing A PSA With James R. Shamy, Esq. To Serve As Public Defender

Mayor Womack asked Ms. Russo to present her items for consideration for the January 16, 2024 Council Meeting.

Ms. Russo explains her 3 items...

1. Approval Of Minutes / 12.11.23
2. Approval Of Minutes / 12.18.23
3. Approval Of Minutes / 01.02.24

Mayor Womack opens the Public Hearing

Tony Nastus (North Brunswick resident) addresses various concerns he has in regards to several properties in North Brunswick Township. Mr. Nastus provides the Mayor and Governing Body with pictures of a property on Roseland Place and states his concerns with that property. Mayor Womack responds to Mr. Nastus. (pictures attached)

Mayor Womack called for a motion to close Public Hearing, so moved by Councilwoman Guadagnino second by Council President Hutchinson.

Roll call:

Yays: Ms. Guadagnino, Messrs. Mehta, Andrews, Davis and Ms. Hutchinson  
Nays: None  
Abstain: None  
Absent: Mr. Socio

Mayor Womack asks council members if any items are to be removed from the Consent Agenda items **a. and b.**

Mayor Womack called for a motion to approve **items a. and b.** on the consent agenda. Motion made by Councilman Andrews seconded by Councilman Davis.

Roll call:

Yays: Ms. Guadagnino, Messrs. Mehta, Andrews, Davis and Ms. Hutchinson  
Nays: None  
Abstain: None  
Absent: Mr. Socio

## **Consent Agenda**

- a. 54-1.24 Bill List
- b. 55-1.24 Appointing Individuals and Terms of Committee Members to the Recreation Advisory Committee

Mayor Womack called for a motion to adjourn the meeting so moved by Councilman Davis second by Councilman Mehta.

Roll call:

Yays: Ms. Guadagnino, Messrs. Mehta, Andrews, Davis and Ms. Hutchinson  
Nays: None  
Abstain: None  
Absent: Mr. Socio

Adjourn 7:34 pm

Lisa Russo  
Municipal Clerk

# *Dr. Martin Luther King Jr. Ceremony*



*Together Everyone Achieves More!*

North Brunswick Senior Center

Friday, January 12th

6:30pm

For more information call DPRCS at

(732)247-0922 ext. 475

Please Announce. Thank you,  
LAB

**North Brunswick Township Invites You!**

# Ice Skating

Fun for the whole family!



**Veterans Park  
(Roosevelt Avenue)**



**\$1  
SKATING**



**\$3  
SKATE RENTALS**  
Please bring exact change

## Hours Of Operation

*Fridays 6:00pm – 8:00pm*

Dec. 8,15,22,29

Jan. 5,12,19,26

Feb. 2,9,16,23

March 1,8

*Saturdays 2:00pm – 4:00pm*

Dec. 9,16,23,30

Jan. 6,13,20,27

Feb. 3,10,17,24

March 2,9

**When raining or below 35 degrees the skate rink will be closed.  
Please call DPRCS for any questions (732) 247-0922 ext. 475**

**\*\*\*FREE RABIES CLINIC – SATURDAY, JANUARY 13, 9 A.M. – 11 A.M., DEPT. OF PUBLIC WORKS\*\*\***

The Township of North Brunswick will sponsor a **free Rabies Clinic** on **Saturday, January 13, 2024** between the hours of 9:00 A.M. and 11:00 A.M.

Snow Date: January 14, 2024 – Location: DPW, 45 Quarry Lane.

**All dogs must be leashed and all cats must be in a carrier.**

**\*\*\*DOG & CAT LICENSE RENEWALS\*\***

Annual renewal of dog and cat licenses is due by **January 31, 2024**.

Applications are available at the Municipal Clerk's Trailer between the hours of **8:30 A.M. and 4:00 P.M. Monday – Friday**, 710 Hermann Road.

**Section 387-3 "Requirements for person who keep or harbor dogs/cats."**

License and registration is required for any home harboring a dog(s) or cat(s) in the Township of North Brunswick due January 31, 2024.

A late fee of \$5.00 per month will be imposed beginning February 1<sup>st</sup> for each unlicensed animal.

**The Municipal Clerk's Office is located in Trailer #1 on the Police side Parking Lot, at 710 Hermann Road. Please see the photos below.**

**We are open to the public from 8:30 a.m. until 4:00 p.m. You are welcome to inquire within or just drop off anytime during business hours.**

**We can be reached by phone at (732) 247-0922, ext. 470 or by e-mail at [TWPNBclerk@northbrunswicknj.gov](mailto:TWPNBclerk@northbrunswicknj.gov).**

It is our pleasure to serve you.

**The Municipal Clerk serves as secretary to the governing body, and is the custodian of all minutes, ordinances, resolutions, contracts, deeds and archival records of the municipality. The Township Clerk's office issues liquor, and raffles licenses; registers voters and provides general information to the public.**

The Clerk also serves as Secretary to the Council, prepares meeting agendas, attends all meetings of the Council, and provides for minutes of every meeting, as well as preservation of all ordinances and resolutions;

The Clerk is the Chief Elections Officer in all elections held in the municipality and Chief Registrar of the Voters in the Township. Additionally, we are here to assist you. If you have a question about the Council or any issue related to the above, please call or e-mail our office. We will respond or suggest the appropriate source for the information you seek.

**Additional Information available in-person only**

- Raffle / Bingo licenses
- Vendor, Peddler or Sidewalk Sale permits
- Liquor license inquiries and/or renewals
- Taxi Owners / Taxi driver's licenses
- Limousine letters to DMV (if a licensed business in town)
- Swimming Pool licenses
- Wrecker licenses
- Scheduling of rooms in Municipal Building for

**DEPARTMENT CONTACT**

MAIN: (732) 247-0922 EXT 470

[TWPNBclerk@northbrunswicknj.gov](mailto:TWPNBclerk@northbrunswicknj.gov)

**HOURS**

M-F : 8:30 AM - 4:00 PM

**DIRECTOR**



**LISA RUSSO , RMC, CMR**

Municipal Clerk

TEL: (732) 247-0922 EXT 470

[TWPNBclerk@northbrunswicknj.gov](mailto:TWPNBclerk@northbrunswicknj.gov)



