

**A RESOLUTION OF THE TOWNSHIP OF NORTH BRUNSWICK
AUTHORIZING AWARD OF CONTRACT BID24012
TO ON SITE LANDSCAPE MANAGEMENT
FOR LANDSCAPE MAINTENANCE SERVICES**

WHEREAS, the Department of Public Works provides for ground maintenance of various properties including: Detention/Retention Basins, Vacant Township Property, Easements, Vacated Lots, Right-of-Ways and Sewer Stations; and

WHEREAS, with the current extended agreement expiring, it is the Director's recommendation to continue to have a company engaged in providing landscape maintenance services; and

WHEREAS, on August 19, 2024 the Township Council approved Resolution 248-8.24 authorizing advertisement for receipt of bids for Landscaping Maintenance Services, BID24012; and

WHEREAS, the Purchasing Agent received and the Municipal Clerk witnessed the receipt of two (2) bids on September 4, 2024; and

WHEREAS, lowest bid received was submitted by On Site Landscape Management (PO Box 294 Millstone, NJ 08535) in the amount of \$199,024.18, based on 2 cuts a month for sites #1-27, for the term on the three-year contract (42 cuts in total); and

WHEREAS, Ron Gordon with Rainone Coughlin Minchello LLC, appointed Municipal Legal Counsel, has reviewed the bid submitted by On Site Landscape Management and determined them responsive under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey; and

WHEREAS, in their bid, On Site Landscape Maintenance also submitted amount per cut pricing for the option of additional properties through the contract term; and

WHEREAS, it is the Director's recommendation to authorize a contract with On Site Landscape Management under BID24012, for Landscaping Maintenance Services, that includes a three-year term beginning October 1, 2024, plus the option of two (2) one-year renewals, and an amount not-to-exceed \$210,000.00 (representing \$199,024.18 for three-year term plus funds for the option to add properties throughout the initial contract term); and

NOW THEREFORE, BE IT RESOLVED, that the bid submitted by On Site Landscape Management is hereby accepted.

BE IT FURTHER RESOLVED, on this 16th day of September 2024 that the Township Council of the Township of North Brunswick does hereby authorize the Mayor to execute and the Township Clerk to witness an agreement with On Site Landscape Management for Landscaping Maintenance Services, pursuant to contract BID4012, in an amount not-to-exceed \$210,000.00, with a three-year term (October 1, 2024 – September 30, 2027) reserving the option for two (2) additional one-year terms.

CERTIFICATION

I, Cavel Gallimore, Chief Financial Officer of the Township of North Brunswick, certify that funds in the amount of \$50,000.00 are available in FY25 Streets and Roads OE Account 5-01-26-290-000-178 for services ending June 30, 2025 and the balance shall be certified contingent upon the appropriation of funds in future fiscal years. Contract # BID24012

Cavel Gallimore
Chief Financial Officer

Steven Bloyed
Director of Public Works

Justine Progebin
Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
MEHTA				
GUADAGNINO				
ANDREWS				
DAVIS				
SOCIO				
HUTCHINSON				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on September 16, 2024.

Lisa Russo
Township Clerk

RECEIPT OF PROPOSALS

September 4, 2024

Results from the receipt of Requests for Proposals on Wednesday, September 4, 2024 at 11:00 a.m., Municipal Complex, 710 Hermann Road, North Brunswick, N.J. Via Zoom Meeting...
<https://us02web.zoom.us/j/83555429692?pwd=3vVv6T8vIjbMabU1U64AO5ebavDakj.1>

Meeting ID: 835 5542 9692
Passcode: 259036

Present: Justine Progebin, Business Administrator/ Purchasing Agent
Samantha Sickles, Purchasing Agent
Emma Von Thun, Purchasing Agent
Nellie Sowell, Clerk 3
Rebecca Kanter, OpenGov

Notice to Bidders was advertised in the Home News & Tribune as according to law.

Receipt of bids is closed.

The following receipt of bids were received:

	Bond No Bond required	Total Amount BID
BID24012 – Landscape Maintenance Services		
On Site Landscaping Solutions PO Box 294 Perrineville, NJ 08535		\$199,024.18
Atlantic Landscape Solutions 1294 Carlisle Road North Brunswick, NJ 08902		\$200,538.00

A report will be presented to the Township Council for possible award at the next Township Council Meeting.

Lisa Russo
Municipal Clerk

LANDSCAPE MAINTENANCE

Cuts are twice a month from April through October. Quantity = 2 (cuts/month) X 7 (months) X 3 (years - length of contract) Please list the amount per cut of each location.

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
1	Todd Circle - 3.70 Acres	42	Cuts per Contract	\$422.71	\$17,753.82
2	Ohio Road - 7.75 Acres	42	Cuts per Contract	\$885.41	\$37,187.22
3	Danny Court - 0.37 Acres	42	Cuts per Contract	\$42.27	\$1,775.34
4	Erik Drive - 0.27 Acres	42	Cuts per Contract	\$30.33	\$1,273.86
5	Plains Gap Road - 0.54 Acres	42	Cuts per Contract	\$61.69	\$2,590.98
6	Silver Hollow - 2.11 Acres	42	Cuts per Contract	\$241.06	\$10,124.52
7	Senior Housing - 0.65 Acres	42	Cuts per Contract	\$74.26	\$3,118.92
8	Fourth Street and Darmondy Avenue - 0.60 Acres	42	Cuts per Contract	\$68.55	\$2,879.10
9	2688 Route 27 - 6.12 Acres	42	Cuts per Contract	\$699.19	\$29,365.98
10	1949 Sixth Street - 0.57 Acres	42	Cuts per Contract	\$65.12	\$2,735.04
11	Sixth Street - 0.11 Acres	42	Cuts per Contract	\$25.97	\$1,090.74

LANDSCAPE MAINTENANCE

Cuts are twice a month from April through October. Quantity = 2 (cuts/month) X 7 (months) X 3 (years - length of contract) Please list the amount per cut of each location.

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
12	Carlisle Road - 2.29 Acres	41	Cuts per Contract	\$261.62	\$10,726.42
13	486 Old Georges Road - 0.36 Acres	42	Cuts per Contract	\$62.00	\$2,604.00
14	487 Old Georges Road - 5.03 Acres	42	Cuts per Contract	\$103.00	\$4,326.00
15	487 Old Georges Road - 1.60 Acres	42	Cuts per Contract	\$50.00	\$2,100.00
16	How Lane to Airport Road - 0.72 Acres	42	Cuts per Contract	\$82.26	\$3,454.92
17	Route 1 to Veterans Park - 5.92 Acres	42	Cuts per Contract	\$675.00	\$28,350.00
18	Route 130 to Roosevelt Avenue - 0.90 Acres	42	Cuts per Contract	\$102.82	\$4,318.44
19	Finnegans Lane Islands - 2.48 Acres	42	Cuts per Contract	\$283.33	\$11,899.86
20	Nimitz Place - 0.27 Acres	42	Cuts per Contract	\$30.85	\$1,295.70
21	Aaron Road / Hartland Commons - 0.18 Acres	42	Cuts per Contract	\$25.97	\$1,090.74
22	1211 Aaron Road - 1.01 Acres	42	Cuts per Contract	\$115.39	\$4,846.38

[ON SITE LANDSCAPE MANAGEMENT] RESPONSE DOCUMENT REPORT
 GEN No. BID24012
 Landscape Maintenance Services

Line Item	Description	Quantity	Unit of Measure	Unit Cost	Total
23	Elizabeth Street Park 'N Ride Area - 2.00 Acres	42	Cuts per Contract	\$228.49	\$9,596.58
24	Pine Street - 0.15 Acres	42	Cuts per Contract	\$25.97	\$1,090.74
25	Wilson Street / Lincoln Avenue - 0.12 Acres	42	Cuts per Contract	\$25.97	\$1,090.74
26	Larose Avenue - 0.12 Acres	42	Cuts per Contract	\$25.97	\$1,090.74
27	Stallion Way - 0.26 Acres	42	Cuts per Contract	\$29.70	\$1,247.40
TOTAL					\$199,024.18

PROPOSAL SHEET

North Brunswick Township
Municipal Building
710 Hermann Road
North Brunswick, New Jersey 08902

Attn: Justina Progebin, Business Administrator, QPA

Sealed Bids: BID24012

Bid Title: Landscape Maintenance Services

Grand Total Amount BID: \$ 199,024.18 for 42 cuts

Grand Total Amount BID in words:

One hundred ninety-nine thousand twenty-four and eighteen cents for forty-two cuts

Option to Add Additional Properties:

Acreage of Location	Amount per cut		Times per Month - Estimated		Total Amount
0.25	\$ 40	X	2	=	\$ 80
0.50	\$ 70	X	2	=	\$ 140
1.00	\$ 140	X	2	=	\$ 280

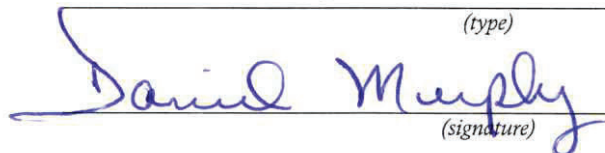
The undersigned herein states that he or an authorized member of his firm has studied all the bid documents and conditions and we are thoroughly familiar with the items to be provided and the delivery provisions. We further agree to enter into a contract if awarded.

It is certified that the below named is authorized to make such a proposal.

Vendor Name: On-site Landscape Management
(type)

Address: PO Box 294
(type)

Perrineville, NJ 08535
(type)


(signature)

President
(type position)