

**NORTH BRUNSWICK TOWNSHIP |
MINUTES....**

**WORKSHOP / SPECIAL MEETING
April 29, 2024**

A workshop / special meeting of the North Brunswick Township Council was held on Monday, April 29, 2024 at 7:00 pm in the North Brunswick Board of Education Meeting Room at Linwood School, 25 Linwood Place, North Brunswick, Middlesex County, New Jersey.

Mayor Womack called the meeting to order.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Andrews and Socio
Absent: Davis, Hutchinson

Ms. Hutchinson arrived at 7:01pm

Lisa Russo announced that the notice requirements of the law have been satisfied. Notices were sent by certified mail on April 16, 2024 to the following:

- a) The Home News Tribune

Notice receipts are on file in the Municipal Clerk's Office. Also, notices were posted on the doors at the Municipal Complex and filed in the Municipal Clerk's Office.

Also present: Business Administrator Justine Progebin, Township Attorney Ronald Gordon, Chief Financial Officer Cavel Gallimore, Director of DPW Steve Bloyed, Director of Department of Community Development Michael Hritz, Director of DPRCS Lou Ann Benson, Public Safety Chief Battaglia, Municipal Clerk Lisa Russo and Administrative Secretary Marilu Ruiz.

Mayor Womack asked Ms. Gallimore to present her items for consideration for the May 6, 2024 Council Meeting.

Ms. Gallimore explains her items.

1. Bill List
2. Authorizing the Cancellation of Taxes for A 100% Disabled Veteran - 1232 Cherokee Rd.
3. Authorizing the Cancellation of Taxes for A 100% Disabled Veteran - 7 Mink Run
4. Item of Revenue in Budget (Chapter 159): NJ Hazardous Waste Administration 2021 Recycling Tonnage Grant - \$63,384.04
5. Authorizing the Cancellation of Taxes on Exempt Property Purchased from Edward P. Shamy Sr. Acquired and Now Owned by The Township of North Brunswick
6. Anticipated Revenue Account Status Report - As of Period Ending 03/31/24
7. General Fund Budget Account Status Report - Other Expenses as of 03/31/2023
8. General Fund Budget Account Status Report - Salary and Wages as of 03/31/24
9. Authorizing Budget Transfers for Fiscal Year 2024 Appropriations
10. Item of Revenue in Budget (Chapter 159): County of Middlesex, Cultural And Heritage Commission, Heritage Day Grant

10. Item of Revenue in Budget (Chapter 159): County of Middlesex, Cultural And Heritage Commission, Heritage Day Grant

Mayor Womack asked Ms. Benson to present her items for consideration for the May 6, 2024 Council Meeting.

Ms. Benson explains her items.

1. Scholar / Athlete / Artist of The Month: Joseph Guadagnino, Gianna Socio and Samantha Guadagnino
2. Wednesday, May 8 - Parents Swim Team Meeting - 2024 DPRCS Rapids Swim Team - 6pm North Brunswick Senior Center
3. 2024 Fields / Facilities / Groves Fees and Permits
4. Paver Brick Program - Veteran's Park
5. Memorial Day Ceremony, Monday, May 27 - Free Lunch Gathering to Celebrate All Who Served Our Country - Thankful for Their Service and Our Freedom. 11:00 am Ceremony and Noon Lunch at The Veterans Park Pavilion
6. Authorizing Application and Acceptance of a County of Middlesex, Cultural And Heritage Commission, Heritage Day Grant

Councilman Andrews had questions about item #3 fees & permits for Township Facilities. Ms. Benson explained the fees and cost to different organizations for using the Townships facilities.

Mayor Womack asked Chief Battaglia to present his items for consideration for the May 6, 2024 Council Meeting.

Chief Battaglia explains his items.

1. Memorandum of Agreement - Regarding the Installation of And Responsibilities Associated with Automated License Plate Recognition (ALPR) Devices And/or Video Surveillance Cameras Owned by The County of Middlesex
2. Authorizing the Acceptance of The New Jersey Department of Law and Public Safety, Office of The Attorney General Safe and Secure Communities Grant Program State Fiscal Year 2024

Mayor Womack asked about the benefits of having the cameras. Councilman Andrews asked about the database of the cameras. Council President Hutchinson asked about the installment of the cameras Chief Battaglia explained.

Mayor Womack asked Mr. Bloyed to present his items for consideration for the May 6, 2024 Council Meeting.

Mr. Bloyed explains his items.

1. Authorizing the Acceptance of The State Of New Jersey, Hazardous Waste Administration 2021 Recycling Tonnage Grant - \$63,384.04
2. Authorizing the Award of Contract BID24003 To National Main Cleaning Co. Under the Department of Public Works for Sewer Jet Vac Services
3. Authorizing Award of Contract BID24004 To Municipal Maintenance Company Under the Department of Public Works Sewer Division for Maintenance And Repair of Sewer Lift Stations

4. Authorizing the Advertisement for The Receipt of Bids for The Purchase Of Renewable Diesel

Councilman Andrews spoke about Renewable Diesel and Bio Diesel.

Mayor Womack asked Mr. Hritz to present his items for consideration for the May 6, 2024 Council Meeting.

Mr. Hritz explains his items.

1. An Ordinance of The Township of North Brunswick Amending Chapter 147 "Construction Code; Uniform" And Creating A New Chapter 148, "Home Sale Certificates
2. Authorizing A Change in Scope to The PSA With CME Associates Appointed As The 2024 Township Consulting Engineering Firm to Include Supplemental Design And Bid Phase Services for the 2024 Road Improvement Program And 2025 NJDOT Application for Seneca Road Improvements
3. Authorizing the Advertisement for The Receipt of Bids for the 2024 Road Improvement Program

Mayor Womack asked Attorney Ron Gordon to explain his items for consideration for the May 6, 2024 Council Meeting.

Mr. Gordon explained items.

1. An Ordinance Authorizing the Conveyance of Any Outstanding Interests In Property to Correct A Subdivision of The Property by A Quit Claim Deed Known As Block 143, Lot 189, Now Part of Lot 189.01 On the Official Tax Map of The Township of North Brunswick, County of Middlesex
2. Authorizing an Amendment to The PSA With Lowenstein Sandler, LLC For Insurance Claim Recovery Services

Mayor Womack asked Ms. Progebin to present her items for consideration for the May 6, 2024 Council Meeting.

Mayor Womack left meeting at 7:48 pm

Ms. Progebin explains her items.

1. Authorizing an Amendment to The Agreement with Meridian Strategic Services, Inc. To Provide /Assistance with Disaster Recovery FEMA/Claims Coordination Related to Applications Filed with The Federal Emergency Management Agency (FEMA) And Public Assistance Grant Funding and Hazard Mitigation Programs as An E.U.S.
2. Confirming the Appointment of As Deputy Municipal Court Administrator
3. Authorizing an Amendment to The PSA With CME Associates for Tier A MS4 Municipal Stormwater Permit Renewal
4. Authorizing an Amendment to The PSA with T&M Associates for Mechanical Engineering Services Associated with Restoration of The Municipal Complex
5. Authorizing the Advertisement for Receipt of Bids Under the Division Of Information Technology for Information Technology Services

6. Authorizing A Contract with LBJ Interior Solutions for Installation of Flooring Material at The Municipal Complex
7. A Resolution authorizing a contract amendment with Brockwell for Municipal Complex Project – Phase 1 – Interior restoration

Council President Hutchinson asked Ms. Russo to present her items for consideration for the May 6, 2024 Council Meeting.

Ms. Russo explains her items.

1. Approval of Minutes / Workshop Meeting / 04.08.24
2. Approval of Minutes / Regular Meeting / 04.15.24
3. #24-03 - Second Reading and Public Hearing - An Ordinance of The Township Of North Brunswick Amending and Fixing the Salary and Wages for Various Officials and Employees of The Township of North Brunswick And Providing For The Manner of Payment Thereof
4. #24-04 - Second Reading and Public Hearing - An Ordinance Amending And Supplementing Chapter 334 Vehicles and Traffic of The Code of The Township Of North Brunswick To Regulate the Parking of Vehicles

Council President Hutchinson opens the Public Hearing.

Mark LaMonica, Public Works Supervisor, had questions about the road improvement project on Wheeler Road, FEMA claim, Fire Alarm System and the status of Union Contract. Mr. Hritz explained that he should have schedule soon on when work will start on Wheeler Road.

Discussing on Union Contract continues with Ms. Progebin, Governing Body and Township Attorney Ron Gordon.

Council President Hutchinson called for a motion to close Public Hearing, so moved by Mr. Socio second by Ms. Guadagnino.

Council President Hutchinson asked council members if any items are to be removed from the Consent Agenda item a - f.

Council President Hutchinson called for a motion to approve item a - f on the consent agenda. Motion made by Mr. Socio second by Mr. Andrews.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Andrews, Socio and Ms. Hutchinson
Absent: Davis

Consent Agenda

- a. 122-4.24 Bill List
- b. 123-4.24 Confirming the appointment of _____ as Deputy Municipal Court Administrator
- c. 124-4.24 Authorizing the advertisement for the Receipt of Bids for the 2024 Road Improvement Program
- d. 125-4.24 Authorizing the advertisement for the Receipt of Bids for the

purchase of Renewable Diesel

e. 126-4.24 Authorizing the Award of Contract with LBJ Interior Solutions for the installation of Flooring Material at the Municipal Complex

f. 127-4.24 Authorizing a Contract amendment with Brockwell for Municipal Complex Project - Phase I - Interior restoration

Council President Hutchinson called for a motion to adjourn the meeting so moved by Mr. Socio second by Mr. Andrews.

Adjourn 8:17 pm

Lisa Russo
Municipal Clerk