

**NORTH BRUNSWICK TOWNSHIP |
MINUTES....**

**WORKSHOP/REGULAR MEETING
June 24, 2024**

A regular meeting of the North Brunswick Township Council was held on Monday, June 24, 2024 at 7:04pm at the North Brunswick Board of Education Meeting Room at Linwood School, 25 Linwood Place, North Brunswick, Middlesex County, New Jersey.

Mayor Womack called the meeting to order.

Roll call:

Present: Ms. Guadagnino, Messrs. Andrews, Davis, Socio and Ms. Hutchinson
Absent: Mr. Mehta

Ms. Russo announced that the notice requirements of the law have been satisfied. Notices were sent by email on May 29, 2024 to the following:

- a) The Home News Tribune
- b) Star Ledger
- c) North Brunswick Sentinel

Notice receipts are on file in the Municipal Clerk's Office. Also, notices were posted on the doors at the Municipal Complex and filed in the Municipal Clerk's Office.

Also present: Business Administrator Justine Progebin, Township Attorney Ronald Gordon, Director of Department of Public Works Steve Bloyed, Chief Financial Officer Cavel Gallimore, Director of Community Development Michael Hritz, Chief of Police Joseph Battaglia, Municipal Clerk Lisa Russo and Clerk 3 Nellie Sowell.

Councilman Davis lead the assembly in the Pledge of Allegiance

Administration of Oath

Chief Battaglia speaks about Aya Elmezyen and her accomplishments that lead her to this point. She will be a good addition to the Department.

Mayor Womack Administers the Oath of Office for Police Officer to Aya Elmezyen. Bible held by Her mother.

Aya gives thanks to all for this honor. She states she loves this town and is excited to be part of this Department.

Proclamation

Mayor Womack reads proclamation for St. Peter's University Hospital Volunteer Services Group...

WHEREAS, Saint Peter's University Hospital has been serving the critical healthcare needs of the community for over 116 years. In 1958 the "Volunteer Corps" was established to help doctors and nurses so they could provide better care for the patients. During that first year, the group donated 2,860 hours and by 1964 that total increased by 37,988 hours; and (proclamation attached)

Lisa Jumbad from St. Peter's University Hospital gives thanks for this honor and for recognition. She gives thanks to all and is very grateful for this. All the volunteers present introduced themselves.

Workshop Agenda Items

Mayor Womack asked Ms. Gallimore to present her items for consideration for the June 24, 2024 Council Meeting..

Ms. Gallimore explains her 11 items...

1. Bill List
2. Authorizing the Cancellation of Taxes for a 100% Disabled Veteran
3. Deferring Additional School Tax Liability - \$950,000
4. Approving the FY2025 Temporary Budget for Water and Sewer
5. Approving the FY2025 Temporary Budget
6. Canceling \$100,000 Balance from Water Utility Operating Fund From "Salaries and Wages" And "Other Expenses" Appropriations
7. Canceling \$200,000 Balance from Sewer Utility Operating Fund From "Other Expenses" Appropriation
8. Authorizing Budget Transfers for Fiscal Year 2024 Appropriations
9. Authorizing the Transfer of Unexpended Fiscal Year 2023 Appropriations to a dedicated Storm Recovery Reserves
10. Authorizing the Transfer of \$48,000 Unexpended Fiscal Year 2023 Appropriations to a Dedicated Accumulated Leave Absence Trust Fund
11. Approving the Preliminary Municipal Tax Levy for the Fiscal Year 2025 – Mayor Womack explains This item will be pulled from the agenda. Hopefully there will be a special meeting this upcoming Thursday for this item.

Mayor Womack asked Chief Battaglia to present her items for consideration for the June 24, 2024 Council Meeting..

Chief Battaglia explains his 7 items...

1. Authorizing and Confirming the Appointment of Andrew Heuer to the Position of Class II Special Law Enforcement Officer
2. Authorizing and Confirming the Appointment of Class III Special Law Enforcement Officers
3. Authorizing the Acceptance of the Sale of Auctioned Abandoned Motor Vehicles
4. Authorizing an Agreement with Tactical Public Safety for the Purchase of Furniture for Police Dispatch
5. Authorizing the Application and Acceptance of the U.S. Department of Justice, Bureau of Justice Assistance Federal 2023 Bulletproof Vest Partnership (BVP) Reimbursement
6. Authorizing the Application and Acceptance of the U.S. Department of Justice, Bureau of Justice Assistance Federal 2024 Bulletproof Vest Partnership (BVP) Reimbursement
7. Authorizing the Advertisement for Receipt of Bids Under the Department of Public Safety for Furniture

Mayor Womack asked Mr. Bloyed to present her items for consideration for the June 24, 2024 Council Meeting..

Mr. Bloyed explains his 5 items...

1. Authorizing an Amendment to Contract BID20003 with Municipal Maintenance Company Under the Department of Public Work Sewer Division for Maintenance and Repair of Sewer Lift Stations
2. Authorizing Award of Contract BID24006 to K.W. Rastall, LLC Under the Department of Public Works for the Procurement of Renewable Diesel Fuel
3. Authorizing the Award of Contract BID24008 to National Water Main Cleaning Company for Manhole Rehabilitation Services Under the Department of Public Works Sewer Division – Discussion between Director Bloyed, Councilman Davis and Council President Hutchinson in regards to this item.
4. Authorizing the Award of Contract BID24009 to Brockwell & Carrington Contractors, Inc. for the Municipal Fire Alarm Replacement Project – Discussion with Director Bloyed and Councilman Andrews in regards to this item.
5. Authorizing an Amendment to the Contract with Patriot Roofing, Inc. for the Municipal Complex Roof and Gutter Replacement Project – Change Order No. 2

Mayor Womack asked Mr. Hritz to present her items for consideration for the June 24, 2024 Council Meeting..

Mr. Hritz explains his 4 items...

1. Authorizing the Approval to Submit a Grant Application and Execute a Grant Agreement with the New Jersey Department of Transportation for Halsey Road Roadway Improvement Project
2. An ordinance of the Township of North Brunswick Amending and Supplementing Chapter 238 “Peace and Good Order” Article 1 “Disorderly Conduct” – Discussion between Council President, Chief Battaglia, Councilman Davis, Councilwoman Guadagnino, Councilman Andrews, Township Attorney Gordon, Mayor Womack and Councilman Socio in regards to item.
3. Amending the Contract BID21003 with Lucas Brothers, Inc. for the Livingston Avenue Water and Sewer Improvement Project Close Out Change Order (160,618.61)
4. Discussion: CDBG Projects – Basketball Courts at Babbage Park and Bathroom at the Senior Center

Mayor Womack asked Ms. Progebin to present her items for consideration for the June 24, 2024 Council Meeting..

Ms. Progebin explains her 5 items...

1. Authorizing an Adjustment to Township Customers for their Water-Sewer Utility Account

2. Authorizing an Amendment with Meridian Strategic Services, Inc. for Project Management and Consulting Services for Remediation and Restoration of the Municipal Complex Damaged During Hurricane Ida.
3. Adopting Revised Employee Policies and Procedures Handbook – hold this item for another meeting
4. Authorizing an Emergency Contract with Willscot Mobile Mini for Temporary Facilities for Essential Services – Discussion between Councilman Socio, Councilwoman Guadagnino, Business Administrator Progebin, Chief Battaglia and Mayor Womack regarding this item
5. Authorizing an Agreement with Turn-Key Technologies, Inc. to Furnish and Install CAT6 Data Lines at the Municipal Complex

Mayor Womack asked Ms. Russo to present her items for consideration for the June 24, 2024 Council Meeting..

Ms. Russo explains her 4 items...

1. Approval of Minutes/Regular Council Meeting/05.28.24
2. N.J. State Fireman’s Association Application/Carlos H. Garcia/Fire Co. #1
3. Authorizing the Renewal of Liquor Licenses for 2024-2025 in the Township of North Brunswick
4. #24-07 – Second Reading and Public Hearing – An Ordinance Amending and Supplementing Chapter 205, “Land Use,” Article XXXVII Stormwater Control for Nonresidential Major Development, of the Code of the Township of North Brunswick

Mayor Womack calls for a motion to remove **items r. and af.** On the consent agenda. Township Attorney Gordon makes amendment to Willscot Resolution.

Motion to remove **items r. and af.** From consent agenda made by Councilman Andrews, second by Council President Hutchinson.

Roll call:

Yays: Ms. Guadagnino Messrs. Andrews, Davis, Socio and Ms. Hutchinson
 Nays: None
 Abstain: None
 Absent: Mr. Mehta

Mayor Womack called for a motion to approve **items a. through q. and items t through ae.** on the consent agenda. Motion made by Councilwoman Guadagnino seconded by Councilman Socio.

Roll call:

Yays: Ms. Guadagnino Messrs. Andrews, Davis, Socio and Ms. Hutchinson
 Nays: None
 Abstain: None
 Absent: Mr. Mehta

Consent Agenda

- a. N.J. State Fireman's Application/Carlos H. Grajales/Fire Co. #1
- b. 179-6.24 Authorizing the cancellation of taxes for a 100% disabled veteran
- c. 180-6.24 Authorizing the approval to submit a Grant Application and execute a Grant Agreement with the New Jersey Department of Transportation for the Halsey Road Roadway Improvement Project
- d. 181-6.24 Authorizing and confirming the appointment of Andrew Heuer to the Position of Class II Special Law Enforcement Officer
- e. 182-6.24 Authorizing and confirming the appointment of Class III Special Law Enforcement Officers
- f. 183-6.24 Authorizing the acceptance of the Sale of Auctioned Abandoned Motor Vehicles
- g. 184-6.24 Authorizing an Agreement with Tactical Public Safety for the purchase Of Furniture for Police Dispatch
- h. 185-6.24 Authorizing an Amendment to Contract BID20003 with Municipal Maintenance Company under the Department of Public Works Sewer Division for Maintenance and Repair of Sewer Lift Stations
- i. 186-6.24 Authorizing an agreement with Turn-Key Technologies, Inc. to furnish And install CAT6 Data Lines at the Municipal Complex
- j. 187-6.24 Authorizing an amendment with Meridian Strategic Services, Inc. for Project Management and Consulting Services for Remediation and Restoration of the Municipal Complex damaged during Hurricane Ida
- k. 188-6.24 Authorizing an Adjustment to Township Customers for their Water-Sewer Utility Account
- l. 189-6.24 Deferring additional School Tax Liability - \$950,000
- m. 190-6.24 Approving the FY2025 Temporary Budget for Water and Sewer Utilities
- n. 191-6.24 Approving the FY2025 Temporary Budget
- o. 192-6.24 Authorizing the renewal of Liquor Licenses for 2024-2025 in the Township Of North Brunswick
- p. 193-6.24 Authorizing an amendment to the Contract with Patriot Roofing, Inc. for The Municipal Complex Roof and Gutter Replacement Project – Change Order No. 2
- q. 194-6.24 Amending the Contract BID21003 with Lucas Brothers, Inc. for the Livingston Avenue Water and Sewer Improvement Project Close Out Change Order (160,618.61)
- r. 195-6.24 *** PULLED*** Adopting Revised Employee Policies and Procedures Handbook
- s. 196-6.24 Authorizing an Emergency Contract with Willscot Mobile Mini for Temporary Facilities for Essential Services
- t. 197-6.24 Authorizing the application and acceptance of the U.S. Department of Justice, Bureau of Justice assistance Federal 2023 Bulletproof Vest Partnership (BVP) Reimbursement
- u. 198-6.24 Authorizing the advertisement for Receipt of Bids under the Department

- Of Public Safety for Furniture
- v. 199-6.24 Authorizing Award of Contract BID24006 to K.W. Rastall, LLC under The Department of Public Works for the procurement of Renewable Diesel Fuel
 - w. 200-6.24 Authorizing the Award of Contract BID24008 to National Water Main Cleaning Company for Manhole Rehabilitation Services under the Department of Public Works Sewer Division
 - x. 201-6.24 Canceling \$200,000 Balance from Sewer Utility Operating Fund from The “Other Expenses” Appropriation
 - y. 202-6.24 Canceling \$100,000 Balance from Water Utility Operating Fund from “Salaries and Wages” and “Other Expenses” appropriations
 - z. 203-6.24 Authorizing the application and acceptance of the U.S. Department of Justice, Bureau of Justice Assistance Federal 2024 Bulletproof Vest Partnership (BVP) Reimbursement
 - aa. 204-6.24 Authorizing the Award of Contract BID24009 to Brockwell & Carrington Contractors, Inc. for the Municipal Fire Alarm Replacement Project
 - Ab. 205-6.24 Authorizing Budget Transfers for Fiscal Year 2024 Appropriations
 - Ac. 206-6.24 Authorizing the transfer of Unexpended Fiscal Year 2023 Appropriations To a Deadline Storm Recovery Reserves
 - Ad. 207-6.24 Authorizing the transfer of \$48,000 Unexpended Fiscal Year 2023 Appropriations to a Dedicated Accumulated Leave Absences Trust Fund
 - Ae. 208-6.24 Bill List
 - Af. 209-6.24 *** PULLED*** Approving the Preliminary Municipal Tax Levy for the Fiscal Year 2025 – Special meeting 6/27/24 for this item

Mayor Womack called for a motion to approve *item 8a* on the agenda Minutes/ Regular Council Meeting/ May 28, 2024 so moved by Councilman Socio second by Councilwoman Guadagnino

Roll call:

Yays: Ms. Guadagnino Messrs. Andrews, Davis, Socio and Ms. Hutchinson
 Nays: None
 Abstain: None
 Absent: Mr. Mehta

Ordinance/ First Reading/ Introduction

#24-08 – An Ordinance of the Township Council of North Brunswick amending and supplementing Chapter 238 “Peace and Good Order” Article I – “Disorderly Conduct”

Mayor Womack called for a motion to introduce **Ordinance #24-08** so moved by Councilwoman Guadagnino second by Councilman Davis. Second reading and public hearing to be held at a regular meeting on July 29, 2024 at 7:00 pm in the North Brunswick Board of Education Meeting Room at Linwood School, 25 Linwood Place North Brunswick, Middlesex County, New Jersey Following Legal

Publication in the June 28, 2024 of the Home News Tribune according to the Law. This ordinance is posted in the Municipal Complex, Municipal Clerk's Trailer at 710 Hermann Road, North Brunswick, Middlesex County, New Jersey and copies are available upon request.

Roll call:

Yays: Ms. Guadagnino Messrs. Andrews, Davis, Socio and Ms. Hutchinson
Nays: None
Abstain: None
Absent: Mr. Mehta

Ordinances/Second Reading/Public Hearing:

#24-07 – An Ordinance amending and supplementing Chapter 205, “Land Use”, Article XXXVII Stormwater Control for Nonresidential Major Development, of the Code of the Township of North Brunswick

Mayor Womack opened the Public Hearing. No comments from the public.

Mayor Womack called for a motion to close Public Hearing so moved by Councilman Socio second by Councilman Andrews.

Roll call:

Yays: Ms. Guadagnino, Messrs. Andrews, Davis, Socio and Ms. Hutchinson
Nays: None
Abstain: None
Absent: Mr. Mehta

Council President Mehta called for a motion to adopt **Ordinance #24-07** So moved Councilman Andrews second by Council President Hutchinson that **Ordinance #24-07** approved on second and final reading and referred to the Mayor for his action and then published in the June 28, 2024 issue of the Home News Tribune according to the Law. This ordinance is posted in the Municipal Complex, 710 Hermann Road, North Brunswick, Middlesex County, New Jersey and copies are available upon request.

Roll call:

Yays: Ms. Guadagnino, Messrs. Andrews, Davis, Socio and Ms. Hutchinson
Nays: None
Abstain: None
Absent: Mr. Mehta

Reports from Mayor, Council, Administrator, CFO

Councilman Socio announces Tunes at Twilight this Thursday night at Community Park. Food bank donations will be accepted at this event.

Councilwoman Guadagnino gives Congrats to all the Graduates of 2024.

Mayor Womack speaks of officer sworn in and how she is from North Brunswick.

Councilman Socio leaves at 8:24pm

Mayor Womack opens the Public Hearing

Friday (North Brunswick resident) asks questions and protocols for how certain things are handles in the Township. Discussion continues between her, Mayor Womack, Township Attorney Gordon and Chief Battaglia

Tony Nastus (North Brunswick resident) speaks of numerous concerns he has in regards to the Township. Discussion continues between him, Director Hritz, Mayor Womack, Township Attorney Gordon , Chief Battaglia, Councilman Davis and Councilman Andrews.

Mayor Womack called for a motion to close Public Hearing, so moved by Councilwoman Guadagnino second by Council President Hutchinson

Roll call:

Yays: Ms. Guadagnino Messrs. Andrews, Davis and Ms. Hutchinson
Nays: None
Abstain: None
Absent: Mr. Mehta and Mr. Socio

Mayor Womack called for a motion to adjourn the meeting so moved by Councilwoman Guadagnino second by Council President Hutchinson.

Roll call:

Yays: Ms. Guadagnino Messrs. Andrews, Davis and Ms. Hutchinson
Nays: None
Abstain: None
Absent: Mr. Mehta and Mr. Socio

Adjourn 8:47pm
Lisa Russo
Municipal Clerk