

**NORTH BRUNSWICK TOWNSHIP |
MINUTES....**

**SPECIAL MEETING
July 9, 2024**

A special meeting of the North Brunswick Township Council was held on Tuesday, July 9, 2024 at 6:06 pm at the Township of North Brunswick Department of Public Works 45 Quarry Lane, North Brunswick, Middlesex County, New Jersey.

Council President Hutchinson called the meeting to order.

Roll call:

Yays: Ms. Guadagnino, Messrs. Mehta, Andrews, Davis, Socio and Ms. Hutchinson

Nays:

Abstain:

Absent:

Lisa Russo announced that the notice requirements of the law have been satisfied. Notices were sent by certified mail on July 3, 2024 to the following:

- a) The Home News Tribune

Notice receipts are on file in the Municipal Clerk's Trailer at the Municipal Complex.

Councilman Davis lead the assembly in the Pledge of Allegiance.

Also present: Township Attorney Ronald Gordon, Business Administrator Justine Progebin, Chief Financial Officer Cavel Gallimore, Director of DPW Steve Bloyed, Director of DPRCS, Lou Ann Benson, Public Safety Chief of Police Joe Battaglia, Municipal Clerk Lisa Russo and Administrative Secretary Marilu Ruiz.

Council President Hutchinson asked Ms. Gallimore to present her items for consideration for the July 9, 2024 Special Meeting.

Ms. Gallimore explains her items.

1. Bill List
2. Authorizing an Amendment to Contract BID23003 To Primepoint LLC For Payroll and Related Services
3. Fiscal Year 2025 Ordinance to Establish A CAP Bank
4. Approving Transfers Between Fiscal-Year 2024 Appropriation Reserves
5. Extending the August 1 Tax Bill Grace Period to August 31 For Calendar Year 2024

Councilman Socio had questions about item #2 and requested to have item #2 pulled from the Consent Agenda.

Councilman Socio, Councilman Andrews and Councilwoman Guadagnino has questions about the Grace Period for item # 5. Ms. Gallimore explained the process.

Council President Hutchinson asked Mr. Bloyed to present his items for consideration for the July 9, 2024 Special Meeting.

Mr. Bloyed explains his items.

1. Authorizing an Agreement with All Risk for Disaster Recovery Services Under ESCNJ Co-Op

Councilman Andrews asked about ESCNJ Co-Op

Council President Hutchinson asked Ms. Progebin to present her items for consideration for the July 9, 2024 Special Meeting.

Ms. Progebin explains her items.

1. Authorizing an Adjustment to Township Customers for Their Water -Sewer Utility Account
2. Canceling the Fiscal Year 2024 Amount Invoiced to The North Brunswick First Aid & Rescue-Squad for fuel Supply
3. Expanding the Scope of The Advertisement for Receipt of Bids for Furniture

Council President Hutchinson asked Ms. Russo to present her items for consideration for the July 9, 2024 Special Meeting.

Ms. Russo explains her items.

1. Authorizing A Contract with AccuScan Digital Archival Solutions for Records Management Services for Archived Records
2. Authorizing Award of Contract to Software House International for Laserfiche Backfile Processing Services Related to the Ongoing Records Management Project

The Governing Body had questions about the fees for item # 1. Ms. Progebin explained the fees.

Council President Hutchinson asked council members if any items are to be removed from the Consent Agenda.

Councilman Socio asked that item a be pulled from the consent agenda.

Council President Hutchinson called for a motion to approve item 5b-5j on the consent agenda. Motion made by Councilman Socio second by Councilman Andrews.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Andrews, Davis, Socio and Ms. Hutchinson

Nays:

Abstain:

Absent:

Consent Agenda

1. 212-7.24 ****PULLED FROM AGENDA**** Authorizing an amendment to Contract BID23003 to Primepoint LLC for Payroll and related services
2. 213-7.24 Authorizing an adjustment to Township Customers for their Water-Sewer Utility Account
3. 214-7.24 Canceling the Fiscal Year 2024 amount invoiced to the North Brunswick

- First Aid & Rescue Squad for Fuel Supply
4. 215- 7.24 Bill List
 5. 216-7.24 Authorizing an Agreement with All Risk for Disaster Recovery Services Under ESCNJ Co-Op
 6. 217-7.24 Expanding the Scope of the Advertisement for Receipt of Bids for Furniture
 7. 218-7.24 Authorizing a Contract with AccuScan Digital Archival Solutions for Records Management Services for Archived Records
 8. 219-7.24 Authorizing Award of Contract to Software House International for Laserfiche Backfile Processing Services Related to the Ongoing Records Management Project
 9. 220-7.24 Approving Transfers Between Fiscal-Year 2024 Appropriation Reserves
 10. 221-7.24 Extending the August 1 Tax Bill Grace Period to August 31 for Calendar Year 2024

Ordinances/First Reading/Introduction

#24-11 – Fiscal Year 2025 Ordinance to establish a CAP BANK

Council President Hutchinson called for a motion to introduce Ordinance #24-11 so moved by Councilman Socio second by Councilman Andrews second reading and public hearing to be held at a regular meeting on July 29, 2024 at 7:00 pm in the North Brunswick Board of Education Meeting Room at Linwood School, 25 Linwood Place North Brunswick, Middlesex County, New Jersey Following Legal Publication on the July 12, 2024 of the Home News Tribune according to the Law. This Ordinance is posted in the Municipal Complex, Municipal Clerk’s Trailer at 710 Hermann Road, North Brunswick, Middlesex County, New Jersey and copies are available upon request.

Reports from Mayor, Council, Administrator, CFO

No reports

Council President Hutchinson opens the Public Hearing.

No one for public hearing

Council President Hutchinson called for a motion to close Public Hearing, so moved by Councilman Davis, second by Councilman Socio.

Roll call:

Present: Ms. Guadagnino, Messrs. Mehta, Andrews, Davis, Socio and Ms. Hutchinson

Nays:

Abstain:

Absent:

Council President Hutchinson called for a motion to adjourn the meeting so moved by Councilman Socio second by Councilwoman Guadagnino.

Adjourn 6:41 pm

Lisa Russo
Municipal Clerk