

Resolution Establishing BYLAWS FOR THE NORTH BRUNSWICK MUNICIPAL
ALLIANCE COMMITTEE

BYLAWS OF THE TOWNSHIP OF NORTH BRUNSWICK MUNICIPAL ALLIANCE

ARTICLE I – NAME

The name of this organization shall be The North Brunswick Municipal Alliance.

ARTICLE II – AUTHORIZATION

As authorized by the Governing Body of the Township of North Brunswick through a resolution, this group shall serve as the Alliance of the above said Municipality in record with P.L. 1989, C.5.1

ARTICLE III – PURPOSE

In accord with the above authorization, the purpose of the Alliance is:

- a. Organize and coordinate efforts involving school, law enforcement, business and community groups for purpose of reducing substance use disorder and crime.
- b. Develop comprehensive substance use disorder education, outreach and support efforts for parents.
- c. Develop a comprehensive substance use disorder community awareness program.
- d. Maintain and expand our community network.

ARTICLE IV – MEMBERSHIP

Membership on the Municipal Alliance Committee shall be appointed by the Township Council, and shall include but not necessarily be limited to representatives of the following groups:

- a. Mayor and/or governing body
- b. Chief of police (or designee) and other law enforcement agencies
- c. School district administrative staff and/or school board member
- d. Youth Representatives
- e. Student Assistance Coordinator or other student support services staff member
- f. Representative of Parent-Teacher Association or Home School Association
- g. Parents and/or Guardians
- h. Representative of local Faith Based Organizations
- i. Individuals who have been affected by substance use disorder, including have been affected by their own family members abuse or addictions
- j. Private citizens with interest in issues concerning alcohol, drug abuse, addiction and juvenile delinquency

- k. Representatives of local civic or volunteer groups
- l. Representatives from Youth Services Organizations
- m. Representatives of the Chamber of Commerce or local business
- n. Older Adult Representatives
- o. Health and Human Services agencies/professionals; especially health care professionals including pharmacists, physicians or therapists
- p. Representatives of public and private organizations involved in the prevention and treatment of substance use disorder and/or the regional coalition
- q. Representatives of the local communications media or public relations

ARTICLE V – FUNCTIONS

The functions of the Municipal Alliance Committee shall be:

- a. To create a network of community leaders, private citizens and representatives from the public and private human services agencies who are dedicated to promoting and supporting substance use disorder and crime prevention and education programs.
- b. To conduct an assessment of community wide needs pertaining to substance use disorder issues.
- c. To identify existing efforts and services acting to reduce substance use disorder.
- d. To assist in the development of programs at the Municipal level that accomplishes the purpose of the Alliance efforts.
- e. To assist the Municipality in acquiring funds for the Alliance programs.
- f. To cooperate with the Governor's Council on Substance Use Disorder, as well as the County Alliance Committee to provide data, reports or other information that may be needed to assist in the Alliance effort.

ARTICLE VI – MEETINGS

Meetings shall be held as the schedule is adopted at the last meeting of the calendar year, each year, which will include the time and place of the meeting. At least four regular meetings will be held each year.

Meetings will be conducted at the North Brunswick Senior Center in the main conference room located at 15 Linwood Place, North Brunswick NJ 08902

Any special meetings may be conducted at the request of the coordinator, chair person or quorum of the North Brunswick Municipal Alliance Committee.

Meetings shall be open to the public.

ARTICLE VII – FUNDING

The Alliance shall develop a comprehensive plan to provide matching funds at least equivalent to the amount of monies received from GCSUD funds. These matching funds shall be a minimum of 25% Cash and 75% In-Kind. All decisions of the North Brunswick Municipal Alliance involving use and expenditure of funds require a vote of a simple majority of members of the Alliance.

ARTICLE VII – VOTING PROCEDURES AND ADOPTION

All decisions require a quorum to be present; a quorum being defined herein as at least one third (1/3) of the appointment membership. Each appointed member of the Alliance shall have one (1) vote. Quorum will consist of 6 members. Members must attend at least four meetings per year.

ARTICLE IX – CONFLICT OF INTEREST

A conflict of interest may exist if MAC member can reasonable expect that his or her conflict will directly result in a financial benefit to him or herself, his or her family member, him or her business associates, his or her employer or to businesses that the member represents. In situations where a conflict of interest may exist, the MAC member must recuse him or herself. All Municipal Alliance Committees must have their members sign conflict if interest statements annually to be made available for review by the county and/or GCSUD members (see the County Alliance Coordinator for a sample conflict of interest statement)

Recusal means that the individual is not participating in deliberations or debates, making recommendations, giving advice, considering findings, voting or in any way assuming responsibility for or participating in any aspect of the decision making regarding the matter, where there are potential conflicts of interest.

Consultants or providers who are directly involved in providing prevention services to the Municipal Alliance are subject to the recusal requirement.

ARTICLE X – AMENDMENT

All proposed amendments or proposed changes to the Bylaws shall be presented to the Alliance one (1) month prior to the formal voting meeting. All decisions on amendments or changes to the Bylaws require a majority vote of the attending voting membership and an authorizing Resolution of the Township Council.

Cavel Gallimore, Chief Finance Officer

Lou Ann Benson,

Director Department of Parks & Recreation and Community Services

Justine Progebin
Business Administrator

Ronald Gordon
Township Attorney

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
Mr. MEHTA				
MS. GUADAGNINO				
MR. ANDREWS				
MR. DAVIS				
MR. SOCIO				
MS. HUTCHINSON				
MAYOR WOMACK				

I, Lisa Russo, Municipal Clerk of the Township of North Brunswick do hereby certify that the foregoing is a true copy of a Resolution passed by the TOWNSHIP COUNCIL of

The TOWNSHIP OF NORTH BRUNSWICK at a meeting held on the 29th day of July, 2024.

Lisa Russo
Township Clerk

