

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF NORTH BRUNSWICK
AUTHORIZING A CHANGE IN SCOPE TO
THE PROFESSIONAL SERVICE AGREEMENT WITH
CME ASSOCIATES APPOINTED AS THE 2024
TOWNSHIP CONSULTING ENGINEERING FIRM TO INCLUDE
CONSTRUCTION ADMINISTRATION AND RECORD DRAWING SERVICES
FOR THE 2024 ROAD PROGRAM**

PREAMBLE:

WHEREAS, in January of 2024, pursuant to Resolution 10-1.24, CME Associates, of 3141 Bordentown Avenue, Parlin, NJ 08959, was authorized to provide engineering consulting services for calendar year 2024, as awarded under a fair and open contract process, pursuant to the provisions of N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, CME Associates current agreement includes the following:

→ General engineering services in an amount not-to-exceed \$120,000.00, and

Amendment 1 → Professional services associated with Supplemental Design through Bid Phase for the 2024 Road Improvements Program / Seneca Road in the amount of \$166,038.00; and

Amendment 2 → Professional services associated with assistance in the Tier A MS4 Stormwater Permit renewal application, requiring mapping outlined within the proposal, in the amount of \$25,000.00; and

Amendment 3 → Professional services associated with assistance in the Design and Bid Phase Services for the DPW Fueling Facility Project for an amount not-to-exceed \$127,433.00, with a revised contract amount of \$438,471.00.

WHEREAS, the Department of Community Development is responsible for construction and improvements of various municipal streets, roads and curbing; and

WHEREAS, Michael C. Hritz, the Director of Community Development, has requested additional services under the contract with CME Associates to include Construction Phase Services for the 2024 Road Program; and

WHEREAS, compensation for said services shall be based upon the May 24, 2024 proposal submitted by CME Associates, to be paid upon submission of monthly invoices, for an amount not-to-exceed \$390,000.00, with a revised contract amount of \$828,471.00; and

NOW, THEREFORE, BE IT RESOLVED on this 28th day of May 2024, that the Township Council of the Township of North Brunswick does hereby authorize the Mayor to execute and the Township Clerk to witness an amendment to the current agreement with CME Associates to include Construction Phase Services for the 2024 Road Program, for an amount not-to-exceed \$390,000.00, with a revised contract amount of \$828,471.00.

BE IT FURTHER RESOLVED notice of this action shall be published in the Home News & Tribune as required by law within 10 (ten) days after its passage.

CERTIFICATION

I, Cavell Gallimore, Chief Financial Officer of the Township of North Brunswick, hereby certify that funds in the following account totaling \$390,000.00 are available under Contract PRO24049:

\$300,000.00 are available in Capital Ord 23-16 Account C-04-55-C23-233-902; and
 \$ 90,000.00 are available in Water Capital Ord 21-17 Account C-04-55-C21-211-901.

 Cavell Gallimore
 Chief Financial Officer

 Michael C. Hritz
 Director of Community Development

 Justine Progebin
 Business Administrator

 Ronald Gordon, Esq.
 Township Attorney
 Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
MEHTA				
GUADAGNINO				
ANDREWS				
DAVIS				
SOCIO				
HUTCHINSON				
MAYOR WOMACK				

Resolution # _____

I hereby certify that the above Resolution was duly adopted by the Township Council of North Brunswick at a meeting duly held on May 28, 2024.

Lisa Russo
Township Clerk

JOHN H. ALLGAIR, PE, PP, LS (1983-2001)
DAVID J. SAMUEL, PE, PP, CME
JOHN J. STEFANI, PE, LS, PP, CME
JAY B. CORNELL, PE, PP, CME
MICHAEL J. McCLELLAND, PE, PP, CME
GREGORY R. VALES, PE, PP, CME



TIMOTHY W. GILLEN, PE, PP, CME
BRUCE M. KOCH, PE, PP, CME
LOUIS J. PLOSKONKA, PE, CME
TREVOR J. TAYLOR, PE, PP, CME
BEHRAM TURAN, PE, LSRP
LAURA J. NEUMANN, PE, PP
DOUGLAS ROHMEYER, PE, CFM, CME
ROBERT J. RUSSO, PE, PP, CME
JOHN J. HESS, PE, PP, CME

May 24, 2024

Mr. Michael Hritz
Director of Community Development
Township of North Brunswick
710 Hermann Road
North Brunswick, NJ 08902

**Re: Township of North Brunswick
Proposal for Construction Phase Services and Record Drawings
2024 Road Improvement Program
Our File No.: PNO00659.03**

Dear Mr. Hritz:

Thank you for considering our Firm for the above referenced work and allowing us to submit this proposal for Professional Services associated with the Construction Phase Services and Record Drawings for the 2024 Road Improvement Program.

Our Proposal has considered all the elements of the work and our Firm has the capabilities of providing the necessary Construction Phase services associated with the project.

At this time, we understand that the Township requires the following Construction Phase services:

- Assist the Township in arranging and conducting a pre-construction meeting with the Contractor, Utility Companies, and Township Representatives.
- Receive, review, and approve as applicable, shop drawings and other submittals from the Contractor.
- Perform on-site observation and verify the Contractor is providing all labor, materials, and equipment necessary to construct new water services or relocate existing water services at the locations indicated on the Plan, or as directed, and as detailed in the applicable sections of the Specifications. Perform on-site observation and verify the Contractor is furnishing all necessary adapters, connections, and fittings to connect new or relocated services to the existing building services.
- Measure pay items of work for the Contractor's monthly estimates. Prepare monthly estimates of payment to the Contractor and determine the amount owed to the Contractor, including the measurement and/or calculation of quantities involved and review Contractor requests for payment in such amounts on the basis that work has progressed to the point indicated and that the quality of work is in accordance with the construction contract documents.



Mr. Michael Hritz
North Brunswick Township
Re: 2024 Road Improvement Program

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- Participate in the final observation of the completed work. Measure pay items of work, and prepare the final estimate of payment to the Contractor and closeout documents.

CME will provide the above Scope of Services for the following roads:

1. **Wheeler Road** – Full depth roadway reconstruction from Hobart Road to Georges Road (US RT130) including water system improvements, storm drainage improvements, underdrain system, curb, sidewalk, driveway aprons and required restoration. This is a NJDOT funded road.
2. **Cozzens Lane** – The installation of curb and sidewalk on the south side of Cozzens Lane between Delta Court and Wedgewood Drive including curb access ramps, half-width roadway reconstruction and required restoration.
3. **Hidden Lake Drive** – Milling and resurfacing from Nathan Drive to Upper Brook Drive, water system improvements, storm drainage improvements, select replacement of existing curb, sidewalk and driveways, mill and HMA overlay of the roadway, bike lane pavement markings and signage (entire length), and associated work.
4. **Poplar Avenue** – Milling and resurfacing for the entire length including select replacement of existing curb, sidewalk and driveways and associated work.
5. **Princess Drive** – Milling and resurfacing from the pavement joint of Princess Drive Phase 1 to a branch of Six Mile Run including select replacement of existing curb, sidewalk and driveways and associated work.
6. **Earl Court** – Milling and resurfacing for the entire length including select replacement of existing curb, sidewalk and driveways and associated work.

COST PROPOSAL

We will provide the Construction Phase Services based upon our hourly rate schedule on file with the Township for a cost not to exceed \$390,000.00. It should be noted that Construction Phase Services are based on an estimated construction period of 210 calendar days for substantial completion and 270 days for Final Completion, and includes the road improvements, storm drainage improvements, and water system improvements as listed herein. Should the construction time for Substantial Completion exceed 210 calendar days due to the performance of the Contractor or unforeseen circumstances, we will provide the necessary supplemental Construction Phase Services based upon our hourly rates.



Mr. Michael Hritz
North Brunswick Township
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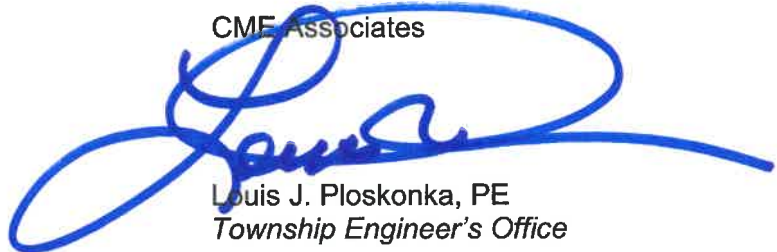
Record Drawings of the improvements as proposed in the design documents will be prepared utilizing existing horizontal and vertical control established during the design of the Project. Record Drawings will be limited to the location, configuration and elevations of the proposed storm sewer and water systems based upon the design within the project area. The Record Drawings shall consist of "red-line" strikeout drawings of the original Construction Plans. The electronic survey data will be provided on a compact disk in a format compatible with the Township's existing GIS.

The hourly rates upon which this proposal is based shall be firm until January 1, 2025 after which they may be subject to re-negotiation.

Thank you again for permitting our Firm to submit this proposal and we look forward to continuing to serve the Township of North Brunswick.

Should you have any questions regarding this matter, do not hesitate to contact this office.

Very truly yours,
CME Associates



Louis J. Ploskonka, PE
Township Engineer's Office

LP/PB/JW/GO

Enclosure

cc: Justine Progebin – Business Administrator