

A RESOLUTION OF THE TOWNSHIP OF NORTH BRUNSWICK AUTHORIZING AN AGREEMENT WITH SOFTWARE HOUSE INTERNATIONAL FOR LASERFICHE CLOUD CONVERSION

WHEREAS, the Township of North Brunswick has utilized Laserfiche's Enterprise Content Management System as its document retention software for decades; and

WHEREAS, Township Council authorized an agreement on July 9, 2024 pursuant to Resolution 218-7.24 to digitize thousands of permanent records that will need to be uploaded to Laserfiche; and

WHEREAS, Laserfiche has made available its Enterprise Content Management System on the Cloud; and

WHEREAS, Accuscan is tagging all of the scanned documents with indicators that correlate to the State Department of Treasury, Division of Records Management (NJ DORES)'s retention categories and schedules; and

WHEREAS, those indicators can only be uploaded with the documents utilizing Laserfiche's Cloud-based Enterprise Management System; and

WHEREAS, the Director of Information Technology and the Municipal Clerk have recommended the Township upgrade to a Cloud-based system in order to improve user experience and organizational capabilities; and

WHEREAS, SHI, with offices located at 290 Davidson Avenue Somerset, NJ 08873, has submitted a proposal for LaserFiche Cloud Conversion at a cost of \$17,679.00, which includes user licenses for the remainder of FY25, training, and data migration; and

WHEREAS, SHI is an approved vendor under the current Bergen County Cooperative Pricing Agreement with the New Jersey Cooperative Purchasing Alliance # CK04 Contract # 22-24 for Computer Equipment and Peripherals; and

NOW, THEREFORE, BE IT RESOLVED on this 19th day of August 2024, that the Township Council of the Township of North Brunswick does hereby authorize an agreement with SHI International for LaserFiche Cloud Conversion at a cost of \$17,679.00, in accordance with the Bergen County Cooperative Pricing Agreement with the New Jersey Cooperative Purchasing Alliance # CK04 Contract # 22-24.

CERTIFICATION

I, Cavell Gallimore, Chief Financial Officer of the Township of North Brunswick, certify that funds in the following accounts totaling \$17,679.00 are available in FY25 Operating Budget – IT Software Purchase/Licenses: 5-01-20-140-000-489. PO #25-00352

Cavell Gallimore
Chief Financial Officer

Justine Progebin
Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
HUTCHINSON				
GUADAGNINO				
ANDREWS				
DAVIS				
SOCIO				
MEHTA				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on August 19, 2024.

Lisa Russo
Township Clerk



Pricing Proposal

Quotation #:	25132570
Description:	LASERFICHE CLOUD LICENSE
Created On:	Jul-30-2024
Valid Until:	Jul-31-2024

NJ-Township of North Brunswick

Emma Von Thun

710 HERMANN ROAD
 NORTH BRUNSWICK, NJ 08902
 United States
 Phone: 7322470922
 Fax:
 Email: evonthun@northbrunswicknj.gov

Inside account executive

Andrew Hunsinger

300 Davidson Ave
 Somerset, NJ 08873
 Phone: 7325848326
 Fax:
 Email: andrew_hunsinger@shi.com

[Click here](#) to order this quote

All Prices are in US Dollar(USD)

	Product	Qty	Your Price	Total
1	Laserfiche Cloud Users-Professional Users 100 GB per user included Laserfiche - Part#: NPN-LASER-USERS-A Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38 Note: Laserfiche Trade-In Credit and Promo -5,857.00 included, Overages will be \$30 per 10 GB annually) Storage is pooled	14	\$447.00	\$6,258.00
2	ICC-CDS Support Laserfiche - Part#: NPN-LASER-SAP-A Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38	14	\$124.00	\$1,736.00
3	Laserfiche Participant Users- Read-only users Laserfiche - Part#: NPN-LASER-Parti-A Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38	35	\$131.00	\$4,585.00
4	Configuration and Training- Remote Laserfiche - Part#: NPN-LASER-CONFI-A Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38	2	\$1,519.00	\$3,038.00
5	Laserfiche Data Migration- Legacy Data Migration to the Laserfiche Cloud Laserfiche - Part#: NPN-LASER-MIGRA-A Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38	1	\$1,736.00	\$1,736.00
6	Remote Laserfiche - Part#: NPN-LASER-PROJE-A Contract Name: New Jersey Cooperative Purchasing Alliance Contract #: CK04 Subcontract #: 24-38	1	\$326.00	\$326.00
			Total	\$17,679.00

Additional Comments

Note: The New Jersey Cooperative Purchasing Alliance is a Service of the County of Bergen, County Executive James J. Tedesco III and the Board of Commissioners

SHI SPIN: #143012572

SHI-GS SPIN (For Texas customers ONLY): #143028315

For E-rate SPI orders, applicant shall be responsible for payment of any outstanding or ineligible costs if USAC rejects reimbursement claim in whole or in part.

Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The products offered under this proposal are resold in accordance with the terms and conditions of the Contract referenced under that applicable line item.