

**A RESOLUTION OF THE TOWNSHIP COUNCIL OF NORTH BRUNSWICK
AUTHORIZING A PROFESSIONAL SERVICE AGREEMENT WITH
HEYER, GRUEL & ASSOCIATES FOR
REDEVELOPMENT AGENCY CONSULTING SERVICES**

WHEREAS, the Township of North Brunswick has a need for Redevelopment Agency Consulting Services for 2025; and

WHEREAS, on September 16, 2024, the Township Council approved Resolution 289-9.24, authorizing the solicitation of Requests for Proposals (RFP) for said professional services; and

WHEREAS, services were procured in formal manner in accordance with Local Public Contracts Law N.J.S.A. 40A:11-4.1a et seq., under both a fair and open and competitive process to assure that each person and/or firm is provided an equal opportunity to respond to the RFP; and

WHEREAS, on Thursday, November 14, 2024, the Purchasing Agent received, and the Municipal Clerk witnessed, the receipt of one (1) proposal in response to PRO25028; and

WHEREAS, the Evaluation Committee, designated to review proposals and make a recommendation, has completed the review process and included herein their Evaluation Report; and

WHEREAS, the Evaluation Committee recommends authorizing a contract with Heyer, Gruel & Associates (236 Broad Street, Red Bank, NJ 07701) to provide Redevelopment Agency Consulting Services; and

WHEREAS, Township Attorney has reviewed the proposals submitted and determined the proposal submitted by Heyer, Gruel & Associates to be responsive under the provisions of the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and any provisions of the revised statutes of the State of New Jersey; and

WHEREAS, it is in the best interest of the Township of North Brunswick to enter into an agreement with Heyer, Gruel & Associates to provide Redevelopment Agency Consulting Services for calendar year 2025; and

WHEREAS, Heyer, Gruel & Associates shall be compensated for services as outlined within their contract for an authorization not-to-exceed \$17,500.00 for calendar year 2025; and

WHEREAS, the Chief Financial Officer has certified that \$5,000.00 is available for general matters in account 5-01-21-180-000-181 for services ending June 30, 2025 and the balance of authorized funds shall be certified upon the appropriation of funds in FY2026.

NOW, THEREFORE, BE IT RESOLVED on this 21st day of January 2025, that the Township Council of the Township of North Brunswick does hereby authorize the Mayor to

execute and the Township Clerk to witness an agreement with Heyer, Gruel & Associates to provide Redevelopment Agency Consulting Services, with an authorization not-to-exceed \$17,500.00 for calendar year 2025, in accordance with RFP PRO25028.

BE IT FURTHER RESOLVED notice of this action shall be published in the Home News & Tribune as required by law within 10 (ten) days after its passage.

CERTIFICATION

I, Cavel Gallimore, Chief Financial Officer, hereby certify that \$5,000.00 is available for general services in account 5-01-21-180-000-181, for services ending June 30, 2025 and the balance of funds authorized shall be certified upon the appropriation of funds in FY2026. Contract PRO25026.

Cavel Gallimore
Chief Financial Officer

Justine Progebin
Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CHEIDID				
HUTCHINSON				
MEHTA				
DAVIS				
SOCIO				
GUADAGNINO				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on January 21, 2025.

Lisa Russo
Township Clerk

RECEIPT OF PROPOSALS

November 14, 2024

Results from the receipt of proposals on Thursday, November 14, 2024, at 11:00 a.m., by way of virtual:

<https://us02web.zoom.us/j/86923261108?pwd=QOv013ROZABbcWdZ9SqEOMY9liwyl9.1>

Present: Justine Progebin, Business Administrator/Purchasing Agent
Samantha Sickles, Purchasing Agent
Emma Von Thun, Purchasing Agent
Nellie Sowell, Clerk 3

Resolution #289-9.24 adopted on September 16, 2024 by the Township Council authorizing receipt of bids and advertised in the Home News & Tribune as according to law.

Receipt of proposals is closed.

The following receipt of proposals were received:

PRO25028 – Redevelopment Agency Consultant	No Bond required	Total
Heyer, Gruel & Associates 236 Broad Street Red Bank, NJ 07701		Set Fees

A report will be presented to the Township Council for possible award at the Reorganization Township Council Meeting.

Lisa Russo
Municipal Clerk