

**RESOLUTION AWARDING A NON-FAIR AND OPEN PROFESSIONAL SERVICES
CONTRACT WITH _____ TO SERVE AS MUNICIPAL PROSECUTOR**

WHEREAS, the Township of North Brunswick has a need to acquire a professional to perform the duties of Municipal Prosecutor for calendar year 2025; and

WHEREAS, on September 16, 2024, the Township Council approved Resolution 289-9.24, authorizing the solicitation of Requests for Proposals (RFP) for said professional services; and

WHEREAS, services were procured in formal manner in accordance with Local Public Contracts Law N.J.S.A. 40A:11-4.1a et seq., under both a fair and open and competitive process to assure that each person and/or firm is provided an equal opportunity to respond to the RFP; and

WHEREAS, on Thursday, November 14, 2024, the Purchasing Agent received, and the Municipal Clerk witnessed, the receipt of one (1) proposal that was later withdrawn by the firm; and

WHEREAS, the Township desires to contract for said professional services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, _____, having an address at _____, has submitted a proposal dated _____ to perform the duties of Municipal Prosecutor for calendar year 2025; and

WHEREAS, _____ has completed and submitted a Business Entity Disclosure Certification which certifies that the contract will prohibit _____ from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Council of the Township of North Brunswick, County of Middlesex, State of New Jersey, as follows:

1. The Mayor and/or Business Administrator is hereby authorized to execute, and the Township Clerk to attest to, a contract with _____ to perform the duties of Municipal Prosecutor.
2. Compensation for services shall be paid at an rate of \$350.00 per session for regularly scheduled and special sessions and reimbursable expenses in an amount not-to-exceed \$_____.
3. This contract is awarded without competitive bidding as a professional service in accordance with N.J.S.A. 40A:11-5(1)(a)(i) because the services are specialized and qualitative in nature, requiring expertise, extensive training, and proven reputation in the field.

- 4. A notice of this action shall be published in the Home News & Tribune as required by law within ten (10) days of its passage.
- 5. The Business Entity Disclosure Certification and Determination of Value shall be placed on file with this resolution.

CERTIFICATION

I, Cavel Gallimore, Chief Financial Officer, certify that \$_____ is available for this purpose in account 5-01-20-155-000-982 for services ending June 30, 2025 and the balance of funds shall be certified upon the appropriation of funds in FY2026. Contract PRO25004

Cavel Gallimore
Chief Financial Officer

Justine Progebin
Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

RECORDED VOTE:

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CHEIDID				
HUTCHINSON				
MEHTA				
DAVIS				
SOCIO				
GUADAGNINO				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on January 21, 2025.

Lisa Russo
Township Clerk