

**A RESOLUTION OF THE TOWNSHIP OF NORTH BRUNSWICK  
AUTHORIZING THE QUALIFIED PURCHASING AGENT TO AWARD CONTRACTS  
BELOW THE BID THRESHOLD THAT ARE IN EXCESS OF THE  
PAY-TO-PLAY THRESHOLD \$17,500.00**

**WHEREAS**, the New Jersey Local Public Contracts Law (LPCL) N.J.S.A. 40A:11-2 et seq. permits the appointment of a Qualified Purchasing Agent (QPA) to oversee purchasing and contracting activities for a municipality, as well as to award contracts in accordance with applicable laws; and

**WHEREAS**, LPCL N.J.S.A. 40A:11-3a et seq., permits an increase in the bid threshold to limits established by state legislation if a Qualified Purchasing Agent (QPA) is appointed, as well as granting the authorization to negotiate and award contracts below the bid threshold; and

**WHEREAS**, Justine Progebin possesses the designation of Qualified Purchasing Agent (QPA), as issued by the Director of the Division of Local Government Services, and has been previously designated by Council action to serve in that capacity; and

**WHEREAS**, in January 2021, pursuant to Resolution 42-1.21, the increased in the bid threshold from \$40,000.00 to \$44,000.00, along with the corresponding 15% quote threshold from \$6,000.00 to \$6,600.00; and

**WHEREAS**, the State of New Jersey's Pay-to-Play law, codified under N.J.S.A. 19:44A-20.4 and 20.5, establishes rules governing the awarding of contracts by local government units when the value of a contract exceeds the Pay-to-Play threshold of \$17,500.00; and

**WHEREAS**, under P.L. 2023, c. 30, also known as the "Elections Transparency Act," municipalities are permitted to delegate authority to the Qualified Purchasing Agent to award contracts under the Pay-to-Play threshold of \$17,500.00 but below the statutory bid threshold (\$44,000.00) established under N.J.S.A. 40A:11-3; and

**WHEREAS**, the Township Council recognizes the value of allowing the QPA to make such awards to ensure efficient operations, compliance with state law, and proper oversight of municipal expenditures;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of North Brunswick, County of Middlesex, and State of New Jersey, as follows:

1. Delegation of Authority:

The Township hereby delegates authority to the Qualified Purchasing Agent, Justine Progebin, to award contracts in compliance with the Pay-to-Play laws for contracts with an aggregate value exceeding \$17,500.00 but below the bid threshold as established under N.J.S.A. 40A:11-3.

2. Certification of Compliance:

The Qualified Purchasing Agent shall ensure that all contracts awarded under this resolution comply with the Pay-to-Play law and Local Public Contracts Law, including the receipt of Business Entity Disclosure Certifications and compliance with all statutory requirements.

3. Transparency and Reporting:

The Qualified Purchasing Agent shall maintain detailed records of all contracts awarded under this authority and provide periodic reports to the Township Council as requested.

4. Effective Date:

This resolution shall take effect immediately and remain in force until amended or rescinded by further action of the Township Council.

\_\_\_\_\_  
Justine Progebin  
Business Administrator

\_\_\_\_\_  
Township Attorney  
Approved as to legal form

**RECORDED VOTE:**

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CHEIDID				
HUTCHINSON				
MEHTA				
DAVIS				
SOCIO				
GUADAGNINO				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on January 2, 2025.

\_\_\_\_\_  
Lisa Russo  
Township Clerk