

**A RESOLUTION OF THE TOWNSHIP OF NORTH BRUNSWICK  
CONFIRMING THE UPDATED FEE SCHEDULE UNDER  
CHAPTER 69 "POLICE DEPARTMENT",  
ARTICLE VI. EMPLOYMENT BY OUTSIDE ENTITIES  
OF THE CODE OF THE TOWNSHIP OF NORTH BRUNSWICK**

**WHEREAS**, officials representing the North Brunswick Superior Officers' Association, Local No. 160, and the North Brunswick Policemen's Benevolent Association, Local No. 160, have met with the Mayor and Business Administrator to seek support for an amendment to the 2019 Off-Duty Rate Schedule regarding the Outside Employment of Police Officers; and

**WHEREAS**, in preparation for changes to the current Chapter 69, "Police Department," Article VI, "Employment by Outside Entities," Rate Schedule, which was last amended in 2019, representatives from the PBA and SOA have reviewed the Rate Schedule, comparing it with those of surrounding communities, in consultation with the Police Chief; and

**WHEREAS**, the parties have mutually agreed upon the following recommended changes, which are being presented herein for consideration;

**NOW, THEREFORE, BE IT RESOLVED**, on this 18th day of February 2025, that the Township Council of the Township of North Brunswick hereby acknowledges and confirms the following 2024 Rate Schedule under Chapter 69, "Police Department," Article VI, "Employment by Outside Entities," effective upon approval of this resolution:

Security Rates: \_\_\_\_\_ Range \$50/Hr to \$100/Hr + 11.5% Admin + \$2/Hr PBA + Vehicle Fee if Applicable

Traffic Rates: \_\_\_\_\_ Range \$80/Hr to \$120/Hr + 11.5% Admin + \$2/Hr PBA + Vehicle Fee if Applicable

Municipal PW: \_\_\_\_\_ Range \$60/Hr to \$100/Hr + 0% Admin + \$2/Hr PBA + \$0 Vehicle Fee if Applicable

Rutgers Rates: \_\_\_\_\_ Range \$85/Hr to \$110/Hr + 11.5% Admin + \$2/Hr PBA + Vehicle Fee if Applicable

Special Events: \_\_\_\_\_ Range \$100/Hr to \$135/Hr +11.5% Admin+ \$2/Hr PBA + Vehicle Fee if Applicable

Mutual Aid: \_\_\_\_\_ Range \$60/Hr to \$100/Hr + 0% Admin + \$2/Hr PBA + \$0 Vehicle Fee if Applicable

**\*Supervisor(s) required as part of an off-duty contract shall be the contracted rate + \$25.00/Hr**

**Additional Terms:**

**Hours:** Officers assigned to off-duty jobs will be compensated for the full scheduled time as agreed upon with the requesting party, regardless of early completion. If an off-duty job extends beyond the scheduled time, officers will be paid in one-hour increments for the additional time worked.

**Minimum Hours:** Officers assigned to off-duty jobs will be compensated for a minimum of four (4) hours, regardless of the actual job duration.

**Holiday/Overtime Rates:** The rates outlined in the schedule include considerations for holiday and overtime hours. The determination and application of holiday and overtime rates will be at the discretion of the Off-Duty Employment Coordinator.

**Administrative Fee:** The Township imposes an 11.5% administrative fee on all off-duty jobs (excluding municipal/public works events) to cover scheduling, overhead, and out-of-pocket expenses incurred by the Township. The Off-Duty Employment Coordinator or the Director of Public Safety reserves the right to adjust or waive this fee in cases where it would create an undue hardship, be prohibitive, or compromise public safety interests.

**Vehicle Use Fee:** If a police vehicle is required, a fee of \$12.00 per hour will be applied to cover vehicle use and fuel. The determination of whether a police vehicle is necessary for a particular site will be made by the Off-Duty Employment Coordinator.

**Cancellations:** Jobs canceled within 24 hours of the scheduled start time will be billed for the minimum required hours to the requesting party.

**Another Municipality:** When police officers are assigned extra duty in another municipality, the rate shall be negotiated in advance between the municipalities and the external entity requesting the officers. The negotiated rate shall not exceed the rates outlined herein and will be determined based on the complexity, duration, and specific nature of the assignment.

\_\_\_\_\_  
Justine Progebin  
Business Administrator

\_\_\_\_\_  
Ronald Gordon, Esq.  
Township Attorney  
Approved as to legal form

**RECORDED VOTE:**

COUNCIL MEMBER	YES	NO	ABSTAIN	NOTES
CHEDID				
HUTCHINSON				
MEHTA				
DAVIS				
SOCIO				
GUADAGNINO				
MAYOR WOMACK				

I hereby certify that the above Resolution was duly adopted by the Township Council of the Township of North Brunswick, County of Middlesex, at its meeting held on February 18, 2025.

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Lisa Russo  
Township Clerk