

**TOWNSHIP OF NORTH BRUNSWICK  
RESOLUTION**

**Authorizing a Revision to the Authorizing Resolution 223-6.25 for a Shared Service Agreement  
with Freehold Township for Information Technology Consulting Services**

**WHEREAS**, pursuant to the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. local units of government may enter into shared services agreements to provide services that each municipality is authorized to provide; and

**WHEREAS**, a cooperative agreement between municipalities to share services would be beneficial to taxpayers in both local units; and

**WHEREAS**, North Brunswick requires Information Technology (IT) consulting services to supplement its internal IT department, to modernize its IT infrastructure, and to manage ongoing projects; and

**WHEREAS**, the Township of Freehold offers IT consulting services to public entities that encompass the following as determined necessary:

Level I Basic Support: setup of new PC's, troubleshoot/repair hardware,  
help desk support

Level II Networking Support: Network, router, firewall maintenance

Level III Project Support: Planning, design, development of network or  
system infrastructure

Level IV Emergency Support: Emergency response and support situations; and

**WHEREAS**, pursuant to Resolution no. 312-10.24, the Township Council authorized a Shared Services Agreement with the Township of Freehold for Level III Project Support while both municipalities further explored an optimal combination of services that would expedite the implementation of the Township's IT goals; and

**WHEREAS**, the Township of Freehold provided a proposal dated June 4, 2025 to provide Non-Police Level I Base Support, Non-Police Level II Networking Support and Police Level II Networking Support as described in the attached proposal in the amount of \$15,380.00 per month; and

**WHEREAS**, Level III Project Support and Level IV Emergency Support will be provided on an as-needed basis; and

**WHEREAS**, Resolution no. 223-6.25, adopted by the Township Council on June 23, 2025, authorized the above referenced Shared Services Agreement; and

**WHEREAS**, the contract term initially listed in the Resolution was incorrectly listed as July 1, 2025 – June 30, 2025 and the correct contract term as shown below is July 1, 2025 to June 30, 2026; and

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**NOW, THEREFORE, BE IT RESOLVED**, on this 25<sup>th</sup> day of August, 2025 that the Township Council of the Township of North Brunswick does hereby authorize resolution no. 223-6.25 to be hereby amended by this Resolution to reflect the proper term of the contract; and

**BE IT FURTHER RESOLVED**, by the Township Council of the Township of North Brunswick, County of Middlesex and State of New Jersey, that it hereby authorizes the attached proposal and confirms and approves a Shared Services Agreement between the Township of North Brunswick and the Township of Freehold for aforesaid services; and

**BE IT FURTHER RESOLVED**, this agreement may be amended should the Township of North Brunswick find that they require additional Level I support and the Township of Freehold shall update their scope of work accordingly; and

**BE IT FURTHER RESOLVED**, the Shared Services Agreement shall be reviewed and approved by the Township Attorney for North Brunswick.

**BE IT FURTHER RESOLVED**, that the Mayor is hereby authorized to execute and the Clerk to witness a Shared Services Agreement with Freehold Township for the aforesaid services which shall commence as of July 1, 2025 and shall terminate on June 30, 2026 for the first year and shall renew automatically thereafter on an annual basis beginning June 1st of each year, unless either party provides written notice ninety (90) days prior to the termination date as to their intention not to renew this Agreement; and

**BE IT FURTHER RESOLVED**, that, pursuant to the Shared Services Act, N.J.S.A. 40A:65-1, et seq, such Agreement shall be filed with and open to the public for inspection at the offices of the Municipal Clerk, and such Agreement shall take effect upon the adoption of appropriate resolutions by all parties thereto; and

**BE IT FURTHER RESOLVED**, that, pursuant to N.J.S.A. 40A:65-4(b), a copy of the Shared Services Agreement shall be filed with the Division of Local Government Services in the Department of Community Services for informational purposes; and

**TITLE**

This Resolution shall be known and may be cited as the Resolution Authorizing Shared Service Agreement between the Township of North Brunswick and Freehold Township for Information Technology Consulting Services.

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Justine Progebin  
Business Administrator

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Ronald Gordon, Esq.  
Township Attorney

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Approved as to legal form