

**TOWNSHIP OF NORTH BRUNSWICK
RESOLUTION**

**AUTHORIZING THE ADVERTISEMENT FOR RECEIPT OF BIDS UNDER THE ADMINISTRATION
DEPARTMENT FOR BID25018 – PROCUREMENT OF OFFICE 365 LICENSING & MIGRATION
SERVICES**

WHEREAS, the Division of Information Technology within the Administration Department is responsible for providing network support services; and

WHEREAS, it has been the Division's desire to transition from an on-premises email exchange server to a cloud solution and the necessary hardware has been procured to facilitate this upgrade; and

WHEREAS, Freehold IT, the Township's managed services provider, has recommended that the licenses and migration services be procured from a single vendor to ensure the integrity of data during the migration; and

WHEREAS, funding for said project will be available in Account No. C-04-55-C25-250-501 (migration costs) and 6-01-31-430-000-450 (licensing costs); and

WHEREAS, the Business Administrator has reviewed the Division's request and recommends authorizing a contract for the procurement of Office 365 Licensing & Migration Services; and

WHEREAS, the aggregate amount for said goods and services is anticipated to exceed the current bid threshold, and is therefore required to be procured under a formal process pursuant the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) and all other provisions of the revised statutes of the State of New Jersey.

NOW, THEREFORE, BE IT RESOLVED, on this 1st day of December, 2025 that the Township Council of the Township of North Brunswick does hereby authorize advertisement for the receipt of bids for the following specification:

BID OPENING DATE: December 19, 2025

CONTRACT BID25018: Office 365 Licensing & Migration Services

**TOWNSHIP OF NORTH BRUNSWICK
RESOLUTION**

CERTIFICATION OF FUNDS

I, Cavel Gallimore, Chief Financial Officer of the Township of North Brunswick, certify that funds shall be made available for this purpose under Contract BID25018.

Cavel Gallimore, Chief Financial Officer

Justine Progebin, Business Administrator

Ronald Gordon, Esq., Township Attorney
Approved as to legal form

COUNCIL MEMBER	MOT	SEC	YES	NO	ABSENT	ABSTAIN
RICH						
HUTCHINSON						
MEHTA						
DAVIS						
SOCIO						
GUADAGNINO						