

**TOWNSHIP OF NORTH BRUNSWICK
RESOLUTION 146-4.25**

**Authorizing an Amendment to the 2025 Professional Services Agreement with
USA Architects, Planners, and Interior Designers, LTD. For Services Related
to the Restoration of the Municipal Complex**

WHEREAS, the 30-year-old Municipal Complex was originally constructed in accordance with the building codes and standards in effect at the time; and

WHEREAS, as part of routine maintenance, the Division of Buildings and Grounds has engaged contractors to perform necessary repairs; and

WHEREAS, in September 2021, significant water penetration from Hurricane Ida caused extensive damage to both the interior and exterior of the Municipal Complex, necessitating a comprehensive restoration; and

WHEREAS, in November 2021, Peter Campisano of USA Architects met with municipal officials to assess the condition of the building following the storm; and

WHEREAS, in December 2021, the Township amended its agreement with USA Architects to include professional services for reviewing the exterior of the Municipal Complex, in an amount not-to-exceed \$10,000.00; and

WHEREAS, in January 2022, USA Architects provided preliminary findings and recommendations for necessary repairs to restore the exterior, including potential upgrades to meet current construction code standards and improve resilience against future weather-related events; and

WHEREAS, in February 2022, USA Architects began coordinating with municipal officials and representatives from the Federal Emergency Management Agency (FEMA) to explore funding opportunities for restoration efforts; and

WHEREAS, USA Architects has continued to provide professional assistance in collaboration with municipal officials, the Township's insurance carrier, and risk management representatives throughout the restoration process; and

WHEREAS, in 2022 and 2023, the Township amended its professional services agreements with USA Architects to include services for various phases of the restoration project; and

WHEREAS, the 2024 Professional Services Agreement (PSA) with USA Architects included:

- General services in an amount not to exceed \$10,000.00
- Services related to the Municipal Complex in an amount not to exceed \$190,000.00

WHEREAS, pursuant to Resolution 6-1.25, adopted in January 2025, USA Architects, Planners, and Interior Designers, Ltd. (20 N. Doughty Avenue, Somerville, NJ 08876), was authorized to

**TOWNSHIP OF NORTH BRUNSWICK
RESOLUTION 146-4.25**

provide architectural services for calendar year 2025 under a fair and open contract process in accordance with N.J.S.A. 19:44A-20.1 et seq., with a not-to-exceed amount of \$10,000.00 for general services; and

WHEREAS, the 2025 Professional Services Agreement (PSA) with USA Architects included:

- General services in an amount not to exceed \$10,000.00
- Services related to the Municipal Complex in an amount not to exceed \$15,000.00

WHEREAS, at the Township's request, USA Architects provided a proposal dated March 27, 2025, for continued professional services related to the remediation and restoration of the Municipal Complex, including ongoing work, on-site due diligence, professional opinions, correspondence, insurance/FEMA reporting, and other related matters, in an amount not to exceed \$20,000.00;

NOW, THEREFORE, BE IT RESOLVED, on this 21st day of April 2025, that the Township Council of the Township of North Brunswick hereby authorizes the Mayor to execute, and the Township Clerk to attest to, an amendment to the current agreement with USA Architects, Planners, and Interior Designers, Ltd., to include professional services associated with the restoration of the Municipal Complex. This amendment shall cover ongoing work, on-site due diligence, professional opinions, correspondence, insurance/FEMA reporting, and other related matters, in an amount not to exceed \$20,000.00, for a revised 2025 total contract amount of \$45,000.00.

BE IT FURTHER RESOLVED that notice of this action shall be published in the *Home News & Tribune* as required by law within ten (10) days of its passage.

CERTIFICATION

I, Cavel Gallimore, Chief Financial Officer of the Township of North Brunswick, hereby certify that funds in the following account totaling \$20,000.00 are available under Contract PRO24045: \$20,000.00 are available in Capital Trust Account C-04-55-C20-210-905.

Cavel Gallimore
Chief Financial Officer

Steven Bloyed
Director of Public Works

**TOWNSHIP OF NORTH BRUNSWICK
RESOLUTION 146-4.25**

Justine Progebin
Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

COUNCIL MEMBER	MOT	SEC	YES	NO	ABSENT	ABSTAIN
RICH						
HUTCHINSON						
MEHTA						
DAVIS						
SOCIO						
GUADAGNINO						

I hereby certify that the foregoing to be a true copy of a resolution, adopted by the North Brunswick Township Council at a meeting held on April 21, 2025.

Lisa Russo, Township Clerk