

**TOWNSHIP OF NORTH BRUNSWICK  
RESOLUTION 172-5.25**

**Resolution Authorizing an Amendment to Contract PRO24065 with Takeform  
Under the Department of Public Works**

**WHEREAS**, the Township of North Brunswick's Municipal Complex sustained severe water damage during Hurricane Ida in September of 2021; and

**WHEREAS**, a number of areas and offices experienced damage during the event that required restoration work; and

**WHEREAS**, the Township's Architect, USA Architects, advised the Director of Public Works that signage should be updated to comply with ADA Standards, ICC A117.1, and applicable building codes; and

**WHEREAS**, a quote submitted by Takeform (11601 Maple Ridge Road, Medina, NY, 14103) in the amount of \$23,705.03 for the design, fabrication, and installation of 191 signs was determined to be both responsive and responsible; and

**WHEREAS**, on October 7, 2024, pursuant to Resolution No. 308-10.24, the Township Council authorized a contract with Takeform under PRO24065, for the design, fabrication, and installation of interior signage in an amount not-to-exceed \$23,705.03; and

**WHEREAS**, on February 3, 2025, the Township Council authorized Resolution No. 71-2.25 authorizing Amendment No. 1 to the original agreement to include omitted signage to meet ADA requirements; and

**WHEREAS**, the Director of Public Works and other Department Heads have identified additional signage needs following re-entry to assist residents and other visitors with wayfinding; and

**WHEREAS**, Takeform summarized and presented the additional signage items in the attached proposal 228712 ("**Amendment No. 2**") resulting in an increase in the contract amount of **\$2,342.44** for a revised contract amount of **\$27,706.06**; and

**NOW THEREFORE BE IT RESOLVED**, on this 19<sup>th</sup> day of May 2025, that the Township Council of the Township of North Brunswick does hereby authorize an amendment to the agreement with Takeform for the design, fabrication, and installation of interior signage with an increase of \$2,342.44 to the current authorization, for a revised authorization amount of \$27,706.06.

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**CERTIFICATION**

I, Cavel Gallimore, Chief Financial Officer of the Township of North Brunswick, certify that funds in the amount of \$2,342.44 are available for this purpose in Account no. G-02-25-100-000-007. Contract PRO24065

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Cavel Gallimore  
Chief Financial Officer

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Steve Bloyed  
Director of Public Works

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Justine Progebin  
Business Administrator

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Ronald Gordon, Esq.  
Township Attorney  
Approved as to legal form

COUNCIL MEMBER	MOT	SEC	YES	NO	ABSENT	ABSTAIN
RICH						
HUTCHINSON						
MEHTA						
DAVIS						
SOCIO						
GUADAGNINO						