

**TOWNSHIP OF NORTH BRUNSWICK
RESOLUTION**

Resolution Authorizing a Change in Scope to the Professional Service Agreement with CME Associates Appointed as the 2025 Township Consulting Engineering Firm to Include Construction Administration Services Associate with the DPW Fueling Facility Project

WHEREAS, the Township owns and operates a fueling facility located at the Public Works site on Quarry Lane, which provides gasoline and diesel fuel to support municipal operations—including vehicles, equipment, and generators—as well as fueling services for the North Brunswick Board of Education, local volunteer fire departments, and the North Brunswick First Aid and Rescue Squad; and

WHEREAS, the fueling facility is approaching 30 years of operation and is in need of upgrades to its underground storage tanks, fueling equipment, and related software systems; and

WHEREAS, CME Associates previously provided professional services related to site work, preliminary design, and the bid phase for proposed improvements to the fueling facility, with bids received on April 29, 2025; and

WHEREAS, Township officials have requested CME Associates to provide construction administration and oversight services for the implementation of the improvements; and

WHEREAS, CME Associates has submitted a proposal dated April 30, 2025, to perform said services on a time and materials basis, not to exceed \$189,422.00, to be invoiced monthly; and

WHEREAS, in January 2025, pursuant to Resolution 02-1.25, CME Associates, with offices located at 3141 Bordentown Avenue, Parlin, NJ 08959, was authorized to provide engineering consulting services for calendar year 2025, as awarded under a fair and open contract process, in accordance with the provisions of N.J.S.A. 19:44A-20.1 et seq.; and

WHEREAS, the 2025 Professional Services Agreement (PSA) with CME Associates includes the following not-to-exceed authorizations, totaling \$322,794.00:
General Mechanical Engineering Services: \$120,000.00 (base)
Resiliency Center Project at the Municipal Complex: \$29,922.00
Water Transmission Main – Site Investigation and Concept Design: \$172,872.00

WHEREAS, this change in scope increases the total not-to-exceed contract amount to \$512,216.00.

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NOW, THEREFORE, BE IT RESOLVED by the Township Council of the Township of North Brunswick, on this 19th day of May 2025, that the Mayor is hereby authorized to execute, and the Township Clerk to attest, an amendment to the existing agreement with CME Associates to include professional services for construction administration related to the DPW Fueling Facility Project, as outlined in the attached proposal, in an amount not to exceed \$189,422.00.

BE IT FURTHER RESOLVED that notice of this action shall be published in the *Home News Tribune* in accordance with the law, within ten (10) days of its adoption.

CERTIFICATION

I, Cavel Gallimore, Chief Financial Officer of the Township of North Brunswick, hereby certify that funds in the following account totaling \$189,422.00 are available under Contract PRO25047:

\$162,127.79 are available in Capital Account C-04-55-C20-210-905,
\$ 26,460.58 are available in Capital Account C-04-55-C22-231-301,
\$ 241.57 are available in Capital Account C-04-55-C19-180-301, and
\$ 592.06 are available in Capital Account C-04-55-C22-230-902.

Cavel Gallimore
Chief Financial Officer

Steve Bloyed
Director of Public Works

Justine Progebin
Business Administrator

Ronald Gordon, Esq.
Township Attorney
Approved as to legal form

COUNCIL MEMBER	MOT	SEC	YES	NO	ABSENT	ABSTAIN
RICH						
HUTCHINSON						
MEHTA						
DAVIS						
SOCIO						
GUADAGNINO						