

**RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2025  
PROFESSIONAL SERVICES AGREEMENT WITH CME ASSOCIATES  
FOR ENGINEERING SERVICES RELATING TO  
MUNICIPAL COMPLEX STORMWATER DRAINAGE IMPROVEMENTS**

**WHEREAS**, Hurricane Ida impacted New Jersey on Wednesday, September 1, 2021, bringing severe weather conditions including strong winds and heavy and sustained rainfall in some areas; and

**WHEREAS**, the storm caused significant water damage to municipal facilities, infrastructure, vehicles, and equipment, including flooding of several feet in the basement of the Municipal Complex; and

**WHEREAS**, in 2023, CME Associates was requested to prepare concept plans for Municipal Complex stormwater drainage improvements, which included the expansion of two (2) existing stormwater management facilities at the North Brunswick Senior Housing Building; and

**WHEREAS**, following a review of the concept plans with municipal officials and FEMA representatives, CME Associates was further requested to provide a proposal for professional services for the detailed design of the two (2) existing stormwater management facilities to be expanded proximate to the Senior Housing Building, based on the previously developed Concept Drainage Plan; and

**WHEREAS**, CME Associates has submitted a proposal dated July 11, 2025, for the following services:

- **Phase A – Task 1:** Surveying and Base Map Preparation – \$19,717.00
- **Phase A – Task 2:** Design, Plans and Specification Preparation – \$277,797.00
- **Phase B – Task 1:** Soil Erosion and Sediment Control Plan – \$9,832.00
- **Phase B – Task 2:** Funding Agency Coordination – \$9,860.00
- **Phase C:** Bid Phase Services – \$7,758.00

for a total amount not to exceed **\$324,954.00**, to be invoiced monthly; and

**WHEREAS**, pursuant to Resolution 02-1.25 adopted in January 2025, CME Associates, with offices located at 3141 Bordentown Avenue, Parlin, NJ 08959, was authorized to provide engineering consulting services for calendar year 2025, as awarded under a fair and open contract process in accordance with N.J.S.A. 19:44A-20.1 et seq.; and

**WHEREAS**, the 2025 Professional Services Agreement (PSA) with CME Associates includes the following not-to-exceed authorizations, totaling \$1,161,132.00:

- General Mechanical Engineering Services: \$120,000.00 (base)
1. West Lawrence Street Pump Station: \$29,922.00
  2. Water Transmission Main – Site Investigation and Concept Design: \$172,872.00
  3. DPW Fueling Facility Project Construction Administration: \$189,422.00
  4. Sabella Sewer Force Main Project: \$51,105.00
  5. Water System Interconnection Meter Chamber Project: \$72,371.00
  6. 2025 Road Improvement Program Construction Administration: \$413,640.00
  7. Stormwater Tier A MS4 Permit – GIS: \$111,800.00

**WHEREAS**, this change in scope increases the total not-to-exceed contract amount to \$1,486,086.00; and

**WHEREAS**, the engineering services for this project will be funded through existing capital ordinances and are eligible for submission and reimbursement under FEMA Hazard Mitigation funding programs;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of North Brunswick, County of Middlesex, State of New Jersey, on this 8th day of September 2025, that the Mayor is hereby authorized to execute, and the Township Clerk to attest, an amendment to the existing agreement with CME Associates to include professional engineering services relating to Municipal Complex Stormwater Drainage Improvements, as outlined in the attached proposal dated July 11, 2025, in an amount not to exceed \$324,954.00, subject to certification of available funds by the Chief Financial Officer; and

**BE IT FURTHER RESOLVED** that notice of this action shall be published in the *Home News Tribune* in accordance with law, within ten (10) days of adoption.

#### **CERTIFICATION**

I, Cavel Gallimore, Chief Financial Officer of the Township of North Brunswick, hereby certify that funds in the following account totaling \$324,954.00 are available under Contract PRO25056:

C-08-55-C20-200-901 ..... \$324,954.00

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Cavel Gallimore  
Chief Financial Officer

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Steven Bloyed  
Director of Public Works

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Justine Progebin  
Business Administrator

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Ronald Gordon, Esq.  
Township Attorney  
Approved as to legal form

## **Lisa Russo**

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**From:** Justine Progebin  
**Sent:** Monday, August 18, 2025 9:52 AM  
**To:** Lisa Russo; Monica Orlando  
**Cc:** 'Mac Womack'; Craig Yetsko; Steven Bloyed; Michael C. Hritz; Cavel Gallimore; 'Ronald Gordon'; Watson, Jim  
**Subject:** 8/25 Workshop – Under Steve - CME Associates Amendment 8 (Municipal Complex Stormwater Drainage Improvements)  
**Attachments:** Resolution Authorizing Change In Scope 8 to PSA with CME .pdf; Resolution Authorizing Change In Scope 8 to PSA with CME .doc

Good morning Lisa/Monica,

For Ron's review – for 8/25 Workshop-9/8 Meeting – Under Steve

As a follow-up to the 2023 engagement for concept design - this resolution authorizes additional services with CME Associates to design drainage improvements near the Municipal Complex in response to flooding damage sustained during Hurricane Ida. The project will expand two existing stormwater management facilities near the North Brunswick Senior Housing Building (one in front and one in rear of building), consistent with concept plans Mike Moriarty previously presented at a council meeting.

Per a discussion with CME last week, the supporting proposal document is being modified and will be shared later this week.

Regards,  
Justine