

**RECEIPT OF BIDS**

**November 14, 2025**

Results from the receipt of proposals on Friday November 14, 2025, at 11:00 a.m., by way of virtual

<https://us02web.zoom.us/j/86501272608?pwd=jz37ATCSiQFW1YsKQwMJ7EMne3bKUn.1>

**Meeting ID: 865 0127 2608**

**Passcode: 599076**

**Phone Number: 309-205-3326**

**Present:**      **Samantha Sickles, Purchasing Agent**  
**Emma Von Thun, Purchasing Agent**  
**Lisa Russo, Municipal Clerk**  
**Nellie Sowell, Clerk 3**

**Resolution #317-10.25 adopted on October 6, 2025 by the Township Council authorizing receipt of bids and advertised in the Home News & Tribune as according to law.**

**Ms. Sowell asked for any additional bids.**

**11:00 a.m. Receipt of bids is closed.**

**Professional and Consulting Services for Calendar Year 2026**

**TOTAL**

**PRO26008 – Bond Counsel**

McCarter & English, LLP Four Gateway Center, 100 Mulberry Street Newark, NJ 07102	Set Fees
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McManimon, Scotland & Baumann, LLP 75 Livingston Avenue, 2 <sup>nd</sup> Floor Roeland, NJ 07068	Set Fees
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Wilentz, Goldman & Spitzer, P.A. 90 Woodbridge Center Drive, Suite 900 Woodbridge, NJ 07095	Set Fees
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**A report will be presented to the Township Council for possible awards at the Re-Organization Township Council Meeting being held on January 5, 2026.**

**Nellie Sowell  
Clerk 3**



## TOWNSHIP OF NORTH BRUNSWICK

710 HERMANN ROAD

NORTH BRUNSWICK, NJ 08902

Tel.: (732) 247-0922 x435

### EVALUATION REPORT 2026 BOND COUNSEL - REQUEST FOR PROPOSAL DECEMBER 17, 2025

As part of its professional service agreements in accordance with "Fair and Open" procurement process established in the State of New Jersey pursuant to N.J.S.A. 19:44A-20.1 et seq., North Brunswick Township solicited Requests for Proposals (RFP) for Bond Counsel for calendar year 2026.

The Township Council authorized the solicitation of proposals for said service. The process under a formal RFP allows for factors other than price to be taken into consideration when awarding a contract. This process also requires that a committee be established to evaluate proposals in accordance with "weighted" criteria established prior to solicitation of proposals.

Pursuant to N.J.A.C. 5:34-4.3, the Township established a three (3) person committee comprised of the following individuals:

Cavel Gallimore, Chief Financial Officer

Marrissa Heyman, Supervising Account Clerk

Stephanie Benanti, Principal Payroll Clerk

The committee reviewed and discussed both the Request for Proposal and alternative evaluation criteria. The committee agreed to the criteria to be evaluated and the numerical weighting to be assigned to each. The established weighting criterion was as follows:

- Understanding of Service: 30 points
- Prior Experience of Individual/Team Identified: 20 points
- Overall Company History with Similar Services: 30 points
- Agreement to Pricing Model: 20 points
- Total: 100 possible points

Three (3) proposals were received by the submission deadline:

McCarter & English  
Four Gateway Center, 100 Mulberry Street  
Newark, NJ 07102

McManimon, Scotland & Baumann LLC  
75 Livingston Ave  
Roseland, NJ 07068

Wilentz, Goldman & Spitzer, P.A.  
90 Woodbridge Center Drive  
Suite 900  
Woodbridge, NJ 07095

The committee members all individually reviewed each proposal. The committee members then individually filled out Committee Evaluation forms, assigning numerical scores for each criterion.

When the scoring was added for all vendors, the firms were ranked as follows:

McCarter & English, LLP	300
McManimon, Scotland & Baumann	295

The committee therefore recommends appointment of two Bond Counsel firms: McCarter & English (PRO26008) and McManimon, Scotland & Baumann (PRO26030).