

**RECEIPT OF BIDS**

November 14, 2025

Results from the receipt of proposals on Friday November 14, 2025, at 11:00 a.m., by way of virtual

<https://us02web.zoom.us/j/86501272608?pwd=jz37ATCSiQFWlYsKQwMJ7EMne3bKUn.1>

Meeting ID: 865 0127 2608

Passcode: 599076

Phone Number: 309-205-3326

Present: Samantha Sickles, Purchasing Agent  
Emma Von Thun, Purchasing Agent  
Lisa Russo, Municipal Clerk  
Nellie Sowell, Clerk 3

Resolution #317-10.25 adopted on October 6, 2025 by the Township Council authorizing receipt of bids and advertised in the Home News & Tribune as according to law.

Ms. Sowell asked for any additional bids.

11:00 a.m. Receipt of bids is closed.

**Professional and Consulting  
Services for Calendar Year 2026**

**TOTAL**

**PRO26015 – Risk Management**

Acrisure, LLC  
11 Wood Avenue South, Suite 400  
Iselin, NJ 08830

Set Fees

Alamo Insurance Group, Inc.  
55 Flanagan Way  
Secaucus, NJ 07094

Set Fees

A report will be presented to the Township Council for possible awards at the Re-Organization Township Council Meeting being held on January 5, 2026.

Nellie Sowell  
Clerk 3



## **TOWNSHIP OF NORTH BRUNSWICK**

710 HERMANN ROAD  
NORTH BRUNSWICK, NJ 08902

Tel.: (732) 247-0922 x435

### **EVALUATION REPORT 2026 RISK MANAGEMENT SERVICES - REQUEST FOR PROPOSAL DECEMBER 17, 2025**

As part of its professional service agreements in accordance with "Fair and Open" procurement process established in the State of New Jersey pursuant to N.J.S.A. 19:44A-20.1 et seq., North Brunswick Township solicited Requests for Proposals (RFP) for Risk Management Services for calendar year 2026.

The Township Council authorized the solicitation of proposals for said service. The process under a formal RFP allows for factors other than price to be taken into consideration when awarding a contract. This process also requires that a committee be established to evaluate proposals in accordance with "weighted" criteria established prior to solicitation of proposals.

Pursuant to N.J.A.C. 5:34-4.3, the Township established a three (3) person committee comprised of the following individuals:

Cavel Gallimore, Chief Financial Officer  
Justine Progebin, Business Administrator  
Samantha Sickles, Personnel Officer

The committee reviewed and discussed both the Request for Proposal and alternative evaluation criteria. The committee agreed to the criteria to be evaluated and the numerical weighting to be assigned to each. The established weighting criterion was as follows:

1. Understanding of Service: 30 points

2. Prior Experience of Individual/Team Identified: 20 points
3. Overall Company History with Similar Services: 30 points
4. Agreement to Pricing Model: 20 points

There were two (2) proposals received by the submission deadline:

Acrisure, LLC  
111 Wood Avenue South  
Suite 400  
Iselin, NJ 08830

Alamo Insurance Group, Inc.  
55 Flanagan Way  
Secaucus, NJ 07094

The committee members all individually reviewed each proposal. The committee members then individually filled out Committee Evaluation forms, assigning numerical scores for each criterion. Acrisure, LLC received the most points possible with 288 out of 300 points followed by Alamo Insurance Group Inc. with 271 out of 300 points.

North Brunswick Township is a member of the Central Jersey Joint Insurance Fund effective January 1, 2024. Acrisure, LLC has demonstrated their extensive knowledge in risk management and has a detailed plan for the Township of North Brunswick with our insurance and liability needs. The committee therefore recommends the award of contract PRO26015 to Acrisure LLC for submitting a proposal that is responsive to the Township's needs and scored the highest in accordance with the pre-established weighting criteria.