



TOWNSHIP OF NORTH BRUNSWICK

710 HERMANN ROAD

NORTH BRUNSWICK, NJ 08902

Tel.: (732) 247-0922 x435

EVALUATION REPORT

2026 WATER/WASTEWATER CONSULTING SERVICES – REQUEST FOR PROPOSAL **DECEMBER 17, 2025**

As part of its annual award of professional service agreements in accordance with "Fair and Open" procurement process established in the State of New Jersey pursuant to N.J.S.A. 19:44A-20.1 et seq., North Brunswick Township solicited Requests for Proposals (RFP) for Water/Wastewater Consulting Services for calendar year 2026.

The Township Council authorized the solicitation of proposals for said service. The process under a formal RFP allows for factors other than price to be taken into consideration when awarding a contract. This process also requires that a committee be established to evaluate proposals in accordance with "weighted" criteria established prior to solicitation of proposals.

Pursuant to N.J.A.C 5:34-4.3, the Township established a three (3) person committee comprised of the following individuals:

Steve Bloyed, Director of Public Works
Salvatore Georgianna, Sewer Supervisor
Justine Progebin, Business Administrator

Each committee member assessed their own affiliations and financial interest, as well as the affiliations and financial interests of family members, to ensure that there was no conflict with potential vendors. Each member signed a statement attesting to the fact that there was no conflict of interest.

The committee reviewed and discussed the Request for Proposal and alternative evaluation criteria. The committee agreed to the criteria to be evaluated and the numerical weighting to be assigned to each. The established weighting criterion was as follows:

1. Understanding and Prior Experience with the township – 30 points
2. Experience and Qualifications of Individuals – 20 points
3. Overall company history – 30 points
4. Agreement to the Pricing Model – 20 points

There were two (2) proposals received by the submission deadline:

CME Associates
1 Tower Center Blvd, 20th Floor
East Brunswick, NJ 08816

T&M Associates
11 Tindall Road
Middletown, NJ 07748

The committee members individually reviewed the proposal. The committee then met to discuss the proposal experience, proposed methodology and other factors. T&M Associates received 254 total points and CME Associates received 243 points.

The committee recommends the award of contract PRO26014 T&M Associates for submitting a proposal for Water/Wastewater Consulting Services that is responsive to the Township's needs.

RECEIPT OF BIDS

November 14, 2025

Results from the receipt of proposals on Friday November 14, 2025, at 11:00 a.m., by way of virtual

<https://us02web.zoom.us/j/86501272608?pwd=jz37ATCSiQFW1YsKQwMJ7EMne3bKUn.1>

Meeting ID: 865 0127 2608

Passcode: 599076

Phone Number: 309-205-3326

Present: **Samantha Sickles, Purchasing Agent**
Emma Von Thun, Purchasing Agent
Lisa Russo, Municipal Clerk
Nellie Sowell, Clerk 3

Resolution #317-10.25 adopted on October 6, 2025 by the Township Council authorizing receipt of bids and advertised in the Home News & Tribune as according to law.

Ms. Sowell asked for any additional bids.

11:00 a.m. Receipt of bids is closed.

Professional and Consulting Services for Calendar Year 2026 **TOTAL**

PRO26018 – Mechanical Engineer

CME Associates
3141 Bordentown Avenue
Parlin, NJ 08859 Set Fees

Keystone Engineering Group
3836 Quakerbridge Road, Suite 103
Hamilton, NJ 08619 Set Fees

T&M Associates
11 Tindall Road
Middletown, NJ 07748 Set Fees

A report will be presented to the Township Council for possible awards at the Re-Organization Township Council Meeting being held on January 5, 2026.

**Nellie Sowell
Clerk 3**