

**TOWNSHIP OF NORTH BRUNSWICK  
RESOLUTION 023-1.26**

**AUTHORIZING AWARD OF “FAIR AND OPEN PROCESS” CONTRACT PURSUANT TO N.J.S.A.  
19:44A-20.4 - 2026 NORTH BRUNSWICK TOWNSHIP LANDSCAPE ARCHITECTURAL SERVICES**

**WHEREAS**, on October 20, 2025, the Township of North Brunswick advertised for Requests for Professionals (the “RFP”) for various legal and professional services pursuant to a “Fair and Open Process,” N.J.S.A. 19:44A-20.1 et. seq.; and

**WHEREAS**, the following qualified responses were received for the Township’s RFQ for:

| LANDSCAPE ARCHITECTURAL SERVICES  |                                         |                  |
|-----------------------------------|-----------------------------------------|------------------|
| CME Associates                    | 1 Tower Center Blvd 20 <sup>th</sup> Fl | E. Brunswick, NJ |
| Colliers Engineering & Design Inc | 101 Crawfords Corner Rd Ste 3400        | Holmdel, NJ      |
| MKW & Associates LLC              | 39 Park Avenue                          | Rutherford, NJ   |

; and

**WHEREAS**, in accordance with the Fair and Open Process, and the criteria set forth in the RFP, the Township professional staff evaluated all the Proposals by considering the following criteria: (a) experience and reputation in; (b) knowledge of the Township of North Brunswick in relation to the subject matter to be addressed under the contract; (c) availability to accommodate any required meetings; (d) number of years practicing in the field; (e) familiarity with the Township of North Brunswick; (f) availability of personnel, facilities, equipment and other resources; and (g) other factors in the Township's best interests; and

**WHEREAS**, after a thorough analysis of the Proposals, the Township professional staff have determined that the Respondents are qualifying respondents under the RFP; and

**WHEREAS**, N.J.A.C. 5:30-5.4 requires certification of available funds when such information is known at time of award, but if not available no payment shall be made unless Chief Financial Officer certifies available funds at the time the obligation is to be paid but the estimated maximum value of the contract is revealed in the RFP on file with the Municipal Clerk.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of North Brunswick, County of Middlesex, State of New Jersey that, in accordance with N.J.S.A. 19:44A-20.1 et. seq. and the requirements set forth in the RFP, the Township hereby awards a one-year contract for the term of January 1, 2026, to December 31, 2026, to the following:

| LANDSCAPE ARCHITECTURAL SERVICES |                                         |                  |
|----------------------------------|-----------------------------------------|------------------|
| CME Associates                   | 1 Tower Center Blvd 20 <sup>th</sup> Fl | E. Brunswick, NJ |

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**CERTIFICATION OF FUNDS**

I, Cavel Gallimore, Chief Financial Officer, certify that funds in the amount of \$5,000.00 are available for this purpose in FY2026 budget account 6-01-26-310-000-200 for services ending June 30, 2026. The balance of funds authorized shall be certified upon the appropriation of funds in FY2027.

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Cavel Gallimore, Chief Financial Officer

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Justine Progebin, Business Administrator

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Township Attorney  
Approved as to legal form