

**TOWNSHIP OF NORTH BRUNSWICK**  
**RESOLUTION 053-1.26**

**RESOLUTION ESTABLISHING UPDATED BID, QUOTE, AND WINDOW CONTRACT  
THRESHOLDS FOR THE TOWNSHIP OF NORTH BRUNSWICK**

**WHEREAS**, Local Public Contracts Law N.J.S.A. 40A:11-3(a) authorizes a local contracting unit to establish a higher public bidding threshold when it has appointed a Qualified Purchasing Agent (QPA) pursuant to N.J.S.A. 40A:11-9(b); and

**WHEREAS**, pursuant to N.J.S.A. 40A:11-3(c), the Governor of the State of New Jersey, acting through the State Treasurer, adjusts the bid threshold every five years following the year in which P.L.1999, c.440 took effect, applicable to contracting units subject to the Local Public Contracts Law; and

**WHEREAS**, effective July 1, 2025, the State Treasurer increased the public bidding threshold for contracting units that have appointed a Qualified Purchasing Agent from \$44,000.00 to \$53,000.00; and

**WHEREAS**, Justine Progebin has been designated as a Qualified Purchasing Agent, as certified by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq. and N.J.S.A. 40A:11-9, and is authorized to award contracts up to the applicable bid threshold in accordance with law; and

**WHEREAS**, additionally, N.J.S.A. 40A:11-6.1(a) permits the establishment of a quotation threshold equal to fifteen percent (15%) of the bid threshold, which is now \$7,950.00; and

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.4 and N.J.S.A. 40A:11-3, "window contracts" are defined as contracts with an anticipated value between \$17,500.00 and the bid threshold, now \$53,000.00, and may be awarded by a Qualified Purchasing Agent in compliance with applicable Pay-to-Play requirements; and

**WHEREAS**, the Township Council of the Township of North Brunswick desires to amend its purchasing authorizations to conform with the updated thresholds established by the State Treasurer;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Council of the Township of North Brunswick, County of Middlesex, State of New Jersey, as follows:

1. The Township hereby establishes its quotation threshold at **\$7,950.00**, representing fifteen percent (15%) of the bid threshold, as permitted under N.J.S.A. 40A:11-6.1.
2. The Township hereby establishes its public bidding threshold at **\$53,000.00**.
3. The Township's Qualified Purchasing Agent is authorized and empowered to award contracts, including window contracts, in an amount between **\$17,500.00 and \$53,000.00**, in accordance with the Local Public Contracts Law and all applicable Pay-to-Play requirements.

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4. Contracts requiring public bidding, with an anticipated value **in excess of \$53,000.00**, shall be awarded by action of the **governing body** in accordance with law.
5. All purchasing policies, practices, procedures, and manuals of the Township shall be deemed amended as necessary to conform with the bid, quote, and window contract thresholds established herein.

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

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Justine Progebin, Business Administrator

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Township Attorney  
Approved as to legal form